



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1GC1KVCG4BF192561

560

SB1157

Vehicle Identification Number

Department

Door Number

1123905

2011

CHEVROLET

2500 CREW CAB

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☒ Accident

Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form (To be completed by H.R.)

APR 29 2016

☐ High Mileage: List actual mileage 105,500

☐ Not mechanically sound

☐ Other: Explain

Totaled Vehicle: Sale to Insurance Company

3) Elected Official/Department Head/Authorized Staff

Print Name L.C. 'Tony' Marshall

Signature

Date

4/14/16

To be completed by **Fleet Services Manager**:

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRANSFER between county departments

☐ SALVAGE for parts

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☐ Other

Print Name

R. RODGERS

Signature

Date

4/20/16

To be completed by **Human Resources Analyst**:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.