

Williamson County






Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Center console from 2016 Chevy Tahoe			Working 
				
				
				
				

Parties involved:**FROM** (Transferor Department): Mobile Outreach Team
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

RECEIVED

NOV - 4 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**TO** (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Annie Burwell

Print Name

Signature

Contact Person:

Jeanne Williby

Print Name

943-3588

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See attached spreadsheet			

Parties involved:**FROM** (Transferor Department): County Auditor's Office
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Julie M. Kiley

Print Name



Signature

Contact Person:

Lisa Moore

Print Name

943-1623

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

RECEIVED

Print Name

Print Name

NOV - 8 2016

Signature

Date Phone Number

 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

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Asset Detail

[illegible]

Williamson County

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- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

state money return to CSCB

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Copier	IM3511--7050060		Non-Working
1	Copier	IM3511--5070175	CT0968	Non-Working
1	Brother Fax Machine	U56583E2K509078	CT0340	Non-Working
1	TV	V26618223		Non-Working
1	TV	065421029902-B	CT0854	Non-Working

Parties involved:

FROM (Transferor Department): Central Texas Treatment Center, 601 Alligator Lane, Granger Texas, 76530

Transferor - Elected Official/Department Head/Authorized Staff:

Raymond Cruthis, Director

Print Name

Signature

Contact Person:

Raymond Cruthis

Print Name

+1 (512) 943-3782

Phone Number

Date

11-9-16

TO (Transferee Department/Auction/Trade-in/Donor): *Auction*

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

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NOV - 9 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

state money return to CSCD

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	TV	MB42040253		Non-Working
1	TV	MB4204027	CT0856	Non-Working
1	TV	V346632288	CT0855	Non-Working
1	TV	DA0RH0Y00D479V0994	CT0857	Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): Central Texas Treatment Center, 601 Alligator Lane, Granger Texas, 76530

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Steve Morrison, Director

Print Name

Signature

Contact Person:

Raymond Cruthis

Print Name

+1 (512) 943-3782

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

NOV - 9 2016

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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- ☐ TRANSFER between county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Monitor (Replaced with larger monitor)	CN-0C730C-71623-9CA-4158		Working
1	Dell Monitor (Replaced with larger monitor)	CN-0C730E-71623-06M- CN-04C83X-72872-229-CCWU 2739		Working
2	Logitech & Dell Keyboard (missing USB)			Non-Working
1	Mauve task chair (stained)			Working
1	Large and Tall Black chair (base broken)			Non-Working

Parties involved:
FROM (Transferor Department): 560 - Sheriff's Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Chief L.C. "Tony" Marshall

Print Name

Signature

Contact Person:

Peggy Braun

Print Name

+1 (512) 943-1312

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

RECEIVED

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 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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1	Lucent 8110M phone	989T42001497		Non-Working
1	Ativa AT-P2000 adding machine	2019879		Non-Working
2	Logitech & Dell Keyboard (missing USB)			Non-Working
7	5 Black & 2 Burgundy letter trays (Not needed)			Working
1	Dell Optiplex 7040 (replaced per ITS)	8LYR382		Working

Parties involved:
FROM (Transferor Department): 560 - Sheriff's Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Chief L.C. "Tony" Marshall

Peggy Braun

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

NOV - 9 2016

Signature

Date Phone Number

 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP LaserJet 4050N	USBB220702		Non-Working

Parties involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Nancy Rister

Terri Countess

Print Name

Print Name

Signature

Date Phone Number

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WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP COLOR LASER JET PRINTER 2600N	CNHC736246		Working
1	HP COLOR LASER JET PRINTER CP4005DN		100510	Working
2	BULLETIN BOARDS	N/A	N/A	Working

Parties involved:

FROM (Transferor Department): CONSTABLE PCT. 3

Transferor - Elected Official/Department Head/
Authorized Staff:

THERESA LOCK

Print Name

Signature

November 9, 2016

Date

Contact Person:

THERESA LOCK

Print Name

+1 (512) 943-1436

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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