

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Desks			Working
2	Credenzas			Working
	Multiple Chairs			Working

Parties involved:**FROM** (Transferor Department): Court IV - Facilities**Transferor - Elected Official/Department Head/Authorized Staff:****Contact Person:**

Gary Wilson

Gary Wilson

Print Name

Print Name



August 8, 2016

+1 (512) 943-1636

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

RECEIVED

AUG - 9 2016

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell monitor w/cables	S/N: CN-0D548H-71618-88B-AEHC-A00	N/A	Working
1	Dell monitor w/cables	S/N: CN-0C1823-74445-992-FUBU	N/A	Working
1	Dell monitor w/cables	S/N: CN-0C1821-74445-992-FUJU	N/A	Working
1	Dell monitor w/cables	S/N: CN-0C1821-74445-992-FUGU	N/A	Working
1	Dell Precision M6300 Laptop	BHB4KH1	N/A	Working

Parties involved:

FROM (Transferor Department): Tax Assessor/Collector

Transferor - Elected Official/Department Head/
Authorized Staff:

Larry Gaddes
Print Name

Signature

August 4, 2016

Date

Contact Person:

Judy Kocian

Print Name

+1 (512) 943-1954

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Tony Hill
Print Name

Signature

Date

Contact Person: RECEIVED

Print Name

AUG - 5 2016

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

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1	Dell OptiPlex 740	S/N: 8LP0BK1	C02476	Working
1	Dell OptiPlex 740	S/N: 7FVZMH1	N/A	Working
	assorted computer cables	N/A	N/A	Working
1	keyboard	N/A	N/A	Working
4	Mice	N/A	N/A	Working

Parties involved:
FROM (Transferor Department): Tax Assessor/Collector
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Larry Gaddes

Print Name

Signature

August 4, 2016

Date

Contact Person:
Judy Kocian

Print Name

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Tony Hill

Print Name

Signature

Date

Contact Person:
Print Name

Phone Number

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AUG - 5 2016

 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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