

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☒ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	ABA BACK	1053158		Working <input type="checkbox"/>
1	POINT BLANK FRONT	0501176199		Working <input type="checkbox"/>
1	POINT BLANK BACK	0501176198		Working <input type="checkbox"/>
1	ABA FRONT	08039019		Working <input type="checkbox"/>
1	ABA BACK	08039020		Working <input type="checkbox"/>

Parties involved:

FROM (Transferor Department): Constable Pct. 3

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Theresa Lock

Print Name

Signature

Contact Person:

Theresa Lock

Print Name

04/26/16 943-1436

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Destruction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

APR 26 2016

Signature

Date

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____