

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Brothers Intellifax 2920 Fax Machine	Brothers, SN# U61326G7J208655		Working

Parties involved:FROM (Transferor Department): Pct. 2 Constables Office
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Rick Coffman, Constable

Sgt Kevin Thomas

Print Name

Print Name

Signature

August 31, 2016

+1 (512) 260-4270

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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1	2006 HP Deskjet 6540	MY6205Q1K5		Working

Parties involved:
FROM (Transferor Department): Pct 2 Constables Office
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Print Name

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Signature

Date Phone Number

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SEP - 2 2016

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 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

**Transferee - Elected Official/Department Head/
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1	HP Scanjet G3010 Scanner	CN81EA51KJ		Working

Parties involved:
FROM (Transferor Department):

Pct. 2 Constables Office
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1	2007 HP Deskjet 6980 Printer	MY72N116GX		Working

Parties involved:
FROM (Transferor Department): Pct. 2 Constables Office
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

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1	Dell 3130cn Printer	Dell, Service Tag # 904VYRI		Non-Working

Parties involved:
FROM (Transferor Department):

Pct 2 Constables Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

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Print Name

Print Name

SEP - 2 2016

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WILLIAMSON COUNTY, TEXAS

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1	HP Laserjet 4250TN Printer	Serial # CNRXH64435		Non-Working <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:
FROM (Transferor Department):

Pet. 2 Constables Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Rick Coffman, Constable

Print Name

Signature

Contact Person:

Sgt. Kevin Thomas

Print Name

260-4270

Date Phone Number

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WILLIAMSON COUNTY, TEXAS

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Laserjet P3005DN Printer	Serial # CNJ2R22220	100507	Non-Working <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:

FROM (Transferor Department): Pat 2 Constables Office

Transferor - Elected Official/Department Head/
Authorized Staff:

Rick Coffman, Constable
Print Name

Signature

Contact Person:

Sgt. Kevin Thomas
Print Name

260-4270

Date Phone Number

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WILLIAMSON COUNTY, TEXAS

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1	BROTHER ML300 TYPEWRITER	H5P248019		WORKING

Parties involved:

FROM (Transferor Department): CONSTABLE, PRECINCT ONE

Transferor - Elected Official/Department Head/

Authorized Staff:

Print Name Roy Fikac

Signature [Signature]

Date 8.24.16

Contact Person:

Print Name Sam

Phone Number (512) 244-8456

TO (Transferee Department/Auction/Trade-in/Donee):

AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

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Print Name

Print Name

AUG 24 2016

Signature

Date

Phone Number

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1	SPRINT AIR CARD - U301	3B1A5A09		Working
				Working
				Working
				Working
				Working

Parties involved:**FROM** (Transferor Department): WCEC - 581
**Transferor - Elected Official/Department Head/
Authorized Staff:**

MICHAEL WRIGHT

Print Name

Signature

August 29, 2016

Date

Contact Person:

AUBURY HOLMES

Print Name

+1 (512) 864-8234

Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	SANYO SCP-7000 PHONE KIT	A00000059FC03C		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FBFC2		Working
1	SANYO SCP-7000 PHONE KIT	A00000059C8D3D		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FBFBF		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FC040		Working

Parties involved:

FROM (Transferor Department): WCEC - 581

Transferor - Elected Official/Department Head/Authorized Staff:

MICHAEL WRIGHT

Print Name

Signature

August 29, 2016

Date

Contact Person:

AUBURY HOLMES

Print Name

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	SANYO SCP-7000 PHONE KIT	A00000059FBFC3		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FBFC0		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FC03E		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FC03D		Working
1	SANYO SCP-7000 PHONE KIT	A00000059FC03F		Working

Parties involved:**FROM** (Transferor Department): WCEC - 581
**Transferor - Elected Official/Department Head/
Authorized Staff:**

MICHAEL WRIGHT

Print Name



Signature

August 29, 2016

Date

Contact Person:

AUBURY HOLMES

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1	APS - SMART UPS 1500	ASQ602210522		Non-Working
				Working
				Working
				Working
				Working

Parties involved:**FROM** (Transferor Department): WCEC - 581
**Transferor - Elected Official/Department Head/
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