

NAME: Armored Courier Services

Evaluation Criteria:	Maximum Score Points	Scoring Methodology Please select a Whole Number from the list provided for each question. (Decimal scoring or unlisted rating scores are not permitted)	Dunbar		
Reliability of Personnel & Equipment What is the average tenure of Couriers, i.e., is there high turnover resulting in constant training issues? Describe the reliability of equipment, such as trucks and scanners, and what the Respondent will do in the event of a breakdown and the inability to start or complete a route.	10	10 = Significantly Exceeds Requirements 8 = Exceeds Requirements 6 = Meets ALL Requirements 4 = Marginally Meets Requirements 1 = Does not Meet Requirements	6		
Schedule Consistency Will the scheduled stops be consistent from day to day, barring unforeseen issues? For example, if you stop at Location A between 9-11 AM, can we expect that same time frame each day?	10	10 = Significantly Exceeds Requirements 8 = Exceeds Requirements 6 = Meets ALL Requirements 4 = Marginally Meets Requirements 1 = Does not Meet Requirements	6		
Proposed Courier Routing Provide a proposed schedule for Courier pickups and deliveries, to include number of routes, trucks, personnel involved. For example, will it be one route with one truck, multiple routes (if so how many).	10	10 = Significantly Exceeds Requirements 8 = Exceeds Requirements 6 = Meets ALL Requirements 4 = Marginally Meets Requirements 1 = Does not Meet Requirements	1		
Process Williamson County uses tamper evident plastic deposit bags. Two types are used, both with scan capability. Describe your process of pickup and delivery as it pertains to the County requirement and as it pertains to the Respondent duties. Include any capability with scanning and tracking via electronic reporting.	30	30 = Significantly Exceeds Requirements 25 = Exceeds Requirements 20 = Meets ALL Requirements 10 = Marginally Meets Requirements 1 = Does not Meet Requirements	20		
Contract Issue Resolution The County wants one point of contact to deal with concerning contract issues. Explain how issues will be dealt with and the timeliness we can expect in solving any problems that may arise.	10	10 = Significantly Exceeds Requirements 8 = Exceeds Requirements 6 = Meets ALL Requirements 4 = Marginally Meets Requirements 1 = Does not Meet Requirements	6		
Total Proposed Price Considering the requirements previously listed, provide services on a daily basis at reasonable cost. Prefer a monthly base amount with deductions for days in which service was not provided as a result of Respondent issues (truck breakdowns, lack of personnel, etc). County Holidays, County weather days, Acts of God are exceptions. A base price with add-ons is not desired and will receive less favorable consideration which will be calculated into the final score.	30	Point value calculation for price = Low bid divided by the bid then multiplied by the points (decimals allowed for this criteria only)	30		
Total Evaluation Points	100	Total	69		

7/19/16

EVALUATION COMMITTEE SIGNATURES

NAME: Jerry Spaul SIGNATURE: [Signature]

NAME: Judy Biehl SIGNATURE: [Signature]

NAME: [Signature] SIGNATURE: [Signature]

NAME: [Signature] SIGNATURE: [Signature]

non-voting