

MEETING MINUTES

NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: January 25, 2017, 9:00 a.m.
Williamson County Inner Loop Annex
Human Resources Training Room
301 SE Inner Loop, Suite 108
Georgetown, Texas 78626**

NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: John Sneed, Committee Chair
Dan A. Gattis, Committee Member
Jay Schade, Committee Member
Cynthia Long, Committee Member
James Carmona, Committee Member
John Teel, Committee Member

Absent: Terron Evertson, Committee Member

Others Present: Shannon Francis, Legal Counsel
Tara Raymore, Human Resources Director
Shelley Loughrey, Director of Benefits Administration
Julie Kiley, First Assistant County Auditor
Sally Goetz, Benefits Analyst
Wayne Parker, Account Executive - Aetna
Sara Taylor, Account Executive - Seton

David Gibson, Holmes Murphy - Broker

Justin Mottley, Holmes Murphy - Broker

Attendees: Kon Kwan

2. Review and approval of minutes from the September 21, 2016 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Jay Schade

Second: Committee Member Dan A. Gattis

Motion to approve the minutes.

Aye: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Cynthia Long
Committee Member James Carmona
Committee Member John Teel

Other: Committee Member Terron Evertson (Absent)

3. Discuss, consider and take appropriate action regarding Holmes Murphy & Aetna Strategy:
 - a. Benefits Budget Review
 - b. Williamson County Plan Performance
 - c. Health Care Reform Update
4. Discuss, consider and take appropriate action to approve the Williamson County Benefits (TPA) Third Party Administrator RFP for Medical, Dental, Vision, Pharmacy, Cafeteria Plan FSA, Employee Wellness and confirm selection committee.

Motion by: Committee Chair John Sneed

Second: Committee Member Jay Schade

Voting member from benefits committee to serve on the selection committee will be John Sneed, James Schade, & James Carmona.

Aye: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Cynthia Long
Committee Member James Carmona
Committee Member John Teel

Other: Committee Member Terron Evertson (Absent)

5. Review the Human Resources Department Reports.
 - a. Financial Reports

Other: Committee Member Terron Evertson (Absent)

6. Other Business as necessary:
 - a. Reminder for all Committee Members to forward IFEBP 2016 Conference Certificate of Attendance.

Other: Committee Member Terron Evertson (Absent)

Next Meeting: May 10, 2017.

EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."*

Adjourn.

Other: Committee Member Terron Evertson (Absent)

Minutes recorded by:

Sally Goetz

Date

Minutes reviewed by:

Shelley Loughrey

Date