

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

| Quantity | Description (year, make, model, etc.) | Manufacturer ID# (serial, service tag, or VIN) | County Tag# | Condition of Assets (Working, Non-Working) |
|----------|--|---|----------------|---|
| 1 | Gray table | | | Working |
| 1 | Toshiba Copier | CWF117450 | | Non-Working |
| 1 | Brother Intellifax Fax Machine | 460302F2K655693 | | Non-Working |
| | | | | |
| | | | | |

Parties involved:

FROM (Transferor Department):

JP #2

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Judge Edna Staadt

Print Name

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

RECEIVED

Print Name

Print Name

NOV 30 2016

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

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|----------|--|---|----------------|---|
| 1 | DELL 2355dn | Service Tag 22JCM1 | | Non-Working |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Parties involved:**FROM** (Transferor Department): County Court at Law #2**Transferor - Elected Official/Department Head/Authorized Staff:**

Laura Barker

Print Name

Signature

Contact Person:

Kevin Kracht

Print Name

+1 (512) 943-1410

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

NOV 29 2016

Print Name

Date Phone Number

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|----------|--|---|----------------|---|
| 1 | Executive desk chair, black, mid-back | | | |
| 2 | Guest chairs, black | | | |
| | | | | |
| | | | | |
| | | | | |

Parties involved:
FROM (Transferor Department): County Auditor's Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Julie M. Kiley

Lisa V. Moore

Print Name

Print Name



+1 (512) 943-1623

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

NOV 29 2016

Signature

Date Phone Number

 RECEIVED
 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

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