

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☒ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	ABA BACK PANEL BALLISTIC VEST	07111976		Working
1	ABA FRONT PANEL BALLISTIC VEST	07111975		Working
1	ABA FRONT PANEL BALLISTIC VEST	11053157		Working
1	ABA BACK PANEL BALLISTIC VEST	11053156		Working

Parties involved:**FROM** (Transferor Department): CONSTABLE PCT. 3
**Transferor - Elected Official/Department Head/
Authorized Staff:**

THERESA LOCK

Print Name



Signature

March 31, 2016

Date

Contact Person:

THERESA LOCK

Print Name

+1 (512) 943-1436

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): DESTRUCTION
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____