

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments

☐ SALE at the earliest auction *

☐ TRADE-IN for new assets of similar type for the county

☒ Stolen

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Latitude E6530 Laptop & Case	64LCNX1	N/A	Working

Parties Involved:

FROM (Transferor Department): Justice of the Peace, Pct. #3

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Melissa Goins

Print Name

Melissa Goins

Signature

Contact Person:

Melissa Goins

Print Name

943-1508

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Stolen - To Be Retired

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

JUL 11 2015

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

On April 14, 2016 a Part-Time Juvenile Case Manager employed by Williamson County Justice of the Peace, Pct. #3, made a report to the Round Rock Police Department regarding a stolen laptop belonging to JP#3, but assigned to case manager for office purposes. The case manager went into Five Guys Burgers & Fries on April 13, 2016 located at 3107 S. IH-35 in Round Rock about 8:30pm to pick up an order. During that timeframe, case manager believes laptop was taken from his car. However, he did not notice laptop was missing from his car until next morning.

Included is a copy of Incident Report #16-0414-0017 filed by the Round Rock Police Department.

INCIDENT REPORT

PUBLIC COPY

I N C I D E N T D A T A	Agency Name <i>Round Rock Police Department</i>		INCIDENT REPORT PUBLIC COPY		Case# <i>16-0414-0017</i>					
	ORI <i>TX 2460500</i>				Date / Time Reported <i>04/14/2016 12:00 Thu</i>					
	Location of Incident <i>3107 S Ih 35, Round Rock TX 78664-</i>				Premise Type <i>Parking Lot/garage</i>		Zone/Tract <i>RRPD, D2</i>		Last Known Secure <i>04/13/2016 20:30 Wed</i>	
									At Found <i>04/13/2016 20:45 Wed</i>	
V I C T I M	#1	Crime Incident(s) <i>Burglary Of Vehicles From Motor Vehicle (except Parts) - 30.04</i>	(Com) <i>M</i>	Weapon / Tools			Activity			
	#2	Crime Incident	()	Entry <i>Vehicle</i>			Exit	Security		
				Weapon / Tools			Activity			
	#3	Crime Incident	()	Entry			Exit	Security		
				Weapon / Tools			Activity			
					Entry			Exit	Security	
Weapon / Tools					Activity					
MO	Means Of Entry/Unlocked, Presence Of Victim/On Premises									
O T H E R I N V O L V E D	# of Victims <i>1</i>		Type: <i>INDIVIDUAL (NOT A LE OFFICER)</i>		Injury:					
	Victim/Business Name (Last, First, Middle) <i>V1 [REDACTED]</i>		Victim of Crime # <i>[REDACTED]</i>	DOB <i>[REDACTED]</i>	Race <i>[REDACTED]</i>	Sex <i>[REDACTED]</i>	Relationship To Offender	Resident Status	Military Branch/Status	
	Home Address <i>[REDACTED]</i>						Home Phone			
	Employer Name/Address <i>JUDGE GRAVELL PCT 3 WILCO (CASE MGR)</i>						Business Phone		Mobile Phone	
	VYR <i>2006</i>	Make <i>TOY</i>	Model <i>MATRIX</i>	Style <i>CAR</i>	Color <i>RED</i>	Lic/Lis	VIN			
	CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)									
P R O P E R T Y	Type:		Injury:							
	Code	Name (Last, First, Middle)		Victim of Crime #	DOB <i>Age</i>	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
	Home Address						Home Phone			
	Employer Name/Address						Business Phone		Mobile Phone	
	Type:		Injury:							
	Code	Name (Last, First, Middle)		Victim of Crime #	DOB <i>Age</i>	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
Home Address						Home Phone				
Employer Name/Address						Business Phone		Mobile Phone		
1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown ("OJ" = Recovered for Other Jurisdiction)										
P R O P E R T Y	VI #	Code	Status Frm/To	Value	OJ	QTY	Property Description	Make/Model	Serial Number	
	<i>1</i>	<i>07</i>	<i>7</i>	<i>\$400.00</i>		<i>1</i>	<i>COMPUTER (HARDWARE/SOFTWARE)</i>	<i>DELL</i>		
	<i>1</i>	<i>PAS</i>	<i>BURG</i>	<i>\$0.00</i>		<i>1</i>	<i>2006 RED</i>	<i>TOY Matrix</i>		
Officer/ID# <i>MYERS, S. A. (CHAR, C2) (2658)</i> Outstanding Stolen Val [Total Stolen]: \$400.00 [\$400.00]										
Invest ID# <i>(0)</i>						Supervisor <i>OSBORN, L. M. (BAKR, B1) (816)</i>				
Status	Complainant Signature			Case Status <i>Inactive</i>		Case Disposition: <i>Inactive/suspended</i>		Page 1		

INCIDENT/INVESTIGATION REPORT

Round Rock Police Department

Case # 16-0414-0017

Status Codes 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown						
	IBR	Status	Quantity	Type Measure	Suspected Type	Up to 3 types of activity
D R U G S						
Assisting Officers						

Suspect Hate / Bias Motivated:

NARRATIVE

On 4/14/2016 at approximately 1200 hours I was dispatched to contact a complainant via telephone in regards to the burglary of a vehicle at Five Guys Burgers and Fries located at 3107 S IH 35. A report was filed with no leads.