

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Gearhead wireless mouse			Working
1	Olympus digital voice recorder WS-210S			Non-Working
1	Samsung Rugby II mobile phone			Non-Working
1	Dell Latitude E5400	s/n: 1LJC5L1		Working
				Working

Parties involved:**FROM** (Transferor Department): County Attorney
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:Dee Hobbs
Print NameStephanie Lloyd
Print Name

Signature

May 3, 2016

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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2	wireless Gearhead keyboards			Working
1	Logitech wireless keyboard/mouse combo-broken USB	MK700		Non-Working
1	Dell keyboard			Working
2	Dell mouse			Working
3	Logitech wireless mouse			Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/Authorized Staff:

Contact Person:

Dee Hobbs
Print Name

Stephanie Lloyd
Print Name

Signature

May 3, 2016

Date

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

RECEIVED

MAY - 3 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude E6530	s/n: 273MLV1		Working
1	Dell Latitude E6400	s/n: 1T138J1	C02236	Working
1	Dell Latitude E6530	s/n: 3RY2XY1		Working
1	Dell Latitude E5400	s/n: 2LJC5L1		Working
3	Dell rechargeable batteries			Working

Parties involved:

FROM (Transferor Department): County Attorney

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Dee Hobbs
Print Name

Stephanie Lloyd
Print Name

Signature

May 3, 2016

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	docking station	s/n: CN-OPW395-73901-293-0942-A01		Working
1	Fujitsu scanner model fi-6130Z-WATER DAMAGE	S/N: 765217		Non-Working
1	Dell Latitude E6530	s/n: 473MLV1	C03371	Working
1	Dell Latitude E6530	s/n: 564MLV1	C03368	Working
1	Dell Latitude E6530	s/n: 373MLV1		Working

Parties involved:
FROM (Transferor Department): County Attorney

**Transferor - Elected Official/Department Head/
Authorized Staff:**

 Dee Hobbs
 Print Name

Signature

Contact Person:

 Stephanie Lloyd
 Print Name

May 3, 2016

Date

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Asset List:

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1	docking station-	s/n: CN-051XVC-73901-38K-1082-A01		Working
1	docking station	s/n: CN-051XVC-73901-38K-1091-A01		Working
1	docking station	s/n: CN-0PW395-73901-092-1746-A01		Working
1	docking station	s/n: CN-051XVC-73901-38K-1081-A01		Working
1	docking station	s/n: CN-0PW395-73901-293-0856-A01		Working

Parties involved:
FROM (Transferor Department): County Attorney
**Transferor - Elected Official/Department Head/
Authorized Staff:**

 Dee Hobbs
 Print Name

Signature

Contact Person:

Stephanie Lloyd

Print Name

May 3, 2016

Date

943-1116

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1	docking station-WATER DAMAGE	s/n: CN-0PW395-73901-998-7996-A01		Non-Working
1	docking station	s/n: CN-0PW395-73901-092-1747-A01		Working
1	docking station	s/n: CN-0PW395-73901-080-4496-A01		Working
1	docking station	s/n: CN-0PW395-73901-998-7994-A01		Working
1	docking station	s/n: CN-051XVC-73901-38K-0210-A01		Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/
Authorized Staff:

Dee Hobbs
Print Name

Signature

Contact Person:

Stephanie Lloyd
Print Name

May 3, 2016

Date

943-1116
Phone Number

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Date

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell monitor-WATER DAMAGE	s/n: CN-0C730C-71623-99G-4291		Non-Working
1	Dell monitor-WATER DAMAGE	s/n: CN-0W5HWR-74445-38G-BU4M		Non-Working
1	Dell monitor	s/n: CN-0D548H-71618-88B-AC2J-A00		Non-Working
1	Sony headphones MDR-V250			Non-Working
1	Plantronics wireless headset C052			Non-Working

Parties involved:**FROM** (Transferor Department): County Attorney**Transferor - Elected Official/Department Head/Authorized Staff:****Contact Person:**

Dee Hobbs

Stephanie Lloyd

Print Name

Print Name

Signature

May 3, 2016

Date

943-1116

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

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MAY - 3 2016

Print Name

Print Name

Signature

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AUDITOR'S OFFICE
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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Seat Organizer			Working <input type="checkbox"/>
3	Cargo Pants Black			Working <input type="checkbox"/>
2	Cargo Pants Navy			Working <input type="checkbox"/>
3	Cargo Pants Gray			Working <input type="checkbox"/>
3	Cargo Pants Green			Working <input type="checkbox"/>

Parties involved:

FROM (Transferor Department):

MOT

Transferor - Elected Official/Department Head/
Authorized Staff:

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Annie Burwell

Print Name

Signature

Date

Contact Person:

Jeanne Williby

Print Name

943-3588

Phone Number

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ANDERSON COUNTY
WILLIAMSON COUNTY, TEXAS

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ASSET STATUS CHANGE FORM - Page 2

Quantity	Description	Manufacturer ID#	County Tag #	Condition of Assets
1	Cargo Pants Khaki			Working
2	Short Sleeve Shirts - Turquoise			Working
1	Short Sleeve Shirts - Tan			Working
3	TomTom GPS			Working
1	Pair of Computer Speakers			Non-Working
1	Computer Mouse			Working
1	Computer Battery	084-121113-00616		Non-Working
2	Motorola Radio Batteries	NNTN4437B		Non-Working
1	Motorola Radio Battery	MTM9858B		Non-Working
1	Verizon 3G MIFI	AC30 E76E		Working
2	LG Cell Phone			Working
1	Laptop AC Charger			Working
1	Enercell DC Charger			Working
7	Verizon 3G MIFI			Working
4	Cell Phone Battery Pack			Working
10	Samsung Cell Phones			Working

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	varies sized wall art work	no number	n/a	Working
1	HP mouse	no number	no #	Working
1	20" x 15" shelf	no number	no #	Working

Parties involved:
FROM (Transferor Department): Taylor Tax Assessor Collector Office
Transferor - Elected Official/Department Head/
Authorized Staff:
Larry Gullies
 Print Name

[Signature]
 Signature

Contact Person:
Margie Sanchez
[Signature]
 Print Name

+1 (512) 352-4145
[Signature] Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

[Signature]
 Print Name

[Signature]
 Signature

[Signature] Date

Contact Person:
[Signature]
 Print Name

[Signature] Date Phone Number

MAY - 2 2016

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1	HP Lasejet 4050 printer	USBC089530	100020	Working
1	Under the desk keyboard holder	no numbers listed	no # listed	Working
2	catalog rack	no numbers listed	no # listed	Working
1	take a number system with rolls of numbers	no numbers listed	no # listed	Working

Parties involved:
FROM (Transferor Department): Taylor Tax Assessor Collector Office
Transferor - Elected Official/Department Head/
Authorized Staff:

Print Name

Signature

Contact Person:

Margie Sanchez

Print Name

+1 (512) 352-4145

Date Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
4	satellite dishes	unknown		? <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:
FROM (Transferor Department):

ITS

Transferor - Elected Official/Department Head/
Authorized Staff:

Print Name

Tammy McCulley

Signature


Contact Person:

Print Name

Tony Hill

Date Phone Number

5-2-16 943-3314

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/
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