FrmAudASCF01 revision 07/2014

# Williamson County Asset Status Change Form

Print Form

CTRANS	owing asset(s) is(are) considered for: (select	one)			
CHIMAIN	SFER bet ween county departments	C DONATION to a non-county er	C DONATION to a non-county entity		
♠ SALE 2	at the earliest auction *	C DESTRUCTION due to Public He	ealth / Safety		
	E-IN for new assets of similar type for the county	C SALE to a government entity / the county at fair market value	•		
Asset I	List:				
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)			
1 Dell Latitude E6530		s/n: BT7DTY1		Working	
	Dell Latitude E6530	s/n: 5FHDTY1		Working	
	Dell mouse			Working	
	Dell Latitudo E6530-WATER DAMAGE	s/m: 62HDTY1		Non-Working	
	Dell monitor	sin: CN-0YVG53-72872-09F-G2EU		Non-Working	
	eree Department/Auction/Trade-in/Donee): Auctio	2, 2016 943-1116  Date Phone Number			
uthorize	ed Staff OR Donee - Representative: (If being				
uthorize	ed Staff OR Donee - Representative: (If being or Sale or Trade-In, no signature is necessary.)	Contact Person:			
uthorize oproved fo	or Sale or Trade-In, no signature is necessary.)	Contact Person: Print Name			
uthorize oproved fo rint Name	or Sale or Trade-In, no signature is necessary.)		- 15		
opproved for rint Name ignature	or Sale or Trade-In, no signature is necessary.)	Print Name  Date Phone Number	dispose of or a date of dona	donate this (these) ation or disposal.	
oproved for rint Name gnature	or Sale or Trade-In, no signature is necessary.)  e  e  e  esset(s) is (are) listed for sale at auction and no bi st of the (these) asset(s) to be donated or disposed i	Print Name  Date Phone Number  ds are made, the Purchasing Director may of will be sent to the Auditor's Office with a	date of dona	donate this (these) ation or disposal,	
uthorize oproved for rint Name gnature f the abov set(s). A lis	or Sale or Trade-In, no signature is necessary.)  e  e  e  esset(s) is (are) listed for sale at auction and no bi st of the (these) asset(s) to be donated or disposed i	Print Name  Date Phone Number  ds are made, the Purchasing Director may of will be sent to the Auditor's Office with a unity A	date of dona	donate this (these) ation or disposal.	

FrmAudA5CF01 revision 07/2014

#### **Williamson County**

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Asset Status Change Form

	owing asset(s) is(are) considered for: (select o			
	SFER bet ween county departments	C DONATION to a non-county of	•	
	at the earliest auction #	C DESTRUCTION due to Public I	-	
C TRAD	E-IN for new assets of similar type for the county	C SALE to a government entity the county at fair market value	/ civil or charita e	ble organization in
Asset	List:			
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Asset (Working, Non- Working)
1	Dell Optiplex 790	s/n: 5KVKXV1	C03352	Working
1	RFII) Omnikey-water dange	.00		Non Working
				1
ransfer Authoria	ransferor Department): County Attorney or - Elected Official/Department Head/ sed Staff:	Contact Person: Stephanle Lloyd		
ransfer	or - Elected Official/Department Head/ red Staff:  When the staff is t	Contact Person: Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number		
Transfer Authoria Dee Hobb Print Nar Signature TO (Trans ransfere uthoria	feree Department/Auction/Trade-In/Donee): Auction ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being	Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number		
Transfer Authoria Dee Hobb Print Nar Signature TO (Trans ransfere uthoria	feree Department/Auction/Trade-In/Donee): Auction	Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number		
Transfer Authoria Dee Hobb Print Nar Signature TO (Trans ransfere uthoria	feree Department/Auction/Trade-In/Donee): Auction  ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being for Sale or Trade-In, no signature is necessary.)	Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number		
Transfer Authoria Dee Hobb Print Nar Signature O (Trans ransfere uthoriz pproved	feree Department/Auction/Trade-In/Donee): Auction ee - Elected Official/Department Head/ eed Staff OR Donee - Representative: (If being for Sale or Trade-In, no signature is necessary.)	Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number  Contact Person:		
ransfer Authoria Dee Hobb Print Nar Go (Trans ransfere authoria proved of rint Nam ignature	feree Department/Auction/Trade-In/Donee): Auction ee - Elected Official/Department Head/ eed Staff OR Donee - Representative: (If being for Sale or Trade-In, no signature is necessary.)	Stephanle Lloyd Print Name  2016 943-1116 Date Phone Number  Contact Person:  Print Name Phone Number	y dispose of or	donate this (these)

This Change Status was approved as agenda item #	in Commissioner's Court on	YAM	4	201
If for Sale, the asset(s) was (were) delivered to warehouse on	by			

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### **Williamson County**

**Print Form** 

#### Asset Status Change Form

The follo	owing asset(s) is(are) considered for: (select one)				
← TRANS	FER bet ween county departments	C DONATION to a non-county entity			
SALE a	t the earliest auction *	C DESTRUCTION due to Public H			
← TRADE	-IN for new assets of similar type for the county	$\begin{picture}(2000)\put(0,0){\line(0,0){100}}\put(0,0)$			
Asset l	List:				
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)	
	See attached sheet				
Parties	involved:				
FROM (T	ransferor Department): Dept of Infrastructure, Road & Brid	ge Division			
	or - Elected Official/Department Head/ zed Staff:	Contact Person:			
1		Lisa Pohlmeyer			
Print Nar	EM ENG(AM)	Print Name			
Signatur	MED 0 5/10/16	+1 (512) 943-3364 Phone Number			
TO (Trans	sferee Department/Auction/Trade-in/Donee): AUCTION				
Transfer Authoriz	ree - Elected Official/Department Head/ zed Staff OR Donee - Representative: (If being		EMED		
approved	for Sale or Trade-in, no signature is necessary.)	Contact Person:			
Print Nar	me	Print Name MAY	1 1 2016		
Signatur	e Date	Phone Number WILLAMSO	N GOUNTY, YEX	12	
* If the abasset(s). A	ove asset(s) is (are) listed for sale at auction and no bids are list of the (these) asset(s) to be donated or disposed of will	made, the Purchasing Director m be sent to the Auditor's Office wit	ay dispose of o	r donate this (these) nation or disposal.	
	Forward to Coun	ty Auditor's Of	fice		
This Chan	nge Status was approved as agenda item # in Com	missioner's Court on			
If for Sale,	, the asset(s) was(were) delivered to warehouse on	by			

Asset List for Items Dated: 5 (10/14)

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Dell Latitude E6520 I5 chip	URS-J3X1CS1	
1	Dell Latitude E6520 I5 chip	URS-DK1TBS1	
1	Deli Latitude E6400 Laptop	URS-3KV86H1	
1	Dell Latitude E6510	URS-525RVM1	
1	Dell Vostro 1510	URS-C511WF1	
1	Dell Vostro 1510	URS-B14RGJ1	
1	Deli Vostro 1510	URS-HDCRGJ1	
1	Dell Vostro 1510	URS-6B4RGJ1	
1	Dell Vostro 1510	URS-H94RGJ1	
1	Dell Vostro 1510	URS-B37RGJ1	
1	Dell Vostro 1510	URS-F34RGJ1	
1	Dell Vostro 1510	URS-5T7RGJ1	
1	Dell Vostro 1510	URS-B34RGJ1	
1	Dell Vostro 1510	URS-1X4RGJ1	
1	Dell Vostro 1510	URS-5T5RGJ1	

15 Total Items

An Pohlut

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The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments

#### **Williamson County**

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#### Asset Status Change Form

C DONATION to a non-county entity

SALE a	it the earliest auction *		C DESTRUCTION due to			
( TRADE	E-IN for new assets of similar type for the county		SALE to a government the county at fair ma	nt entity / c rket value	ivil or charita	ble organization in
Asset	List:					
Quantity	Description (year, make, model, etc.)		Manufacturer ID# (serial, service tag, or \	/IN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Victor 1460-3 calculator	S/N: 60	990302821		n/a	Non-Working
1	Victor 1460-3 calculator	S/N: 60	097402149		N/A	Non-Working
2	Monitor riser/organizer	n/a			n/a	Working
3	staplers	N	In		NA	working
	involved:	1				9 m 0 m
Transfei	ransferor Department): Tax Assessor/Collector ror - Elected Official/Department Head/ zed Staff:		Contact Person:			
Larry Gac			Judy Kocian			
Print Na	me / \ / /		Print Name	D		
1	A/20 May S	9, 2016				
Signatur	re	Date	Phone Number			
	sferee Department/Auction/Trade-in/Donee): Auction	on				
	ree - Elected Official/Department Head/ zed Staff OR Donee - Representative: (If being					
	I for Sale or Trade-in, no signature is necessary.)		Contact Person:	REC	EIVE	4
			Tony Hill	30.00		
Tony Hill Print Na			Print Name	MAY	1 0 2016	
Signatur	re	Date	Phone Number	AIMST.	1810 (2018) 1 <b>600/111,</b> 18	KA3
* If the ab asset(s). A	ove asset(s) is (are) listed for sale at auction and no b list of the (these) asset(s) to be donated or disposed	oids are I of will	made, the Purchasing D be sent to the Auditor's	irector may Office with	dispose of o a date of do	or donate this (these) nation or disposal.
	Forward to Co	unt	y Auditor'	s Off	ice	
This Char	nge Status was approved as agenda item #i	n Comi	missioner's Court on			
If for Sale	, the asset(s) was(were) delivered to warehouse on		by			



## Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle: 1GCEC19V42Z282532			572	QB0299
Vehicle Identification Nur	nber		Department	Door Number
1076815	2002	CHEVROLET	1500 EXTE	
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
☐ Accident				RECEIVED
<u>Received:</u> 1. Williamson	n County Fle	eet Incident/Crash/Va	andalism Report	
2. The Officia	l Accident l	Report		MAY - 3 2016
3. A Vehicle I	nsurance /	Litigation Form		
🔀 High Mileage: List actu	al mileage	159710	Teles	April 1 ( to the to
☐ Not mechanically soun	d		WH	LAMBUN COUNTY, TEXAS
Other: Explain				
3) Elected Official/Departmen	t Head/Au	thorized Staff	1,1,	Date of . / .
Print Name Mantin	Sonator	Signatu	Mat Ands	Date 5/02/16
To be completed by Flee	t Service	s Manager: 📝	/	
1) Method of Status Change:	his vehicle			
SALE at the earliest auction	n	C II	RANSFER between cou	nty departments
C SALVAGE for parts				
TRADE-IN for new assets	of same ger	neral type for		
the county				Market Committee of the
SALE to a government er	tity / civil o	r charitable		
organization in the count	y at fair ma	rket value		
○ Other				
Print Name 121200 Gus		Signature	venf_	Date 5-2-16
To be completed by <b>Hum</b>	an Resou	urces Analyst:		
All applicable accident papers	vork has be	een received and th	ere Is no litigation p	ending on this unit. It has been
cleared for retirement.	1) 1	$\bigcirc$		RECEIVED
HR Release Authorization:	fell	1-1-		
To be completed by <b>Budg</b>	et Office	(only for transfe	ers):	MAY 1 1 2016
Transfer has been reviewed ar		Charles and the Control of the Contr		
Signature: White		THE REAL PROPERTY OF THE PERSON NAMED IN	5-12-16 w	AUDYDEL COUNTY, TEXAS
	- 0			

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.