

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☐ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	1997 Oberg P300 Oil Filter Crusher	32599	30841	Working

Parties involved:

FROM (Transferor Department): 0660 - Recycling Center

Transferor - Elected Official/Department Head/Authorized Staff:

Pete Correa

Print Name

Signature

March 28, 2016

Date

Contact Person:

Gary Wilson

Print Name

+1 (512) 943-1636

Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee): 0509 - Facilities Maintenance

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Gary Wilson

Print Name

Signature

March 28, 2016

Date

Contact Person:

Gary Wilson

Print Name

+1 (512) 943-1636

Phone Number

MAR 29 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	Red cloth task chairs			<input type="checkbox"/>
4	Black stacking chairs			<input type="checkbox"/>
7	Gray office chairs			<input type="checkbox"/>
8	Red rolling chairs			<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:

FROM (Transferor Department):

Auction

Transferor - Elected Official/Department Head/
Authorized Staff:

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

CSCD

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being

approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

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MAR 30 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS