

D R A F T

MEETING MINUTES

NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: September 20, 2017, 9:00 a.m.
Williamson County Inner Loop Annex
Human Resources Training Room
301 SE Inner Loop, Suite 108
Georgetown, Texas 78626

NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: John Sneed, Committee Chair
Jay Schade, Committee Member
James Carmona, Committee Member
John Teel, Committee Member
Cynthia Long, Committee Member

Absent: Dan A. Gattis, Committee Member
Terron Evertson, Committee Member

Others Present: Shannon Francis, Legal Counsel
Tara Raymore, Human Resources Director
Shelley Loughrey, Director of Benefits Administration
Julie Kiley, First Assistant County Auditor
Sally Goetz, Benefits Analyst
Suzanne Diaz, Benefits Specialist
Jeff Ivey, Road and Bridge
David Gibson, Holmes and Murphy
Kerstin Hancock, Purchasing
Blake Skiles, Purchasing

2. Review and approval of minutes from the June 14, 2017, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Jay Schade

Second: Committee Member John Teel Motion to approve Minutes from 6/14/17

Aye: Committee Chair John Sneed
Committee Member James Carmona
Committee Member Cynthia Long

3. Discuss, consider and take appropriate action regarding Holmes Murphy Strategy:
a. RFP Stop Loss
b. High Claims Review and Holmes Murphy Financial Report

Aye: Committee Chair John Sneed
Committee Member Jay Schade
Committee Member James Carmona
Committee Member John Teel
Committee Member Cynthia Long

4. Discuss, consider and take appropriate action on the Williamson County Benefits Committee Bylaws.

Motion by: Committee Chair John Sneed

Second: Committee Member James Carmona Request by Shannon Francis, Legal Counsel, to recommend to Commissioner's Court with approved Changes as listed below:

- Change member terms to 3 years
- Terms to begin January 1
- Remove term periods from Commissioner membership

Aye: Committee Chair John Sneed
Committee Member Jay Schade
Committee Member James Carmona
Committee Member John Teel
Committee Member Cynthia Long

- 5. Review the Human Resources Department Reports.
 - a. Financial Reports
 - b. Review 2018 Benefit Plan Highlights
 - c. Health & Wellness Expo 9/28

Next Meeting: November 1, 2017 9:00 a.m.

EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."*

Adjourn.

Minutes recorded by: _____

Sally Goetz

Date

Minutes reviewed by: _____

Shelley Loughrey

Date