# **Williamson County**

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#### Asset Status Change Form

← TRANS	FER bet ween county departments	C DONATION to a non-county	entity			
	the earliest auction *	DESTRUCTION due to Public Health / Safety				
C TRADE-IN for new assets of similar type for the county		SALE to a government entity	y / civil or charit			
Asset L	ist:	, , , , , , , , , , , , , , , , , , , ,				
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)		
1	Wood disk whether			\[ \subseteq \]		
				<u></u>		
				~		
				₹		
Signature	myntelleg 1-6	7-17 943-3314 Date Phone Number				
	eree Department/Auction/Trade-in/Donee):	Auetion				
	e - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being					
	or Sale or Trade-in, no signature is necessary.)	Contact Person:				
Print Nam	e RECEIVED	Print Name				
Signature	JAN - 9 2017	Date Phone Number	100			
If the abo	AUDITOR'S OFFICE ve asset(s) is (are) disted by sale of austion and no bio st of the (these) asset(s) to be donated or disposed o	ds are made, the Purchasing Director m of will be sent to the Auditor's Office wi	nay dispose of o ith a date of dor	r donate this (these) nation or disposal.		

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_

### Williamson County

**Print Form** 

#### **Asset Status Change Form**

The following	serable	iclara	considered	for	lealart	anal
THE TOHOWN I	9225112	13(die	Louisidered	101.	1261666	OHE

○ TRANSFER bet ween county departments

C DONATION to a non-county entity

SALE at the earliest auction \*

C DESTRUCTION due to Public Health / Safety

○ TRADE-IN for new assets of similar type for the county

SALE to a government entity / civil or charitable organization in the county at fair market value

#### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Dell Monitor (replaced with larger monitor)	CN-OX876H-72872-8CO-OVKL		Working
1	Lacie DVD Duplicator	1228808260051ER	02134	Non-Working
3	Logitech & Dell Keyboard (missing USB)			Non-Working
1	Dell Monitor (replaced with larger monitor)	CN-OYVG53-72872-01T-1HRU		Working
1	HP Color LaserJet CP1518ni (replaced with lease)	8LYR382		Working

Parties involved:	
FROM (Transferor Department): 560 - Sheriff's Office	
Transferor - Elected Official/Department Head/ Authorized Staff:	Contact Person: Leggy Braun
Print Name	Print Name
1/10/17	5/2 - 943-13/2  Phone Number
Signature Date	Phone Number
TO (Transferee Department/Auction/Trade-in/Donee):	oN
Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being	
Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)	Contact Person: RECEIVED
Authorized Staff OR Donee - Representative: (If being	Contact Person: RECEIVED  Print Name  JAN 1 1 2017

#### **Forward to County Auditor's Office**

This Change Status was approved as agenda item #	in Commissioner's Court on

## **Williamson County**

**Print Form** 

#### **Asset Status Change Form**

The foll	owing asset(s) is(are) considered for: (select or	ne)				
C TRANS	SFER bet ween county departments	C DONATION to a non-county	C DONATION to a non-county entity			
		C DESTRUCTION due to Public	Health / Safety			
← TRADE	E-IN for new assets of similar type for the county	SALE to a government entity the county at fair market valu	/ civil or charita ue	able organization in		
Asset	List:					
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or-VIN)	County Tag#	Condition of Asset (Working, Non- Working)		
1	HP Officejet 6100 (replaced with lease)	CN3373RGJK		Working		
1	HP 4200n (replaced with lease)		100160	Working		
				Non-Working		
				Working		
				Working		
Print Na	me  1/0/17	Print Name  7 Date Phone Number	1312			
	sferee Department/Auction/Trade-in/Donee):					
Authoriz	ee - Elected Official/Department Head/ sed Staff OR Donee - Representative: (If being for Sale or Trade-in, no signature is necessary.)	Contact Person:				
		RECEIV	/FD			
Print Nar	me	Print Name				
Signatur	e D	Phone Number JAN 11	2017			
	5 85 5 5 6 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6	AUDITOR'S O		9		
* If the ab	ove asset(s) is (are) listed for sale at auction and no bid	is are made, the Purchasing Director in	ay dispose of o	r donate this (these)		

#### **Forward to County Auditor's Office**

asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

This Change Status was approved as agenda item #	in Commissioner's Court on	
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# **Williamson County** Asset Status Change Form

Print Form

The follo	owing asset(s) is(are) considered for: (select on	ıe)				
← TRANS	FER bet ween county departments		C DONATION to a non-county e	ntity		
SALE a	t the earliest auction *		C DESTRUCTION due to Public Health / Safety  SALE to a government entity / civil or charitable organization in the county at fair market value			
	-IN for new assets of similar type for the county					
Asset	List:					
Quantity	Description (year, make, model, etc.)		Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)	
1	Dell Optiplex 740 Computer	46TH9	K1			
FROM (Transfer Authorize Print Name Signatur TO (Transfer Transfer	sferee Department/Auction/Trade-in/Donee): Auction	97-75-9-55	Contact Person: Pete Correa Print Name  JV 17 - 512 Phone Number	846 l	134	
	zed Staff OR Donee - Representative: (If being for Sale or Trade-in, no signature is necessary.)		Contact Person:	CEIVED		
Print Nar	me		Print Name  JAN	1 2 2017		
Signatur			Phone Number  AUDITO	PR'S OFFICE		
* If the ab asset(s). A	ove asset(s) is (are) listed for sale at auction and no bio list of the (these) asset(s) to be donated or disposed o	ds are of will	made, the Purchasing Director me be sent to the Auditor's Office wit	ay dispose of o	ration or disposal.	
	Forward to Cou	ınt	y Auditor's Of	fice		
This Chan	ge Status was approved as agenda item # in	Comi	nissioner's Court on			
If for Sale,	, the asset(s) was(were) delivered to warehouse on		by			

# Williamson County

**Print Form** 

## Asset Status Change Form

The follo	owing asset(s) is(are) considered for: (select on	ie)			
C TRANS	SFER bet ween county departments	C DONATION to a non-county	entity		
SALE a	at the earliest auction *	C DESTRUCTION due to Public Health / Safety  SALE to a government entity / civil or charitable organization in the county at fair market value			
	E-IN for new assets of similar type for the county				
Asset	List:				
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of (Working, I Working	Non-
1	Rapid Print Time Stamp	511031		Non-Working	-
1	lamp		Y	Non-Working	¥
1	Dell Monitor	CN-0DC323 71618-676-AEF9		Working	
2	Countertop shelves			Working	
1	2 file office desk			Non-Working	[-]
Transfere Authoriz	feree Department/Auction/Trade-in/Donee):  A vec  ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being				
approved	for Sale or Trade-in, no signature is necessary.)	Contact Person: REC	EIVED		
Print Nam	ne	Print Name  JAN 1	2 2017		
Signature	Da	Phone Number AUDITOF WILLIAMSON	R'S OFFICE COUNTY, TEX	'AS	
	ove asset(s) is (are) listed for sale at auction and no bids list of the (these) asset(s) to be donated or disposed of				
This Chang	Forward to Coul	•	fice	.,,,	
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	in Commissioner's Court on	
If for Sale, the asset(s) was(were) delivered to warehouse on	by	 

# Williamson County

Print Form

	Asset Stat	us Change Form				
The foli	owing asset(s) is(are) considered for: (select or	ne)	-			
C TRAN	SFER bet ween county departments	C DONATION to a non-county	entity			
SALE &	at the earliest auction *		© DESTRUCTION due to Public Health / Safety			
C TRADI	E-IN for new assets of similar type for the county	SALE to a government entity the county at fair market val	y / civil or charit		ition in	
Asset	List:					
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition ( (Working Worki	, Non-	
1	Speaker Bar	CN 0C730C-71623-196-3317511031		Working	¥	
1	Dell hard drive	PSTP Tracking P02006		Working	·	
1	Dell Keyboard	CN 05P02F-71581-16I-06E0A01		Working	-	
1	Brother Scanner	U62901G2F200276		Working	7	
1	Docking Station	CF-VEB272A2W		Working		
Authoriz	or - Elected Official/Department Head/ ed Staff:	Contact Person:  Theresa Lock Print Name				
Signature		S12-943-1436 Phone Number	S			
<b>TO</b> (Trans	feree Department/Auction/Trade-in/Donee): $\int \int \int$	tm			1	
Authoriz	ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being for Sale or Trade-in, no signature is necessary.)	Contact Person:	CEIVED			
Print Nam	ne	Print Name  JAN	1 2 2017			
Signature	Da	Phone Number  AUDIT	OR'S OFFICE	EVAO		
If the abo sset(s). A l	ve asset(s) is (are) listed for sale at auction and no bids ist of the (these) asset(s) to be donated or disposed of	are made, the Purchasing Director m	av dispose of or	donate this f	these) osal.	
	Engrand to Carr	maken Association of the	e			

#### Forward to County Auditor's Office

This Change Status was approved as agenda item #	in Commissioner's Court on	
If for Sale, the asset(s) was(were) delivered to warehouse on	by	

# **Williamson County**

**Print Form** 

### Asset Status Change Form

The folio	owing asset(s) is(are) considered for: (select	one)				
C TRANS	FER bet ween county departments		C DONATION to a non-c	ounty entity		
SALE a	t the earliest auction *		○ DESTRUCTION due to	Public Health / Safety		
	-IN for new assets of similar type for the county		SALE to a government the county at fair mark	entity / civil or charita ket value	able organizat	tion in
Asset I	List:	5 7 711-				
Quantity	Description (year, make, model, etc.)		Manufacturer ID# (serial, service tag, or VI	N) County Tag#	Condition o (Working, Workin	Non-
1	Dell Printer	CN-0	JFT87-72211-154-0057		Working	<b>~</b>
1	Avaya Desk Phone	SN-04	GM38012127		Working	
			Carrie III		Working	
		i i			Working	$\Box$
			11.00		Working	
	me Lill 1-12-1	7 Date	Print Name  S12-943-143 Phone Number	le		
Authoriz	ed Staff OR Donee - Representative: (If being for Sale or Trade-in, no signature is necessary.)		Contact Person:			
			R	ECEIVED		
Print Nan	ne		Print Name			
Signature		Date	Phone Number	AN 1 2 2017		
			AUI	DITOR'S OFFICE		
	ove asset(s) is (are) listed for sale at auction and no blist of the (these) asset(s) to be donated or disposed					
	Forward to Co	unt	y Auditor's	Office		
This Chang	ge Status was approved as agenda item #i	in Comr	nissioner's Court on			
f for Sale, 1	the asset(s) was(were) delivered to warehouse on		by			

# **Williamson County**Asset Status Change Form

Print Form

The follo	owing asset(s) is(are) considered for: (select one)									
<ul> <li>TRANSFER bet ween county departments</li> <li>SALE at the earliest auction *</li> <li>TRADE-IN for new assets of similar type for the county</li> </ul>		C DONATION to a non-county entity C DESTRUCTION due to Public Health / Safety SALE to a government entity / civil or charitable organization in the county at fair market value								
						Asset l	-ist:			
						Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
	SEE ATTACHMENT "A"	4)		-						
				<b>-</b>						
			71:							
				_						
				•						
Signature FO (Transf	Date  Teree Department/Auction/Trade-in/Donee):  Aucture	Print Name  7 512 - 943 - 123  Phone Number	7							
ransfere luthorize	ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being or Sale or Trade-in, no signature is necessary.)	Contact Person: RECE	IVED							
rint Nam	е	Print Name JAN 1	1 2017							
ignature	Date	Phone Number AUDITOR'S WILLIAMSON CO	OFFICE DUNTY, TE	EXAS						
If the abov sset(s). A li	ve asset(s) is (are) listed for sale at auction and no bids are st of the (these) asset(s) to be donated or disposed of will	made, the Purchasing Director may di be sent to the Auditor's Office with a c	spose of or date of dona	donate this (these) ation or disposal.						
	Forward to Count	y Auditor's Offic	e							
his Change	e Status was approved as agenda item # in Comr	missioner's Court on								
	he asset(s) was(were) delivered to warehouse on									
,	. / / /	by								

# WILLIAMSON COUNTY ASSET STATUS CHANGE FORM

## DISTRICT ATTORNEY ATTACHMENT "A"

Asset List for Auction	Condition
1. Nine (9) rolling desk chairs of various colors and styles	non-functional
2. Three (3) metal, 2 drawer cabinets, tan in color – approx. 30 inc	hes tallfunctional
3. One (1) small wooden computer station	non-functional
4. Various metal shelving components, grey in color	unknown
5. One (1) 6-door metal file cabinet, tan in color – approx. 6 feet ta	allfunctional
6. One (1) 5-door metal cabinet, brown and green in color – appro	x. 5 feet tallfunctional
7. One (1) 5-door metal cabinet, tan in color – approx. 6 1/2 feet ta	allfunctional
8. One (1) GE 42 cup coffee maker	unknown
9. Two (2) Lucent Desk Telephones, serial # 97A550000879 989T33007540	unknown unknown
10. One (1) HP Photosmart Premium Series C309 – serial # MY02M6	57284unknown
11. One (1) Lexmark E260dn Laser Printer, serial # 728DPER	non-functional
12. Two (2) Mister Coffee, coffee makers /pots	unknown
13. Three (3) stationary chairs blue/grey in color	functional
14. Two (2) toner cartridges, FO-47DR & FO-50ND (in box)	unknown
15. One (1) Galaxy box fan	non-functional
16. One (1) wooden table, approx. 5 feet long	functional
17. One (1) Pyramid Quartz Wall Clock	non-functional
18. One (1) Logitech Keyboard , C/N # 01733	unknown
19. One (1) Fabricated 3 Ft by 3 Ft mail slot box	Functional

# **Williamson County**

Print Form

#### Asset Status Change Form

	, 100010101	•.•			
The follo	owing asset(s) is(are) considered for: (select or	ne)			
← TRANSFER bet ween county departments			C DONATION to a non-county en	ntity	
SALE a	at the earliest auction *		C DESTRUCTION due to Public H		
← TRADE	E-IN for new assets of similar type for the county		SALE to a government entity / the county at fair market value	civil or charita	able organization in
Asset	List:				
Quantity	Description (year, make, model, etc.)		Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
8	CABINET,GRAY STEEL, 11 DRAWER				Working
1	DESK,GREEN METAL, 6 DRAWER				Working
1	BOARD, DRY ERASE, 3X2				Working
2	BOXES OF USED OFFICE SUPPLIES				Working
	e de de de de la company de la		Print Name +1 (512) 943-3343 Phone Number		
	ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being		RECEI	VED	
approved	for Sale or Trade-in, no signature is necessary.)		<b>Contact Person:</b>		
			JAN 12	2017	
Print Nan			Print Name  AUDITOR'S ( WILLIAMSON COL		
Signature	<u> </u>	Date	Phone Number		
	ove asset(s) is (are) listed for sale at auction and no bid list of the (these) asset(s) to be donated or disposed o				
This Chan	Forward to Cou			ice	,

Inis Change Status was approved as agenda item #	in Commissioner's Court on	·	
If for Sale, the asset(s) was(were) delivered to warehouse on	by		