

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Light wood desks		N/A	Non-Working
1	Dark wood desk		N/A	Non-Working
1	Metal desk w/hutch		N/A	Non-Working
2	boxes of unusable binders		N/A	Non-Working
1	AT&T 8102M Telephone		N/A	Non-Working

Parties involved:**FROM** (Transferor Department): County Sheriff (560)
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

L.C. Marshall

Pete Hughey

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/**
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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1	Magic Chef Microwave		N/A	Non-Working
2	24x36 Coark Boards		N/A	Working
3	18x24 Landscape wall pictures		N/A	Working
1	24x36 White Board		N/A	Non-Working
1	Box of various Office Supplies		N/A	Non-Working

Parties involved:**FROM** (Transferor Department): County Sheriff (560)**Transferor - Elected Official/Department Head/Authorized Staff:****Contact Person:**

L.C. Marshall

Pete Hughey

Print Name

Print Name

Signature

Date Phone Number

7-13-16 512.943.1313

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:** RECEIVED

Print Name

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Signature

Date Phone Number

JUL 15 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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3	Red Chairs	374M AB 62	N/A	Non-Working
1	Red HON Chair	377MGG	N/A	Non-Working
4	Red HON Office Desk Chairs	DFC2E	N/A	Non-Working
1	Black Office Desk Chair	GLB 31403BKJG07	N/A	Non-Working
1	Magnavox VHS/DVD Player w/remote		N/A	Non-Working

Parties involved:

FROM (Transferor Department): County Sheriff (560)

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

L.C. Marshall

Pete Hughey

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Monitor	CN-0G302H-74261-87J-44NU-AOO	N/A	Non-Working
1	Dell Monitor	CN-0C2JMK-74445-05Q-DYOU	N/A	Non-Working
1	Del Monitor	CN-0DT0PH-74261-2AQ-1T7L	N/A	Non-Working
1	Del Monitor	CN-OPM372-72872-78K-2F8I	N/A	Non-Working
1	Monitor stand		N/A	Non-Working

Parties involved:

FROM (Transferor Department): County Sheriff (560)

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

L.C. Marshall

Pete Hughey

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1	DELL OPTIPLEX 790	406TTV1		Working
1	DELL OPTIPLEX 740	G9PK4K1		Working
1	DELL OPTIPLEX 740	28TSKH1		Working
1	DELL OPTIPLEX 740	CBJW8F1		Working
1	DELL OPTIPLEX 740	4063KC1		Working

Parties involved:
FROM (Transferor Department): FLEET SERVICES / 882
**Transferor - Elected Official/Department Head/
Authorized Staff:**
EDWARD POSPISIL

Print Name

Signature

Contact Person:
SAME

Print Name

+1 (512) 943-3343

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION
**Transferee - Elected Official/Department Head/
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1	DELL OPTIPLEX GX520	93XCY81		Working
1	DELL OPTIPLEX GX520	G3XCY81		Working
1	DELL OPTIPLEX GX280	G4PGG81		Working
1	DELL DIMENSION 4600	2KLWT31		Working
1	DELL DIMENSION 4100	D52KD01		Working

Parties involved:
FROM (Transferor Department): FLEET SERVICES / 882

**Transferor - Elected Official/Department Head/
Authorized Staff:**

EDWARD POSPISIL

Print Name

Signature

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SAME

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Print Name

Print Name

JUL - 7 2016

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	DELL 17 INCH MONITORS			Working
1	VIEWSONIC 23 INCH MONITOR			Working
1	BOX OF KEYBOARDS / MOUSE / CABLES			Working

Parties involved:
FROM (Transferor Department): FLEET SERVICES / 882
Transferor - Elected Official/Department Head/Authorized Staff:
EDWARD POSPISIL

Print Name



Signature

7.7.16

Date

Contact Person:
SAME

Print Name

+1 (512) 943-3343

Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Optiplex 780	BCXTPN1	CO2940	
1	Dell Optiplex 790	4DJTXR1	CO3156	
1	Dell Optiplex 780	BCXWPN1	CO2938	
1	Dell OPTiplex 740	BDXC3L1	CO2558	
1	Dell Optiplex 780	BCWWPN1	CO2946	

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**Jessica Schmidt
Print Name

Signature

Contact Person:Jessica Schmidt
Print Name+1 (512) 352-4159
Date Phone Number**TO** (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

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Contact Person:

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Monitor	CN-0FP816-74261-84I-4MYS		
1	Dell Monitor	MX-OD2M2-74262-18V-156U		
1	Dell Monitor	CN-OYVG53-72872-OPC-DH DU		
1	Dell Monitor	CN-OC730C-71623-197-1752		
1	Dell Monitor	CN-OU072N-64180-13A-OM9L		

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**

Jessica Schmidt

Print Name

Signature

Contact Person:

Jessica Schmidt

Print Name

+1 (512) 352-4159

Date Phone Number

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Date

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Avaya 6424D+ Telephone	98SP40306243		
1	Plantronics Head Set	BG409467		Non-Working
1	HON Desk Chair	M2F9WD		Non-Working
1	HON Desk Chair	3QEYVA		Non-Working
1	Dell Optiplex 790	4DJSXR1		Non-Working

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**

Jessica Schmidt

Print Name

Signature

Contact Person:

Jessica Schmidt

Print Name

+1 (512) 352-4159

Date Phone Number

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1	Dell Monitor	CN-0FP816-74261-84H-1VGS		
1	RapidPrint AR-E Time Stamp Machine	529090		Non-Working
1	Avaya 6408D+ Telephone	01FTG0028822		Non-Working
1	Avaya 6408D+ Telephone	98A762303484		Non-Working
2	Boxes of Miscellaneous - Old Keyboards, Mouse, cords, etc.			Non-Working

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**

Jessica Schmidt

Print Name



Signature

Contact Person:

Jessica Schmidt

Print Name

+1 (512) 352-4159

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

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