

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Windows 8 Surface Pro with mouse and charger	010709452453		Working

Parties involved:

FROM (Transferor Department): Larry Madsen, County Commissioner, Pct. 4

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Larry Madsen

Print Name

Larry Madsen 12-22-16

Signature

Contact Person:

Julia Cooper

Print Name

+1 (512) 846-1190

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Bill Gravell, Jr., Justice of the Peace, Pct. #3

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Bill Gravell, Jr.

Print Name

Bill Gravell Jr. 12-20-16

Signature

Contact Person:

Melissa Goins

Print Name

+1 (512) 943-1508

Date Phone Number

RECEIVED

DEC 27 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude E6530 Laptop	4YHTL02		Working

Parties involved:**FROM** (Transferor Department): Bill Gravell Jr., Justice of the Peace, Pct. #3
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Bill Gravell Jr.

Print Name



Signature

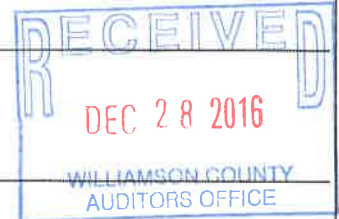


Date

 12-22-16
 +1 (512) 943-1508
 Phone Number
Contact Person:

Mellssa Goins

Print Name

**TO** (Transferee Department/Auction/Trade-in/Donee): Larry Madsen, County Commissioner, Pct. #4
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-In, no signature is necessary.)

Larry Madsen

Print Name



Signature

12-19-16

Date

Contact Person:

Julia Cooper

Print Name

+1 (512) 846-1190

Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____