



# Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1FBJS31L1VHB61043		210	UC9763	
Vehicle Identification Number		Department	Door Number	
1087664	1997	FORD	E350	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage 154425				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain				
3) Elected Official/Department Head/Authorized Staff				
Print Name Terron Evertson		Signature	Date 3/8/16	

To be completed by **Fleet Services Manager**:

1) Method of Status Change: This vehicle is to be considered for: (Select one)		
<input checked="" type="radio"/> SALE at the earliest auction	<input type="radio"/> TRANSFER between county departments	
<input type="radio"/> SALVAGE for parts	<b>RECEIVED</b>  MAR 21 2016  AUDITOR'S OFFICE WILLIAMSON COUNTY, TEXAS	
<input type="radio"/> TRADE-IN for new assets of same general type for the county		
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value		
<input type="radio"/> Other		
Print Name R. Rodgers	Signature	Date 3/10/16

To be completed by **Human Resources Analyst**:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.	
HR Release Authorization: <i>Tara Kaymore</i>	

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:	
Signature:	

**All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.**