

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- |   |   |
|---|---|
| <input checked="" type="radio"/> TRANSFER bet ween county departments<br><input type="radio"/> SALE at the earliest auction *<br><input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> DONATION to a non-county entity<br><input type="radio"/> DESTRUCTION due to Public Health / Safety<br><input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |
|---|---|

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Second Chance Front Ballistic Vest Panel	20352485		Working
1	Second Chance Rear Ballistic Vest Panel	20352484		Working

### Parties involved:

**FROM** (Transferor Department): Constable Pct 4

**Transferor - Elected Official/Department Head/Authorized Staff:**

Mark Birchard

Print Name

Signature

January 11, 2017

Date

**Contact Person:**

Mark Birchard

Print Name

512-352-41

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Constable Pct 1

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

11/12/17

Date

**Contact Person:**

Print Name

Phone Number

RECEIVED

JAN 12 2017

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_