

**OATH OF OFFICE**

I, Harry Caddles, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of County Tax Assessor - Collector of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm), that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward

- ☒ for the giving or withholding a vote of the election at which I was ELECTED.  
☐ to secure my APPOINTMENT or the confirmation thereof.

Assessor - Collector

sign  
here

Sworn to and subscribed before me, this the

2nd

day of

January

, 2017

sign  
here

**BOND AND OATH**

OF

Harry Caddles

ASSESSOR and COLLECTOR OF

Williamson

COUNTY

APPROVED IN OPEN COMMISSIONERS' COURT

sign  
here

County Judge

County

RECORDED BY COUNTY CLERK

sign  
here

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County Clerk

County

(Seal)

APPROVED BY

COMPTROLLER OF PUBLIC ACCOUNTS

, 20

sign  
here

Comptroller of Public Accounts

**INSTRUCTIONS FOR COMPLETING BOND**

**BOND REQUIREMENT:** Each person elected or appointed Assessor-Collector must make a bond to the state within twenty days after receiving notice of election or appointment.

- **ELECTED ASSESSOR-COLLECTOR** - Bond must be executed after the Commissioners' Court has canvassed the general election returns and Assessor-Collector has received notice of election.
- **APPOINTED ASSESSOR-COLLECTOR** - Bond must be executed after official appointment.

**BOND AMOUNT:** Bond must be made for an amount equal to 5% of the net total of state motor vehicle sales and use tax and motor vehicle registration fees collected in the county during the twelve-month period ending August 31 immediately prior to the date the bond is executed. However, the bond shall not exceed \$100,000 nor be less than \$2,500.

**SIGNATURES:** The Assessor-Collector must sign the bond as Principal after the election or appointment. A duly authorized agent of the surety company must sign the bond for the surety company after the election or appointment.

**ACKNOWLEDGEMENTS:** The acknowledgement for the Assessor-Collector must be completed after the Assessor-Collector has signed as Principal. The acknowledgement for the surety company must be completed after the agent has signed as the surety.

**OATH OF OFFICE:** The oath of office must be completed after the election or appointment but before the bond is approved by the Commissioners' Court. Check the applicable box.

**APPROVAL BY COMMISSIONERS' COURT:** The bond must be approved by the Commissioners' Court and signed by the County Judge after the signatures, acknowledgements and the oath of office are completed.

**RECORDING BY THE COUNTY CLERK:** The bond must be recorded by the County Clerk after it has been approved by the Commissioners' Court and signed by the County Judge.

**APPROVED BY THE COMPTROLLER OF PUBLIC ACCOUNTS:** The completed bond should be sent to the Comptroller of Public Accounts for approval.

Send to:

COMPTROLLER OF PUBLIC ACCOUNTS  
Revenue Accounting Division  
111 E. 17th Street  
Austin, Texas 78774-0100