

NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONER'S COURT
FEBRUARY 21ST, 2017
9:30 A.M.

The Commissioner's Court of Williamson County, Texas will meet in regular session in the Commissioner's Courtroom, 710 Main Street, in Georgetown, Texas to consider the following items:

1. Review and approval of minutes.
2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Division.
3. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.
4. Citizen comments. Except when public hearings are scheduled for later in the meeting, this will be the only opportunity for citizen input. The Court invites comments on any matter affecting the county, whether on the Agenda or not. Speakers should limit their comments to three minutes. Note that the members of the Court may not comment at the meeting about matters that are not on the agenda.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
 (Items 5 – 19)

5. Discuss, consider and take appropriate action to approve a line item transfer for the Tax Assessor Collector's Office.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0499-003100	Office Supplies	\$750.00
To	0100-0499-003120	Printer Supplies	\$750.00

6. Discuss, consider and take appropriate action on a line item transfer for Elections

Fiscal Impact

From/To	Acct No.	Description	Amount
FROM	0376-0376-004506	Computer Prgm/Maint.	\$2,000.00
TO	0376-0376-003010	Computer Equipment < \$5,000	\$2,000.00

7. Discuss, consider and take appropriate action on a line item transfer as related to the adjustment to the bottom of the "B" grade chart previously approved in the FY 17 budget.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0409-004998	Non Dept/Contingencies	\$825.58
To	0100-0583-001100	Emerg Svcs/Salary	\$682.18
To	0100-0583-002010	Emerg Svcs/FICA	\$52.19
To	0100-0583-002020	Emerg Svcs/Retirement	\$91.21

8. Discuss, consider and take appropriate action on approving compensation changes, position titles changes, position grade changes and any corresponding line item transfers.
9. Discuss, consider and take any appropriate action regarding approval or ratification of monthly Treasurer's Report on Williamson County Finances for January 2017 pursuant to Texas Local Government Code §114.026.
10. Discuss, consider and take action on approving the Investment Report for the Quarter ending December 31, 2016 which was approved by the Investment Committee on January 23, 2017.
11. Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 4, January 2017 Monthly Report in compliance with Code of Crim. Proc. § 103.005.
12. Discuss, consider and take appropriate action on approving property tax collections for the month of January 2017 for the Williamson County Tax Assessor/Collector.
13. Discuss, consider and take appropriate action on approving property tax refunds over \$2,500.00 for the month of January 2017 for the Williamson County Tax Assessor/Collector.
14. Discuss, consider and take appropriate action on authorizing the disposal of various county assets through auction including, (33) Computers, (3) Scanners, (6) Monitors, (1) Folding machine, (1) Bulletin Board, (1) Intercom System, (1) Box of 3 ring binders, (2) Boxes of Office Supplies, (1) Toilet seat covers and Holder, (1) Phone, (1) Hanging Wall File, (1) Coat rack, (4) Trash cans, (1) Chair, (1) Black File Holder, (2) Printers, (2) Keyboard and mouse, (1) Speaker, (2) Barcode readers with stands, (3) File cabinets, (2) Rolling computer stands, (4) Rolling file buckets, (1) Speaker system, (1) Speaker phone with Wall module, (2) Projectors, (11) Docking stations, (7) Mouse, (3) Laptop bags, misc. power cords, (1) Brown desk, (2) Battery packs, (1) duplicator, (12) Keyboards, (4) Routers, (1) DVD writer, (4) Label Printer, (2) Seal Bossers, (1) 2008 White Ford F-250, (1) 2000 White Ford E250 and (1) 2006 White Ford F250 (see attached lists) pursuant to Tx. Local Gov't code 263.152.
15. Discuss, consider and take appropriate action on authorizing the disposal of various county assets through inter-departmental transfer including (1) Dell Latitude, (3) Body Armor Vests, (1) Gray Table and (1) Brown Rolling Table (see attached lists) pursuant to Tx. Local Gov't code 263.152.
16. Discuss, consider and take appropriate action to correct and approve the change of a 'Sale to Auction' to a 'Sale to Insurer' that was previously placed on the January 24, 2017 Agenda (Item #9). This will correctly mark one of the 2010 Black/White Ford Crown Victoria's referenced to reflect it as a Sale to Insurer, as this vehicle was totaled.
17. Discuss and consider confirming the appointment of Edward Anderson as a Pct. 3 Deputy Constable.

18. Discuss, consider, and take appropriate action on approval of the preliminary plat for the Estates at Northgate subdivision - Pct 2.
19. Discuss, consider, and take appropriate action on approval of the final plat for the Star Ranch Sec 7 Ph 5 subdivision - Pct 4

REGULAR AGENDA

20. Discuss and take appropriate action on holding Commissioners Court on March 14th, 2017.
21. Receive and acknowledge the February 2017 Construction Summary Report for the Road Bond and Pass Through Financing Programs.
22. Discuss, consider and take appropriate action on the Department of Infrastructure projects and issues update.
23. Discuss, consider, and take appropriate action regarding a Standard Utility Agreement with Pedernales Electric Cooperative (PEC) for utility adjustments on SH 29 at Cedar Hollow, a Road Bond Project in Commissioner Pct 3.
24. Discuss, consider, and take appropriate action regarding a Standard Reimbursement and Utility Joint Use Agreement with Jarrell Schwertner Water for utility adjustments on CR 305 at IH 35, a Road Bond Project in Commissioner Pct 3.
25. Discuss, consider and take appropriate action on a Real Estate Contract with Jose Pablo Monroy Nieto and Maria Isabel Martinez Castillo for ROW needed on CR 111 (Parcel 27).
26. Discuss, consider and take appropriate action on a Termination and Release of Right of Way Easement relating to ?an easement granted by F. John Olson to Williamson County, Texas, an easement and right of way over a portion of his land for a period of ten (10) years pursuant to that certain Right of Way Easement dated March 15, 1944, and filed for record on March 22, 1944, in Volume 318, Page 571, Williamson County, Texas.
27. Discuss, consider and take appropriate action on a State Plan of Operations agreement between the State of Texas and Williamson County Sheriff's Office setting forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense personal property transferred pursuant to 10 USC § 2576a.
28. Discuss, consider and take appropriate action on approving updates and clarifications to the Employee Policy Manual.
29. Discuss, consider and take appropriate action on awarding the professional services agreement with Kleinfelder for geotechnical engineering and materials testing services under RFQ 1602-057-1. These services will be on an as needed basis, with a maximum amount of \$300,000.00
30. Discuss, consider and take appropriate action to authorize the rental of additional horse stalls needed for a 5 day event at the Expo Center, not to exceed \$25,000.00.

31. Discuss, consider and take appropriate action to authorize and approve the contract for tank repairs and services on asphalt storage tanks, per quote from Duraco, Texas Patcher in the amount of \$7,251.30 for Road and Bridge Department.
32. Discuss, consider and take any necessary action regarding approval of postage meter leases from Pitney Bowes to support operations of the District Clerk and County Clerk's Offices. Action may include consideration of either 36 or 60-month term(s) and any related incentive pricing.
33. Discuss, consider and take appropriate action on authorizing the new Agreement for system and maintenance support of the Electronic Docket System for the term of 01/01/2017 – 09/30/2017, with Infax, Inc., for \$6,225.00.
34. Discuss, consider and take appropriate action to grant an exemption for the expenditures for work performed by day laborers, pursuant to Local Government Code Section 262.024(a)(5), which provides that a contract for work performed and paid for by the day, is exempt from the solicitation requirement under 262.023, at the discretion of the Commissioners Court. Day Laborers will be used for events at the Expo Center, through the Parks Department.
35. Discuss, consider, and take appropriate action on a line item transfer for Parks Department/Expo.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-3106-003318	Janitorial Supplies	\$3,000
From	0100-3106-003319	Extermination Serv	\$1,000
From	0100-3106-003554	Chemicals	\$1,000
From	0100-3106-004111	Special Events	\$1,000
From	0100-3106-004210	Internet/ Email	\$7,760
From	0100-3106-004310	Advertising	\$2,000
To	0100-3106-004100	Professional Services	\$15,760

36. Receive update regarding bills filed and matters pending before the 85th Texas Legislature that are relevant to counties and local governmental entities.

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

37. Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:
 - a) Business prospect(s) that may locate or expand within Williamson County.
 - b) Discuss Pearson Road District.
 - c) Discuss North Woods Road District.
 - d) Project Columbus Balbo

- 38.** Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties
1. Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties
 - a) Discuss the acquisition of real property for right-of-way for Mays St. Extension
 - b) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
 - c) Discuss the acquisition of real property for CR 176 at RM 2243
 - d) Discuss the acquisition of real property with endangered species for mitigation purposes.
 - e) Discuss the acquisition of real property: CR 101
 - f) Discuss the acquisition of real property: CR 111
 - g) Discuss the acquisition of real property for CR 278 at Bagdad Rd.
 - h) Discuss the acquisition of real property for proposed CR 110 project. (All sections)
 - i) Discuss the acquisition of real property for County Facilities.
 - j) Discuss the acquisition of real property on CR 305.
 - k) Discuss the acquisition of Easement interests for the Brushy Creek Trail Project.
 - l) Discuss acquisition of property located at NEC of Toll 130 and Gattis School Rd.
 - m) Discuss the acquisition of a drainage easement for CR 108.
 - n) Discuss easement acquisitions from San Gabriel River Ranch Subdivision.
 - o) Discuss the acquisition of real property for CR 258.
 - p) Discuss the acquisition of real property for Lakeline Blvd.
 - q) Discuss the acquisition of real property for US 183.
- B. Property or Real Estate owned by Williamson County
- 1). Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
 - a) Discuss County owned real estate containing underground water rights and interests.
 - b) Discuss possible sale of 183 A excess right of way
 - c) Discuss proposed sale of real estate of Blue Springs Blvd
 - d) Discuss transfer of right of way for Westinghouse Rd. to the City of Georgetown.
 - e) Discuss wastewater easements in Berry Springs Park
 - f) Discuss Development Agreement with Ashby Capital Investments, LLC
 - g) Discuss sale of County property on Ronald Reagan Blvd.
 - h) Discuss abandonment of County property on CR 123.
- C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.
- 39.** Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Civil Action No.1:13- CV- 505, Robert Lloyd v. Lisa Birkman, et al, In The United States District Court for the Western District of Texas, Austin Division
 - d) Employee/personnel related matters
 - e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - f) Cause No. 15-0064-C277, Gordon v. Dollahite et al, In The District Court of Williamson County, Texas, 277th District
 - g) County Road 241 utility and Right-of-Way Issues and matters;
 - h) Civil Action No. 1:15-cv-431; *Herman Crisp v. Williamson County, et al*; In the USDC-WD-Austin Division
 - i) Carolyn Barnes, et al v. Texas Attorney General, et al; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
 - j) Appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011 -2013;

and Payment of Disputed Employment Taxes Pending Appeal

- k) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015
- l) Discuss proposed acquisition of property for SW 183 and SH 29 Loop
- m) Claims of Texas Association for Children and Families
- n) Civil Action; American Stewards of Liberty, *et al.* v. Sally Jewell, *et al.*, In the Western District Court, Western District of Texas, Austin Division
- o) Legislative changes to firearms laws and possession of firearms on county property
- p) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
- q) Notice of claim and demand of Morgan Lee Roach.
- r) Labor and employment law review of Employee Policy Manual provisions and amendments.
- s) Berry Springs Park and Preserve pipeline
- t) Discuss subrogation claims related to medical claims incurred during the County's contract with Allegiance Benefit Plan Management (TPA).
- u) Discuss requirements related to health benefit plan.
- v) Case No. 1:16-cv-00505-LY, Saturn v. Barnett et al, In The United States District Court For The Western District of Texas-Austin Division
- w) Civil Action No. 1:16-cv-1023 LY, Brian Carrier v. Lt. McKnight, et al, In The United States District Court For The Western District Of Texas, Austin Division
- x) Cause No. 1JC-16-1540; *Roy Earl Briggs v. Lt. Doug Wheless*, In The Justice Court Precinct 1, Williamson County, Texas
- y) Civil Action No. 1:16-cv-01185-SS-ML, *Jose Refugio Fernandez-Madrid v. Keefe Commissary and the Williamson County Sheriff*, In the United States District Court for the Western District of Texas – Austin Division
- z) Law relating requests for the closure, abandonment or vacation of roadway(s) in the Woodland Park Subdivision.
- aa) Civil Action No. Case 1:17-cv-00068; Dennis Farmer & Linda Schlueter v. Williamson County and Deputy Damon Grant; In The United States District Court for the Western District of Texas, Austin Division

- 40. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).
- 41. Discuss the deployment or specific occasions for implementation of security personnel or devices in relation to the Williamson County Justice Center (Executive Session as per Texas Gov't. Code § 551.076).

REGULAR AGENDA (continued)

- 42. Discuss and take appropriate action concerning economic development.
- 43. Discuss and take appropriate action concerning real estate.
- 44. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:
 - a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Civil Action No.1:13- CV- 505, Robert Lloyd v. Lisa Birkman, et al, In The United States District Court for the Western District of Texas, Austin Division

- d) Employee/personnel related matters
- e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
- f) Cause No. 15-0064-C277, *Gordon v. Dollahite et al*, In The District Court of Williamson County, Texas, 277th District
- g) County Road 241 utility and Right-of-Way Issues and matters;
- h) Civil Action No. 1:15-cv-431; *Herman Crisp v. Williamson County, et al*; In the USDC-WD-Austin Division
- i) Carolyn Barnes, et al v. Texas Attorney General, et al; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
- j) Discuss, consider and take appropriate action regarding possible appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011 -2013; and approval of payment of disputed employment taxes pending appeal
- k) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015
- l) Discuss proposed acquisition of property for SW 183 and SH 29 Loop
- m) Claims of Texas Association for Children and Families
- n) Civil Action; *American Stewards of Liberty, et al. v. Sally Jewell, et al.*, In the Western District Court, Western District of Texas, Austin Division
- o) Action regarding legislative changes to firearms laws, to include but not be limited to the adoption and implementation of regulations and policies relating to the possession of firearms on and within Williamson County property and facilities.
- p) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
- q) Notice of claim and demand of Morgan Lee Roach.
- r) Berry Springs Park and Preserve pipeline
- s) Discuss, consider, and take appropriate action regarding the handling, including but not limited to, the negotiating and approval of settlement offers, of subrogation claims related to medical claims incurred during the County's contract with Allegiance Benefit Plan Management (TPA).
- t) Discuss requirements related to health benefit plan.
- u) Case No. 1:16-cv-00505-LY, *Saturn v. Barnett et al*, In The United States District Court For The Western District of Texas-Austin Division
- v) Civil Action No. 1:16-cv-1023 LY, *Brian Carrier v. Lt. McKnight, et al*, In The United States District Court For The Western District Of Texas, Austin Division
- w) Cause No. 1JC-16-1540; *Roy Earl Briggs v. Lt. Doug Wheless*, In The Justice Court Precinct 1, Williamson County, Texas
- x) Civil Action No. 1:16-cv-01185-SS-ML, *Jose Refugio Fernandez-Madrid v. Keefe Commissary and the Williamson County Sheriff*, In the United States District Court for the Western District of Texas – Austin Division
- y) Law relating requests for the closure, abandonment or vacation of roadway(s) in the Woodland Park Subdivision.
- z) Civil Action No. Case 1:17-cv-00068; *Dennis Farmer & Linda Schlueter v. Williamson County and Deputy Damon Grant*; In The United States District Court for the Western District of Texas, Austin Division

- 45. Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.
- 46. Comments from Commissioners.

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the _____ day of _____, 2017 at _____ and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Commissioners Court - Regular Session

5.

Meeting Date: 02/21/2017

Line item transfer for the Tax Assessor Collector.

Submitted For: Larry Gaddes

Submitted By: Judy Kocian, County Tax Assessor Collector

Department: County Tax Assessor Collector

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to approve a line item transfer for the Tax Assessor Collector's Office.

Background

This request is to move \$750.00 from line item 003100 office supplies to line item 003120 printer supplies. Toners are needing to be replaced for three printers. We had encumbered funds from the printer supply line item so there is not enough funds to cover the three toners that are needed.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0499-003100	Office Supplies	\$750.00
To	0100-0499-003120	Printer Supplies	\$750.00

Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Budget Office

Form Started By: Judy Kocian

Final Approval Date: 02/13/2017

Reviewed By

Wendy Coco

Ashlie Koenig

Date

02/13/2017 04:00 PM

02/13/2017 04:09 PM

Started On: 02/10/2017 08:37 AM

Commissioners Court - Regular Session

6.

Meeting Date: 02/21/2017

budget amendment surplus elections contract fund

Submitted For: Chris Davis

Submitted By: Kay Eastes, Elections

Department: Elections

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a line item transfer for Elections

Background

This request is made in order to purchase a laptop as an upgrade from the one purchased in 2009.

Fiscal Impact

From/To	Acct No.	Description	Amount
FROM	0376-0376-004506	Computer Prgm/Maint.	\$2,000.00
TO	0376-0376-003010	Computer Equipment < \$5,000	\$2,000.00

Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Budget Office

Form Started By: Kay Eastes

Final Approval Date: 02/13/2017

Reviewed By

Wendy Coco

Ashlie Koenig

Date

02/13/2017 04:00 PM

02/13/2017 04:10 PM

Started On: 02/13/2017 01:53 PM

Commissioners Court - Regular Session

7.

Meeting Date: 02/21/2017

Line Item Transfer

Submitted By: Ashlie Koenig, Budget Office

Department: Budget Office

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a line item transfer as related to the adjustment to the bottom of the "B" grade chart previously approved in the FY 17 budget.

Background

This transfer is similar to the ones previously approved in January but came to our attention at a later date.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0409-004998	Non Dept/Contingencies	\$825.58
To	0100-0583-001100	Emerg Svcs/Salary	\$682.18
To	0100-0583-002010	Emerg Svcs/FICA	\$52.19
To	0100-0583-002020	Emerg Svcs/Retirement	\$91.21

Attachments

B Grade Chart

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Ashlie Koenig

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:59 AM

Started On: 02/16/2017 09:38 AM

B Grade Chart

Effective January 13, 2017

Grade	Min- Annual	Min - Bi-weekly	Min - Hourly	Max- Annual	Max - Bi-weekly	Max - Hourly
B.12	\$ 23,466.81	\$ 902.57	\$ 11.28	\$ 33,957.81	\$ 1,306.07	\$ 16.33
B.13	\$ 24,647.79	\$ 947.99	\$ 11.85	\$ 35,662.25	\$ 1,371.62	\$ 17.15
B.14	\$ 25,889.27	\$ 995.74	\$ 12.45	\$ 37,467.16	\$ 1,441.04	\$ 18.01
B.15	\$ 27,191.25	\$ 1,045.82	\$ 13.07	\$ 39,372.29	\$ 1,514.32	\$ 18.93
B.16	\$ 28,553.73	\$ 1,098.22	\$ 13.73	\$ 41,344.31	\$ 1,590.17	\$ 19.88
B.17	\$ 30,007.09	\$ 1,154.12	\$ 14.43	\$ 43,449.87	\$ 1,671.15	\$ 20.89
B.18	\$ 31,521.23	\$ 1,212.36	\$ 15.15	\$ 45,656.17	\$ 1,756.01	\$ 21.95
B.19	\$ 33,125.98	\$ 1,274.08	\$ 15.93	\$ 47,962.15	\$ 1,844.70	\$ 23.06
B.20	\$ 34,791.27	\$ 1,338.13	\$ 16.73	\$ 50,402.20	\$ 1,938.55	\$ 24.23
B.21	\$ 36,547.38	\$ 1,405.67	\$ 17.57	\$ 52,975.51	\$ 2,037.52	\$ 25.47
B.22	\$ 38,394.67	\$ 1,476.72	\$ 18.46	\$ 55,683.15	\$ 2,141.66	\$ 26.77
B.23	\$ 40,362.70	\$ 1,552.41	\$ 19.41	\$ 58,523.78	\$ 2,250.91	\$ 28.14
B.24	\$ 42,391.76	\$ 1,630.45	\$ 20.38	\$ 61,498.47	\$ 2,365.33	\$ 29.57
B.25	\$ 44,541.55	\$ 1,713.14	\$ 21.41	\$ 64,606.70	\$ 2,484.87	\$ 31.06
B.26	\$ 46,812.36	\$ 1,800.48	\$ 22.51	\$ 67,882.31	\$ 2,610.86	\$ 32.64
B.27	\$ 49,204.43	\$ 1,892.48	\$ 23.66	\$ 71,325.02	\$ 2,743.27	\$ 34.29
B.28	\$ 51,717.77	\$ 1,989.15	\$ 24.86	\$ 74,934.59	\$ 2,882.10	\$ 36.03
B.29	\$ 54,352.12	\$ 2,090.47	\$ 26.13	\$ 78,711.26	\$ 3,027.36	\$ 37.84
B.30	\$ 57,107.73	\$ 2,196.45	\$ 27.46	\$ 82,688.89	\$ 3,180.34	\$ 39.75
B.31	\$ 59,984.08	\$ 2,307.08	\$ 28.84	\$ 86,866.69	\$ 3,341.03	\$ 41.76
B.32	\$ 63,042.46	\$ 2,424.71	\$ 30.31	\$ 91,278.49	\$ 3,510.71	\$ 43.88
B.33	\$ 66,221.58	\$ 2,546.98	\$ 31.84	\$ 95,891.00	\$ 3,688.12	\$ 46.10
B.34	\$ 69,582.74	\$ 2,676.26	\$ 33.45	\$ 100,770.82	\$ 3,875.80	\$ 48.45
B.35	\$ 73,095.29	\$ 2,811.36	\$ 35.14	\$ 105,850.81	\$ 4,071.18	\$ 50.89
B.36	\$ 76,789.34	\$ 2,953.44	\$ 36.92	\$ 111,198.65	\$ 4,276.87	\$ 53.46
B.37	\$ 80,665.16	\$ 3,102.51	\$ 38.78	\$ 116,813.82	\$ 4,492.84	\$ 56.16
B.38	\$ 84,752.61	\$ 3,259.72	\$ 40.75	\$ 122,729.62	\$ 4,720.37	\$ 59.00
B.39	\$ 89,052.47	\$ 3,425.09	\$ 42.81	\$ 128,946.35	\$ 4,959.47	\$ 61.99
B.40	\$ 93,505.05	\$ 3,596.35	\$ 44.95	\$ 135,393.61	\$ 5,207.45	\$ 65.09
B.41	\$ 98,180.18	\$ 3,776.16	\$ 47.20	\$ 142,163.37	\$ 5,467.82	\$ 68.35
B.42	\$ 103,089.33	\$ 3,964.97	\$ 49.56	\$ 149,271.35	\$ 5,741.21	\$ 71.77
B.43	\$ 108,243.68	\$ 4,163.22	\$ 52.04	\$ 156,735.15	\$ 6,028.27	\$ 75.35
B.44	\$ 113,656.02	\$ 4,371.39	\$ 54.64	\$ 164,571.81	\$ 6,329.68	\$ 79.12
B.45	\$ 119,338.61	\$ 4,589.95	\$ 57.37	\$ 172,800.27	\$ 6,646.16	\$ 83.08
B.46	\$ 125,305.60	\$ 4,819.45	\$ 60.24	\$ 181,440.51	\$ 6,978.48	\$ 87.23
B.47	\$ 131,571.10	\$ 5,060.43	\$ 63.26	\$ 190,512.52	\$ 7,327.40	\$ 91.59
B.48	\$ 138,149.48	\$ 5,313.44	\$ 66.42	\$ 200,038.16	\$ 7,693.78	\$ 96.17
B.49	\$ 145,057.05	\$ 5,579.12	\$ 69.74	\$ 210,039.81	\$ 8,078.45	\$ 100.98
B.50	\$ 152,309.75	\$ 5,858.07	\$ 73.23	\$ 220,542.00	\$ 8,482.38	\$ 106.03

Commissioners Court - Regular Session

8.

Meeting Date: 02/21/2017

Compensation Items

Submitted By: Tara Raymore, Human Resources

Department: Human Resources

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on approving compensation changes, position titles changes, position grade changes and any corresponding line item transfers.

Background

See attached documentation for details.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

LIT

Comp Items

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Tara Raymore

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:45 AM

Started On: 02/16/2017 10:07 AM

FROM / TO	ACCOUNT	DESCRIPTION	AMOUNT
From	01-0100-8004-001130	Emergency Services/Merit	\$ 3,632.64
From	01-0100-8004-002010	Emergency Services/FICA	\$ 277.90
From	01-0100-8004-002020	Emergency Services/Retirement	\$ 485.68
To	01-0100-0581-001100	911 Communications/Salaries	\$ 3,632.64
To	01-0100-0581-002010	911 Communications/FICA	\$ 277.90
To	01-0100-0581-002020	911 Communications/Retirement	\$ 485.68

Department	PCN	EE ID	Budget Amount	*Requested Amount	Change Amount	% Change	Reason for Change	Available Funds From	Earliest Oracle Effective Date
911 Communications	0132	13602	\$38,394.68	\$40,362.70	\$1,968.02	5.13%	Title, Grade change: Telecommunications Officer II B.22 to Telecommunications Officer III B.23 Career Ladder Progression	Unallocated	2/21/2017
Corrections	0540	Vacant	\$47,549.84	\$54,308.80	\$6,758.96	14.21%	Grade, Salary change; C2.1 to C2.16, new hire tenure credit	Unallocated	2/10/2017
County Attorney	0014	12871	\$38,658.44	\$39,431.62	\$773.18	2.00%	Merit	Unallocated	2/24/2017
County Attorney	0030	14036	\$36,413.83	\$38,234.52	\$1,820.69	5.00%	Merit	Unallocated	2/24/2017
County Attorney	0015	14029	\$37,500.00	\$38,250.01	\$750.01	2.00%	Merit	Unallocated	2/24/2017
County Attorney	0017	13486	\$37,142.10	\$37,884.95	\$742.85	2.00%	Merit	Unallocated	2/24/2017
County Attorney	0023	10977	\$39,981.06	\$40,780.67	\$799.61	2.00%	Merit	Unallocated	2/24/2017
County Attorney	1718	10145	\$36,186.31	\$36,910.06	\$723.75	2.00%	Merit	Unallocated	2/24/2017
County Attorney	0013	13241	\$35,975.33	\$36,694.84	\$719.51	2.00%	Merit	Unallocated	2/24/2017
County Attorney	0012	12975	\$35,704.96	\$36,419.07	\$714.11	2.00%	Merit	Unallocated	2/24/2017
Justice of the Peace 3	1001	13893	\$31,000.00	\$31,766.63	\$766.63	2.47%	Merit	Unallocated	2/10/2017
Juvenile Services	1154	12735	\$42,993.60	\$44,713.34	\$1,719.74	4.00%	Merit	Unallocated	2/24/2017
Juvenile Services	1080	13723	\$34,112.00	\$35,476.48	\$1,364.48	4.00%	Merit	Unallocated	2/24/2017
Juvenile Services	1156	12746	\$42,506.88	\$42,931.95	\$425.07	1.00%	Merit	Unallocated	2/24/2017
Juvenile Services	1026	Vacant	\$41,088.21	\$43,001.00	\$1,912.79	4.66%	Salary increase to vacant position	Unallocated	2/9/2017
Juvenile Services-Grant	1665	13293	\$51,105.60	N/A	N/A	N/A	Title, Grade change; Dept Counselor- Academy B.23 to Counselor II: Residential B.24	Unallocated	2/10/2017
Juvenile Services	1064	Vacant	\$45,258.98	N/A	N/A	N/A	Title Change; Juv Acad Couns. to Counselor I: Community	Unallocated	2/23/2017
Juvenile Services-Grant	1193	Vacant	\$45,258.98	\$49,334.00	\$4,075.02	9.00%	Salary, Title, Grade Change; Department Counselor GRANT B.23 to Counselor II: Residential GRANT B.24	Unallocated	2/10/2017
Juvenile Services-Grant	1664	11997	\$50,618.88	N/A	N/A	N/A	Title and Grade Change; Dept Counselor-Preservation B.23 to Counselor II: Community GRANT B.24	Unallocated	2/10/2017
Sheriff's Office	1307	Vacant	\$74,577.26	\$80,000.00	\$5,422.74	7.27%	Salary increase to vacant position	Unallocated	2/21/2017

*Amount may vary slightly due to Oracle rounding

Commissioners Court - Regular Session

9.

Meeting Date: 02/21/2017

Monthly Treasurer Report

Submitted For: Jerri Jones

Submitted By: Jerri Jones, County Treasurer

Department: County Treasurer

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take any appropriate action regarding approval or ratification of monthly Treasurer's Report on Williamson County Finances for January 2017 pursuant to Texas Local Government Code §114.026.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

TR Report 1-17

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Jerri Jones

Final Approval Date: 02/14/2017

Reviewed By

Wendy Coco

Date

02/14/2017 03:15 PM

Started On: 02/14/2017 01:08 PM

TREASURER'S REPORT ON THE WILLIAMSON COUNTY FINANCES

IN THE MATTER OF COUNTY FINANCES
IN THE HANDS OF JERRI L. JONES
TREASURER OF WILLIAMSON COUNTY, TEXAS

COMMISSIONERS' COURT
WILLIAMSON COUNTY, TEXAS
IN REGULAR SESSION
FEBRUARY TERM 2017

IN ACCORDANCE with Section 114.026, Local Government Code, we the undersigned, constituting the entire Commissioners Court of said County, certify that on the _____ day of _____, 2017, at the Regular term of Court, we compared and examined the monthly report of JERRI L. JONES, Treasurer of Williamson County, Texas, for **January 2017**, and finding the same correct, entered an order in the Minutes approving said Report, which states total cash and other assets on hand as \$593,174,940.67.

Dan A. Gattis, County Judge

Terry Cook, Commissioner Pct. 1

Cynthia Long, Commissioner Pct. 2

Valerie Covey, Commissioner Pct. 3

Larry Madsen, Commissioner Pct. 4

SWORN TO AND SUBSCRIBED BEFORE ME, by Dan A. Gattis, County Judge, and County Commissioners of said Williamson County, each respectively, on this the _____ day _____, A.D., 2017.

Attest: Nancy E. Rister, County Clerk
Clerk of the Commissioners Court in and for
Williamson County, Texas

By: Deputy

AGENDA DATE _____ AGENDA NUMBER _____

WILLIAMSON COUNTY
Statement of Cash Receipts & Disbursements - Summary
Current Period: JAN-17

Date: 14-FEB-17 10:50:43

Page: 1

Currency: USD
Entity=01 (Williamson County)

	Beginning Balance	Receipts	Disbursements	Ending Balance
General Operating				
Cash	1,961,478.74	290,486,866.52	295,861,986.91	(3,413,641.65)
Investments - TexPool	49,652,240.64	91,403,130.18	15,899,660.47	125,155,710.35
Investments	306,795,584.49	26,039,460.14	15,013,590.49	317,821,454.14
Investments - Logic	168,164,709.27	59,583,247.70	82,104,016.80	145,643,940.17
Total General Operating	526,574,013.14	467,512,704.54	408,879,254.67	585,207,463.01
Payroll Fund				
Cash	1,605,036.95	17,037,671.60	12,505,122.27	6,137,586.28
Total Payroll Fund	1,605,036.95	17,037,671.60	12,505,122.27	6,137,586.28
SO Commissary Fund				
Cash	1,322,516.78			1,322,516.78
Investments - Texpool	507,374.60			507,374.60
Total SO Commissary Fund	1,829,891.38			1,829,891.38
Grand Total	530,008,941.47	484,550,376.14	421,384,376.94	593,174,940.67

WILLIAMSON COUNTY
Statement of Cash Receipts & Disbursements
Current Period: JAN-17

Date: 14-FEB-17 10:50:43

Page: 1

Currency: USD
Entity=01 (Williamson County)

Object Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
101000 0100 GENERAL FUND	(52,806,200.33)	181,299,574.99	149,828,498.30	(21,335,123.64)
101000 0200 ROAD & BRIDGE GENERAL FUND	843,800.61	14,265,350.01	10,107,178.06	5,001,972.56
101000 0205 RD & BRIDGE SPECIAL PROJECTS	(12,125.68)	500.00	250.00	(11,875.68)
101000 0231 CAMPO PERSONNEL FUND	(249,606.92)		155,810.52	(405,417.44)
101000 0250 PASS THRU FUNDING PROGRAM	53,583.13		683.94	52,899.19
101000 0310 WM-FUTURE ENVIRONMENTAL LIAB	246,193.59	579,141.64	289,570.82	535,764.41
101000 0311 WM-MASTER SITE DEVELOPMENT	540,393.83	579,121.64	289,560.82	829,954.65
101000 0312 WM-COMMUNITY REC FACILITY	350,153.19	289,924.86	144,962.43	495,115.62
101000 0313 WM-CITY OF HUTTO & HUTTO ISD	293,227.53	289,924.86	144,962.43	438,189.96
101000 0340 TOBACCO FUND	69,904.36	522,206.75	522,206.75	69,904.36
101000 0350 LAW LIBRARY FUND	43,404.69	39,282.36	48,436.43	34,250.62
101000 0353 JP #3 TEEN COURT PROGRAM	1,212.39	40.00	20.00	1,232.39
101000 0355 COURT REPORTER SERVICE FUND	81,488.91	18,728.14	11,448.07	88,768.98
101000 0360 COURTHOUSE SECURITY FUND	93,421.77	36,552.20	33,629.70	96,344.27
101000 0361 JP SECURITY FUND	128,884.27	2,198.90	1,176.43	129,906.74
101000 0364 PRETRIAL PREVENTION PROGRAMS		33,570.00	17,010.00	16,560.00
101000 0365 CHILD SAFETY FUND	(228,864.53)	98,139.03	49,165.88	(179,891.38)
101000 0366 CHILD ABUSE PREVENTION FUND	229.27	16.72	8.36	237.63
101000 0367 JP #3 TRUANCY PROGRAM FD	104,876.38	9,209.40	9,600.55	104,485.23
101000 0368 JP #2 TRUANCY PROGRAM FD	69,801.53	1,455.71	664.39	70,592.85
101000 0369 JP #4 TRUANCY PROGRAM FD	84,455.31	4,540.49	1,965.75	87,030.05
101000 0370 ALTERNATE DISPUTE RESOLUTION FUND	76,350.66	3,745.70	1,875.85	78,220.51
101000 0371 JUV DELIQ PREV FD-GRAPPITI	8,169.67			8,169.67
101000 0372 JUSTICE COURT TECHNOLOGY FUND	553.91	8,933.70	12,715.45	(3,227.84)
101000 0373 JP #1 TRUANCY PROGRAM FD	26,360.65	819.18	343.75	26,836.08
101000 0374 CTY & DIST CT TECHNOLOGY FUND	75,185.46	1,816.42	908.21	76,093.67
101000 0375 ELECTION SRVS CONTRACT FD	(89,225.86)		19,207.31	(108,433.17)
101000 0376 SURPLUS ELECTIONS CONTRACT FUND	292,357.35		20.60	292,336.75
101000 0377 ELECTION CHAPTER 19 FUND	(737.84)	1,475.68	737.84	
101000 0378 ELECTION HAVA - TITLE II	553,430.33			553,430.33
101000 0380 PROBATE COURT FUND	48,467.91	1,280.04	645.02	49,102.93
101000 0381 GUARDIANSHIP FUND	113,870.58	5,280.22	8,810.11	110,340.69
101000 0382 SPECIALITY COURTS FUND	110,345.00	10,498.27	881.16	119,962.11
101000 0384 RCDS ARCHIVE FUND - CO CLERK	254,512.53	101,383.64	81,348.04	274,548.13
101000 0385 RCDS MGMT/PRSRV FD-CO CLRK	307,449.03	212,532.92	162,575.75	357,406.20
101000 0386 RCDS MGMT/PRSRV FD-DIST CLRK	189,487.01	4,736.82	3,683.89	190,539.94
101000 0387 RCDS TECHNOLOGY FUND-DIST CLK	270,478.99	9,138.82	4,569.41	275,048.40
101000 0388 COURT RCDS PRESERVATION FUND	486,455.97	14,665.50	7,342.75	493,778.72
101000 0390 RCDS MGMT/PRSRV FD-CO WIDE	115,315.99	18,440.80	11,824.00	121,932.79
101000 0399 STATE AGENCY FUND	690,051.36	712,774.64	1,146,068.18	256,757.82
101000 0406 CO ATTY HOT CHECK FUND	12,813.43	3,138.60	1,869.30	14,082.73
101000 0407 D/A WELFARE FRAUD FUND	1,338.50			1,338.50
101000 0408 D/A ASSET FORFEITURES	111,423.67		1,351.85	110,071.82
101000 0410 CO SHRF ASSET FORFEITURES	402,747.67	58,000.00	29,916.79	430,830.88
101000 0490 EMPLOYEE FUND	61,476.66	12.00	634.49	60,854.17
101000 0503 OUT OF ST/ICE INMATE BILL FD	703,902.95	3,099,676.30	3,803,579.25	
101000 0507 WC RADIO COMMUNICATION SYSTEM	291,892.68	325,464.60	369,096.05	248,261.23
101000 0508 WMSN CO CONSERVATION FUND	167,521.39	3,622,526.09	1,733,073.65	2,056,973.83

WILLIAMSON COUNTY
Statement of Cash Receipts & Disbursements
Current Period: JAN-17

Currency: USD
Entity=01 (Williamson County)

Object Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
101000 0515 APPELLATE JUDICIAL SYS FD	2,254.23	6,542.66	5,530.56	3,266.33
101000 0545 REGIONAL ANIMAL SHELTER	148,328.00	321,194.37	317,785.81	151,736.56
101000 0546 REG ANIMAL SHELTER DONATION FUND	484,376.43	32,678.06	36,409.17	480,645.32
101000 0571 JJAEP TIER II FUNDING	388,999.17	556.00	7,109.92	382,445.25
101000 0600 DEBT SERVICE-COUNTY WIDE	46,754,521.15	54,046,456.54	95,500,343.62	5,300,634.07
101000 0636 WC HISTORICAL COMMISSION PROGRAM FUND	6,947.72		10.00	6,937.72
101000 0777 CAPITAL PROJECTS FUND	11,953.94	24,783,270.29	25,614,626.39	(819,402.16)
101000 0831 831 CAMPO OPERATING	(112,161.47)	1,263,064.64	971,031.75	179,871.42
101000 0852 AVERY RANCH FUND	52,562.05	625,739.84	650,093.40	28,208.49
101000 0853 PEARSON PLACE RD DIST OPERATING FUND		700.16		700.16
101000 0854 PEARSON PLACE RD DIST DEBT SERVICE FUND	13,569.30	170,703.98	149,489.71	34,783.57
101000 0875 SO COMMISSARY FUND	1,322,516.78			1,322,516.78
101000 0880 PAYROLL FUND	1,605,036.95	17,037,671.60	12,505,122.27	6,137,586.28
101000 0882 FLEET MAINTENANCE	864,223.17	267,726.11	284,543.46	847,405.82
101000 0885 WSMN CO BENEFITS FUND	(146,568.74)	2,056,536.51	2,405,480.59	(495,512.82)
101000 0999 INDIRECT PROJECTS/GRANTS FD	(1,497,755.16)	625,879.72	859,644.20	(1,731,519.64)
Total Cash	4,889,032.47	307,524,538.12	308,367,109.18	4,046,461.41
151000 0100 GENERAL FUND	2,136.11	143.00		2,279.11
151000 0200 ROAD & BRIDGE GENERAL FUND	24,620.76	11.24		24,632.00
151000 0340 TOBACCO FUND	8,464.75	3.86		8,468.61
151000 0350 LAW LIBRARY FUND	302,595.34	138.36		302,733.70
151000 0355 COURT REPORTER SERVICE FUND	1,092,208.40	499.45		1,092,707.85
151000 0360 COURTHOUSE SECURITY FUND	128,306.03	58.67		128,364.70
151000 0365 CHILD SAFETY FUND	366,086.03	167.38	142.03	366,111.38
151000 0370 ALTERNATE DISPUTE RESOLUTION FUND	221,148.98	101.11		221,250.09
151000 0372 JUSTICE COURT TECHNOLOGY FUND	464,343.02	212.29		464,555.31
151000 0384 RCDS ARCHIVE FUND - CO CLERK	1,915,854.54	876.16		1,916,730.70
151000 0385 RCDS MGMT/PRSRV FD-CO CLRK	1,886,441.92	862.72		1,887,304.64
151000 0390 RCDS MGMT/PRSRV FD-CO WIDE	426,229.60	194.92		426,424.52
151000 0408 D/A ASSET FORFEITURES	123,473.82	56.49		123,530.31
151000 0410 CO SHRF ASSET FORFEITURES	356,273.12	162.98		356,436.10
151000 0508 WMSN CO CONSERVATION FUND	1,241,493.27	567.79		1,242,061.06
151000 0600 DEBT SERVICE-COUNTY WIDE	516,855.52	236.37		517,091.89
151000 0875 SO COMMISSARY FUND	507,374.60			507,374.60
151100 0100 GENERAL FUND	8,185,955.74	22,504,470.44	14,201,670.19	16,488,755.99
151100 0200 ROAD & BRIDGE GENERAL FUND	11,460,469.11	8,752.17		11,469,221.28
151100 0310 WM-FUTURE ENVIRONMENTAL LIAB	972,078.21	742.38		972,820.59
151100 0340 TOBACCO FUND	1,762,295.32	971.88	522,206.75	1,241,060.45
151100 0600 DEBT SERVICE-COUNTY WIDE	5,217,427.85	68,508,209.41		73,725,637.26
151100 0852 AVERY RANCH FUND	1,152,250.91	338,235.55		1,490,486.46
151100 0885 WSMN CO BENEFITS FUND	3,202,864.64	2,446.00		3,205,310.64
151160 0777 CAPITAL PROJECTS FUND	221,445.87	169.12		221,614.99
151161 0777 CAPITAL PROJECTS FUND	380,481.32	29,015.81		409,497.13
151162 0777 CAPITAL PROJECTS FUND	8,020,440.46	5,824.63	1,175,641.50	6,850,623.59

WILLIAMSON COUNTY
Statement of Cash Receipts & Disbursements
Current Period: JAN-17

Date: 14-FEB-17 10:50:43

Page: 3

Currency: USD
Entity=01 (Williamson County)

Object Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
<hr/>				
Total TexPool/TexPool Prime	50,159,615.24	91,403,130.18	15,899,660.47	125,663,084.95
<hr/>				
152000 0100 GENERAL FUND	82,444,125.08	10,920,023.62		93,364,148.70
152000 0200 ROAD & BRIDGE GENERAL FUND	15,939,521.31	12,296.88		15,951,818.19
152000 0250 PASS THRU FUNDING PROGRAM	24,028,016.32		1,890.49	24,026,125.83
152000 0340 TOBACCO FUND	1,991,737.78	1,791.10		1,993,528.88
152180 0777 CAPITAL PROJECTS FUND	132,517,009.29	9,064,386.46	9,007,020.00	132,574,375.75
152181 0777 CAPITAL PROJECTS FUND	14,905,204.20	15,456.90		14,920,661.10
152182 0777 CAPITAL PROJECTS FUND	34,969,970.51	6,025,505.18	6,004,680.00	34,990,795.69
<hr/>				
Total Investments	306,795,584.49	26,039,460.14	15,013,590.49	317,821,454.14
<hr/>				
153500 0100 GENERAL FUND	99,375,297.36	53,372,366.86	74,786,966.11	77,960,698.11
153500 0250 PASS THRU FUNDING PROGRAM	10,715,601.80	8,774.56		10,724,376.36
153500 0853 PEARSON PLACE RD DIST OPERATING FUND	701,316.40	573.82	700.16	701,190.06
153500 0854 PEARSON PLACE RD DIST DEBT SERVICE FUND	332,220.49	64,437.45		396,657.94
153780 0777 CAPITAL PROJECTS FUND	18,995,789.09	79,322.72	717,527.83	18,357,583.98
153781 0777 CAPITAL PROJECTS FUND	13,323,801.41	10,897.08	69,675.23	13,265,023.26
153782 0777 CAPITAL PROJECTS FUND	24,720,682.72	6,046,875.21	6,529,147.47	24,238,410.46
<hr/>				
Total Logic	168,164,709.27	59,583,247.70	82,104,016.80	145,643,940.17
<hr/>				
Grand Total	530,008,941.47	484,550,376.14	421,384,376.94	593,174,940.67
<hr/>				

Commissioners Court - Regular Session

10.

Meeting Date: 02/21/2017

Investment Report 1st Qtr FY 2017

Submitted For: Jerri Jones

Submitted By: Jerri Jones, County Treasurer

Department: County Treasurer

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take action on approving the Investment Report for the Quarter ending December 31, 2016 which was approved by the Investment Committee on January 23, 2017.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

[Investment Report 1-17](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Jerri Jones

Final Approval Date: 02/14/2017

Reviewed By

Wendy Coco

Date

02/14/2017 03:15 PM

Started On: 02/14/2017 01:19 PM

**WILLIAMSON COUNTY INVESTMENT COMMITTEE
MEETING AGENDA
County Judge Conference Room
710 Main Street**

**1st Quarter Review
January 23, 2017
3:00 PM**

1. Welcome Larry Gaddes, Tax Assessor/Collector to the Investment Committee.
2. Acknowledge Minutes from the October 24, 2016 meeting. If no corrections, stand approved as written.
3. Investment Training Hours Update
4. Review/Approve Investment Report for 1st Quarter 2017
5. Economic Review
6. Investment Recommendations
7. Other Items
8. Adjourn

WILLIAMSON COUNTY INVESTMENT COMMITTEE

MINUTES

October 24, 2016

3:00 PM

The Williamson County Investment Committee met on Monday October 24, 2016 at 3:00 p.m. in the Tax Assessor/Collector's Conference Room. Committee members present were: Dan Gattis, County Judge; David Flores, Auditor; Deborah Hunt, County Tax Assessor/Collector; Valerie Covey, Commissioner, Pct # 3 and Jerri Jones, County Treasurer/County Investment Officer. Also in attendance were Tina Zander, Chief Deputy Treasurer, and Greg Warner and Andrea Cash, both representing First Southwest Asset Management (FSAM).

Judge Gattis called the meeting to order at 3:00 p.m. Minutes of the August 1, 2016 Investment Committee meeting were reviewed. No corrections were noted and the Minutes were approved as read. Investment Committee Education Hours were reviewed. Additionally, the Tax Assessor/Collector Annual Interest Statement for Fiscal Year 2016 was reviewed.

The committee reviewed Investment Reports for the 4th Quarter, Fiscal Year 2016. FSAM provides all reporting for Long Term Investments and the Treasurer's Office provides detailed data on the Investment Pools. A motion was made by Ms. Hunt to accept the Investment Reports, seconded by Judge Gattis. Motion carried unanimously.

Scott and Andrea provided an overall review of current investments. As of September 30, 2016, 63% of available Williamson County funding is in long term investments, with 30% combined in Logic and TexPool Prime. The remaining funds (7%) are in TexSTAR, TexPool and Wells Fargo Bank.

During the review of the 9/30/16 Quarterly Investment Report, the committee was informed that the Weighted Average Yield at quarter end had climbed to 0.784% whereas one year ago it was 0.265%. The improvement is due to the marked increase in long term investments as well as the increase of Investment Pool yields over the past nine months. In reviewing the Benchmark Comparison graph, it was pointed out the County's monthly average yield has continued to widen against the three, six and 12 month Constant Maturity Treasury benchmarks. The Committee went on to review the 10 purchases across six funds (9 reinvestments of maturities and one new investment for the 2013 Park Bond Fund.) Finally, attention was drawn to the \$879,644 of quarterly earned income which represents a 185% improvement over the same Quarter 2015 which totaled \$308,200.

There being no other business before the Committee, Judge Gattis declared the meeting adjourned at 4:32 p.m.

WILLIAMSON COUNTY INVESTMENT COMMITTEE EDUCATION REPORT

JANUARY 2017

REQUIRED PFIA HOURS: COMMITTEE MEMBERS: 10HRS / BI-ANNUAL (FY 2017/2018)

INVESTMENT OFFICER: 10 HRS ANNUAL / 15 HRS INVESTMENT ACADEMY (CY 2017)

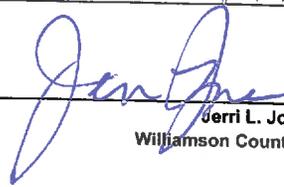
MEMBER	REQUIRED HOURS	TRAINING DATES	TRAINING TITLE	HOURS CREDITED	FISCAL YEAR	TRAINING GOOD THRU FY
DAN A. GATTIS	10 HRS / BI-ANNUAL	12/10/2014	GTOT WINTER SEMINAR	13.5	2015	2016
DAVID FLORES	10 HRS / BI-ANNUAL	12/10/2014	GTOT WINTER SEMINAR	15	2015	2016
LARRY GADDES	10 HRS / BI-ANNUAL		INVESTMENT ACADEMY			
VALERIE COVEY	10 HRS / BI-ANNUAL	11/13/2015	TX PUBLIC FUNDS INV CONF	10	2016	2017
		11/18/2016	TX PUBLIC FUNDS INVEST CONF	10	2017	2018
JERRI JONES	(15 HRS ANN INV ACADEMY)	9/22/2016	ANN COUNTY TREASURER CONF	5	2016	
	(10 HRS ANN INV POLICY)	11/18/2016	TX PUBLIC FUNDS INVEST CONF	10	2016	2016 (CY)

OCTOBER 2016 COUNTY INVESTMENT

FY 2017

INTEREST RATE: TEXPOOL 0.3832% -- TEXPOOL PRIME 0.7242% -- TEXSTAR 0.4202% -- LOGIC 0.8112%

ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			TEXSTAR			LOGIC			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16	BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16	BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16	BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16		
GENERAL FUND															
ADR FUND	644	220,918.91	71.85	220,990.76											
CHILD SAFETY	3	366,058.27	118.98	366,062.98										71.85	220,990.76
CRTHSE SEC	1	128,172.61	41.69	128,214.30										118.98	366,062.98
CO RECORD ARC	198	1,913,861.67	622.16	1,914,483.83										41.69	128,214.30
COUNTY RMP	6	425,786.28	138.42	425,924.70										622.16	1,914,483.83
CT RPTR SVC	28	1,091,072.22	354.73	1,091,426.95										138.42	425,924.70
GENERAL FUND	10	38,187.11	12.01	32,927.39	19,047,879.01	10,765.64	12,327,060.97							354.73	1,091,426.95
JUSTICE CRT TECH	645	463,859.98	150.80	464,010.78										10,777.65	12,359,988.36
LIBRARY FUND	20	302,280.67	98.22	302,378.89										150.80	464,010.78
KARST	161	1,240,201.84	403.19	1,240,605.03										98.22	302,378.89
RMP	26	1,884,479.58	612.65	1,885,092.23										403.19	1,240,605.03
TCEQ AIR CHECK GRANT	209	1,686.38	0.62	1,687.00										612.65	1,885,092.23
TOBACCO FUNDS	100	8,455.99	2.79	8,458.78	1,758,925.83	1,080.02	1,760,005.85							0.62	1,687.00
WM CO GENERAL FUND	79010													1,082.81	1,768,464.63
											3,773,081.35	8,522.07	13,289,363.95	8,522.07	13,289,363.95
GEN FUND TOTAL		8,085,021.51	2,628.11	8,082,263.62	20,806,804.84	11,845.66	14,087,066.82	0.00	0.00	0.00	3,773,081.35	8,522.07	13,289,363.95	22,995.84	35,458,694.39
CO'S & BOND															
2007 PARK BONDS	204														
2007 ROAD BONDS	203				10,792,004.17	6,135.64	9,526,899.57								
C O SERIES 2006	201				250,070.73	142.00	221,158.19							6,135.64	9,526,899.57
PASS THROUGH TOLL LT BOND 2009	208				398,944.58	244.98	399,189.56							142.00	221,158.19
PASSTHROUGH TOLL REIMB	1270000													244.98	399,189.56
2013 ROAD BOND	978005							4,238,961.51	1,512.77	4,240,474.28				1,512.77	4,240,474.28
2013 PARK BONDS	978005										36,561,073.87	19,634.31	24,906,854.42	19,634.31	24,906,854.42
2015 CO BONDS	978007										21,208,777.51	13,453.95	19,299,233.54	13,453.95	19,299,233.54
PEARSON PL RD CONSTRUCTION	78008										20,188,851.75	13,769.30	19,759,195.51	13,769.30	19,759,195.51
PERSON PL RD DEBT SERVICE FUND	78009										5,263,199.46	1,457.96	700,311.12		
											156,294.47	107.70	156,402.17	107.70	156,402.17
CO'S & BONDS TOTAL		0.00	0.00	0.00	11,441,019.48	6,522.62	10,147,247.32	4,238,961.51	1,512.77	4,240,474.28	83,378,197.06	48,423.22	64,821,996.76	56,458.61	79,209,718.36
COUNTY BENEFITS															
DEBT SERVICE	22	516,317.81	167.88	516,485.69	3,196,740.89	1,962.86	3,198,703.75							1,962.86	3,198,703.75
ROAD AND BRIDGE	21	24,595.12	8.03	24,603.15	5,207,452.31	3,197.50	5,210,649.81							3,365.38	5,727,135.50
FUTURE ENVIRN LIAB	212				6,761,938.88	5,032.00	11,412,345.88							5,040.03	11,436,949.03
					970,219.68	595.76	970,815.44							595.76	970,815.44
TOTALS		8,625,934.44	2,804.02	8,623,352.46	48,384,176.08	29,156.40	45,026,829.02	4,238,961.51	1,512.77	4,240,474.28	87,151,278.41	56,945.29	78,111,360.71	90,418.48	136,002,016.47


 Jerri L. Jones
 Williamson County Treasurer

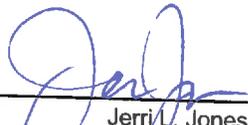
11-15-16
 DATE

OCTOBER 2016 NON-COUNTY INVESTMENT

FY 2017

INTEREST RATE: TEXPOOL 0.3832% -- TEXPOOL PRIME 0.7242%

ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16	BALANCE 9/30/16	TOTAL INTEREST	BALANCE 10/31/16		
AVERY RANCH ROADS	19	432,117.58	140.49	432,258.07	8,413.34	5.92	13,805.26	146.41	446,063.33
CITIES HEALTH DIST	2	76,863.00	24.98	76,887.98	3,134,647.22	1,677.26	2,636,324.48	1,702.24	2,713,212.46
CO DISTRICT CLERK	--	718,832.33	231.28	710,866.78	23,534.04	17.88	30,533.90	249.16	741,400.68
COUNTY CLERK	--	1,388,055.29	452.05	1,388,507.34	468,097.39	552.35	2,682,987.20	1,004.40	4,071,494.54
CSCD	25	659,814.72	214.50	660,029.22				214.50	660,029.22
DA DRUG FUND	8	123,345.38	40.08	123,385.46				40.08	123,385.46
DISTRICT ATTORNEY	--	454,910.12	145.18	443,675.71	75,482.79	52.55	87,441.34	197.73	531,117.05
SHERIFF COMMISSARY	206	507,374.60	164.89	507,539.49				164.89	507,539.49
SHERIFF'S DRUG FUND	96	355,902.56	115.69	356,018.25				115.69	356,018.25
TOTALS		4,717,215.58	1,529.14	4,699,168.30	3,710,174.78	2,305.96	5,451,092.18	3,835.10	10,150,260.48


 Jerri L. Jones
 Williamson County Treasurer

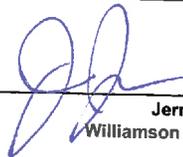
11-15-16

DATE

**NOVEMBER 2016 COUNTY INVESTMENT
FY 2017**

INTEREST RATE: TEXPOOL 0.3987% -- TEXPOOL PRIME 0.7402% -- TEXSTAR 0.4144% -- LOGIC 0.8364%

ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			TEXSTAR			LOGIC			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16	BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16	BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16	BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16		
GENERAL FUND															
ADR FUND	644	220,990.76	72.42	221,063.18											
CHILD SAFETY	3	366,062.98	119.89	366,063.89										72.42	221,063.18
CRTHSE SEC	1	128,214.30	41.98	128,256.28										119.89	366,063.89
CO RECORD ARC	198	1,914,483.83	627.35	1,915,111.18										41.98	128,256.28
COUNTY RMP	6	425,924.70	139.53	426,064.23										627.35	1,915,111.18
CT RPTR SVC	28	1,091,426.95	357.66	1,091,784.61										139.53	426,064.23
GENERAL FUND	78010	32,927.39	1.68	2,015.30	12,327,060.97	5,559.85	8,422,519.70							357.66	1,091,784.61
JUSTICE CRT TECH	646	464,010.78	152.07	464,162.85						13,289,363.95	9,153.42	12,659,924.35	14,714.95		21,084,459.35
LIBRARY FUND	20	302,378.89	99.07	302,477.96										152.07	464,162.85
KARST	161	1,240,605.03	406.54	1,241,011.57										99.07	302,477.96
RMP	26	1,885,092.23	617.71	1,885,709.94										406.54	1,241,011.57
TCEQ AIR CHECK GRANT	209	1,687.00	0.60	1,687.60										617.71	1,885,709.94
TOBACCO FUNDS	100	8,458.78	2.70	8,461.48	1,760,005.85	1,070.73	1,761,076.58							0.60	1,687.60
GEN FUND TOTAL		8,082,263.62	2,639.20	8,053,870.07	14,087,066.82	6,630.58	10,183,596.28	0.00	0.00	0.00	13,289,363.95	9,153.42	12,659,924.35	18,423.20	30,897,390.70
CO'S & BOND															
2007 PARK BONDS	204														
2007 ROAD BONDS	203														
C O SERIES 2006	201				9,526,899.57	5,515.17	8,412,520.34								
PASS THROUGH TOLL LT BOND 2009	208				221,158.19	134.53	221,292.72								
PASSTHROUGH TOLL REIMB	78003				399,189.56	242.85	399,432.41								
2013 ROAD BOND	978005							4,240,474.28	333.69	0.00					
2013 PARK BONDS	978006										0.00	2,236.37	4,258,044.34	2,570.06	4,258,044.34
2015 CO BONDS	978007										24,906,854.42	17,089.92	25,752,456.30	17,089.92	25,752,456.30
PEARSON PL RD CONSTRUCTION	78008										19,299,233.54	12,802.02	18,591,655.54	12,802.02	18,591,655.54
PERSON PL RD DEBT SERVICE FUND	78009										19,759,195.51	13,587.57	19,798,903.82	13,587.57	19,798,903.82
											700,311.12	482.11	700,793.23		
											156,402.17	112.21	169,254.72	112.21	169,254.72
CO'S & BONDS TOTAL		0.00	0.00	0.00	10,147,247.32	5,892.55	9,033,245.47	4,240,474.28	333.69	0.00	64,821,996.76	46,310.20	69,271,107.95	52,536.44	78,304,353.42
COUNTY BENEFITS															
	9				3,198,703.75	1,945.95	3,200,649.70							1,945.95	3,200,649.70
DEBT SERVICE															
	22	516,485.69	169.27	516,654.96	5,210,649.81	3,169.91	5,213,819.72							3,339.18	5,730,474.68
ROAD AND BRIDGE															
	21	24,603.15	8.04	24,611.19	11,412,345.88	7,466.88	11,437,546.09							7,474.92	11,462,157.28
FUTURE ENVIRN LIAB															
	212				970,815.44	590.60	971,406.04							590.60	971,406.04
TOTALS		8,623,352.46	2,816.51	8,595,136.22	45,026,829.02	25,696.47	40,040,263.30	4,240,474.28	333.69	0.00	78,111,360.71	55,463.62	81,931,032.30	84,310.29	130,566,431.82



Jerri L. Jones
Williamson County Treasurer

12-9-16

DATE

NOVEMBER 2016 NON-COUNTY INVESTMENT

FY 2017

INTEREST RATE: TEXPOOL 0.3987% -- TEXPOOL PRIME 0.7402%

ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16	BALANCE 10/31/16	TOTAL INTEREST	BALANCE 11/30/16		
AVERY RANCH ROADS	19	432,258.07	0.00	0.00	13,805.26	294.49	507,386.09	294.49	507,386.09
CITIES HEALTH DIST	2	76,887.98	25.20	76,913.18	2,636,324.48	1,643.88	2,637,968.36	1,669.08	2,714,881.54
CO DISTRICT CLERK	--	710,866.78	231.97	707,395.65	30,533.90	20.09	34,019.48	252.06	741,415.13
COUNTY CLERK	--	1,388,507.34	455.56	1,388,962.90	2,682,987.20	861.03	483,021.90	1,316.59	1,871,984.80
CSCD	25	660,029.22	216.27	660,245.49				216.27	660,245.49
DA DRUG FUND	8	123,385.46	40.44	123,425.90				40.44	123,425.90
DISTRICT ATTORNEY	--	443,675.71	145.37	443,821.08	87,441.34	71.03	172,721.37	216.40	616,542.45
SHERIFF COMMISSARY	206	507,539.49	166.30	507,705.79				166.30	507,705.79
SHERIFF'S DRUG FUND	96	356,018.25	116.66	356,134.91				116.66	356,134.91
TOTALS		4,699,168.30	1,397.77	4,264,604.90	5,451,092.18	2,890.52	3,835,117.20	4,288.29	8,099,722.10


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 Williamson County Treasurer

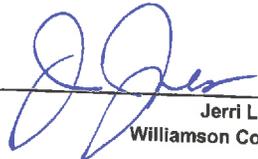
12-9-16
 DATE

**DECEMBER 2016 COUNTY INVESTMENT
FY 2017**

INTEREST RATE: TEXPOOL 0.4570% -- TEXPOOL PRIME 0.8148% -- LOGIC 0.8791%

ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			LOGIC			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 11/30/16	TOTAL INTEREST	BALANCE 12/31/16	BALANCE 11/30/16	TOTAL INTEREST	BALANCE 12/31/16	BALANCE 11/30/16	TOTAL INTEREST	BALANCE 12/31/16		
GENERAL FUND												
ADR FUND	644	221,063.18	85.80	221,148.98								
CHILD SAFETY	3	366,063.89	142.03	366,086.03							85.80	221,148.98
CRTHSE SEC	1	128,256.28	49.75	128,306.03							142.03	366,086.03
CO RECORD ARC	198	1,915,111.18	743.36	1,915,854.54							49.75	128,306.03
COUNTY RMP	6	426,064.23	165.37	426,229.60							743.36	1,915,854.54
CT RPTR SVC	28	1,091,784.61	423.79	1,092,208.40							165.37	426,229.60
GENERAL FUND	78010	2,015.30	0.92	2,136.11	8,422,519.70	5,933.52	8,185,955.74				423.79	1,092,208.40
JUSTICE CRT TECH	546	464,162.85	180.17	464,343.02				12,659,924.35	36,481.19	99,375,297.38	42,415.63	107,563,389.21
LIBRARY FUND	20	302,477.96	117.38	302,595.34							180.17	464,343.02
KARST	161	1,241,011.57	481.70	1,241,493.27							117.38	302,595.34
RMP	25	1,885,709.94	731.98	1,886,441.92							481.70	1,241,493.27
TCEQ AIR CHECK GRANT	209	1,687.60	0.16	0.00							731.98	1,886,441.92
TOBACCO FUNDS	100	8,461.48	3.27	8,464.75							0.16	-
GEN FUND TOTAL		8,053,870.07	3,125.68	8,055,307.99	10,183,596.28	7,152.26	9,948,251.06	12,659,924.35	36,481.19	99,375,297.38	46,759.13	117,378,856.41
CO'S & BOND												
2007 PARK BONDS	204											
2007 ROAD BONDS	203											
C O SERIES 2006	201				8,412,520.34	5,620.07	8,020,440.46					
PASS THROUGH TOLL LT BOND 2009	208				221,292.72	153.15	221,445.87				5,620.07	8,020,440.46
PASSTHROUGH TOLL REIMB	78003				399,432.41	265.46	380,481.32				153.15	221,445.87
2013 ROAD BOND	978005							4,258,044.34	5,919.57	10,715,601.80	265.46	380,481.32
2013 PARK BONDS	978006							25,752,456.30	13,587.06	18,995,789.09	5,919.57	10,715,601.80
2015 CO BONDS	978007							18,591,655.54	10,854.31	13,323,801.41	13,587.06	18,995,789.09
PEARSON PL RD CONSTRUCTION	78008							19,798,903.82	15,267.72	24,720,682.72	10,854.31	13,323,801.41
PERSON PL RD DEBT SERVICE FUND	78009							700,793.23	523.17	701,316.40	15,267.72	24,720,682.72
								169,254.72	152.17	332,220.49	152.17	332,220.49
CO'S & BONDS TOTAL		0.00	0.00	0.00	9,033,245.47	6,038.68	8,622,367.65	69,271,107.95	46,304.00	68,789,411.91	52,342.68	77,411,779.56
COUNTY BENEFITS												
DEBT SERVICE	22	516,654.96	200.56	516,855.52	3,200,649.70	2,214.94	3,202,864.64				2,214.94	3,202,864.64
ROAD AND BRIDGE	21	24,611.19	9.57	24,620.76	11,437,546.09	7,923.02	11,460,469.11				3,808.69	5,734,283.37
FUTURE ENVRN LIAB	212				971,406.04	672.17	972,078.21				7,932.59	11,485,089.87
TOTALS		8,595,136.22	3,335.81	8,596,784.27	40,040,263.30	27,609.20	39,423,458.52	81,931,032.30	82,785.19	168,164,709.27	113,730.20	216,184,952.06

(B)



Jerri L. Jones
Williamson County Treasurer

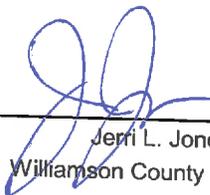
1-6-17

DECEMBER 2016 NON-COUNTY INVESTMENT

FY 2017

INTEREST RATE: TEXPOOL 0.4570% -- TEXPOOL PRIME 0.8148%

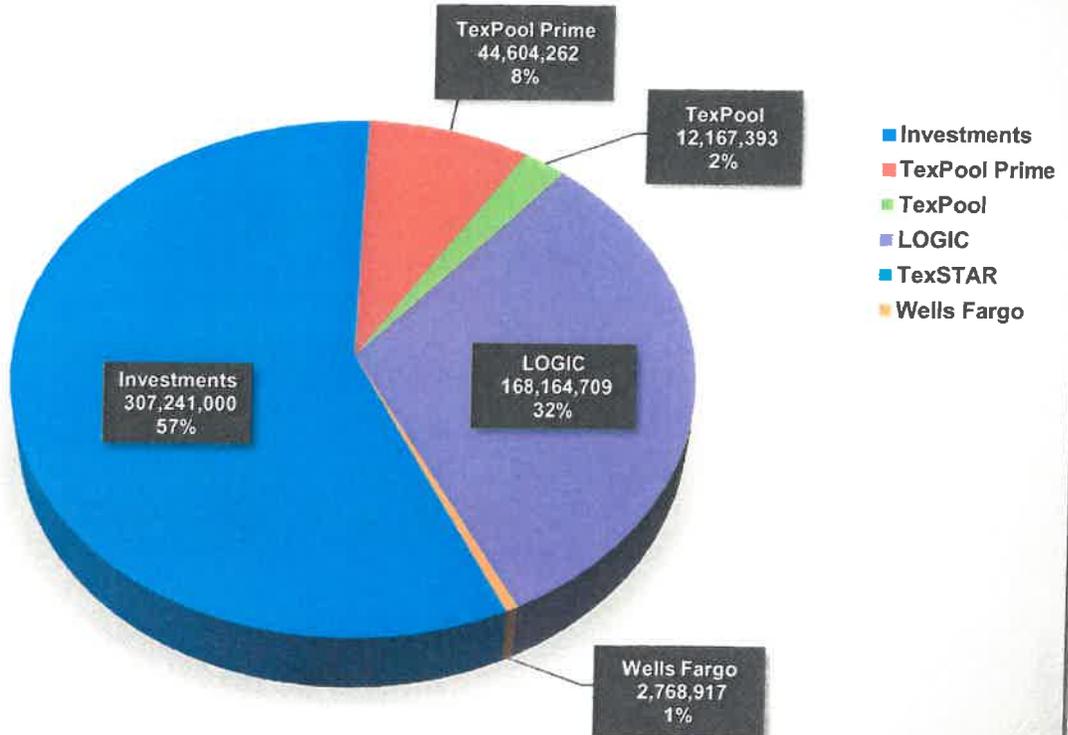
ACCOUNT NAME	FUND	TEXPOOL			TEXPOOL PRIME			TOTAL INTEREST ONLY	GRAND TOTAL
		BALANCE 11/30/16	TOTAL INTEREST	BALANCE 12/31/16	BALANCE 11/30/16	TOTAL INTEREST	BALANCE 12/31/16		
AVERY RANCH ROADS	19	0.00			507,386.09	450.84	1,152,250.91	450.84	1,152,250.91
CITIES HEALTH DIST	2	76,913.18	29.83	76,943.01	2,637,968.36	1,825.54	2,639,793.90	1,855.37	2,716,736.91
CO DISTRICT CLERK	--	707,395.65	269.75	672,520.04	34,019.48	23.37	34,042.85	293.12	706,562.89
COUNTY CLERK	--	1,388,962.90	539.56	1,389,502.46	483,021.90	337.22	489,657.45	876.78	1,879,159.91
CSCD	25	660,245.49	85.15	0.00	0.00	308.14	660,638.78	393.29	660,638.78
DA DRUG FUND	8	123,425.90	47.92	123,473.82				47.92	123,473.82
DISTRICT ATTORNEY	--	443,821.08	172.38	443,993.46	172,721.37	123.11	204,419.22	295.49	648,412.68
SHERIFF COMMISSARY	206	507,705.79	197.05	507,902.84				197.05	507,902.84
SHERIFF'S DRUG FUND	96	356,134.91	138.21	356,273.12				138.21	356,273.12
TOTALS		4,264,604.90	1,479.85	3,570,608.75	3,835,117.20	3,068.22	5,180,803.11	4,548.07	8,751,411.86


 Jerri L. Jones
 Williamson County Treasurer

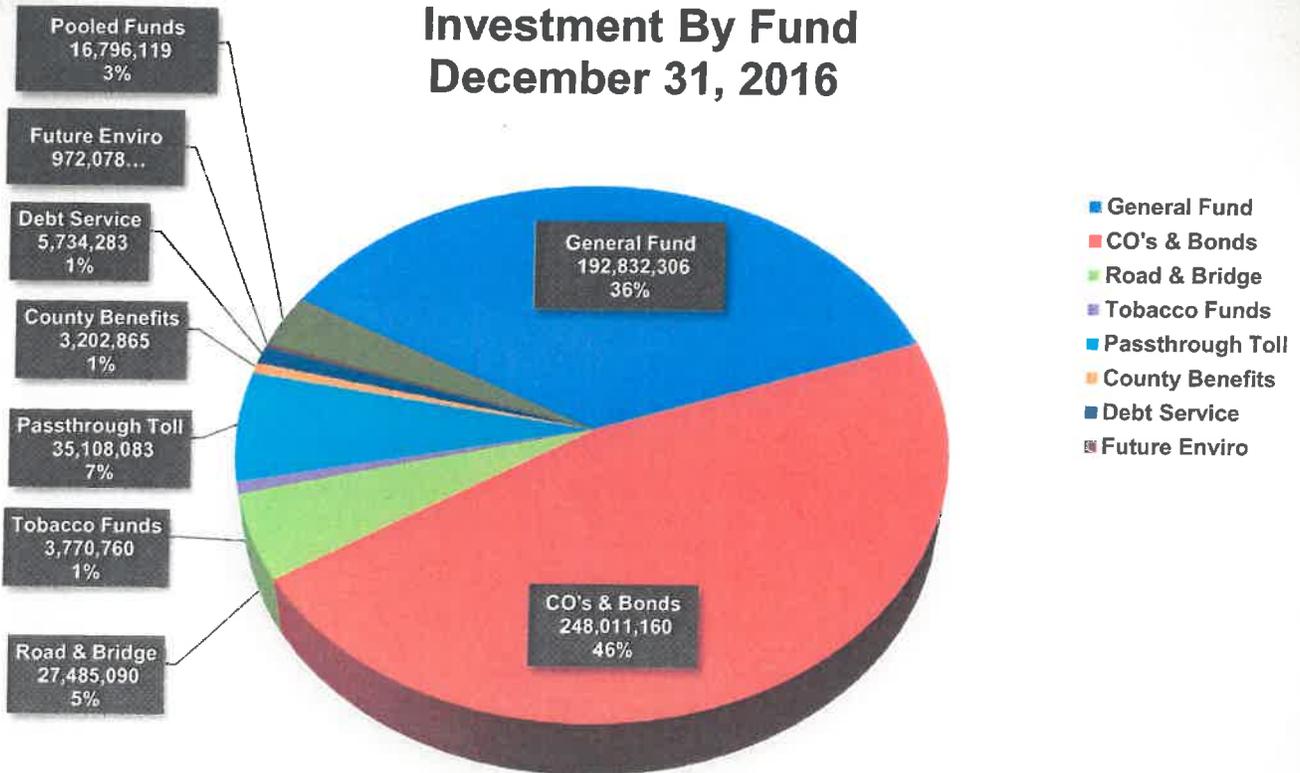
1-6-17
 DATE

(13)

Investment By Type December 31, 2016



Investment By Fund December 31, 2016



Fund	Maturity Date	Next Call	Par Value	Maturity Month & Year
2015 CO BONDS	01/18/17		6,000,000.00	1/2017
2013 Road Bond	01/31/17		9,000,000.00	1/2017
			15,000,000.00	1/2017 Total
2013 Road Bond	02/13/17		9,000,000.00	2/2017
2015 CO BONDS	02/15/17		3,025,000.00	2/2017
General Fund	02/27/17		7,000,000.00	2/2017
			19,025,000.00	2/2017 Total
2013 Road Bond	03/07/17		15,097,000.00	3/2017
2013 Road Bond	03/08/17		6,000,000.00	3/2017
2013 Road Bond	03/15/17		7,092,000.00	3/2017
2015 CO BONDS	03/15/17		8,000,000.00	3/2017
2013 Road Bond	03/24/17		8,000,000.00	3/2017
2015 CO BONDS	03/29/17		6,000,000.00	3/2017
2015 CO BONDS	03/30/17		9,000,000.00	3/2017
			59,189,000.00	3/2017 Total
Road and Bridge General	04/03/17		5,000,000.00	4/2017
2013 Road Bond	04/11/17		8,000,000.00	4/2017
General Fund	04/21/17		5,000,000.00	4/2017
2013 Road Bond	04/27/17		7,000,000.00	4/2017
			25,000,000.00	4/2017 Total
Passthrough Toll Reimb	05/04/17		4,800,000.00	5/2017
2013 Road Bond	05/09/17		4,500,000.00	5/2017
Tobacco Funds	05/24/17		2,000,000.00	5/2017
Road and Bridge General	05/26/17		3,000,000.00	5/2017
2013 Road Bond	05/30/17		7,000,000.00	5/2017
			21,300,000.00	5/2017 Total
2013 Park Bond	06/09/17		10,000,000.00	6/2017
2013 Road Bond	06/09/17		2,560,000.00	6/2017
Passthrough Toll Reimb	06/09/17		7,000,000.00	6/2017
Road and Bridge General	06/09/17		3,000,000.00	6/2017
2013 Road Bond	06/12/17		3,000,000.00	6/2017
2015 CO BONDS	06/12/17		3,000,000.00	6/2017
2013 Road Bond	06/16/17		4,500,000.00	6/2017
2013 Road Bond	06/20/17		5,000,000.00	6/2017
			38,060,000.00	6/2017 Total
2013 Road Bond	07/07/17		7,000,000.00	7/2017
2013 Road Bond	07/07/17		9,000,000.00	7/2017
Road and Bridge General	07/25/17		5,000,000.00	7/2017
2013 Road Bond	07/28/17		2,000,000.00	7/2017
General Fund	07/31/17		5,000,000.00	7/2017
			28,000,000.00	7/2017 Total
General Fund	08/24/17		10,000,000.00	8/2017
General Fund	08/28/17		3,000,000.00	8/2017
2013 Road Bond	08/31/17		4,000,000.00	8/2017
			17,000,000.00	8/2017 Total



FirstSouthwest
AssetManagement
 A Hilltop Holdings Company.

Williamson County
Detail of Security Holdings
 As of 12/31/2016

Fund	Maturity Date	Next Call	Par Value	Maturity Month & Year
2013 Park Bond	09/01/17		5,000,000.00	9/2017
2013 Road Bond	09/01/17		5,000,000.00	9/2017
Passthrough Toll Reimb	09/08/17		8,615,000.00	9/2017
General Fund	09/11/17		8,000,000.00	9/2017
2013 Road Bond	09/18/17		4,000,000.00	9/2017
Passthrough Toll Reimb	09/22/17		3,597,000.00	9/2017
			34,212,000.00	9/2017 Total
General Fund	10/27/17	01/27/17	5,000,000.00	10/2017
			5,000,000.00	10/217 Total
2013 Road Bond	12/15/17		5,955,000.00	12/2017
			5,955,000.00	12/2017 Total
General Fund	03/09/18		5,000,000.00	3/2018
General Fund	03/30/18	03/30/17	5,000,000.00	3/2018
			10,000,000.00	3/2018 Total
General Fund	04/01/18		2,000,000.00	4/2018
			2,000,000.00	4/2018 Total
General Fund	05/11/18	02/11/17	5,000,000.00	5/2018
			5,000,000.00	5/2018 Total
General Fund	09/28/18	03/28/17	5,500,000.00	9/2018
			5,500,000.00	9/2018 Total
General Fund	10/01/18		5,000,000.00	10/2018
General Fund	10/29/18		5,000,000.00	10/2018
			10,000,000.00	10/2018 Total
General Fund	04/24/19	01/24/17	7,000,000.00	4/2019
			7,000,000.00	4/2019 Total
			307,241,000.00	Grand Total

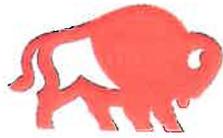


FirstSouthwest
AssetManagement
A Hilltop Holdings Company.

Williamson County
Detail of Security Holdings
As of 12/31/2016

Fund	Maturity Date	Next Call	Par Value	Maturity Month & Year
Cash Balances				
2013 Park Bond			13,323,801.41	
2013 Road Bond			18,995,789.09	
2015 CO BONDS			24,720,682.72	
Combination Tax & Rev Series 2006 CO			221,445.87	
County Benefits Program			3,202,864.64	
Debt Service Fund			516,855.52	
Debt Service Fund			5,217,427.85	
Future Environmental Liability			972,078.21	
General Fund			99,375,297.36	
General Fund			2,136.11	
General Fund			8,185,955.74	
General Fund			2,768,916.99	
Pass Toll Series 2009			380,481.32	
Passthrough Toll Reimb			10,715,601.80	
Pearson Place Construction Fund			701,316.40	
Pearson Place Debt Service Fund			332,220.49	
Pooled Funds			11,615,315.88	
Pooled Funds			5,180,803.11	
Road and Bridge General			24,620.76	
Road and Bridge General			11,460,469.11	
Tobacco Funds			8,464.75	
Tobacco Funds			1,762,295.32	
Unlimited Tax Road Bonds - Series 2007			8,020,440.46	
			<u>227,705,280.91</u>	

FirstSouthwest
AssetManagement
A Hilltop Holdings Company.



Investment Portfolio Summary

Williamson County



For the Quarter Ended

December 31, 2016

Prepared by
FirstSouthwest Asset Management

MARKET RECAP - DECEMBER 2016:

Report Name

Certification Page

Executive Summary

Benchmark Comparison

Detail of Security Holdings

Change in Value

Earned Income

Investment Transactions

Amortization and Accretion

Projected Fixed Income Cash Flows

Financial markets, still reeling from November's election results, spent much of December speculating about the implications of a Trump presidency. Equity markets rallied to record highs by focusing on the potential positives of a more business friendly environment, reduced regulatory burdens and tax reform. As Gluskin-Sheff Chief Economist David Rosenberg wrote recently, "the market has gone to fully price in the good stuff without regard for other downside risks from this new style of government." Bond markets went the other way, sending yields higher on fears of faster economic growth, accelerating inflation and mountains of debt. As was the case in November, economic data carried less weight than typical during December. Survey based measures, often described as "soft data" generally did well, reflecting the post-election optimism. The ISM manufacturing index climbed to 53.2, matching a 21-month high. The ISM non-manufacturing index surged to 57.2, the highest in over a year. The Conference Board's Consumer Confidence index jumped to 113.7, its highest level since August 2001 as Americans grew very upbeat about the outlook.

The "hard data," meanwhile, was more mixed. Non-farm payrolls came in close to forecasts, growing by 178k in November while the unemployment rate declined to 4.6% on a drop in the labor force. Auto sales held at lofty levels close to 18 million annual units during November. Retail sales for November advanced just +0.1%, short of the +0.3% forecast. The retail sales control group, which feeds into GDP calculations, matched that disappointing +0.1% result. Downward revisions to October sales data added to the pall. Inflation held steady in November with CPI advancing +0.2% for November and +1.7% year-over-year. Ex food and energy was slightly higher at +2.1%, but the Fed's preferred PCE Core was flat for the month and up a smaller +1.6% year-over-year. Finally, home sales improved with existing home sales gaining +0.7% and new home sales jumping +5.2%. Looking forward, housing starts plunged -18.7% and building permits slid -4.7%.

The Fed was the other big story in December. On the 14th of the month, the FOMC voted unanimously to raise the overnight fed funds target rate by 25 basis points to a new range of 0.50% to 0.75%. It was the first and only rate increase of the year. The quarter point move was fully expected. However, the bond market had been anticipating just two quarter point increases for 2017, consistent with the Fed's September "dot plot." FOMC members revised their forward guidance to show three rate increases in 2017, which apparently surprised investors enough to push market yields higher. The two-year T-note yield, trading as low as 0.55% in July and 0.83% just before the election, reached 1.29% after the Fed meeting, a level not seen since 2009. The entire curve reached year-to-date highs the day after the FOMC meeting with the five-year T-note yield climbing to 2.09% and the 10-year to 2.60%. Yields then retreated modestly and settled into narrow trading ranges to close 2016. The path from here is anything but certain as much will depend on what a Trump administration accomplishes.

For the Quarter Ended
December 31, 2016

This report is prepared for the **Williamson County** (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

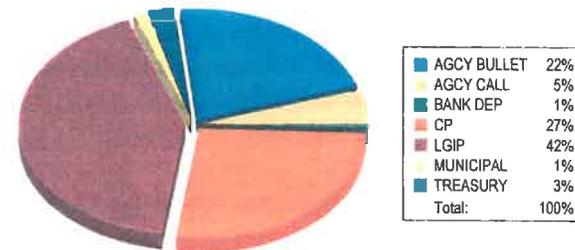
The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

Account Summary

Allocation by Security Type

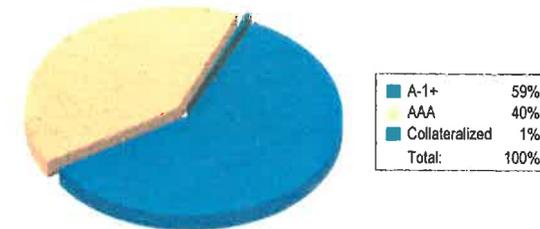
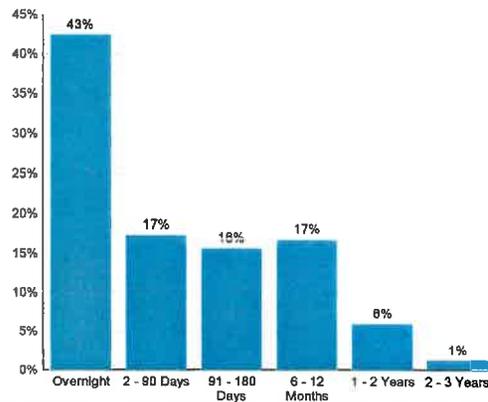
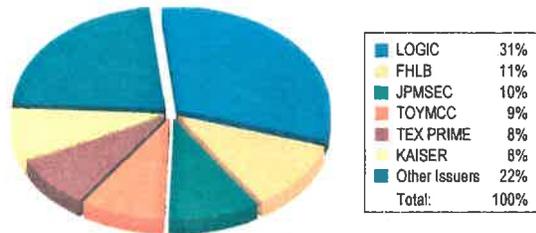
	Beginning Values as of 09/30/16	Ending Values as of 12/31/16
Par Value	454,528,508.67	534,946,280.91
Market Value	454,290,575.96	534,291,372.57
Book Value	454,159,707.98	534,500,865.41
Unrealized Gain /(Loss)	130,867.98	(209,492.84)
Market Value %	100.03%	99.96%
Weighted Avg. YTW	0.784%	0.907%
Weighted Avg. YTM	0.784%	0.907%



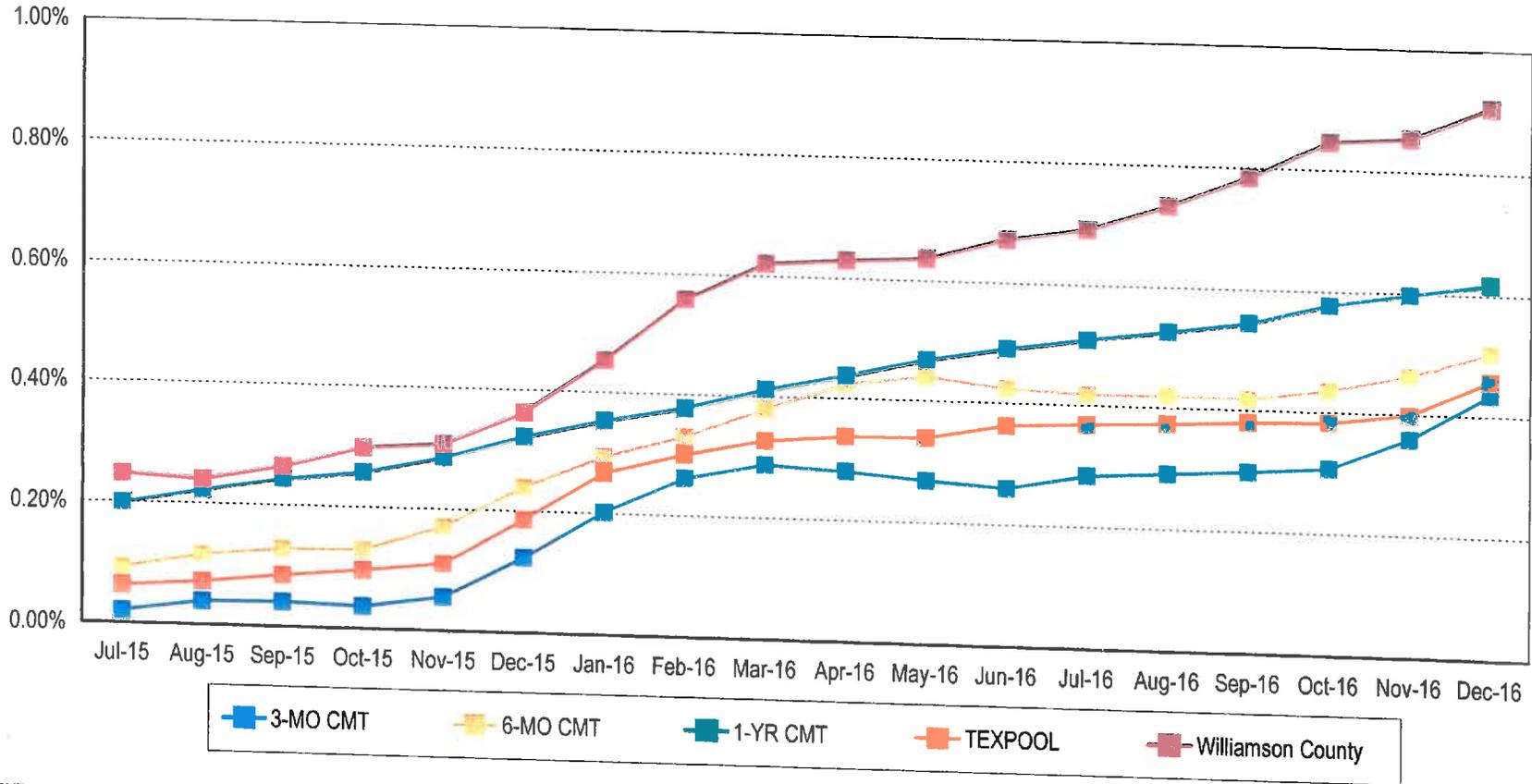
Allocation by Issuer

Maturity Distribution %

Credit Quality



Weighted Average Days to Maturity: 118



Note 1: CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMT's are the daily averages for the previous 12-months.

Note 2: Benchmark data for TexPool is the monthly average yield.

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
2013 Park Bond																	
LOGIC		LGIP	LOGIC					13,323,801.41	100.000	13,323,801.41	13,323,801.41	100.000	13,323,801.41	1		0.879	0.879
46640PT94	09/14/16	CP - DISC	J.P.Morgan Sec		06/09/17			10,000,000.00	99.159	9,915,877.78	9,950,091.70	99.470	9,947,050.00	160		1.140	1.140
46640PW17	12/09/16	CP - DISC	J.P.Morgan Sec		09/01/17			5,000,000.00	99.017	4,950,863.89	4,955,112.50	99.051	4,952,555.00	244		1.343	1.343
Total for 2013 Park Bond								28,323,801.41	99.531	28,190,543.08	28,229,005.61	99.647	28,223,406.41	100		1.052	1.052
2013 Road Bond																	
LOGIC		LGIP	LOGIC					18,995,789.09	100.000	18,995,789.09	18,995,789.09	100.000	18,995,789.09	1		0.879	0.879
912828SC5	02/18/16	TREAS NOTE	U.S. Treasury	0.875	01/31/17			9,000,000.00	100.281	9,025,312.50	9,002,174.13	100.040	9,003,582.00	31		0.578	0.578
3130A4AQ5	02/09/16	AGCY BULET	FHLB	0.750	02/13/17			9,000,000.00	100.111	9,009,990.00	9,001,154.70	100.025	9,002,241.00	44		0.640	0.640
48306AQ75	08/11/16	CP - DISC	Kaiser Foundation Hospital		03/07/17			15,097,000.00	99.393	15,005,411.53	15,068,378.65	99.820	15,069,749.92	66		1.056	1.056
3137EADC0	02/22/16	AGCY BULET	FHLMC	1.000	03/08/17			6,000,000.00	100.373	6,022,380.00	6,003,995.58	100.080	6,004,806.00	67		0.641	0.641
48306AQF7	09/07/16	CP - DISC	Kaiser Foundation Hospital		03/15/17			7,092,000.00	99.423	7,051,043.70	7,076,180.87	99.781	7,076,489.80	74		1.106	1.106
89233GQQ2	06/30/16	CP - DISC	Toyota Mtr Cr		03/24/17			8,000,000.00	99.310	7,944,820.00	7,983,053.36	99.806	7,984,488.00	83		0.936	0.936
89233GRB4	07/15/16	CP - DISC	Toyota Mtr Cr		04/11/17			8,000,000.00	99.213	7,937,000.00	7,976,666.64	99.749	7,979,920.00	101		1.058	1.058
3135G0JA2	02/22/16	AGCY BULET	FNMA	1.125	04/27/17			7,000,000.00	100.509	7,035,651.00	7,009,757.72	100.151	7,010,549.00	117		0.691	0.691
46640PS95	11/10/16	CP - DISC	J.P.Morgan Sec		05/09/17			4,500,000.00	99.480	4,476,600.00	4,483,359.99	99.582	4,481,181.00	129		1.045	1.045
3130A5EP0	03/03/16	AGCY BULET	FHLB	0.625	05/30/17			7,000,000.00	99.762	6,983,340.00	6,994,433.60	99.957	6,997,018.00	150		0.818	0.818
313379FW4	02/18/16	AGCY BULET	FHLB	1.000	06/09/17			2,560,000.00	100.332	2,568,499.20	2,562,861.57	100.135	2,563,458.56	160		0.744	0.744
46640PTC7	12/15/16	CP - DISC	J.P.Morgan Sec		06/12/17			3,000,000.00	99.423	2,982,696.67	2,984,340.00	99.411	2,982,342.00	163		1.167	1.167
3133EEEX62	02/18/16	AGCY BULET	FFCB	0.800	06/16/17			4,500,000.00	100.060	4,502,700.00	4,500,937.58	100.030	4,501,345.50	167		0.754	0.754
46640PTL7	09/26/16	CP - DISC	J.P.Morgan Sec		06/20/17			5,000,000.00	99.162	4,958,095.83	4,973,319.45	99.430	4,971,500.00	171		1.140	1.140
3133EFK30	03/10/16	AGCY BULET	FFCB	0.770	07/07/17			7,000,000.00	99.882	6,991,726.00	6,996,758.02	99.960	6,997,207.00	188		0.860	0.860
89233GU79	10/11/16	CP - DISC	Toyota Mtr Cr		07/07/17			9,000,000.00	99.051	8,914,592.50	8,940,627.54	99.394	8,945,424.00	188		1.282	1.282
3137EADJ5	03/10/16	AGCY BULET	FHLMC	1.000	07/28/17			2,000,000.00	100.173	2,003,450.00	2,001,440.38	100.155	2,003,108.00	209		0.874	0.874
89233GVX1	12/05/16	CP - DISC	Toyota Mtr Cr		08/31/17			4,000,000.00	99.073	3,962,937.78	3,966,657.76	99.116	3,964,632.00	243		1.252	1.252
46640PW17	12/09/16	CP - DISC	J.P.Morgan Sec		09/01/17			5,000,000.00	99.017	4,950,863.89	4,955,112.50	99.051	4,952,555.00	244		1.343	1.343
3134G3J68	03/03/16	AGCY BULET	FHLMC	0.900	09/18/17			4,000,000.00	99.992	3,999,680.00	3,999,852.76	100.060	4,002,388.00	261		0.905	0.905
742651DK5	10/04/16	AGCY BULET	PEFCO	2.250	12/15/17			5,955,000.00	101.701	6,056,294.55	6,035,946.49	101.124	6,021,928.25	349		0.819	0.819
Total for 2013 Road Bond								151,899,789.09	99.791	151,378,874.24	151,512,798.38	99.878	151,511,702.12	117		0.926	0.926



CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
2015 CO BONDS																	
LOGIC		LGIP	LOGIC					24,720,682.72	100.000	24,720,682.72	24,720,682.72	100.000	24,720,682.72	1		0.879	0.879
3130A7T62	04/18/16	AGCY BULET	FHLB	0.550	01/18/17			6,000,000.00	99.985	5,999,100.00	5,999,944.38	99.999	5,999,952.00	18		0.570	0.570
742651DN9	04/18/16	AGCY BULET	PEFCO	1.375	02/15/17			3,025,000.00	100.577	3,042,443.78	3,027,588.25	100.094	3,027,843.50	46		0.673	0.673
48306AQF7	09/06/16	CP - DISC	Kaiser Foundation Hospital		03/15/17			8,000,000.00	99.419	7,953,555.56	7,982,155.52	99.781	7,982,504.00	74		1.106	1.106
3130A7N84	03/30/16	AGCY BULET	FHLB	0.625	03/29/17			6,000,000.00	99.935	5,996,100.00	5,999,042.40	100.022	6,001,344.00	88		0.691	0.691
48306AQW0	10/03/16	CP - DISC	Kaiser Foundation Hospital		03/30/17			9,000,000.00	99.481	8,953,275.00	8,976,899.97	99.700	8,973,000.00	89		1.055	1.055
46640PTC7	12/15/16	CP - DISC	J.P.Morgan Sec		06/12/17			3,000,000.00	99.423	2,982,696.67	2,984,340.00	99.411	2,982,342.00	163		1.167	1.167
Total for 2015 CO BONDS								59,745,682.72	99.837	59,647,853.73	59,690,653.24	99.903	59,687,668.22	45		0.890	0.890
Combination Tax & Rev Series 2006 CO																	
TEXPRIME		LGIP	TexPool Prime					221,445.87	100.000	221,445.87	221,445.87	100.000	221,445.87	1		0.815	0.815
Total for Combination Tax & Rev Series 2006 CO								221,445.87	100.000	221,445.87	221,445.87	100.000	221,445.87	1		0.815	0.815
County Benefits Program																	
TEXPRIME		LGIP	TexPool Prime					3,202,864.64	100.000	3,202,864.64	3,202,864.64	100.000	3,202,864.64	1		0.815	0.815
Total for County Benefits Program								3,202,864.64	100.000	3,202,864.64	3,202,864.64	100.000	3,202,864.64	1		0.815	0.815
Debt Service Fund																	
TEXPOOL		LGIP	TexPool					516,855.52	100.000	516,855.52	516,855.52	100.000	516,855.52	1		0.457	0.457
TEXPRIME		LGIP	TexPool Prime					5,217,427.85	100.000	5,217,427.85	5,217,427.85	100.000	5,217,427.85	1		0.815	0.815
Total for Debt Service Fund								5,734,283.37	100.000	5,734,283.37	5,734,283.37	100.000	5,734,283.37	1		0.783	0.783
Future Environmental Liability																	
TEXPRIME		LGIP	TexPool Prime					972,078.21	100.000	972,078.21	972,078.21	100.000	972,078.21	1		0.815	0.815
Total for Future Environmental Liability								972,078.21	100.000	972,078.21	972,078.21	100.000	972,078.21	1		0.815	0.815

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
General Fund																	
LOGIC		LGIP	LOGIC					99,375,297.36	100.000	99,375,297.36	99,375,297.36	100.000	99,375,297.36	1		0.879	0.879
TEXPOOL		LGIP	TexPool					2,136.11	100.000	2,136.11	2,136.11	100.000	2,136.11	1		0.457	0.457
TEXPRIME		LGIP	TexPool Prime					8,185,955.74	100.000	8,185,955.74	8,185,955.74	100.000	8,185,955.74	1		0.815	0.815
WF-CASH		BANK DEP	Wells Fargo					2,768,916.99	100.000	2,768,916.99	2,768,916.99	100.000	2,768,916.99	1		0.000	0.000
46640PPT4	06/06/16	CP - DISC	J.P.Morgan Sec		02/27/17			7,000,000.00	99.180	6,942,588.33	6,987,697.50	99.886	6,992,006.00	58		1.119	1.119
3133EFKR7	10/30/15	AGCY BULET	FFCB	0.500	04/21/17			5,000,000.00	99.899	4,994,935.00	4,998,948.00	99.974	4,998,695.00	111		0.569	0.569
912828XP0	11/12/15	TREAS NOTE	U.S. Treasury	0.625	07/31/17			5,000,000.00	99.715	4,985,742.19	4,995,154.20	99.956	4,997,825.00	212		0.792	0.792
89233GVQ6	12/22/16	CP - DISC	Toyota Mtr Cr		08/24/17			10,000,000.00	99.143	9,914,250.00	9,917,750.00	99.167	9,916,740.00	236		1.271	1.271
3133FEU7	08/31/16	AGCY BULET	FFCB	0.780	08/28/17			3,000,000.00	100.080	3,002,400.00	3,001,671.60	99.936	2,998,074.00	240		0.699	0.699
46640PWB5	12/16/16	CP - DISC	J.P.Morgan Sec		09/11/17			8,000,000.00	98.954	7,916,311.11	7,921,288.88	99.012	7,920,976.00	254		1.415	1.415
3134G7V99	10/29/15	AGCY CALL	FHLMC	0.830	10/27/17	01/27/17	QRTLY	5,000,000.00	100.000	5,000,000.00	5,000,000.00	99.958	4,997,875.00	300	27	0.830	0.830
313378A43	10/29/15	AGCY BULET	FHLB	1.375	03/09/18			5,000,000.00	101.332	5,066,617.00	5,033,701.75	100.344	5,017,210.00	433		0.804	0.804
3134G7M73	09/30/15	AGCY CALL	FHLMC	1.000	03/30/18	03/30/17	QRTLY	5,000,000.00	100.000	5,000,000.00	5,000,000.00	99.553	4,977,670.00	454	89	1.000	1.000
8827234A4	11/02/16	MUNICIPAL	TX Trans Comm Hwy Impt GO	5.000	04/01/18			2,000,000.00	105.775	2,115,500.00	2,102,166.44	104.784	2,095,680.00	456		0.882	0.882
3134G9JD0	05/17/16	AGCY CALL	FHLMC	1.000	05/11/18	02/11/17	QRTLY	5,000,000.00	100.000	5,000,000.00	5,000,000.00	99.767	4,988,345.00	496	42	1.000	1.000
3134G9NM5	06/28/16	AGCY CALL	FHLMC	1.150	09/28/18	03/28/17	QRTLY	5,500,000.00	100.000	5,500,000.00	5,500,000.00	99.653	5,480,926.00	636	87	1.150	1.150
23542JBD6	07/07/16	MUNICIPAL	Dallas Wtrwks & Swr	0.985	10/01/18			5,000,000.00	100.000	5,000,000.00	5,000,000.00	99.292	4,964,600.00	639		0.985	0.985
3133EFLY1	10/29/15	AGCY BULET	FFCB	0.930	10/29/18			5,000,000.00	99.874	4,993,680.00	4,996,128.20	99.314	4,965,695.00	667		0.973	0.973
3133EGZK4	10/31/16	AGCY CALL	FFCB	1.070	04/24/19	01/24/17	CONT	7,000,000.00	99.841	6,988,870.00	6,989,618.51	99.073	6,935,103.00	844	24	1.135	1.135
Total for General Fund								192,832,306.20	99.963	192,753,199.83	192,776,431.28	99.872	192,579,726.20	169		0.927	0.927
Pass Toll Series 2009																	
TEXPRIME		LGIP	TexPool Prime					380,481.32	100.000	380,481.32	380,481.32	100.000	380,481.32	1		0.815	0.815
Total for Pass Toll Series 2009								380,481.32	100.000	380,481.32	380,481.32	100.000	380,481.32	1		0.815	0.815

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Passthrough Toll Reimb																	
LOGIC		LGIP	LOGIC					10,715,601.80	100.000	10,715,601.80	10,715,601.80	100.000	10,715,601.80	1		0.879	0.879
3130A7YB5	05/04/16	AGCY BULET	FHLB	0.625	05/04/17			4,800,000.00	99.972	4,798,665.60	4,799,543.33	99.987	4,799,366.40	124		0.653	0.653
313379FW4	12/22/15	AGCY BULET	FHLB	1.000	06/09/17			7,000,000.00	100.055	7,003,850.00	7,001,161.30	100.135	7,009,457.00	160		0.962	0.962
313380EC7	06/20/16	AGCY BULET	FHLB	0.750	09/08/17			8,615,000.00	100.081	8,621,978.15	8,618,948.77	99.951	8,610,761.42	251		0.683	0.683
3133EDVU3	06/20/16	AGCY BULET	FFCB	1.125	09/22/17			3,597,000.00	100.546	3,616,639.62	3,608,362.92	100.230	3,605,262.31	265		0.687	0.687
Total for Passthrough Toll Reimb								34,727,601.80	100.084	34,756,735.17	34,743,618.12	100.037	34,740,448.93	139		0.796	0.796
Pearson Place Construction Fund																	
LOGIC		LGIP	LOGIC					701,316.40	100.000	701,316.40	701,316.40	100.000	701,316.40	1		0.879	0.879
Total for Pearson Place Construction Fund								701,316.40	100.000	701,316.40	701,316.40	100.000	701,316.40	1		0.879	0.879
Pearson Place Debt Service Fund																	
LOGIC		LGIP	LOGIC					332,220.49	100.000	332,220.49	332,220.49	100.000	332,220.49	1		0.879	0.879
Total for Pearson Place Debt Service Fund								332,220.49	100.000	332,220.49	332,220.49	100.000	332,220.49	1		0.879	0.879
Pooled Funds																	
TEXPOOL		LGIP	TexPool					11,615,315.88	100.000	11,615,315.88	11,615,315.88	100.000	11,615,315.88	1		0.457	0.457
TEXPRIME		LGIP	TexPool Prime					5,180,803.11	100.000	5,180,803.11	5,180,803.11	100.000	5,180,803.11	1		0.815	0.815
Total for Pooled Funds								16,796,118.99	100.000	16,796,118.99	16,796,118.99	100.000	16,796,118.99	1		0.567	0.567

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Road and Bridge General																	
TEXPOOL		LGIP	TexPool					24,620.76	100.000	24,620.76	24,620.76	100.000	24,620.76	1		0.457	0.457
TEXPRIME		LGIP	TexPool Prime					11,460,469.11	100.000	11,460,469.11	11,460,469.11	100.000	11,460,469.11	1		0.815	0.815
48306AR33	11/21/16	CP - DISC	Kaiser Foundation Hospital		04/03/17			5,000,000.00	99.645	4,982,266.67	4,987,733.35	99.681	4,984,070.00	93		0.963	0.963
89233GSS6	09/02/16	CP - DISC	Toyota Mtr Cr		05/26/17			3,000,000.00	99.128	2,973,843.33	2,985,741.66	99.581	2,987,445.00	146		1.190	1.190
313379FW4	12/22/15	AGCY BULET	FHLB	1.000	06/09/17			3,000,000.00	100.055	3,001,650.00	3,000,497.70	100.135	3,004,053.00	160		0.962	0.962
89233GUR5	10/28/16	CP - DISC	Toyota Mtr Cr		07/25/17			5,000,000.00	99.093	4,954,625.00	4,965,548.60	99.304	4,965,185.00	206		1.221	1.221
Total for Road and Bridge General								27,485,089.87	99.682	27,397,474.87	27,424,611.18	99.785	27,425,842.87	88		0.972	0.972
Tobacco Funds																	
TEXPOOL		LGIP	TexPool					8,464.75	100.000	8,464.75	8,464.75	100.000	8,464.75	1		0.457	0.457
TEXPRIME		LGIP	TexPool Prime					1,762,295.32	100.000	1,762,295.32	1,762,295.32	100.000	1,762,295.32	1		0.815	0.815
46640PSQ7	09/02/16	CP - DISC	J.P.Morgan Sec		05/24/17			2,000,000.00	99.237	1,984,746.67	1,991,737.78	99.528	1,990,568.00	144		1.048	1.048
Total for Tobacco Funds								3,770,760.07	99.596	3,755,506.74	3,762,497.85	99.750	3,761,328.07	77		0.937	0.937
Unlimited Tax Road Bonds - Series 2007																	
TEXPRIME		LGIP	TexPool Prime					8,020,440.46	100.000	8,020,440.46	8,020,440.46	100.000	8,020,440.46	1		0.815	0.815
Total for Unlimited Tax Road Bonds - Series 2007								8,020,440.46	100.000	8,020,440.46	8,020,440.46	100.000	8,020,440.46	1		0.815	0.815
Total for Williamson County								534,946,280.91	99.871	534,241,437.41	534,500,865.41	99.879	534,291,372.57	119		0.907	0.907

CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
2007 Park Limited -06											
TEXPRIME	LGIP	TexPool Prime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for 2007 Park Limited -06			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008 TAN-COMPASS											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for 2008 TAN-COMPASS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013 Park Bond											
LOGIC	LGIP	LOGIC	21,208,777.51	0.00	(7,884,976.10)	0.00	0.00	13,323,801.41	21,208,777.51	13,323,801.41	(7,884,976.10)
46640PT94	CP - DISC	J.P.Morgan Sec 0.000 06/09/17	9,921,213.90	0.00	0.00	28,877.80	0.00	9,950,091.70	9,921,600.00	9,947,050.00	25,450.00
46640PW17	CP - DISC	J.P.Morgan Sec 0.000 09/01/17	0.00	4,950,863.89	0.00	4,248.61	0.00	4,955,112.50	0.00	4,952,555.00	4,952,555.00
Total for 2013 Park Bond			31,129,991.41	4,950,863.89	(7,884,976.10)	33,126.41	0.00	28,229,005.61	31,130,377.51	28,223,406.41	(2,906,971.10)

CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
2013 Road Bond											
LOGIC	LGIP	LOGIC	36,561,073.87	845,601.88	(18,410,886.66)	0.00	0.00	18,995,789.09	36,561,073.87	18,995,789.09	(17,565,284.78)
89233GKB1	CP - DISC	Toyota Mtr Cr 0.000 10/11/16	8,998,049.97	0.00	(9,000,000.00)	1,950.03	0.00	0.00	8,999,100.00	0.00	(8,999,100.00)
46640PLA9	CP - DISC	J.P.Morgan Sec 0.000 11/10/16	8,990,499.96	0.00	(9,000,000.00)	9,500.04	0.00	0.00	8,995,032.00	0.00	(8,995,032.00)
89233GM52	CP - DISC	Toyota Mtr Cr 0.000 12/05/16	3,992,850.00	0.00	(4,000,000.00)	7,150.00	0.00	0.00	3,995,452.00	0.00	(3,995,452.00)
3130A0C65	AGCY BULET	FHLB 0.625 12/28/16	5,000,456.75	0.00	(5,000,000.00)	(456.75)	0.00	0.00	5,003,340.00	0.00	(5,003,340.00)
9128289C5	TREAS NOTE	U.S. Treasury 0.875 01/31/17	9,008,841.42	0.00	0.00	(6,667.29)	0.00	9,002,174.13	9,016,254.00	9,003,582.00	(12,672.00)
3130A4AQ5	AGCY BULET	FHLB 0.750 02/13/17	9,003,629.07	0.00	0.00	(2,474.37)	0.00	9,001,154.70	9,009,639.00	9,002,241.00	(7,398.00)
48306AQ75	CP - DISC	Kaiser Foundation Hospital 0.000 03/07/17	15,027,868.27	0.00	0.00	40,510.38	0.00	15,068,378.65	15,028,746.46	15,069,749.92	41,003.46
3137EADC0	AGCY BULET	FHLMC 1.000 03/08/17	6,009,362.76	0.00	0.00	(5,367.18)	0.00	6,003,995.58	6,013,776.00	6,004,806.00	(8,970.00)
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	7,056,244.48	0.00	0.00	19,936.39	0.00	7,076,180.87	7,057,660.54	7,076,489.80	18,829.26
89233GQQ2	CP - DISC	Toyota Mtr Cr 0.000 03/24/17	7,964,040.00	0.00	0.00	19,013.36	0.00	7,983,053.36	7,959,944.00	7,984,488.00	24,544.00
89233GRB4	CP - DISC	Toyota Mtr Cr 0.000 04/11/17	7,955,200.00	0.00	0.00	21,466.64	0.00	7,976,666.64	7,952,392.00	7,979,920.00	27,528.00
3135G0JA2	AGCY BULET	FNMA 1.125 04/27/17	7,017,320.87	0.00	0.00	(7,563.15)	0.00	7,009,757.72	7,021,665.00	7,010,549.00	(11,116.00)
46640PS95	CP - DISC	J.P.Morgan Sec 0.000 05/09/17	0.00	4,476,600.00	0.00	6,759.99	0.00	4,483,359.99	0.00	4,481,181.00	4,481,181.00
3130A5EP0	AGCY BULET	FHLB 0.625 05/30/17	6,991,080.32	0.00	0.00	3,353.28	0.00	6,994,433.60	7,001,036.00	6,997,018.00	(4,018.00)
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	2,564,487.01	0.00	0.00	(1,625.44)	0.00	2,562,861.57	2,566,694.40	2,563,458.56	(3,235.84)
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	0.00	2,982,696.67	0.00	1,643.33	0.00	2,984,340.00	0.00	2,982,342.00	2,982,342.00
3133EEX62	AGCY BULET	FFCB 0.800 06/16/17	4,501,447.38	0.00	0.00	(509.80)	0.00	4,500,937.58	4,507,434.00	4,501,345.50	(6,088.50)
46640PTL7	CP - DISC	J.P.Morgan Sec 0.000 06/20/17	4,958,880.55	0.00	0.00	14,438.90	0.00	4,973,319.45	4,959,090.00	4,971,500.00	12,410.00
3133EFK30	AGCY BULET	FFCB 0.770 07/07/17	6,995,195.83	0.00	0.00	1,562.19	0.00	6,996,758.02	7,008,029.00	6,997,207.00	(10,822.00)
89233GU79	CP - DISC	Toyota Mtr Cr 0.000 07/07/17	0.00	8,914,592.50	0.00	26,035.04	0.00	8,940,627.54	0.00	8,945,424.00	8,945,424.00
3137EADJ5	AGCY BULET	FHLMC 1.000 07/28/17	2,002,064.26	0.00	0.00	(623.88)	0.00	2,001,440.38	2,006,152.00	2,003,108.00	(3,044.00)
89233GVX1	CP - DISC	Toyota Mtr Cr 0.000 08/31/17	0.00	3,962,937.78	0.00	3,719.98	0.00	3,966,657.76	0.00	3,964,632.00	3,964,632.00
46640PW17	CP - DISC	J.P.Morgan Sec 0.000 09/01/17	0.00	4,950,863.89	0.00	4,248.61	0.00	4,955,112.50	0.00	4,952,555.00	4,952,555.00
3134G3J68	AGCY BULET	FHLMC 0.900 09/18/17	3,999,801.36	0.00	0.00	51.40	0.00	3,999,852.76	4,010,072.00	4,002,388.00	(7,684.00)
742651DK5	AGCY BULET	PEFCO 2.250 12/15/17	0.00	6,056,294.55	0.00	(20,348.06)	0.00	6,035,946.49	0.00	6,021,928.25	6,021,928.25
Total for 2013 Road Bond			164,598,394.13	32,189,587.27	(45,410,886.66)	135,703.64	0.00	151,512,798.38	164,672,582.27	151,511,702.12	(13,160,880.15)

CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
2015 CO BONDS											
LOGIC	LGIP	LOGIC	20,188,851.75	4,961,487.21	(429,656.24)	0.00	0.00	24,720,682.72	20,188,851.75	24,720,682.72	4,531,830.97
48306AK30	CP - DISC	Kaiser Foundation Hospital 0.000 10/03/16	8,999,610.03	0.00	(9,000,000.00)	389.97	0.00	0.00	8,999,271.00	0.00	(8,999,271.00)
89233GMP8	CP - DISC	Toyota Mtr Cr 0.000 12/23/16	7,981,740.00	0.00	(8,000,000.00)	18,260.00	0.00	0.00	7,986,744.00	0.00	(7,986,744.00)
3130A7T62	AGCY BULET	FHLB 0.550 01/18/17	5,999,643.30	0.00	0.00	301.08	0.00	5,999,944.38	6,002,106.00	5,999,952.00	(2,154.00)
742651DN9	AGCY BULET	PEFCO 1.375 02/15/17	3,032,882.42	0.00	0.00	(5,294.17)	0.00	3,027,588.25	3,033,327.83	3,027,843.50	(5,484.33)
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	7,959,666.64	0.00	0.00	22,488.88	0.00	7,982,155.52	7,961,264.00	7,982,504.00	21,240.00
3130A7N84	AGCY BULET	FHLB 0.625 03/29/17	5,998,063.08	0.00	0.00	979.32	0.00	5,999,042.40	6,005,388.00	6,001,344.00	(4,044.00)
48306AQW0	CP - DISC	Kaiser Foundation Hospital 0.000 03/30/17	0.00	8,953,275.00	0.00	23,624.97	0.00	8,976,899.97	0.00	8,973,000.00	8,973,000.00
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	0.00	2,982,696.67	0.00	1,643.33	0.00	2,984,340.00	0.00	2,982,342.00	2,982,342.00
Total for 2015 CO BONDS			60,160,457.22	16,897,458.88	(17,429,656.24)	62,393.38	0.00	59,690,653.24	60,176,952.58	59,687,668.22	(489,284.36)
Combination Tax & Rev Series 2006 CO											
TEXPRIME	LGIP	TexPool Prime	250,070.73	287.68	(28,912.54)	0.00	0.00	221,445.87	250,070.73	221,445.87	(28,624.86)
Total for Combination Tax & Rev Series 2006 CO			250,070.73	287.68	(28,912.54)	0.00	0.00	221,445.87	250,070.73	221,445.87	(28,624.86)
County Benefits Program											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	3,196,740.89	6,123.75	0.00	0.00	0.00	3,202,864.64	3,196,740.89	3,202,864.64	6,123.75
Total for County Benefits Program			3,196,740.89	6,123.75	0.00	0.00	0.00	3,202,864.64	3,196,740.89	3,202,864.64	6,123.75
Debt Service Fund											
TEXPOOL	LGIP	TexPool	516,317.81	537.71	0.00	0.00	0.00	516,855.52	516,317.81	516,855.52	537.71
TEXPRIME	LGIP	TexPool Prime	5,207,452.31	9,975.54	0.00	0.00	0.00	5,217,427.85	5,207,452.31	5,217,427.85	9,975.54
Total for Debt Service Fund			5,723,770.12	10,513.25	0.00	0.00	0.00	5,734,283.37	5,723,770.12	5,734,283.37	10,513.25

CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
Future Environmental Liability											
TEXPRIME	LGIP	TexPool Prime	970,219.68	1,858.53	0.00	0.00	0.00	972,078.21	970,219.68	972,078.21	1,858.53
Total for Future Environmental Liability			970,219.68	1,858.53	0.00	0.00	0.00	972,078.21	970,219.68	972,078.21	1,858.53
General Fund											
BBVA-WC	BANK DEP	BBVA Compass MM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOGIC	LGIP	LOGIC	3,773,081.35	96,231,655.61	(629,439.60)	0.00	0.00	99,375,297.36	3,773,081.35	99,375,297.36	95,602,216.01
TEXPOOL	LGIP	TexPool	38,187.11	120.81	(36,171.81)	0.00	0.00	2,136.11	38,187.11	2,136.11	(36,051.00)
TEXPRIME	LGIP	TexPool Prime	19,047,879.01	0.00	(10,861,923.27)	0.00	0.00	8,185,955.74	19,047,879.01	8,185,955.74	(10,861,923.27)
USB-WC	BANK DEP	Union St Bk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WF-CASH	BANK DEP	Wells Fargo	11,914,767.87	2,606,602.85	(11,752,453.73)	0.00	0.00	2,768,916.99	11,914,767.87	2,768,916.99	(9,145,850.88)
46640PKB8	CP - DISC	J.P.Morgan Sec 0.000 10/11/16	6,998,113.92	0.00	(7,000,000.00)	1,886.08	0.00	0.00	6,999,125.00	0.00	(6,999,125.00)
912828RM4	TREAS NOTE	U.S. Treasury 1.000 10/31/16	5,001,550.15	0.00	(5,000,000.00)	(1,550.15)	0.00	0.00	5,003,305.00	0.00	(5,003,305.00)
46640PPT4	CP - DISC	J.P.Morgan Sec 0.000 02/27/17	6,967,840.81	0.00	0.00	19,856.69	0.00	6,987,697.50	6,976,081.00	6,992,006.00	15,925.00
3133EFKR7	AGCY BULET	FFCB 0.500 04/21/17	4,998,087.85	0.00	0.00	860.15	0.00	4,998,948.00	4,997,650.00	4,998,695.00	1,045.00
912828XP0	TREAS NOTE	U.S. Treasury 0.625 07/31/17	4,993,078.05	0.00	0.00	2,076.15	0.00	4,995,154.20	4,999,415.00	4,997,825.00	(1,590.00)
89233GVQ6	CP - DISC	Toyota Mtr Cr 0.000 08/24/17	0.00	9,914,250.00	0.00	3,500.00	0.00	9,917,750.00	0.00	9,916,740.00	9,916,740.00
3133EFEU7	AGCY BULET	FFCB 0.780 08/28/17	3,002,213.37	0.00	0.00	(541.77)	0.00	3,001,671.60	3,003,480.00	2,998,074.00	(5,406.00)
46640PWB5	CP - DISC	J.P.Morgan Sec 0.000 09/11/17	0.00	7,916,311.11	0.00	4,977.77	0.00	7,921,288.88	0.00	7,920,976.00	7,920,976.00
3134G7V99	AGCY CALL	FHLMC 0.830 10/27/17	5,000,000.00	0.00	0.00	0.00	0.00	5,000,000.00	4,995,290.00	4,997,875.00	2,585.00
313378A43	AGCY BULET	FHLB 1.375 03/09/18	5,040,752.75	0.00	0.00	(7,051.00)	0.00	5,033,701.75	5,040,765.00	5,017,210.00	(23,555.00)
3134G7M73	AGCY CALL	FHLMC 1.000 03/30/18	5,000,000.00	0.00	0.00	0.00	0.00	5,000,000.00	5,000,510.00	4,977,670.00	(22,840.00)
8827234A4	MUNICIPAL	TX Trans Comm Hwy Impt GO 5.000 04/01/	0.00	2,115,500.00	0.00	(13,333.56)	0.00	2,102,166.44	0.00	2,095,680.00	2,095,680.00
3134G9JD0	AGCY CALL	FHLMC 1.000 05/11/18	5,000,000.00	0.00	0.00	0.00	0.00	5,000,000.00	4,998,815.00	4,988,345.00	(10,470.00)
3134G9NM5	AGCY CALL	FHLMC 1.150 09/28/18	5,500,000.00	0.00	0.00	0.00	0.00	5,500,000.00	5,502,722.50	5,480,926.00	(21,796.50)
23542JBD6	MUNICIPAL	Dallas Wtrwks & Swr 0.985 10/01/18	5,000,000.00	0.00	0.00	0.00	0.00	5,000,000.00	4,990,500.00	4,964,600.00	(25,900.00)
3133EFLY1	AGCY BULET	FFCB 0.930 10/29/18	4,995,603.60	0.00	0.00	524.60	0.00	4,996,128.20	5,000,370.00	4,965,695.00	(34,675.00)
3133EGZK4	AGCY CALL	FFCB 1.070 04/24/19	0.00	6,988,870.00	0.00	748.51	0.00	6,989,618.51	0.00	6,935,103.00	6,935,103.00
Total for General Fund			102,271,155.84	125,773,310.38	(35,279,988.41)	11,953.47	0.00	192,776,431.28	102,281,943.84	192,579,726.20	90,297,782.36



CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
Pass Toll Series 2009											
TEXPRIME	LGIP	TexPool Prime	398,944.58	487.83	(18,951.09)	0.00	0.00	380,481.32	398,944.58	380,481.32	(18,463.26)
Total for Pass Toll Series 2009			398,944.58	487.83	(18,951.09)	0.00	0.00	380,481.32	398,944.58	380,481.32	(18,463.26)
Passthrough Toll Reimb											
LOGIC	LGIP	LOGIC	0.00	10,715,601.82	0.00	0.00	0.00	10,715,601.80	0.00	10,715,601.80	10,715,601.80
TEXSTAR	LGIP	TexSTAR	4,238,961.51	1,512.77	(4,240,474.28)	0.00	0.00	0.00	4,238,961.51	0.00	(4,238,961.51)
3130A7YB5	AGCY BULET	FHLB 0.625 05/04/17	4,799,209.58	0.00	0.00	333.75	0.00	4,799,543.33	4,802,001.60	4,799,366.40	(2,635.20)
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	7,001,820.42	0.00	0.00	(659.12)	0.00	7,001,161.30	7,018,305.00	7,009,457.00	(8,848.00)
313380EC7	AGCY BULET	FHLB 0.750 09/08/17	8,620,384.03	0.00	0.00	(1,435.26)	0.00	8,618,948.77	8,619,764.10	8,610,761.42	(9,002.68)
3133EDVU3	AGCY BULET	FFCB 1.125 09/22/17	3,612,271.89	0.00	0.00	(3,908.97)	0.00	3,608,362.92	3,612,272.86	3,605,262.31	(7,010.55)
Total for Passthrough Toll Reimb			28,272,647.43	10,717,114.59	(4,240,474.28)	(5,669.60)	0.00	34,743,618.12	28,291,305.07	34,740,448.93	6,449,143.86
Pearson Place Construction Fund											
LOGIC	LGIP	LOGIC	5,263,199.46	1,005.28	(4,562,888.34)	0.00	0.00	701,316.40	5,263,199.46	701,316.40	(4,561,883.06)
Total for Pearson Place Construction Fund			5,263,199.46	1,005.28	(4,562,888.34)	0.00	0.00	701,316.40	5,263,199.46	701,316.40	(4,561,883.06)
Pearson Place Debt Service Fund											
LOGIC	LGIP	LOGIC	156,294.47	175,926.02	0.00	0.00	0.00	332,220.49	156,294.47	332,220.49	175,926.02
Total for Pearson Place Debt Service Fund			156,294.47	175,926.02	0.00	0.00	0.00	332,220.49	156,294.47	332,220.49	175,926.02
Pooled Funds											
TEXPOOL	LGIP	TexPool	12,755,593.99	0.00	(1,140,278.11)	0.00	0.00	11,615,315.88	12,755,593.99	11,615,315.88	(1,140,278.11)
TEXPRIME	LGIP	TexPool Prime	3,710,174.78	3,086,603.31	(1,615,974.98)	0.00	0.00	5,180,803.11	3,710,174.78	5,180,803.11	1,470,628.33
Total for Pooled Funds			16,465,768.77	3,086,603.31	(2,756,253.09)	0.00	0.00	16,796,118.99	16,465,768.77	16,796,118.99	330,350.22

CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
PTT I-35											
TEXPRIME	LGIP	TexPool Prime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for PTT I-35			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Road and Bridge General											
BBVA-WC	BANK DEP	BBVA Compass MM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPOOL	LGIP	TexPool	24,595.12	25.64	0.00	0.00	0.00	24,620.76	24,595.12	24,620.76	25.64
TEXPRIME	LGIP	TexPool Prime	6,761,938.88	4,698,530.23	0.00	0.00	0.00	11,460,469.11	6,761,938.88	11,460,469.11	4,698,530.23
89233GKU9	CP - DISC	Toyota Mtr Cr 0.000 10/28/16	2,998,177.50	0.00	(3,000,000.00)	1,822.50	0.00	0.00	2,999,124.00	0.00	(2,999,124.00)
46640PLG6	CP - DISC	J.P.Morgan Sec 0.000 11/16/16	4,994,058.35	0.00	(5,000,000.00)	5,941.65	0.00	0.00	4,996,750.00	0.00	(4,996,750.00)
48306AR33	CP - DISC	Kaiser Foundation Hospital 0.000 04/03/17	0.00	4,982,266.67	0.00	5,466.68	0.00	4,987,733.35	0.00	4,984,070.00	4,984,070.00
89233GSS6	CP - DISC	Toyota Mtr Cr 0.000 05/26/17	2,976,695.01	0.00	0.00	9,046.65	0.00	2,985,741.66	2,976,795.00	2,987,445.00	10,650.00
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	3,000,780.18	0.00	0.00	(282.48)	0.00	3,000,497.70	3,007,845.00	3,004,053.00	(3,792.00)
89233GUR5	CP - DISC	Toyota Mtr Cr 0.000 07/25/17	0.00	4,954,625.00	0.00	10,923.60	0.00	4,965,548.60	0.00	4,965,185.00	4,965,185.00
Total for Road and Bridge General			20,756,245.04	14,635,447.54	(8,000,000.00)	32,918.60	0.00	27,424,611.18	20,767,048.00	27,425,842.87	6,658,794.87
Tobacco Funds											
TEXPOOL	LGIP	TexPool	8,455.99	8.76	0.00	0.00	0.00	8,464.75	8,455.99	8,464.75	8.76
TEXPRIME	LGIP	TexPool Prime	1,758,925.83	3,369.49	0.00	0.00	0.00	1,762,295.32	1,758,925.83	1,762,295.32	3,369.49
46640PSQ7	CP - DISC	J.P.Morgan Sec 0.000 05/24/17	1,986,422.22	0.00	0.00	5,315.56	0.00	1,991,737.78	1,985,972.00	1,990,568.00	4,596.00
Total for Tobacco Funds			3,753,804.04	3,378.25	0.00	5,315.56	0.00	3,762,497.85	3,753,353.82	3,761,328.07	7,974.25
Unlimited Tax Road Bonds - Series 2007											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	10,792,004.17	0.00	(2,771,563.71)	0.00	0.00	8,020,440.46	10,792,004.17	8,020,440.46	(2,771,563.71)
Total for Unlimited Tax Road Bonds - Series 2007			10,792,004.17	0.00	(2,771,563.71)	0.00	0.00	8,020,440.46	10,792,004.17	8,020,440.46	(2,771,563.71)



CUSIP	Security Type	Security Description	09/30/16 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/16 Book Value	09/30/16 Market Value	12/31/16 Market Value	Change in Mkt Value
Total for Williamson County			454,159,707.98	208,449,966.45	(128,384,550.46)	275,741.46	0.00	534,500,865.41	454,290,575.96	534,291,372.57	80,000,796.61

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
2007 Park Limited -06									
Total for 2007 Park Limited -06			0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008 TAN-COMPASS									
Total for 2008 TAN-COMPASS			0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013 Park Bond									
LOGIC	LGIP	LOGIC	0.00	37,110.28	37,110.28	0.00	0.00	0.00	37,110.28
46640PT94	CP - DISC	J.P.Morgan Sec 0.000 06/09/17	0.00	0.00	0.00	0.00	0.00	28,877.80	28,877.80
46640PW17	CP - DISC	J.P.Morgan Sec 0.000 09/01/17	0.00	0.00	0.00	0.00	0.00	4,248.61	4,248.61
Total for 2013 Park Bond			0.00	37,110.28	37,110.28	0.00	0.00	33,126.41	70,236.69

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
2013 Road Bond									
LOGIC	LGIP	LOGIC	0.00	50,311.29	50,311.29	0.00	0.00	0.00	50,311.29
89233GKB1	CP - DISC	Toyota Mtr Cr 0.000 10/11/16	0.00	0.00	0.00	0.00	0.00	1,950.03	1,950.03
46640PLA9	CP - DISC	J.P.Morgan Sec 0.000 11/10/16	0.00	0.00	0.00	0.00	0.00	9,500.04	9,500.04
89233GM52	CP - DISC	Toyota Mtr Cr 0.000 12/05/16	0.00	0.00	0.00	0.00	0.00	7,150.00	7,150.00
3130A0C65	AGCY BULET	FHLB 0.625 12/28/16	8,072.92	7,552.08	15,625.00	0.00	0.00	(456.75)	7,095.33
912828SC5	TREAS NOTE	U.S. Treasury 0.875 01/31/17	13,267.66	19,687.50	0.00	0.00	32,955.16	(6,667.29)	13,020.21
3130A4AQ5	AGCY BULET	FHLB 0.750 02/13/17	9,000.00	16,875.00	0.00	0.00	25,875.00	(2,474.37)	14,400.63
48306AQ75	CP - DISC	Kaiser Foundation Hospital 0.000 03/07/17	0.00	0.00	0.00	0.00	0.00	40,510.38	40,510.38
3137EADC0	AGCY BULET	FHLMC 1.000 03/08/17	3,833.33	15,000.00	0.00	0.00	18,833.33	(5,367.18)	9,632.82
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	0.00	0.00	0.00	0.00	0.00	19,936.39	19,936.39
89233GQQ2	CP - DISC	Toyota Mtr Cr 0.000 03/24/17	0.00	0.00	0.00	0.00	0.00	19,013.36	19,013.36
89233GRB4	CP - DISC	Toyota Mtr Cr 0.000 04/11/17	0.00	0.00	0.00	0.00	0.00	21,466.64	21,466.64
3135G0JA2	AGCY BULET	FNMA 1.125 04/27/17	33,687.50	19,687.50	39,375.00	0.00	14,000.00	(7,563.15)	12,124.35
46640PS95	CP - DISC	J.P.Morgan Sec 0.000 05/09/17	0.00	0.00	0.00	0.00	0.00	6,759.99	6,759.99
3130A5EP0	AGCY BULET	FHLB 0.625 05/30/17	14,704.86	10,937.50	21,875.00	0.00	3,767.36	3,353.28	14,290.78
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	7,964.44	6,400.00	12,800.00	0.00	1,564.44	(1,625.44)	4,774.56
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	0.00	0.00	0.00	0.00	0.00	1,643.33	1,643.33
3133EE62	AGCY BULET	FFCB 0.800 06/16/17	10,500.00	9,000.00	18,000.00	0.00	1,500.00	(509.80)	8,490.20
46640PTL7	CP - DISC	J.P.Morgan Sec 0.000 06/20/17	0.00	0.00	0.00	0.00	0.00	14,438.90	14,438.90
3133EFK30	AGCY BULET	FFCB 0.770 07/07/17	12,576.67	13,475.00	0.00	0.00	26,051.67	1,562.19	15,037.19
89233GU79	CP - DISC	Toyota Mtr Cr 0.000 07/07/17	0.00	0.00	0.00	0.00	0.00	26,035.04	4,376.12
3137EADJ5	AGCY BULET	FHLMC 1.000 07/28/17	3,500.00	5,000.00	0.00	0.00	8,500.00	(623.88)	3,719.98
89233GVX1	CP - DISC	Toyota Mtr Cr 0.000 08/31/17	0.00	0.00	0.00	0.00	0.00	4,248.61	4,248.61
46640PW17	CP - DISC	J.P.Morgan Sec 0.000 09/01/17	0.00	0.00	0.00	0.00	0.00	51.40	9,051.40
3134G3J68	AGCY BULET	FHLMC 0.900 09/18/17	1,300.00	9,000.00	0.00	0.00	10,300.00	51.40	9,051.40
742651DK5	AGCY BULET	PEFCO 2.250 12/15/17	0.00	32,380.31	66,993.75	(40,568.44)	5,955.00	(20,348.06)	12,032.25
Total for 2013 Road Bond			118,407.38	215,306.18	224,980.04	(40,568.44)	149,301.96	135,703.64	351,009.82

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
2015 CO BONDS									
LOGIC	LGIP	LOGIC	0.00	42,624.59	42,624.59	0.00	0.00	0.00	42,624.59
48306AK30	CP - DISC	Kaiser Foundation Hospital 0.000 10/03/16	0.00	0.00	0.00	0.00	0.00	389.97	389.97
89233GMP8	CP - DISC	Toyota Mtr Cr 0.000 12/23/16	0.00	0.00	0.00	0.00	0.00	18,260.00	18,260.00
3130A7T62	AGCY BULET	FHLB 0.550 01/18/17	14,941.67	8,250.00	0.00	0.00	23,191.67	301.08	8,551.08
742651DN9	AGCY BULET	PEFCO 1.375 02/15/17	5,314.76	10,398.43	0.00	0.00	15,713.19	(5,294.17)	5,104.26
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	0.00	0.00	0.00	0.00	0.00	22,488.88	22,488.88
3130A7N84	AGCY BULET	FHLB 0.625 03/29/17	208.33	9,375.00	0.00	0.00	9,583.33	979.32	10,354.32
48306AQW0	CP - DISC	Kaiser Foundation Hospital 0.000 03/30/17	0.00	0.00	0.00	0.00	0.00	23,624.97	23,624.97
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	0.00	0.00	0.00	0.00	0.00	1,643.33	1,643.33
Total for 2015 CO BONDS			20,464.76	70,648.02	42,624.59	0.00	48,488.19	62,393.38	133,041.40
Combination Tax & Rev Series 2006 CO									
TEXPRIME	LGIP	TexPool Prime	0.00	429.68	429.68	0.00	0.00	0.00	429.68
Total for Combination Tax & Rev Series 2006 CO			0.00	429.68	429.68	0.00	0.00	0.00	429.68
County Benefits Program									
TEXPRIME	LGIP	TexPool Prime	0.00	6,123.75	6,123.75	0.00	0.00	0.00	6,123.75
Total for County Benefits Program			0.00	6,123.75	6,123.75	0.00	0.00	0.00	6,123.75
Debt Service Fund									
TEXPOOL	LGIP	TexPool	0.00	537.71	537.71	0.00	0.00	0.00	537.71
TEXPRIME	LGIP	TexPool Prime	0.00	9,975.54	9,975.54	0.00	0.00	0.00	9,975.54
Total for Debt Service Fund			0.00	10,513.25	10,513.25	0.00	0.00	0.00	10,513.25
Future Environmental Liability									
TEXPRIME	LGIP	TexPool Prime	0.00	1,858.53	1,858.53	0.00	0.00	0.00	1,858.53
Total for Future Environmental Liability			0.00	1,858.53	1,858.53	0.00	0.00	0.00	1,858.53

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
General Fund									
LOGIC	LGIP	LOGIC	0.00	54,156.68	54,156.68	0.00	0.00	0.00	54,156.68
TEXPOOL	LGIP	TexPool	0.00	14.61	14.61	0.00	0.00	0.00	14.61
TEXPRIME	LGIP	TexPool Prime	0.00	22,259.01	22,259.01	0.00	0.00	0.00	22,259.01
46640PKB8	CP - DISC	J.P.Morgan Sec 0.000 10/11/16	0.00	0.00	0.00	0.00	0.00	1,886.08	1,886.08
912828RM4	TREAS NOTE	U.S. Treasury 1.000 10/31/16	20,923.91	4,076.09	25,000.00	0.00	0.00	(1,550.15)	2,525.94
46640PPT4	CP - DISC	J.P.Morgan Sec 0.000 02/27/17	0.00	0.00	0.00	0.00	0.00	19,856.69	19,856.69
3133EFKR7	AGCY BULET	FFCB 0.500 04/21/17	11,111.11	6,250.00	12,500.00	0.00	4,861.11	860.15	7,110.15
912828XP0	TREAS NOTE	U.S. Treasury 0.625 07/31/17	5,264.95	7,812.50	0.00	0.00	13,077.45	2,076.15	9,888.65
89233GVQ6	CP - DISC	Toyota Mtr Cr 0.000 08/24/17	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00
3133EFEU7	AGCY BULET	FFCB 0.780 08/28/17	2,145.00	5,850.00	0.00	0.00	7,995.00	(541.77)	5,308.23
46640PWB5	CP - DISC	J.P.Morgan Sec 0.000 09/11/17	0.00	0.00	0.00	0.00	0.00	4,977.77	4,977.77
3134G7V99	AGCY CALL	FHLMC 0.830 10/27/17	17,752.78	10,375.00	20,750.00	0.00	7,377.78	0.00	10,375.00
313378A43	AGCY BULET	FHLB 1.375 03/09/18	4,201.39	17,187.50	0.00	0.00	21,388.89	(7,051.00)	10,136.50
3134G7M73	AGCY CALL	FHLMC 1.000 03/30/18	138.89	12,500.00	0.00	0.00	12,638.89	0.00	12,500.00
882723A44	MUNICIPAL	TX Trans Comm Hwy Impt GO 5.000 04/01/18	0.00	16,388.89	0.00	0.00	16,388.89	(13,333.56)	3,055.33
3134G9JD0	AGCY CALL	FHLMC 1.000 05/11/18	19,444.44	12,500.00	25,000.00	0.00	6,944.44	0.00	12,500.00
3134G9NM5	AGCY CALL	FHLMC 1.150 09/28/18	527.08	15,812.50	0.00	0.00	16,339.58	0.00	15,812.50
23542JBD6	MUNICIPAL	Dallas Wtrwks & Swr 0.985 10/01/18	11,491.67	12,312.50	11,491.67	0.00	12,312.50	0.00	12,312.50
3133EFLY1	AGCY BULET	FFCB 0.930 10/29/18	19,633.33	11,625.00	23,250.00	0.00	8,008.33	524.60	12,149.60
3133EGZK4	AGCY CALL	FFCB 1.070 04/24/19	0.00	12,483.33	0.00	(1,456.39)	13,939.72	748.51	13,231.84
Total for General Fund			112,634.55	221,603.61	194,421.97	(1,456.39)	141,272.58	11,953.47	233,557.08
Pass Toll Series 2009									
TEXPRIME	LGIP	TexPool Prime	0.00	753.29	753.29	0.00	0.00	0.00	753.29
Total for Pass Toll Series 2009			0.00	753.29	753.29	0.00	0.00	0.00	753.29

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Passthrough Toll Reimb									
LOGIC	LGIP	LOGIC	0.00	8,155.94	8,155.94	0.00	0.00	0.00	8,155.94
TEXSTAR	LGIP	TexSTAR	0.00	1,846.46	1,846.46	0.00	0.00	0.00	1,846.46
3130A7YB5	AGCY BULET	FHLB 0.625 05/04/17	12,250.00	7,500.00	15,000.00	0.00	4,750.00	333.75	7,833.75
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	21,777.78	17,500.00	35,000.00	0.00	4,277.78	(659.12)	16,840.88
313380EC7	AGCY BULET	FHLB 0.750 09/08/17	4,128.02	16,153.13	0.00	0.00	20,281.15	(1,435.26)	14,717.87
3133EDVU3	AGCY BULET	FFCB 1.125 09/22/17	1,011.66	10,116.56	0.00	0.00	11,128.22	(3,908.97)	6,207.59
Total for Passthrough Toll Reimb			39,167.46	61,272.09	60,002.40	0.00	40,437.15	(5,669.60)	55,602.49
Pearson Place Construction Fund									
LOGIC	LGIP	LOGIC	0.00	2,463.24	2,463.24	0.00	0.00	0.00	2,463.24
Total for Pearson Place Construction Fund			0.00	2,463.24	2,463.24	0.00	0.00	0.00	2,463.24
Pearson Place Debt Service Fund									
LOGIC	LGIP	LOGIC	0.00	372.08	372.08	0.00	0.00	0.00	372.08
Total for Pearson Place Debt Service Fund			0.00	372.08	372.08	0.00	0.00	0.00	372.08
Pooled Funds									
TEXPOOL	LGIP	TexPool	0.00	12,776.38	12,776.38	0.00	0.00	0.00	12,776.38
TEXPRIME	LGIP	TexPool Prime	0.00	8,264.70	8,264.70	0.00	0.00	0.00	8,264.70
Total for Pooled Funds			0.00	21,041.08	21,041.08	0.00	0.00	0.00	21,041.08
PTJ I-35									
Total for PTJ I-35			0.00	0.00	0.00	0.00	0.00	0.00	0.00

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Road and Bridge General									
TEXPOOL	LGIP	TexPool	0.00	25.64	25.64	0.00	0.00	0.00	25.64
TEXPRIME	LGIP	TexPool Prime	0.00	20,421.90	20,421.90	0.00	0.00	0.00	20,421.90
89233GKU9	CP - DISC	Toyota Mtr Cr 0.000 10/28/16	0.00	0.00	0.00	0.00	0.00	1,822.50	1,822.50
46640PLG6	CP - DISC	J.P.Morgan Sec 0.000 11/16/16	0.00	0.00	0.00	0.00	0.00	5,941.65	5,941.65
48306AR33	CP - DISC	Kaiser Foundation Hospital 0.000 04/03/17	0.00	0.00	0.00	0.00	0.00	5,466.68	5,466.68
89233GSS6	CP - DISC	Toyota Mtr Cr 0.000 05/26/17	0.00	0.00	0.00	0.00	0.00	9,046.65	9,046.65
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	9,333.33	7,500.00	15,000.00	0.00	1,833.33	(282.48)	7,217.52
89233GUR5	CP - DISC	Toyota Mtr Cr 0.000 07/25/17	0.00	0.00	0.00	0.00	0.00	10,923.60	10,923.60
Total for Road and Bridge General			9,333.33	27,947.54	35,447.54	0.00	1,833.33	32,918.60	60,866.14
Tobacco Funds									
TEXPOOL	LGIP	TexPool	0.00	8.76	8.76	0.00	0.00	0.00	8.76
TEXPRIME	LGIP	TexPool Prime	0.00	3,369.49	3,369.49	0.00	0.00	0.00	3,369.49
46640PSQ7	CP - DISC	J.P.Morgan Sec 0.000 05/24/17	0.00	0.00	0.00	0.00	0.00	5,315.56	5,315.56
Total for Tobacco Funds			0.00	3,378.25	3,378.25	0.00	0.00	5,315.56	8,693.81
Unlimited Tax Road Bonds - Series 2007									
TEXPRIME	LGIP	TexPool Prime	0.00	17,270.88	17,270.88	0.00	0.00	0.00	17,270.88
Total for Unlimited Tax Road Bonds - Series 2007			0.00	17,270.88	17,270.88	0.00	0.00	0.00	17,270.88
Total for Williamson County			300,007.48	698,091.75	658,790.85	(42,024.83)	381,333.21	275,741.46	973,833.21

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
2013 Park Bond															
Purchases															
12/08/16	12/09/16	46640PW17	CP - DISC	J.P.Morgan Sec		09/01/17		5,000,000.00	99.017	4,950,863.89	0.00	4,950,863.89		1.343	1.343
Total for: Purchases								5,000,000.00		4,950,863.89	0.00	4,950,863.89		1.343	1.343
2013 Road Bond															
Maturities															
10/11/16	10/11/16	89233GKB1	CP - DISC	Toyota Mtr Cr		10/11/16		9,000,000.00	100.000	9,000,000.00	0.00	9,000,000.00		0.784	
11/10/16	11/10/16	46640PLA9	CP - DISC	J.P.Morgan Sec		11/10/16		9,000,000.00	100.000	9,000,000.00	0.00	9,000,000.00		0.957	
12/05/16	12/05/16	89233GM52	CP - DISC	Toyota Mtr Cr		12/05/16		4,000,000.00	100.000	4,000,000.00	0.00	4,000,000.00		0.997	
12/28/16	12/28/16	3130A0C65	AGCY BULET	FHLB	0.625	12/28/16		5,000,000.00	100.000	5,000,000.00	0.00	5,000,000.00		0.587	
Total for: Maturities								27,000,000.00		27,000,000.00	0.00	27,000,000.00		0.837	
Purchases															
10/03/16	10/04/16	742651DK5	AGCY BULET	PEFCO	2.250	12/15/17		5,955,000.00	101.701	6,056,294.55	40,568.44	6,096,862.99		0.819	0.819
10/11/16	10/11/16	89233GU79	CP - DISC	Toyota Mtr Cr		07/07/17		9,000,000.00	99.051	8,914,592.50	0.00	8,914,592.50		1.282	1.282
11/09/16	11/10/16	46640PS95	CP - DISC	J.P.Morgan Sec		05/09/17		4,500,000.00	99.480	4,476,600.00	0.00	4,476,600.00		1.045	1.045
12/01/16	12/05/16	89233GVX1	CP - DISC	Toyota Mtr Cr		08/31/17		4,000,000.00	99.073	3,962,937.78	0.00	3,962,937.78		1.252	1.252
12/08/16	12/09/16	46640PW17	CP - DISC	J.P.Morgan Sec		09/01/17		5,000,000.00	99.017	4,950,863.89	0.00	4,950,863.89		1.343	1.343
12/14/16	12/15/16	46640PTC7	CP - DISC	J.P.Morgan Sec		06/12/17		3,000,000.00	99.423	2,982,696.67	0.00	2,982,696.67		1.167	1.167
Total for: Purchases								31,455,000.00		31,343,985.39	40,568.44	31,384,553.83		1.155	1.155
Income Payments															
10/27/16	10/27/16	3135G0JA2	AGCY BULET	FNMA	1.125	04/27/17				0.00	39,375.00	39,375.00			
11/30/16	11/30/16	3130A5EP0	AGCY BULET	FHLB	0.625	05/30/17				0.00	21,875.00	21,875.00			
12/09/16	12/09/16	313379FW4	AGCY BULET	FHLB	1.000	06/09/17				0.00	12,800.00	12,800.00			
12/15/16	12/15/16	742651DK5	AGCY BULET	PEFCO	2.250	12/15/17				0.00	66,993.75	66,993.75			
12/16/16	12/16/16	3133EEEX62	AGCY BULET	FFCB	0.800	06/16/17				0.00	18,000.00	18,000.00			
12/28/16	12/28/16	3130A0C65	AGCY BULET	FHLB	0.625	12/28/16				0.00	15,625.00	15,625.00			
Total for: Income Payments										0.00	174,668.75	174,668.75			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
2015 CO BONDS															
Maturities															
10/03/16	10/03/16	48306AK30	CP - DISC	Kaiser Foundation Hospital		10/03/16		9,000,000.00	100.000	9,000,000.00	0.00	9,000,000.00		0.783	
12/23/16	12/23/16	89233GMP8	CP - DISC	Toyota Mtr Cr		12/23/16		8,000,000.00	100.000	8,000,000.00	0.00	8,000,000.00		0.997	
Total for: Maturities								17,000,000.00		17,000,000.00	0.00	17,000,000.00		0.884	
Purchases															
10/03/16	10/03/16	48306AQW0	CP - DISC	Kaiser Foundation Hospital		03/30/17		9,000,000.00	99.481	8,953,275.00	0.00	8,953,275.00		1.055	1.055
12/14/16	12/15/16	46640PTC7	CP - DISC	J.P.Morgan Sec		06/12/17		3,000,000.00	99.423	2,982,696.67	0.00	2,982,696.67		1.167	1.167
Total for: Purchases								12,000,000.00		11,935,971.67	0.00	11,935,971.67		1.083	1.083

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW	
General Fund																
Maturities																
10/11/16	10/11/16	46640PKB8	CP - DISC	J.P.Morgan Sec		10/11/16		7,000,000.00	100.000	7,000,000.00	0.00	7,000,000.00		0.977		
10/31/16	10/31/16	912828RM4	TREAS NOTE	U.S. Treasury	1.000	10/31/16		5,000,000.00	100.000	5,000,000.00	0.00	5,000,000.00		0.619		
Total for: Maturities								12,000,000.00		12,000,000.00	0.00	12,000,000.00		0.827		
Purchases																
10/19/16	11/02/16	8827234A4	MUNICIPAL	TX Trans Comm Hwy Impt C	5.000	04/01/18		2,000,000.00	105.775	2,115,500.00	0.00	2,115,500.00		0.882	0.882	
10/28/16	10/31/16	3133EGZK4	AGCY CALL	FFCB	1.070	04/24/19	01/24/17	7,000,000.00	99.841	6,988,870.00	1,456.39	6,990,326.39		1.135	1.135	
12/15/16	12/16/16	46640PWB5	CP - DISC	J.P.Morgan Sec		09/11/17		8,000,000.00	98.954	7,916,311.11	0.00	7,916,311.11		1.415	1.415	
12/21/16	12/22/16	89233GVQ6	CP - DISC	Toyota Mtr Cr		08/24/17		10,000,000.00	99.143	9,914,250.00	0.00	9,914,250.00		1.271	1.271	
Total for: Purchases								27,000,000.00		26,934,931.11	1,456.39	26,936,387.50		1.250	1.250	
Income Payments																
10/03/16	10/01/16	23542JBD6	MUNICIPAL	Dallas Wtrwks & Swr	0.985	10/01/18				0.00	11,491.67	11,491.67				
10/21/16	10/21/16	3133EFKR7	AGCY BULET	FFCB	0.500	04/21/17				0.00	12,500.00	12,500.00				
10/27/16	10/27/16	3134G7V99	AGCY CALL	FHLMC	0.830	10/27/17				0.00	20,750.00	20,750.00				
10/31/16	10/31/16	912828RM4	TREAS NOTE	U.S. Treasury	1.000	10/31/16				0.00	25,000.00	25,000.00				
10/31/16	10/29/16	3133EFLY1	AGCY BULET	FFCB	0.930	10/29/18				0.00	23,250.00	23,250.00				
11/11/16	11/11/16	3134G9JD0	AGCY CALL	FHLMC	1.000	05/11/18				0.00	25,000.00	25,000.00				
Total for: Income Payments											0.00	117,991.67	117,991.67			
Passthrough Totl Reimb																
Income Payments																
11/06/16	11/04/16	3130A7YB5	AGCY BULET	FHLB	0.625	05/04/17				0.00	15,000.00	15,000.00				
12/09/16	12/09/16	313379FW4	AGCY BULET	FHLB	1.000	06/09/17				0.00	35,000.00	35,000.00				
Total for: Income Payments											0.00	50,000.00	50,000.00			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
Road and Bridge General															
Maturities															
10/28/16	10/28/16	89233GKU9	CP - DISC	Toyota Mtr Cr		10/28/16		3,000,000.00	100.000	3,000,000.00	0.00	3,000,000.00		0.815	
11/16/16	11/16/16	46640PLG6	CP - DISC	J.P.Morgan Sec		11/16/16		5,000,000.00	100.000	5,000,000.00	0.00	5,000,000.00		0.936	
Total for: Maturities								8,000,000.00		8,000,000.00	0.00	8,000,000.00		0.891	
Purchases															
10/27/16	10/28/16	89233GUR5	CP - DISC	Toyota Mtr Cr			07/25/17	5,000,000.00	99.093	4,954,625.00	0.00	4,954,625.00		1.221	1.221
11/18/16	11/21/16	48306AR33	CP - DISC	Kaiser Foundation Hospital			04/03/17	5,000,000.00	99.645	4,982,266.67	0.00	4,982,266.67		0.963	0.963
Total for: Purchases								10,000,000.00		9,936,891.67	0.00	9,936,891.67		1.092	1.092
Income Payments															
12/09/16	12/09/16	313379FW4	AGCY BULET	FHLB	1.000		06/09/17				0.00	15,000.00	15,000.00		
Total for: Income Payments											0.00	15,000.00			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
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Total for All Portfolios

Transaction Type	Quantity	Total Amount	Realized G/L	YTM	YTW
Total Maturities	64,000,000.00	64,000,000.00		0.854	
Total Purchases	85,455,000.00	85,144,668.56		1.179	1.179
Total Income Payments	0.00	357,660.42			

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
2013 Park Bond											
46640PT94	09/14/16	CP - DISC	J.P.Morgan Sec 0.000 06/09/17		10,000,000.00	99.159	9,915,877.78	28,877.80	34,213.92	49,908.30	9,950,091.70
46640PW17	12/09/16	CP - DISC	J.P.Morgan Sec 0.000 09/01/17		5,000,000.00	99.017	4,950,863.89	4,248.61	4,248.61	44,887.50	4,955,112.50
Total for 2013 Park Bond					15,000,000.00		14,866,741.67	33,126.41	38,462.53	94,795.80	14,905,204.20
2013 Road Bond											
89233GKB1	02/10/16	CP - DISC	Toyota Mtr Cr 0.000 10/11/16		0.00	99.471	0.00	1,950.03	0.00	0.00	0.00
46640PLA9	02/18/16	CP - DISC	J.P.Morgan Sec 0.000 11/10/16		0.00	99.298	0.00	9,500.04	0.00	0.00	0.00
89233GM52	03/10/16	CP - DISC	Toyota Mtr Cr 0.000 12/05/16		0.00	99.258	0.00	7,150.00	0.00	0.00	0.00
3130A0C65	02/22/16	AGCY BULET	FHLB 0.625 12/28/16		0.00	100.032	0.00	(456.75)	0.00	0.00	0.00
912828SC5	02/18/16	TREAS NOTE	U.S. Treasury 0.875 01/31/17		9,000,000.00	100.281	9,025,312.50	(6,667.29)	(23,138.37)	(2,174.13)	9,002,174.13
3130A4AQ5	02/09/16	AGCY BULET	FHLB 0.750 02/13/17		9,000,000.00	100.111	9,009,990.00	(2,474.37)	(8,835.30)	(1,154.70)	9,001,154.70
48306AQ75	08/11/16	CP - DISC	Kaiser Foundation Hospital 0.000 03/07/17		15,097,000.00	99.393	15,005,411.53	40,510.38	62,967.12	28,621.35	15,068,378.65
3137EADC0	02/22/16	AGCY BULET	FHLMC 1.000 03/08/17		6,000,000.00	100.373	6,022,380.00	(5,367.18)	(18,384.42)	(3,995.58)	6,003,995.58
48306AQF7	09/07/16	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17		7,092,000.00	99.423	7,051,043.70	19,936.39	25,137.17	15,819.13	7,076,180.87
89233GQQ2	06/30/16	CP - DISC	Toyota Mtr Cr 0.000 03/24/17		8,000,000.00	99.310	7,944,820.00	19,013.36	38,233.36	16,946.64	7,983,053.36
89233GRB4	07/15/16	CP - DISC	Toyota Mtr Cr 0.000 04/11/17		8,000,000.00	99.213	7,937,000.00	21,466.64	39,666.64	23,333.36	7,976,666.64
3135G0JA2	02/22/16	AGCY BULET	FNMA 1.125 04/27/17		7,000,000.00	100.509	7,035,651.00	(7,563.15)	(25,893.28)	(9,757.72)	7,009,757.72
46640PS95	11/10/16	CP - DISC	J.P.Morgan Sec 0.000 05/09/17		4,500,000.00	99.480	4,476,600.00	6,759.99	6,759.99	16,840.01	4,483,359.99
3130A5EP0	03/03/16	AGCY BULET	FHLB 0.625 05/30/17		7,000,000.00	99.762	6,983,340.00	3,353.28	11,093.60	5,566.40	6,994,433.60
313379FW4	02/18/16	AGCY BULET	FHLB 1.000 06/09/17		2,560,000.00	100.332	2,568,499.20	(1,625.44)	(5,637.63)	(2,861.57)	2,562,861.57
46640PTC7	12/15/16	CP - DISC	J.P.Morgan Sec 0.000 06/12/17		3,000,000.00	99.423	2,982,696.67	1,643.33	1,643.33	15,680.00	2,984,340.00
3133EEX62	02/18/16	AGCY BULET	FFCB 0.800 06/16/17		4,500,000.00	100.060	4,502,700.00	(509.80)	(1,762.42)	(937.58)	4,500,937.58
46640PTL7	09/26/16	CP - DISC	J.P.Morgan Sec 0.000 06/20/17		5,000,000.00	99.162	4,958,095.83	14,438.90	15,223.62	26,680.55	4,973,319.45
3133EFK30	03/10/16	AGCY BULET	FFCB 0.770 07/07/17		7,000,000.00	99.882	6,991,726.00	1,562.19	5,032.02	3,241.98	6,996,758.02
89233GU79	10/11/16	CP - DISC	Toyota Mtr Cr 0.000 07/07/17		9,000,000.00	99.051	8,914,592.50	26,035.04	26,035.04	59,372.46	8,940,627.54
3137EADJ5	03/10/16	AGCY BULET	FHLMC 1.000 07/28/17		2,000,000.00	100.173	2,003,450.00	(623.88)	(2,009.62)	(1,440.38)	2,001,440.38
89233GVX1	12/05/16	CP - DISC	Toyota Mtr Cr 0.000 08/31/17		4,000,000.00	99.073	3,962,937.78	3,719.98	3,719.98	33,342.24	3,966,657.76
46640PW17	12/09/16	CP - DISC	J.P.Morgan Sec 0.000 09/01/17		5,000,000.00	99.017	4,950,863.89	4,248.61	4,248.61	44,887.50	4,955,112.50
3134G3J68	03/03/16	AGCY BULET	FHLMC 0.900 09/18/17		4,000,000.00	99.992	3,999,680.00	51.40	172.76	147.24	3,999,852.76
742651DK5	10/04/16	AGCY BULET	PEFCO 2.250 12/15/17		5,955,000.00	101.701	6,056,294.55	(20,348.06)	(20,348.06)	(80,946.49)	6,035,946.49

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
Total for 2013 Road Bond					132,704,000.00		132,383,085.15	135,703.64	133,924.14	186,990.71	132,517,009.29
2015 CO BONDS											
48306AK30	04/08/16	CP - DISC	Kaiser Foundation Hospital 0.000	10/03/16	0.00	99.614	0.00	389.97	0.00	0.00	0.00
89233GMP8	03/30/16	CP - DISC	Toyota Mtr Cr 0.000	12/23/16	0.00	99.263	0.00	18,260.00	0.00	0.00	0.00
3130A7T62	04/18/16	AGCY BULET	FHLB 0.550	01/18/17	6,000,000.00	99.985	5,999,100.00	301.08	844.38	55.62	5,999,944.38
742651DN9	04/18/16	AGCY BULET	PEFCO 1.375	02/15/17	3,025,000.00	100.577	3,042,443.78	(5,294.17)	(14,855.53)	(2,588.25)	3,027,588.25
48306AQF7	09/06/16	CP - DISC	Kaiser Foundation Hospital 0.000	03/15/17	8,000,000.00	99.419	7,953,555.56	22,488.88	28,599.96	17,844.48	7,982,155.52
3130A7N84	03/30/16	AGCY BULET	FHLB 0.625	03/29/17	6,000,000.00	99.935	5,996,100.00	979.32	2,942.40	957.60	5,999,042.40
48306AQW0	10/03/16	CP - DISC	Kaiser Foundation Hospital 0.000	03/30/17	9,000,000.00	99.481	8,953,275.00	23,624.97	23,624.97	23,100.03	8,976,899.97
46640PTC7	12/15/16	CP - DISC	J.P.Morgan Sec 0.000	06/12/17	3,000,000.00	99.423	2,982,696.67	1,643.33	1,643.33	15,660.00	2,984,340.00
Total for 2015 CO BONDS					35,025,000.00		34,927,171.01	62,393.38	42,799.51	55,029.48	34,969,970.52

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
General Fund											
46640PKB8	01/29/16	CP - DISC	J.P.Morgan Sec 0.000 10/11/16		0.00	99.310	0.00	1,886.08	0.00	0.00	0.00
912828RM4	11/12/15	TREAS NOTE	U.S. Treasury 1.000 10/31/16		0.00	100.367	0.00	(1,550.15)	0.00	0.00	0.00
46640PPT4	06/06/16	CP - DISC	J.P.Morgan Sec 0.000 02/27/17		7,000,000.00	99.180	6,942,588.33	19,856.69	45,109.17	12,302.50	6,987,697.50
3133EFKR7	10/30/15	AGCY BULET	FFCB 0.500 04/21/17		5,000,000.00	99.899	4,994,935.00	860.15	4,013.00	1,052.00	4,998,948.00
912828XP0	11/12/15	TREAS NOTE	U.S. Treasury 0.625 07/31/17		5,000,000.00	99.715	4,985,742.19	2,076.15	9,412.01	4,845.80	4,995,154.20
89233GVQ6	12/22/16	CP - DISC	Toyota Mtr Cr 0.000 08/24/17		10,000,000.00	99.143	9,914,250.00	3,500.00	3,500.00	82,250.00	9,917,750.00
3133EFEU7	08/31/16	AGCY BULET	FFCB 0.780 08/28/17		3,000,000.00	100.080	3,002,400.00	(541.77)	(728.40)	(1,671.60)	3,001,671.60
46640PWB5	12/16/16	CP - DISC	J.P.Morgan Sec 0.000 09/11/17		8,000,000.00	98.954	7,916,311.11	4,977.77	4,977.77	78,711.12	7,921,288.88
3134G7V99	10/29/15	AGCY CALL	FHLMC 0.830 10/27/17	10/27/16	5,000,000.00	100.000	5,000,000.00	0.00	0.00	0.00	5,000,000.00
313378A43	10/29/15	AGCY BULET	FHLB 1.375 03/09/18		5,000,000.00	101.332	5,066,617.00	(7,051.00)	(32,915.25)	(33,701.75)	5,033,701.75
3134G7M73	09/30/15	AGCY CALL	FHLMC 1.000 03/30/18	12/30/16	5,000,000.00	100.000	5,000,000.00	0.00	0.00	0.00	5,000,000.00
8827234A4	11/02/16	MUNICIPAL	TX Trans Comm Hwy Impmt GO 5.000 04/01/18		2,000,000.00	105.775	2,115,500.00	(13,333.56)	(13,333.56)	(102,166.44)	2,102,166.44
3134G9JD0	05/17/16	AGCY CALL	FHLMC 1.000 05/11/18	11/11/16	5,000,000.00	100.000	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3134G9NM5	06/28/16	AGCY CALL	FHLMC 1.150 09/28/18	12/28/16	5,500,000.00	100.000	5,500,000.00	0.00	0.00	0.00	5,500,000.00
23542JBD6	07/07/16	MUNICIPAL	Dallas Wtrwks & Swr 0.985 10/01/18		5,000,000.00	100.000	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3133EFLY1	10/29/15	AGCY BULET	FFCB 0.930 10/29/18		5,000,000.00	99.874	4,993,680.00	524.60	2,448.20	3,871.80	4,996,128.20
3133EG2K4	10/31/16	AGCY CALL	FFCB 1.070 04/24/19	01/24/17	7,000,000.00	99.841	6,988,870.00	748.51	748.51	10,381.49	6,989,618.51
Total for General Fund					82,500,000.00		82,420,893.63	11,953.47	23,231.45	55,874.92	82,444,125.08
Passthrough Toll Reimb											
3130A7YB5	05/04/16	AGCY BULET	FHLB 0.625 05/04/17		4,800,000.00	99.972	4,798,665.60	333.75	877.73	456.67	4,799,543.33
313379FW4	12/22/15	AGCY BULET	FHLB 1.000 06/09/17		7,000,000.00	100.055	7,003,850.00	(659.12)	(2,688.70)	(1,161.30)	7,001,161.30
313380EC7	06/20/16	AGCY BULET	FHLB 0.750 09/08/17		8,615,000.00	100.081	8,621,978.15	(1,435.26)	(3,029.38)	(3,948.77)	8,618,948.77
3133EDVU3	06/20/16	AGCY BULET	FFCB 1.125 09/22/17		3,597,000.00	100.546	3,616,639.62	(3,908.97)	(8,276.70)	(11,362.92)	3,608,362.92
Total for Passthrough Toll Reimb					24,012,000.00		24,041,133.37	(5,669.60)	(13,117.05)	(16,016.32)	24,028,016.32

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
Road and Bridge General											
89233GKU9	02/02/16	CP - DISC	Toyota Mtr Cr 0.000 10/28/16		0.00	99.395	0.00	1,822.50	0.00	0.00	0.00
46640PLG6	03/18/16	CP - DISC	J.P.Morgan Sec 0.000 11/16/16		0.00	99.372	0.00	5,941.65	0.00	0.00	0.00
48306AR33	11/21/16	CP - DISC	Kaiser Foundation Hospital 0.000 04/03/17		5,000,000.00	99.645	4,982,266.67	5,466.68	5,466.68	12,266.65	4,987,733.35
89233GSS6	09/02/16	CP - DISC	Toyota Mtr Cr 0.000 05/26/17		3,000,000.00	99.128	2,973,843.33	9,046.65	11,898.33	14,258.34	2,985,741.66
313379FW4	12/22/15	AGCY BULET	FHLB 1.000 06/09/17		3,000,000.00	100.055	3,001,650.00	(282.48)	(1,152.30)	(497.70)	3,000,497.70
89233GUR5	10/28/16	CP - DISC	Toyota Mtr Cr 0.000 07/25/17		5,000,000.00	99.093	4,954,625.00	10,923.60	10,923.60	34,451.40	4,965,548.60
Total for Road and Bridge General					16,000,000.00		15,912,385.00	32,918.60	27,136.31	60,478.69	15,939,521.31
Tobacco Funds											
46640PSQ7	09/02/16	CP - DISC	J.P.Morgan Sec 0.000 05/24/17		2,000,000.00	99.237	1,984,746.67	5,315.56	6,991.11	8,262.22	1,991,737.78
Total for Tobacco Funds					2,000,000.00		1,984,746.67	5,315.56	6,991.11	8,262.22	1,991,737.78
Total for Williamson County					307,241,000.00		306,536,156.50	275,741.46	259,428.00	445,415.50	306,795,584.50

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
2013 Park Bond						
46640PT94	CP - DISC	J.P.Morgan Sec 0.000 06/09/17	06/09/17	0.00	10,000,000.00	10,000,000.00
Total for 2013 Park Bond				0.00	10,000,000.00	10,000,000.00
2013 Road Bond						
3133EFK30	AGCY BULET	FFCB 0.770 07/07/17	01/07/17	26,950.00	0.00	26,950.00
3137EADJ5	AGCY BULET	FHLMC 1.000 07/28/17	01/28/17	10,000.00	0.00	10,000.00
912828SC5	TREAS NOTE	U.S. Treasury 0.875 01/31/17	01/31/17	39,375.00	9,000,000.00	9,039,375.00
3130A4AQ5	AGCY BULET	FHLB 0.750 02/13/17	02/13/17	33,750.00	9,000,000.00	9,033,750.00
48306AQ75	CP - DISC	Kaiser Foundation Hospital 0.000 03/07/17	03/07/17	0.00	15,097,000.00	15,097,000.00
3137EADC0	AGCY BULET	FHLMC 1.000 03/08/17	03/08/17	30,000.00	6,000,000.00	6,030,000.00
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	03/15/17	0.00	7,092,000.00	7,092,000.00
3134G3J68	AGCY BULET	FHLMC 0.900 09/18/17	03/18/17	18,000.00	0.00	18,000.00
89233GQQ2	CP - DISC	Toyota Mtr Cr 0.000 03/24/17	03/24/17	0.00	8,000,000.00	8,000,000.00
89233GRB4	CP - DISC	Toyota Mtr Cr 0.000 04/11/17	04/11/17	0.00	8,000,000.00	8,000,000.00
3135G0JA2	AGCY BULET	FNMA 1.125 04/27/17	04/27/17	39,375.00	7,000,000.00	7,039,375.00
46640PS95	CP - DISC	J.P.Morgan Sec 0.000 05/09/17	05/09/17	0.00	4,500,000.00	4,500,000.00
3130A5EP0	AGCY BULET	FHLB 0.625 05/30/17	05/30/17	21,875.00	7,000,000.00	7,021,875.00
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	06/09/17	12,800.00	2,560,000.00	2,572,800.00
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	06/12/17	0.00	3,000,000.00	3,000,000.00
742651DK5	AGCY BULET	PEFCO 2.250 12/15/17	06/15/17	66,993.75	0.00	66,993.75
3133EEX62	AGCY BULET	FFCB 0.800 06/16/17	06/16/17	18,000.00	4,500,000.00	4,518,000.00
46640PTL7	CP - DISC	J.P.Morgan Sec 0.000 06/20/17	06/20/17	0.00	5,000,000.00	5,000,000.00
Total for 2013 Road Bond				317,118.75	95,749,000.00	96,066,118.75

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
2015 CO BONDS						
3130A7T62	AGCY BULET	FHLB 0.550 01/18/17	01/18/17	24,750.00	6,000,000.00	6,024,750.00
742651DN9	AGCY BULET	PEFCO 1.375 02/15/17	02/15/17	20,796.87	3,025,000.00	3,045,796.87
48306AQF7	CP - DISC	Kaiser Foundation Hospital 0.000 03/15/17	03/15/17	0.00	8,000,000.00	8,000,000.00
3130A7N84	AGCY BULET	FHLB 0.625 03/29/17	03/29/17	18,750.00	6,000,000.00	6,018,750.00
48306AQW0	CP - DISC	Kaiser Foundation Hospital 0.000 03/30/17	03/30/17	0.00	9,000,000.00	9,000,000.00
46640PTC7	CP - DISC	J.P.Morgan Sec 0.000 06/12/17	06/12/17	0.00	3,000,000.00	3,000,000.00
Total for 2015 CO BONDS				64,296.87	35,025,000.00	35,089,296.87
General Fund						
912828XP0	TREAS NOTE	U.S. Treasury 0.625 07/31/17	01/31/17	15,625.00	0.00	15,625.00
46640PPT4	CP - DISC	J.P.Morgan Sec 0.000 02/27/17	02/27/17	0.00	7,000,000.00	7,000,000.00
3133EFEU7	AGCY BULET	FFCB 0.780 08/28/17	02/28/17	11,700.00	0.00	11,700.00
313378A43	AGCY BULET	FHLB 1.375 03/09/18	03/09/17	34,375.00	0.00	34,375.00
3134G9NM5	AGCY CALL	FHLMC 1.150 09/28/18	03/28/17	31,625.00	0.00	31,625.00
3134G7M73	AGCY CALL	FHLMC 1.000 03/30/18	03/30/17	25,000.00	0.00	25,000.00
23542JBD6	MUNICIPAL	Dallas Wtrwks & Swr 0.985 10/01/18	04/01/17	24,625.00	0.00	24,625.00
8827234A4	MUNICIPAL	TX Trans Comm Hwy Impt GO 5.000 04/01/18	04/01/17	41,388.88	0.00	41,388.88
3133EFKR7	AGCY BULET	FFCB 0.500 04/21/17	04/21/17	12,500.00	5,000,000.00	5,012,500.00
3133EGZK4	AGCY CALL	FFCB 1.070 04/24/19	04/24/17	37,450.00	0.00	37,450.00
3134G7V99	AGCY CALL	FHLMC 0.830 10/27/17	04/27/17	20,750.00	0.00	20,750.00
3133EFLY1	AGCY BULET	FFCB 0.930 10/29/18	04/29/17	23,250.00	0.00	23,250.00
3134G9JD0	AGCY CALL	FHLMC 1.000 05/11/18	05/11/17	25,000.00	0.00	25,000.00
Total for General Fund				303,288.88	12,000,000.00	12,303,288.88
Passthrough Toll Reimb						
313380EC7	AGCY BULET	FHLB 0.750 09/08/17	03/08/17	32,306.25	0.00	32,306.25
3133EDVU3	AGCY BULET	FFCB 1.125 09/22/17	03/22/17	20,233.12	0.00	20,233.12
3130A7YB5	AGCY BULET	FHLB 0.625 05/04/17	05/04/17	15,000.00	4,800,000.00	4,815,000.00
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	06/09/17	35,000.00	7,000,000.00	7,035,000.00
Total for Passthrough Toll Reimb				102,539.37	11,800,000.00	11,902,539.37

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
Road and Bridge General						
48306AR33	CP - DISC	Kaiser Foundation Hospital 0.000 04/03/17	04/03/17	0.00	5,000,000.00	5,000,000.00
89233GSS6	CP - DISC	Toyota Mtr Cr 0.000 05/26/17	05/26/17	0.00	3,000,000.00	3,000,000.00
313379FW4	AGCY BULET	FHLB 1.000 06/09/17	06/09/17	15,000.00	3,000,000.00	3,015,000.00
Total for Road and Bridge General				15,000.00	11,000,000.00	11,015,000.00
Tobacco Funds						
46640PSQ7	CP - DISC	J.P.Morgan Sec 0.000 05/24/17	05/24/17	0.00	2,000,000.00	2,000,000.00
Total for Tobacco Funds				0.00	2,000,000.00	2,000,000.00



CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
Total for All Portfolios						
			January 2017	116,700.00	15,000,000.00	15,116,700.00
			February 2017	66,246.87	19,025,000.00	19,091,246.87
			March 2017	210,289.37	59,189,000.00	59,399,289.37
			April 2017	199,338.88	25,000,000.00	25,199,338.88
			May 2017	61,875.00	21,300,000.00	21,361,875.00
			June 2017	147,793.75	38,060,000.00	38,207,793.75
Total Projected Cash Flows for Williamson County				802,243.87	177,574,000.00	178,376,243.87

Commissioners Court - Regular Session

11.

Meeting Date: 02/21/2017

Justice of the Peace 4 JANUARY 2017 Monthly Report

Submitted By: Veronica Bolander, J.P. Pct. #4

Department: J.P. Pct. #4

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 4, January 2017 Monthly Report in compliance with Code of Crim. Proc. § 103.005.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

JP4 EOM JAN 2017

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Veronica Bolander

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 08:20 AM

Started On: 02/15/2017 05:13 PM

**IN COMPLIANCE WITH ARTICLE 103
CODE OF CRIMINAL PROCEDURE**

**THE STATE OF TEXAS
COUNTY OF WILLIAMSON**

Before me, the undersigned authority, on this day personally appeared Judy Schier Hobbs, Justice of the Peace, Precinct 4, Williamson County, who, on her oath, stated that the attached report of money collected is a true and correct report for the month of January, 2017.



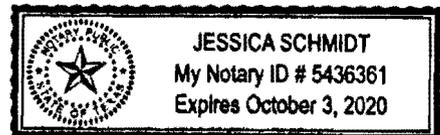
**JUDY SCHIER HOBBS
JUSTICE OF THE PEACE
PRECINCT FOUR**



9th day of February, 2017 to certify which witness my hand and seal of office.



NOTARY PUBLIC in and for the State of Texas



211 W. 6th St.
P.O. Box 588
Taylor, Texas 76574

Payment Register: Summary Section
Williamson County Justice of the Peace, Pct. 4
By Date 01/01/2017-01/31/2017

Date Printed: 2/6/2017
Time Printed: 1:00:59PM

FEE CODE	FEE DESC	ITEMS	TOT PAID	TOT MONEY	CASH	CHECKS	MO	HB 2398	CC	JT	CSR	OTHER	GL CODE
ABSTRACT	ABSTRACT OF JUDGMENT	4	10.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
COPIES	COPIES	1	5.25	5.25	5.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
COUNTER	COUNTER-CLAIM FILING FEE	1	25.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
DCERT	DEATH CERTIFICATE COPIES	2	40.00	40.00	0.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00	0100-0000-341804
EVICITION	EVICITION FILING FEE	56	1,375.00	1,375.00	134.25	865.75	0.00	0.00	375.00	0.00	0.00	0.00	0100-0000-341804
INDIGENT	CIVIL INDIGENT FEE	125	732.00	732.00	50.22	579.78	0.00	0.00	102.00	0.00	0.00	0.00	0399-0000-208822
SERVE 4	CONSTABLE PRECINCT 4 SEF	84	5,670.00	5,670.00	655.83	3,544.17	0.00	0.00	1,470.00	0.00	0.00	0.00	0100-0000-341904
SMALLCLAM	SMALL CLAIMS FILING FEE	7	175.00	175.00	50.00	100.00	0.00	0.00	25.00	0.00	0.00	0.00	0100-0000-341804
WRIT EXEC	WRIT OF EXECUTION	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
WRIT POSS	WRIT OF POSSESSION	13	65.00	65.00	5.00	40.00	0.00	0.00	20.00	0.00	0.00	0.00	0100-0000-341804
WSERVE 4	CONSTABLE PRECINCT 4 - W	13	1,950.00	1,950.00	150.00	1,200.00	0.00	0.00	600.00	0.00	0.00	0.00	0100-0000-341904

*** The Following Fees Do Not Match Any Of The Column Definitions, Therefore Are Included In The "All Other" Column***

FEE CODE	FEE DESC	ITEMS	TOT PAID	TOT MONEY	CASH	CHECKS	MO	HB2398	CC	JAIL TIME	CSR	OTHER	GL CODE
AUTOPSY	COPIES OF AUTOPSIES	4	20.00	20.00	5.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
CERTCOPIE	CERTIFIED COPIES	3	6.00	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
DCOPIES	DEATH CERTIFICATE COI	2	66.00	66.00	0.00	57.00	0.00	0.00	9.00	0.00	0.00	0.00	0100-0000-341804
DEBTCLAIM	DEBTCLAIM	60	1,450.00	1,450.00	0.00	1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0100.0000.341804
DTO	DUE TO OTHERS	3	10.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	01-0100-0000-20700
EF	E-FILING STATE FEE	125	1,220.00	1,220.00	83.70	966.30	0.00	0.00	170.00	0.00	0.00	0.00	01-0399-0000-20802
JURY FEE	JURY TRIAL FEE	1	22.00	22.00	0.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
OCC LICENSE	OCCUPATIONAL LICENS	1	25.00	25.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0100.0000.341804
OVER	OVER PAYMENT OF FINE	1	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-209700
TCF	TRUANT CONDUCT FEE	45	850.00	850.00	450.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	01-0369-0000-34191
VSPF	VITAL STATISTICS PRESE	2	24.00	24.00	0.00	20.00	0.00	0.00	4.00	0.00	0.00	0.00	01-0385-0000-34140

TOTALS SUMMARY	555	13,750.25	13,750.25	1,630.25	8,900.00	0.00	0.00	3,220.00	\$0.00	0.00	0.00
Direct Deposit	\$0.00							HB2398	\$0.00		
Cash	\$1,630.25							CSR Credit	\$0.00		
Checks	\$8,900.00							Jail Credit	\$0.00	Post for Refund	\$0.00
Money Orders	\$0.00							Non-Monetary	\$0.00	Over Payments	\$0.00
Credit Cards :	\$3,220.00	Escrow Payments	\$0.00	Transaction Fee	\$0.00						
TOTAL CURRENCY	\$13,750.25	ESCROW PAID	\$0.00	TRAN. FEES	\$0.00	TOTAL	\$0.00	TOTAL PAID	\$0.00		

211 W. 6th St.
P.O. Box 588
Taylor, Texas 76574

Payment Register: GL Code Recap
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By Date 01/01/2017-01/31/2017

Date Printed: 2/6/2017
Time Printed: 1:00:59PM

GL CODE	GL CODE DESCRIPTION	CURRENCY	CREDIT CARD	OTHERSDIRECT DEPOSIT	HB 2398	TOTALS
0100-0000-209700		10.00	0.00	0.00	0.00	10.00
0100-0000-341804		1,360.25	449.00	0.00	0.00	1,809.25
0100-0000-341904		5,550.00	2,070.00	0.00	0.00	7,620.00
0100.0000.341804		1,450.00	25.00	0.00	0.00	1,475.00
0399-0000-208822		630.00	102.00	0.00	0.00	732.00
01-0399-0000-208022	E-FILING STATE FEE FOR CIVIL	1,050.00	170.00	0.00	0.00	1,220.00
01-0100-0000-207009	DUE TO OTHERS	10.00	0.00	0.00	0.00	10.00
01-0369-0000-341917	TRUANT CONDUCT FEE	450.00	400.00	0.00	0.00	850.00
01-0385-0000-341402	VITAL STATISTICS PRESERVATION	20.00	4.00	0.00	0.00	24.00
TOTALS :		10,530.25	3,220.00	0.00	0.00	13,750.25

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Payment Register: Summary Section
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Time Printed: 12:53:49PM

FEE CODE	FEE DESC	ITEMS	TOT PAID	TOT MONEY	CASH	CHECKS	MO	HB 2398	CC	JT	CSR	OTHER	GL CODE
AFCAF	COUNTY ARREST FEE	132	533.37	530.32	150.91	0.00	53.45	0.00	325.96	3.05	0.00	0.00	0100-0000-341804
AFDPS	DPS ARREST FEE	154	721.58	720.05	118.32	0.00	138.80	0.00	462.93	1.53	0.00	0.00	0399-0000-208400
AFPWA	PARKS & WILDLIFE ARREST	5	15.00	15.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0399-0000-208400
CAF	COUNTY ARREST FEE	8	40.00	40.00	5.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0100-0000-341804
CJP	CRIMINAL JUSTICE PLANNIN	1	5.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0399-0000-208100
CS	CHILD SAFETY	8	152.40	152.40	0.00	0.00	20.00	0.00	132.40	0.00	0.00	0.00	0100-0000-341804
CVC	CRIME VICTIMS FUND	7	105.00	105.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0399-0000-208300
DIS	DISMISSAL FEE	13	130.00	130.00	40.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0100-0000-341804
DLQ	DELINQUENT COLLECTIONS	42	4,233.25	4,233.25	379.74	0.00	470.34	0.00	3,383.17	0.00	0.00	0.00	01.0100.0000.20701
DSC	DEFENSIVE DRIVING	45	445.10	445.10	79.20	0.00	207.50	0.00	158.40	0.00	0.00	0.00	0100-0000-341804
FINE	FINE	461	49,914.28	48,741.28	8,189.30	0.00	4,801.60	0.00	35,750.38	1,173.00	0.00	0.00	0100-0000-351304
GR	GENERAL REVENUE	1	2.50	2.50	0.00	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0399-0000-208250
JCPT	JUDICIAL COURT PERSONNE	5	10.00	10.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0399-0000-208500
PWF	PARKS AND WILDLIFE FINE	5	637.50	637.50	0.00	0.00	0.00	0.00	637.50	0.00	0.00	0.00	0100-0000-209600
TFC	TRAFFIC	192	515.16	509.41	89.91	0.00	90.75	0.00	328.75	5.75	0.00	0.00	0100-0000-341804

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FEE CODE	FEE DESC	ITEMS	TOT PAID	TOT MONEY	CASH	CHECKS	MO	HB2398	CC	JAIL TIME	CSR	OTHER	GL CODE
ABSTRACT	ABSTRACT OF JUDGMENT	1	4.80	4.80	0.00	0.00	4.80	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
AFC4.	CONTABLE ARREST FEE	1	5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0100-0000-341914
AFTHD	THRALL POLICE DEPART	1	5.00	5.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0100-0000-341804
BOND	CASH BOND	5	2,363.40	2,363.40	2,363.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	01-0100-0000-20700
CIW.	CONSTABLE 1 WARRANT	4	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0100-0000-341911
C4W.	CONSTABLE 4 WARRANT	40	1,567.07	1,552.29	514.70	0.00	155.50	0.00	882.09	14.78	0.00	0.00	0100-0000-341914
CCC	CONSOLIDATED COURT C	344	11,762.06	11,685.42	2,416.92	0.00	1,630.93	0.00	7,637.57	76.64	0.00	0.00	0399-0000-208160
CHS	COURTHOUSE SECURITY	344	892.34	886.59	181.22	0.00	122.37	0.00	583.00	5.75	0.00	0.00	0360-0000-341150
CHS2	COURTHOUSE SECURITY	2	1.34	1.34	0.00	0.00	0.34	0.00	1.00	0.00	0.00	0.00	0361-0000-341154
CHS2A	COURTHOUSE SECURITY	325	283.11	281.19	60.41	0.00	37.45	0.00	183.33	1.92	0.00	0.00	0361-0000-341154
CM1	CORRECTIONAL MANAG	4	2.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0399-0000-208730
COM	COMMITMENT	17	57.93	48.35	18.22	0.00	5.00	0.00	25.13	9.58	0.00	0.00	0100-0000-341804
CW4	CW4	1	35.00	35.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0100-0000-341914
CWF	WILLIAMSON COUNTY W	42	1,782.29	1,752.44	46.90	0.00	167.00	0.00	1,538.54	29.85	0.00	0.00	0100-0000-341804
FA	FUGITIVE APPREHENSIO	6	30.00	30.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0399-0000-208170
HWF	HUTTO POLICE DEPARTM	2	90.00	90.00	0.00	0.00	50.00	0.00	40.00	0.00	0.00	0.00	0100-0000-341804
IDF	INDIGENT DEFENSE FEE	323	562.22	558.39	120.82	0.00	74.90	0.00	362.67	3.83	0.00	0.00	0399-0000-208703
JCD	JUVENILE CRIME & DELI	6	2.50	2.50	0.00	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0399-0000-208180
JCM	JUVENILE CASE MANAGI	303	1,309.00	1,299.42	302.03	0.00	187.25	0.00	810.14	9.58	0.00	0.00	0103690000370000
JCP	JUDICIAL COURT PERSON	2	2.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0399-0000-208500
JCTF	JUSTICE COURT TECHNO	342	1,181.75	1,174.09	241.61	0.00	163.16	0.00	769.32	7.66	0.00	0.00	0372-0000-341144
JRF	STATE JURY REIMBURSE	329	1,141.75	1,134.09	241.61	0.00	151.16	0.00	741.32	7.66	0.00	0.00	0399-0000-208235
JSF	JUDICIAL SUPPORT FEE	327	1,699.96	1,688.46	362.41	0.00	226.06	0.00	1,099.99	11.50	0.00	0.00	0399-0000-208352
LEO	LEO	1	3.50	3.50	0.00	0.00	0.00	0.00	3.50	0.00	0.00	0.00	0399-0000-208200
MISC REV	MISCELLANIOUS REVENI	1	2.00	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0100-0000-370500
MV	STATE CIVIL JUSTICE DA	188	17.09	16.96	3.83	0.00	3.04	0.00	10.09	0.13	0.00	0.00	0399-0000-208415
OGW	OVER GROSS WEIGHT	5	2,048.00	2,048.00	0.00	0.00	1,250.00	0.00	798.00	0.00	0.00	0.00	0399-0000-208850
REL	RELEASE	17	57.93	48.35	18.22	0.00	5.00	0.00	25.13	9.58	0.00	0.00	0100-0000-341804
SJRF	STATE JURY REIMBURSE	1	4.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0399-0000-208235
SPF	SPECIAL PROCESSING FE	16	3,350.00	3,350.00	400.00	0.00	0.00	0.00	2,950.00	0.00	0.00	0.00	0100-0000-341804
STF	STATE TRAFFIC FEE	189	5,061.49	5,004.01	899.04	0.00	907.50	0.00	3,197.47	57.48	0.00	0.00	0399-0000-208425
SUB	SUBPOENA FEE	13	63.20	63.20	0.00	0.00	0.00	0.00	63.20	0.00	0.00	0.00	0100-0000-341914
SUM	SUMMONS FEE	47	195.73	195.73	32.25	0.00	20.00	0.00	143.48	0.00	0.00	0.00	0100-0000-341914
TP	TIME PAYMENT	63	1,205.33	1,180.33	267.93	0.00	140.00	0.00	772.40	25.00	0.00	0.00	0399-0000-208860
TPDF	TRUANCY PREVENTION .	283	491.23	487.40	113.70	0.00	74.90	0.00	298.80	3.83	0.00	0.00	01-0399-0000-20803
TWF	TAYLOR POLICE DEPART	1	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0100-0000-341804
TWFIN	TOLLWAY ADMINISTRAT	4	153.80	153.80	0.00	0.00	0.00	0.00	153.80	0.00	0.00	0.00	0100-0000-207027

TOTALS SUMMARY	4679	95,143.96	93,630.86	17,662.60	0.00	11,160.80	0.00	64,807.46	\$1,513.10	0.00	0.00
Direct Deposit		\$0.00						HB2398	\$0.00		
Cash		\$17,662.60						CSR Credit	\$0.00		
Checks		\$0.00						Jail Credit	\$1,513.10	Post for Refund	\$0.00
Money Orders		\$11,160.80						Non-Monetary	\$0.00	Over Payments	\$0.00
Credit Cards :		\$64,807.46	Escrow Payments	\$0.00	Transaction Fee	\$0.00					
TOTAL CURRENCY		\$93,630.86	ESCROW PAID	\$0.00	TRAN. FEES	\$0.00	TOTAL	\$1,513.10	TOTAL PAID	\$0.00	

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GL CODE	GL CODE DESCRIPTION	CURRENCY	CREDIT CARD	OTHERS	DIRECT DEPOSIT	HB 2398	TOTALS
01-0100-0000-207008		2,363.40	0.00	0.00	0.00	0.00	2,363.40
0100-0000-209600		0.00	637.50	0.00	0.00	0.00	637.50
0100-0000-341804		1,456.86	5,649.31	107.81	0.00	0.00	7,213.98
0100-0000-341911		0.00	200.00	0.00	0.00	0.00	200.00
0100-0000-341914		722.45	1,123.77	19.78	0.00	0.00	1,866.00
0100-0000-351304		12,990.90	35,750.38	1,173.00	0.00	0.00	49,914.28
0100-0000-370500		2.00	0.00	0.00	0.00	0.00	2.00
0360-0000-341150		303.59	583.00	5.75	0.00	0.00	892.34
0361-0000-341154		98.20	184.33	1.92	0.00	0.00	284.45
0372-0000-341144		404.77	769.32	7.66	0.00	0.00	1,181.75
0399-0000-208100		0.00	5.00	0.00	0.00	0.00	5.00
0399-0000-208160		4,047.85	7,637.57	76.64	0.00	0.00	11,762.06
0399-0000-208170		0.00	30.00	0.00	0.00	0.00	30.00
0399-0000-208180		0.00	2.50	0.00	0.00	0.00	2.50
0399-0000-208200		0.00	3.50	0.00	0.00	0.00	3.50
0399-0000-208235		392.77	745.32	7.66	0.00	0.00	1,145.75
0399-0000-208250		0.00	2.50	0.00	0.00	0.00	2.50
0399-0000-208300		0.00	105.00	0.00	0.00	0.00	105.00
0399-0000-208352		588.47	1,099.99	11.50	0.00	0.00	1,699.96
0399-0000-208400		257.12	477.93	1.53	0.00	0.00	736.58
0399-0000-208425		1,806.54	3,197.47	57.48	0.00	0.00	5,061.49
0399-0000-208500		0.00	12.00	0.00	0.00	0.00	12.00
0399-0000-208730		0.00	2.00	0.00	0.00	0.00	2.00
0399-0000-208850		1,250.00	798.00	0.00	0.00	0.00	2,048.00
0399-0000-208860		407.93	772.40	25.00	0.00	0.00	1,205.33
0399.0000.208703		195.72	362.67	3.83	0.00	0.00	562.22
0399-0000-208415		6.87	10.09	0.13	0.00	0.00	17.09
0100-0000-207027		0.00	153.80	0.00	0.00	0.00	153.80
01.0100.0000.207017	DLQ FEE	850.08	3,383.17	0.00	0.00	0.00	4,233.25
0103690000370000	JUVENILE CASE MANAGER FUND	489.28	810.14	9.58	0.00	0.00	1,309.00
01-0399-0000-208034	TRUANCY PREVENTION AND DIVEI	188.60	298.80	3.83	0.00	0.00	491.23
TOTALS :		28,823.40	64,807.46	1,513.10	0.00	0.00	95,143.96

Commissioners Court - Regular Session

12.

Meeting Date: 02/21/2017

Property Tax Collections – January 2017

Submitted For: Larry Gaddes

Submitted By: Sandra Surratt, County Tax Assessor Collector

Department: County Tax Assessor Collector

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on approving property tax collections for the month of January 2017 for the Williamson County Tax Assessor/Collector.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

[010117-013117 GWI-RFM](#)

[010117-013117 GWI-RFM Graph](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Sandra Surratt

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:35 AM

Started On: 02/16/2017 09:19 AM

YEAR TO DATE - COLLECTION REPORT
Williamson County - GWI/RFM Property Taxes
January 31, 2017

Williamson County General Fund	Tax Roll	Adjustments	Adjusted Tax Roll	Current Tax Collected	Penalty & Interest Collected	Variance	Uncollected Balance	YTD Collected	YTD Percent Collected	YTD Percent Collected w/P & I	YTD Percent Collected w/P & I & Prior Years
2016	\$226,223,062.05	\$509,678.61	\$226,732,740.66	\$78,189,837.27	(\$106.98)	(\$11.51)	\$9,073,489.86	\$217,659,250.80	96.00%	96.00%	96.43%
2015 & Prior Rollbacks	\$2,047,458.40	(\$259,265.36)	\$1,788,193.04	\$115,502.47	\$26,832.26	\$280.24	\$1,596,950.00	\$191,243.04	10.69%	16.04%	
	\$468,099.22	\$370,130.01	\$838,229.23	\$328,600.61	\$0.00	(\$0.02)	\$149,526.51	\$688,702.72	82.16%	82.16%	
Total All	\$228,738,619.67	\$620,543.26	\$229,359,162.93	\$78,633,940.35	\$26,725.28	\$268.71	\$10,819,966.37	\$218,539,196.56	95.28%	95.32%	

Williamson County RFM	Tax Roll	Adjustments	Adjusted Tax Roll	Current Tax Collected	Penalty & Interest Collected	Variance	Uncollected Balance	YTD Collected	YTD Percent Collected	YTD Percent Collected w/P & I	YTD Percent Collected w/P & I & Prior Years
2016	\$20,562,004.13	\$49,385.56	\$20,611,389.69	\$7,131,534.33	(\$9.56)	(\$0.85)	\$814,595.84	\$19,796,793.85	96.05%	96.05%	96.44%
2015 & Prior Rollbacks	\$172,606.65	(\$22,619.37)	\$149,987.28	\$10,452.00	\$2,497.90	\$21.93	\$132,374.88	\$17,612.40	11.74%	17.46%	
	\$37,565.88	\$30,102.14	\$67,668.02	\$26,522.07	\$0.00	\$0.00	\$12,032.64	\$55,635.38	82.22%	82.22%	
Total All	\$20,772,176.66	\$56,868.33	\$20,829,044.99	\$7,168,508.40	\$2,488.34	\$21.08	\$959,003.36	\$19,870,041.63	95.40%	95.44%	

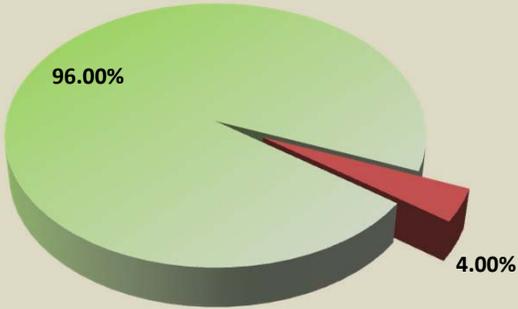
2016 COMBINED MONTHLY BREAKDOWN

Oct-16	\$249,510,796.33	\$174,087.04	\$249,684,883.37	\$9,479,071.82	\$21,239.64	\$1,658.11	\$240,204,153.44	\$9,480,729.93			
Nov-16	\$249,684,883.37	\$633,585.03	\$250,318,468.40	\$10,270,321.69	\$30,038.80	\$4,805.07	\$230,562,611.71	\$19,755,856.69			
Dec-16	\$250,318,468.40	(\$278,681.38)	\$250,039,787.02	\$132,850,048.98	\$23,630.70	\$593.98	\$97,433,287.37	\$152,606,499.65			
Jan-17	\$250,039,787.02	\$148,420.90	\$250,188,207.92	\$85,802,448.75	\$29,213.62	\$289.79	\$11,778,969.73	\$238,409,238.19			

**Year to Date Collection Report
October 1, 2016 - January 31, 2017**

■ YTD Collected ■ YTD Uncollected

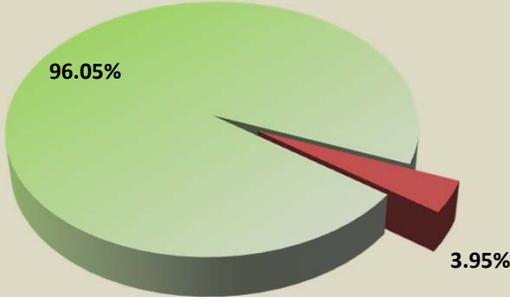
GWI



**Year to Date Collection Report
October 1, 2016 - January 31, 2017**

■ YTD Collected ■ YTD Uncollected

RFM



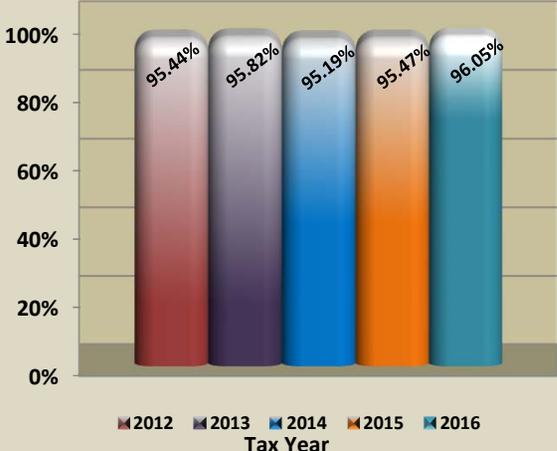
**Percent of Roll Collected Comparison
January 2013-2017**

GWI



**Percent of Roll Collected Comparison
January 2013-2017**

RFM



Commissioners Court - Regular Session

13.

Meeting Date: 02/21/2017

Property Tax Refunds – Over 2500 – January 2017

Submitted For: Larry Gaddes

Submitted By: Sandra Surratt, County Tax Assessor Collector

Department: County Tax Assessor Collector

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on approving property tax refunds over \$2,500.00 for the month of January 2017 for the Williamson County Tax Assessor/Collector.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

010117-013117 Refunds Over 2500

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Sandra Surratt

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:35 AM

Started On: 02/16/2017 09:27 AM



Date: February 15, 2017

To: Members of the Commissioners Court

From: Larry Gaddes PCAC, CTA

Subject: Property Tax Refunds

Larry Gaddes PCAC, C T A
Tax Assessor/Collector

In accordance with Section 31.11 of the Property Tax Code, the court needs to approve all refunds in excess of \$2,500.00. We are presenting the attached list which includes these property tax refunds for your approval.

Please contact me at (512) 943-1954, if you have any questions.

Thank you.

Main Office and Mailing Address:

904 South Main Street
Georgetown, Texas 78626
Motor Vehicle Telephone: 512.943.1602
Property Tax Telephone: 512.943.1603
www.wilco.org/tax

1801 E. Old Settler's Blvd., Ste 115
Round Rock, Texas 78664
Telephone: 512.244.8644

Annex Locations:

350 Discovery Blvd., Ste. 101
Cedar Park, Texas 78613
Telephone: 512.260.4290

412 Vance St., Ste. 1
Taylor, Texas 76574
Telephone: 512.352.4140

**Property Tax
Account QuickReport
As of January 31, 2017**

Date	Num	Name	Memo	Amount
Refunds Payable - Taxpayers				
01/06/2017	60507	CORELOGIC COMMERCIAL	R429740 - Double payment	-39,006.96
01/06/2017	60508	CASCADE	R006570 - Overpayment	-3,510.36
01/06/2017	60515	CORELOGIC TAX SERVICES, LLC	Multiple Accounts - Double payments	-9,991.97
01/06/2017	60523	CAPITAL TITLE OF TEXAS, LLC	R413462 - Overpayment	-4,118.90
01/06/2017	60538	DIANE HUTH	R490267 - Double payment	-5,605.37
01/06/2017	60544	WILLIAMSON COUNTY TAX OFFICE	R461201 - Overpayment - Pay back	-2,812.85
01/13/2017	60553	CORELOGIC TAX SERVICES, LLC	R512407 - Double payment	-9,021.83
01/13/2017	60557	WELLS FARGO HOME MORTGAGE	R407058 - Double payment	-5,943.04
01/13/2017	60560	CORELOGIC TAX SERVICES, LLC	R520289 - Double payment	-8,479.30
01/16/2017	60571	JMP TEAS INVESTMENTS & JO ANN MCKENZIE	R406155 - Double payment	-8,643.29
01/16/2017	60573	CRAIG FONTAINE	R413101 - Overpayment	-2,559.08
01/17/2017	60633	JO W OR GARY W BRYAN	R490823 - Overpayment	-3,000.00
01/17/2017	60636	ELIZABETH CARBONNEAU	R373315 - Double payment	-3,817.13
01/17/2017	60639	RYAN TAX COMPLIANCE SERVICES LLC	R364008 - Double payment	-80,316.95
01/17/2017	60643	INTERCAP LENDING MORTGAGE	R379025 - Double payment	-5,435.49
01/19/2017	60647	SOMENDRA SREEDHAR	R387685 - Double payment	-8,254.69
01/27/2017	60666	MARY JANE COCHRAN	RC805092 - Erroneous payment	-2,656.00
01/27/2017	60668	NWH RETAIL LEASE	P481931 - Double payment	-2,966.81
01/30/2017	60856	LERETA, LLC	R543301 - Double payment	-2,954.25
01/30/2017	60866	CP 1431 PROPERITES LLC	R413045 - Double payment	-16,985.21
01/30/2017	60867	SANTA RITA KC, LLC.	Multiple Accounts - Double payments	-25,978.27
01/30/2017	60873	MIDDLEBROOK, LTD.	Multiple Accounts - Double payments	-9,771.76
01/30/2017	60874	JASPAS PROPERTIES LLC	Multiple Accounts - Over & Double payments	-6,590.99
01/30/2017	60876	PLANET HOME LENDING	R515380 - Double payment	-6,507.19
01/30/2017	60878	DIANA ABDI	RC805092 - Erroneous payment	-5,486.31
01/30/2017	60879	WELLS FARGO	Multiple Accounts - Double payments	-7,702.56
01/30/2017	60882	INDUSTRY CONSULTING GROUP INC	R081600 - Double payment	-3,893.27
01/30/2017	60886	PACESETTER HOMES, LLC	Multiple Accounts - Double payments	-32,704.96
01/30/2017	60892	CORELOGIC TAX SERVICES, LLC	Multiple Accounts - Double payments	-15,941.81
01/30/2017	60894	LDJ INTERESTS LLC	Multiple Accounts - Overpayments	-8,553.69
01/30/2017	60895	LYDA HOLDINGS LLC	R009919 - Overpayment	-12,499.96
01/30/2017	60906	CASTLEROCK COMMUNITIES LP	Multiple Accounts - Double payments	-61,710.89
01/30/2017	60909	CHARLOTTE ILEY	R378529 - Double payment	-9,361.14
01/30/2017	60917	HAZEL HILL JOINT VENTURE	Multiple Accounts - Double payments	-4,131.23
Total Refunds Payable - Taxpayers				-436,913.51
TOTAL				-436,913.51

Commissioners Court - Regular Session

14.

Meeting Date: 02/21/2017

Asset Auction for 022117

Submitted By: Jayme Jasso, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on authorizing the disposal of various county assets through auction including, (33) Computers, (3) Scanners, (6) Monitors, (1) Folding machine, (1) Bulletin Board, (1) Intercom System, (1) Box of 3 ring binders, (2) Boxes of Office Supplies, (1) Toilet seat covers and Holder, (1) Phone, (1) Hanging Wall File, (1) Coat rack, (4) Trash cans, (1) Chair, (1) Black File Holder, (2) Printers, (2) Keyboard and mouse, (1) Speaker, (2) Barcode readers with stands, (3) File cabinets, (2) Rolling computer stands, (4) Rolling file buckets, (1) Speaker system, (1) Speaker phone with Wall module, (2) Projectors, (11) Docking stations, (7) Mouse, (3) Laptop bags, misc. power cords, (1) Brown desk, (2) Battery packs, (1) duplicator, (12) Keyboards, (4) Routers, (1) DVD writer, (4) Label Printer, (2) Seal Bossers, (1) 2008 White Ford F-250, (1) 2000 White Ford E250 and (1) 2006 White Ford F250 (see attached lists) pursuant to Tx. Local Gov't code 263.152.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Asset Transfer

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Jayme Jasso

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:11 AM

Started On: 02/16/2017 08:14 AM

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
---	---

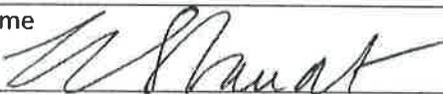
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Computer ✓	39B6JSI		Non-Working
1	Canon Image Formula Scanner ✓	DW309590		Working
1	Dell Monitor ✓	MX-07R477-48323-35E-OB90		Working
1	Formax Folding Machine ✓			Non-Working
1	Bulletin Board ✓			Working

Parties involved:

FROM (Transferor Department): JP2

Transferor - Elected Official/Department Head/ Authorized Staff:

Judge Edna Staudt
 Print Name _____

 Signature _____

Contact Person:

Sheri Friedman
 Print Name _____
 +1 (512) 260-4253
 Date Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name _____
 Signature _____
 Date _____

Contact Person:

RECEIVED

FEB - 7 2017

Print Name AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS
 Phone Number _____

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commissloner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 SALE at the earliest auction *
 TRADE-IN for new assets of similar type for the county

DONATION to a non-county entity
 DESTRUCTION due to Public Health / Safety
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Canon Image Formula Scanner ✓	FB314589		Working
1	Canon Image Formula Scanner ✓	DW310740		Working
1	Old Intercom System ✓			Non-Working
1	Box of 3 ring binders ✓			Working
2	Box of misc office supplies (hole punchers, staplers, etc.) ✓			Working

Parties involved:

FROM (Transferor Department): JP2

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Judge Edna Staudt

Print Name

Edna Staudt

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

Print Form

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---	---

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Toilet seat covers and holder			Working
				Working
				Non-Working
				Working
				Working

Parties Involved:

FROM (Transferor Department): JP2

Transferor - Elected Official/Department Head/ Authorized Staff:

Judge Edna Staudt

Print Name

Edna Staudt

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

Print Form

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TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Monitor ✓	CN-03730C-71623-IAK-2272		Working
1	Dell Monitor ✓	CN-OCC260-71618-675-CBMU		Working
1	Dell Optiplex 7010 ✓	93PRQWI		Working
1	Avaya Phone ✓	9641G		Working
1	Hanging Wall File ✓			Working

Parties involved:

FROM (Transferor Department): JP2

Transferor - Elected Official/Department Head/ Authorized Staff:

Judge Edna Staudt

Print Name

Edna Staudt

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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Print Name

Print Name

Signature

Date Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

Print Form

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TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Hal/Coat Rack ✓			Working
4	Trash Cans ✓			Working
1	Dell Monitor ✓	CN-DC52H-72872		Working
1	Gray Chair ✓			Working
1	Black File Holder ✓			Working

Parties involved:

FROM (Transferor Department): JP2

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Judge Edna Staudt

Sheri Friedman

Print Name

Edna Staudt

Print Name

+1 (512) 260-4253

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Williamson County Asset Status Change Form

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---	---

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Laser Jet Printer ✓	I00006		Non-Working
1	Dell Optiplex 780 ✓	CHPKNMI		Working
1	Dell Keyboard with mouse ✓	CN-04G481-71616		Working
1	Dell speakers ✓	CN-04N567-48220-344-012J		Working
2	Bar code readers w/stands ✓			Working

Parties involved:

FROM (Transferor Department): JP2

Transferor - Elected Official/Department Head/ Authorized Staff:

Judge Edna Staudt

Print Name *Edna Staudt*

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

sent by inner office mail

Williamson County Asset Status Change Form

2-10-17

Print Form

COPY

The following asset(s) is(are) considered for: (select one)

- TRANSFER bet ween county departments
- SALE at the earliest auction *
- TRADE-IN for new assets of similar type for the county
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety
- SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Gray 2 drawer rolling/locking file cabinet ✓			Working
1	Tan 2 drawer file cabinet ✓			Working
1	HP 4250 printer ✓	CNRX535183		Working
2	Rolling computer stands ✓			Working
4	Rolling file buckets ✓			Working

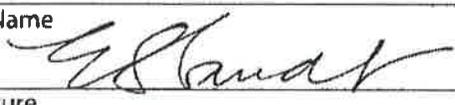
Parties involved:

FROM (Transferor Department): JP2

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Judge Edna Staudt
Print Name

Signature



Date

Contact Person:

Sheri Friedman
Print Name

+1 (512) 260-4253
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

Print Form

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---	---

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See attached form			

Parties Involved:

FROM (Transferor Department): 0581 911 COMMUNICATIONS

Transferor - Elected Official/Department Head/ Authorized Staff:

Terry Purvis Michael Wright
 Print Name
Michael Wright
 Signature

Contact Person:
Chris Ball
 Print Name
31934
 Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): AUCTION

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

 Print Name

 Signature

Contact Person:
TONY HILL
 Print Name

 Date Phone Number

RECEIVED

FEB - 7 2017

AUDITOR'S OFFICE

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Dell Precision T3500

32BF8P1

32DF8P1

329F8P1

4KT2FQ1

4KT1FQ1

32DB8P1

32CB8P1

32FC8P1

32BD8P1

32CC8P1

32DC8P1

2UZ1FQ1

32CF8P1

32FB8P1

32BB8P1

32FD8P1

32CD8P1

32BC8P1

2VZ0FQ1

4KTQFQ1

Dell Precision T1500

CX08QL1

Dell Precision T3600

9PWHHX1

RECEIVED

FEB - 7 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serlal, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Panasonic Toughbook CF-30 ✓	0AKYA09327	C02715	
1	Panasonic Toughbook CF-30 ✓	7IKYA69984		

Parties involved:

FROM (Transferor Department): Sheriff's Office

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Tim Ryle

Starla Hall

Print Name

Print Name

Tim Ryle

+1 (512) 943-5270

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tony Hill

Print Name

RECEIVED

FEB - 7 2017

Print Name

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

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TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Zylux Multi Media Computer Speaker System Model A525 ✓	CN-0TH760-71623-87G-0306		Working
1	Polycom 2201-16000-601 Speaker Phone and Wall Module ✓	H807430202A4		Working
1	Dell 1800MP Projector with case, cords and remote ✓	F4YK0D1		
1	Dell 3400MP Projector with case, cords and remote ✓	JYTD081		

Parties involved:

FROM (Transferor Department): 0581

Transferor - Elected Official/Department Head/ Authorized Staff:

Outland, Erica

Print Name

Erica Outland

Signature

February 7, 2017

Date

Contact Person:

Purvis, Terry

Print Name

+1 (512) 864-8252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

RECEIVED

Signature

Date

Phone Number

FEB - 9 2017

AUDITOR'S OFFICE

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchaser in Williamson County, Texas donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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 TRADE-IN for new assets of similar type for the county

DONATION to a non-county entity
 DESTRUCTION due to Public Health / Safety
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell docking station ✓	CN-0PW395-73901-998-7866-A01		Working
1	Dell docking station ✓	CN-0PW395-73901-18T-2230-A01		Working
1	Dell docking station ✓	CN-051XVC-73901-38K-1066-A01		Working
1	Dell docking station ✓	CN-0PW395-73901-293-0855-A01		Working
1	Dell docking station ✓	CN-0PW395-73901-18T-2364-A01		Working

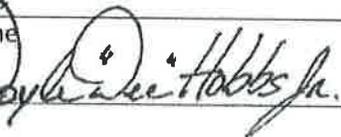
Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name

Signature



2-3-17

Date

Contact Person:

Stephanie Lloyd

Print Name

943-1116

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

FEB - 7 2017

Print Name

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Date

Phone Number

RECEIVED

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Williamson County Asset Status Change Form

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DONATION to a non-county entity
 DESTRUCTION due to Public Health / Safety
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell docking station	CN-0PW395-73901-998-7446-A01		Working
1	Dell docking station	CN-051XVC-73901-391-1747-A01		Working
1	Dell docking station	CN-0PW395-73901-293-0851-A01		Working
1	Dell docking station	CN-0PW395-73901-092-1739-A01		Working
1	Dell docking station	CN-051XVC-73901-38K-1087-A01		Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name

Signature



2-3-17

Date

Contact Person:

Stephanie Lloyd

Print Name

943-1116

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

RECEIVED

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

FEB - 7 2017

Print Name

Print Name

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Logitech M705 wireless mouse ✓			Working
3	Dell laptop bags ✓			Working
1	Dell Latitude E6520 ✓	service tag: 1T885R1		Working
1	Dell Latitude E6520 ✓	service tag: 7P885R1		Working
1	misc power cords ✓			Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name

Signature

Contact Person:

Stephanie Lloyd
Print Name

2-3-17

Date Phone Number

943-1116

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

RECEIVED

FEB - 7 2017

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell monitor ✓	CN-0G248H-74261-89D-FPRB		Non-Working
1	Dell Latitude E6530 ✓	service tag: CK3MLV1		Working
1	logitech wireless keyboard/mouse combo MK700 ✓			Working
1	HON brown desk ✓	A103819		Working

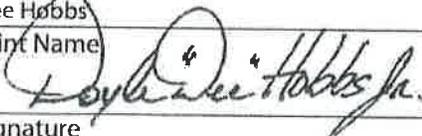
Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name

Signature



2-3-17

Date

Contact Person:

Stephanie Lloyd

Print Name

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

RECEIVED

FEB - 7 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
				Working
1	Dell Latitide E6510	service tag: 97C30P1	CO2921	Working
1	Dell Latitide E6510	service tag: 2BRQZN1	CO2894	Working
2	Dell battery pack			Working
1	Dell Latitide E6530	service tag: 3J4DTY1		Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Dee Hobbs
Print Name

Stephanie Lloyd
Print Name

Signature

2-3-17

Date

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person: RECEIVED

Print Name

Print Name

FEB - 7 2017

Signature

Date

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AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

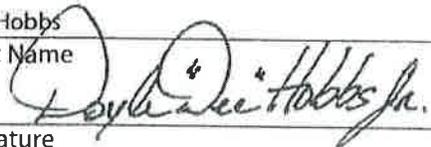
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Gearhead wireless mouse			Non-Working
1	Dell docking station	CN-0PW395-73901-092-1759-A01		Working
1	Aleratec duplicator	s/n: 00372-003478		Non-Working
0				Working
0				Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name



Signature

Contact Person:

Stephanie Lloyd
Print Name

2-3-17
Date

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

RECEIVED

Print Name

Date

FEB - 7 2017

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
5	Dell keyboards ✓			Working
4	routers ✓			Working
1	Logitech wireless keyboard MK700 ✓			Non-Working
1	Dell mouse ✓			Working
1	LG Portable DVD writer ✓			Non-Working

Parties involved:

FROM (Transferor Department): County Attorney

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Dee Hobbs
 Print Name _____
Loylee Hobbs Jr.
 Signature _____
 Date February 3, 2017

Contact Person:
 Stephanie Lloyd
 Print Name _____
 943-1116
 Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): Auction

RECEIVED

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name _____
 Signature _____
 Date _____

Contact Person:
 FEB - 7 2017
 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS
 Print Name _____
 Phone Number _____

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Williamson County Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- | | |
|--|---|
| <input type="radio"/> TRANSFER bet ween county departments | <input type="radio"/> DONATION to a non-county entity |
| <input checked="" type="radio"/> SALE at the earliest auction * | <input type="radio"/> DESTRUCTION due to Public Health / Safety |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
23	Zebra Label Printer, Model: GC420T	S/N: 54J132201156; 54J132201214; 54J160800811		Working
1	WASP Label Printer, Model: WPL395	S/N: T457340254		Working
2	Rapid Print Electric Seal Embosser, Model: AR-E	S/N: 514605; 519285		Working
4	Dell Mouse	N/A		Non-Working
6	Dell Keyboard	CN-0DJ331-71616-6CP-06R9 REV A01		Non-Working

Parties involved:

FROM (Transferor Department): Williamson County Clerk Office

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Nancy E. Rister

Sean L. Johnson

Print Name

Print Name

Nancy E. Rister
Signature

+1 (512) 943-1549

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

RECEIVED

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

FEB - 6 2017

Print Name

Print Name

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Signature

Date Phone Number

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Williamson County

Asset Status Change Form

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- | | |
|--|---|
| <input type="radio"/> TRANSFER bet ween county departments | <input type="radio"/> DONATION to a non-county entity |
| <input checked="" type="radio"/> SALE at the earliest auction * | <input type="radio"/> DESTRUCTION due to Public Health / Safety |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	2004 Dell 20" Flat Panel Monitor ✓	CN-0C0646-46633-4AC-0VCL		Non-Working

Parties involved:

FROM (Transferor Department): County Clerk

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Nancy E. Rister

Print Name

Signature

Signature

Contact Person:

Terri Countess

Print Name

9431521

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)**

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

RECEIVED

FEB - 6 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County Vehicle Status Change Form

To be completed by department releasing vehicle:

1) Identify Vehicle:

1FTSW20558ED17592

6065

Ag Extension

104

XB 0804

Vehicle Identification Number

Department

Door Number

1148452

2008

Ford

F-250

White

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

Accident

- Attach:
1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Form

JAN 24 2017

High Mileage: List actual mileage 144,932

Not mechanically sound

Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name Chelsea Stevens

Signature

Chelsea Stevens

Date Jan 17, 2017

To be completed by Fleet Services Manager:

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- TRANSFER between county departments
- TRADE-IN for new assets of same general type for the county
- SALE to a government entity / civil or charitable organization in the county at fair market value
- Other

Print Name

Kevin Feller

Signature

[Signature]

Date

1-17-17

To be completed by Human Resources Analyst:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

[Signature]

To be completed by Budget Office (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

To be completed by department releasing vehicle:

1) Identify Vehicle:
 1FTNE24L0YHA71316
 Vehicle Identification Number
 1087629 2000 FORD E250 WHITE
 License Plate Number Year Make Model Color

509 Buildings BC0094
 Department Door Number

2) Reason for Status Change:
 Accident
Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Form
 High Mileage: List actual mileage 131694
 Not mechanically sound
 Other: Explain

3) Elected Official/Department Head/Authorized Staff
 Print Name Gary Wilson Signature [Signature] Date 1-20-17

JAN 30 2017

To be completed by Fleet Services Manager:

1) Method of Status Change: This vehicle is to be considered for: (Select one)
 SALE at the earliest auction TRANSFER between county departments
 SALVAGE for parts
 TRADE-IN for new assets of same general type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value
 Other

Print Name Karen Teller Signature [Signature] Date 1-24-17

To be completed by Human Resources Analyst:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.
 HR Release Authorization: [Signature]

To be completed by Budget Office (only for transfers):

Transfer has been reviewed and approved:
 Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1FTSW215X6ED43035

542

haz-mat

ZB0660

Vehicle Identification Number

Department

Door Number

1156634

2006

FORD

F250

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

Accident

- Received:
1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Form

JAN 30 2017

High Mileage: List actual mileage 125225

Not mechanically sound

Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name MARTY HERRIN

Signature

Marty Herrin

Date 01/27/2017

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

SALE at the earliest auction

TRANSFER between county departments

SALVAGE for parts

TRADE-IN for new assets of same general type for the county

SALE to a government entity / civil or charitable organization in the county at fair market value

Other

Print Name

Kevin Telle

Signature

Kevin Telle

Date

1-27-17

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

Sara [Signature]

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.

Commissioners Court - Regular Session

15.

Meeting Date: 02/21/2017

Asset Transfer 022117

Submitted By: Jayme Jasso, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on authorizing the disposal of various county assets through inter-departmental transfer including (1) Dell Latitude, (3) Body Armor Vests, (1) Gray Table and (1) Brown Rolling Table (see attached lists) pursuant to Tx. Local Gov't code 263.152.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Asset Transfer

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Jayme Jasso

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:59 AM

Started On: 02/16/2017 09:28 AM

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- | | |
|---|---|
| <input checked="" type="radio"/> TRANSFER bet ween county departments
<input type="radio"/> SALE at the earliest auction *
<input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> DONATION to a non-county entity
<input type="radio"/> DESTRUCTION due to Public Health / Safety
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |
|---|---|

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude E6530	CZR1KX1	65868	Working

Parties involved:

FROM (Transferor Department): County Treasurer

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Jerri Jones

 Print Name

 Signature
 February 6, 2017

 Date

Contact Person:

Jerri Jones

 Print Name
 +1 (512) 943-1540

 Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee): County Auditor

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Julie Kiley

 Print Name

 Signature
 February 6, 2017

 Date

Contact Person:

Julie Kiley

 Print Name
 +1 (512) 943-1552

 Phone Number

FEB - 8 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 DONATION to a non-county entity
 SALE at the earliest auction *
 DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	ABA- American Body Armor Concealable Vest	Front Panel 20335074, Back Panel 20335073.	n/a	Working
1	ABA- American Body Armor Concealable Vest	Front Panel 20379386, Back Panel 20379385	n/a	Working
1	ABA- American Body Armor Concealable Vest	Front Panel 20785277, Back Panel 20785278	n/a	Working

Parties involved:

FROM (Transferor Department): Williamson County Constable Pct 1

Transferor - Elected Official/Department Head/ Authorized Staff:

Constable Vinnie Cherrone

 Print Name


 Signature
 January 25, 2017

 Date

Contact Person:

Lt. Mike Pendley #11694

 Print Name
 +1 (512) 244-8650

 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Williamson County Sheriff's Office

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Sheriff Robert Chody

 Print Name


 Signature
 January 25, 2017

 Date

Contact Person:

Denise McGlaun

 Print Name
 +1 (512) 943-1349

 Phone Number

RECEIVED

FEB - 6 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- | | |
|--|---|
| <input checked="" type="radio"/> TRANSFER bet ween county departments | <input type="radio"/> DONATION to a non-county entity |
| <input type="radio"/> SALE at the earliest auction * | <input type="radio"/> DESTRUCTION due to Public Health / Safety |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Gray Table			▼
1	Brown Rolling Table			▼
				▼
				▼
				▼

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/ Authorized Staff:

Tony Hill

 Print Name

[Signature]

 Signature

Contact Person:

Tony Hill

 Print Name

943-3314

 Phone Number

RECEIVED

 FEB - 6 2017

TO (Transferee Department/Auction/Trade-in/Donee): Adult Probation

AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Melissa Ramos

 Print Name

[Signature]

 Signature

2/1/17

 Date

Contact Person:

Kathy B

 Print Name

52-943-3504

 Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Commissioners Court - Regular Session

16.

Meeting Date: 02/21/2017

Correction to previous item

Submitted By: Jayme Jasso, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to correct and approve the change of a 'Sale to Auction' to a 'Sale to Insurer' that was previously placed on the January 24, 2017 Agenda (Item #9). This will correctly mark one of the 2010 Black/White Ford Crown Victoria's referenced to reflect it as a Sale to Insurer, as this vehicle was totaled.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Asset Transfer

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Jayme Jasso

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:54 AM

Started On: 02/16/2017 10:04 AM



Williamson County Vehicle Status Change Form

To be completed by department releasing vehicle:

1) Identify Vehicle:
 2FABP78V7AX124331 560 SA1013

Vehicle Identification Number		Department		Door Number
1104073	2010	FORD	CROWN VIC	BLK/WHI
License Plate Number	Year	Make	Model	Color

2) Reason for Status Change:
 Accident
Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Form
 High Mileage: List actual mileage 88,969
 Not mechanically sound
 Other: Explain Totaled Vehicle: Sale to Insurance Company

3) Elected Official/Department Head/Authorized Staff
 Print Name L.C. 'Tony' Marshall Signature [Signature] Date 12-30-16

To be completed by Fleet Services Manager:

1) Method of Status Change: This vehicle is to be considered for: (Select one)

SALE at the earliest auction TRANSFER between county departments
 SALVAGE for parts
 TRADE-IN for new assets of same general type for the county
 SALE to a government entity/civil or charitable organization in the county at fair market value
 Other: sale to insurer

Print Name: Kevin Feltz Signature: [Signature] Date: 12/21/16

To be completed by Human Resources Analyst:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.
 HR Release Authorization: [Signature]

To be completed by Budget Office (only for transfers):

Transfer has been reviewed and approved.
 Signature: _____

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.

Commissioners Court - Regular Session

17.

Meeting Date: 02/21/2017

Confirmation of appointment for Constable Pct 3

Submitted By: Theresa Lock, Constable Pct. #3

Department: Constable Pct. #3

Agenda Category: Consent

Information

Agenda Item

Discuss and consider confirming the appointment of Edward Anderson as a Pct. 3 Deputy Constable.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Constable 3 Appointment

Form Review

Inbox

County Judge Exec Asst.

Constable Pct. 3 (Originator)

Form Started By: Theresa Lock

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Theresa Lock

Date

02/13/2017 04:00 PM

02/16/2017 09:09 AM

Started On: 02/13/2017 03:07 PM



Kevin Stofle
Constable Precinct 3
Williamson County, Texas

MEMORANDUM

TO: County Judge Dan Gattis
County Commissioner Precinct 1, Terry Cook
County Commissioner Precinct 2, Cynthia Long
County Commissioner Precinct 3, Valerie Covey
County Commissioner Precinct 4, Larry Madsen

FROM: Kevin Stofle, Constable Precinct 3

DATE: February 13, 2017

SUBJECT: Confirmation of Appointment of Deputy Constable

I have selected Edward Anderson to serve as Deputy Constable for the Precinct 3 Constable's Office. This is an open, previously budgeted position. Mr. Anderson will be sworn into duty on February 21, 2017 and begin his service immediately.

Mr. Anderson served as a Peace Officer with the Georgetown Police Department for 20 years from which he honorably retired. He holds a Texas Master Peace Officer Certification. He served as a patrol officer, field training officer, warrant officer and patrol sergeant.

Having successfully completed an extensive interview and background investigation during the selection process, I have full faith and confidence in his ability to perform any and all acts pertaining to the office of Constable.

I hereby request that the matter of his appointment as Deputy Constable for the Precinct 3 Constable's Office be placed on the February 21, 2017 agenda of the Williamson County, Texas Commissioner's Court for ratification.

Respectfully,

Kevin Stofle
Constable Precinct 3
Williamson County, Texas

Commissioners Court - Regular Session

18.

Meeting Date: 02/21/2017

Discuss consider and take appropriate action on approval of the preliminary plat for the Estates at Northgate subdivision - Pct 2

Submitted For: Terron Evertson

Submitted By: Katheryn Cromwell, Unified Road System

Department: Unified Road System

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approval of the preliminary plat for the Estates at Northgate subdivision - Pct 2.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Estates at Northgate

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Katheryn Cromwell

Final Approval Date: 02/15/2017

Reviewed By

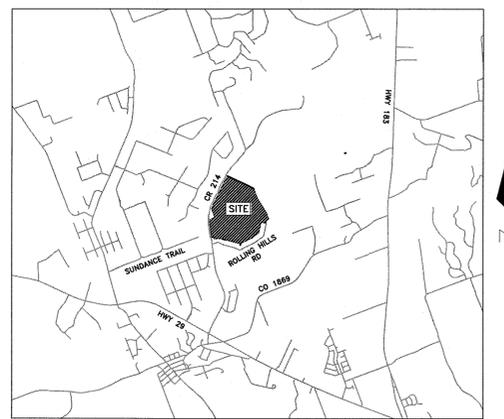
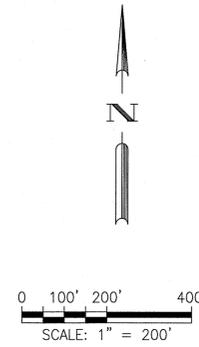
Wendy Coco

Date

02/15/2017 03:57 PM

Started On: 02/15/2017 12:36 PM

V:\01\Projects\Randolph Todd Co\4495-00 River Oaks\03 CAADD\03 Preliminary Plan\01 Sheets\C-OVERALL.dwg Layout: OVERALL Plotted: 12/8/2016 11:50:51 AM



LEGEND

---	PROPERTY BOUNDARY
---XXX---	MAJOR ELEV. CONTOUR
---	MINOR ELEV. CONTOUR
---	PHASE BOUNDARY
---	SHEET SECTION
---	EXISTING OVERHEAD UTILITIES
---	EXISTING GAS LINE
---	EXISTING OVERHEAD ELECTRIC

NO PORTION OF THIS PLAN IS ENCRONCHED BY SPECIAL FLOOD HAZARD AREAS INUNDATED BY THE 1% ANNUAL CHANCE FLOOD AS IDENTIFIED BY THE US FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD PLAN MAP NUMBER 4810790250E AND 4800730250E DATED SEPTEMBER 26, 2008.

Line Table

Line #	Length	Direction
L1	24.02	N24° 06' 58"W
L2	119.14	23° 49' 15"E
L3	124.26	S20° 57' 40"E
L4	45.81	S20° 57' 40"E
L5	294.63	N77° 52' 38"W
L6	151.91	S12° 09' 40"W
L7	151.96	S12° 14' 17"W
L8	151.86	S12° 08' 42"W
L9	151.85	S12° 09' 36"W
L10	70.74	S12° 04' 54"W
L11	157.86	S53° 07' 28"W
L12	49.61	S53° 01' 00"W
L13	181.33	S48° 29' 48"W
L14	45.81	S00° 12' 45"E

Line Table

Line #	Length	Direction
L15	294.63	N77° 52' 38" W
L16	151.91	S12° 09' 40"W
L17	49.25	N74° 59' 45"W
L18	198.66	N74° 45' 44"W
L19	153.04	N74° 47' 21"W
L20	152.90	N74° 46' 58"W
L21	152.39	N74° 44' 08"W
L22	157.49	N74° 35' 48"W
L23	285.28	N82° 46' 46"W
L24	230.95	S79° 53' 11"W
L25	95.90	N06° 33' 13"W
L26	123.37	S83° 17' 43"W
L27	100.73	N26° 11' 43"E
L28	138.10	N33° 59' 55"E
L29	24.02	N24° 06' 58"W

Line Table

Line #	Length	Direction
L30	294.47	S21° 09' 33"E
L31	98.75	S27° 18' 00"E
L32	272.36	N79° 40' 09"W

Curve Table

NUMBER	DELTA	TANGENT	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	09° 30' 10"	206.68	486.62	412.42	411.95	N21° 27' 08"E
C2	09° 22' 04"	203.64	2485.54	406.38	405.93	N03° 24' 15"W
C3	05° 52' 17"	70.38	1372.36'	140.63	140.57	N25° 09' 19"E
C4	173° 43' 47"	912.85	50.00'	151.61	99.85	S26° 38' 12"W

TOTAL NO. OF LOTS: 182
 NO. OF BLOCKS: 5
 NO. OF RESIDENTIAL LOTS: 172
 NO. OF OPEN SPACE LOTS: 10
 TOTAL LINEAR FOOTAGE OF STREETS: 16,371 LF

OWNER:
 RIVER OAKS LAND PARTNERS, LLC.
 4807 SPICEWOOD SPRINGS ROAD
 BLDG 2, SUITE 104
 AUSTIN, TX 78759

ENGINEER:
 BGE, INC.
 7000 NORTH MOPAC, SUITE 330
 AUSTIN, TX 78731
 PHONE: 512-879-0400

NOTES:

1. THE BUILDING SETBACK LINE ON MAJOR HIGHWAYS AND ROADS SHALL BE 50 FEET FROM THE EDGE OF THE RIGHT-OF-WAY.
2. THE BUILDING SETBACK LINE ON ALL PUBLIC ROADS OTHER THAN MAJOR HIGHWAYS AND ROADS SHALL BE 25 FEET FROM THE EDGE OF THE RIGHT-OF-WAY.

TOTAL ACREAGE : 227.006 ACRES
 SURVEY: FOREST SURVEYING & MAPPING COMPANY,
 WM H McCULLOUGH SURVEY A-465
 E MATHER SURVEY A-434
 RICHARD WET A-643
 APPLICATION SUBMITTAL DATE: DECEMBER 8, 2016

	DATE
	REV
DESIGNED BY: MKS	
REVIEWED BY: RLR	
DRAWN BY: EGH	

BGE, Inc.
7000 NORTH MOPAC, SUITE 330
AUSTIN, TX 78731
TEL: 512-879-0400 • www.bgeinc.com
TBPE Registration No. F-1046

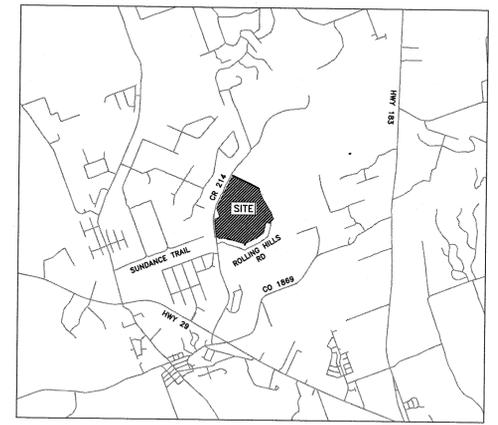
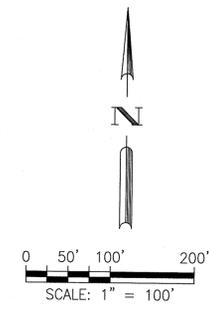
RIVER OAKS RANCH

OVERALL PRELIMINARY PLAT

12/8/16

SHEET
1 OF 5

MATCH LINE. SEE SHEET 4 OF 5



LOCATION MAP
N.T.S.

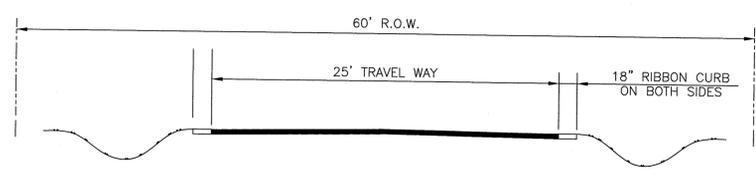
LEGEND

- PROPERTY BOUNDARY
- - - - - MAJOR ELEV. CONTOUR
- - - - - MINOR ELEV. CONTOUR
- - - - - PHASE BOUNDARY
- SHEET SECTION
- OU --- EXISTING OVERHEAD UTILITIES
- GAS --- EXISTING GAS LINE
- GAS --- EXISTING OVERHEAD ELECTRIC

MATCH LINE. SEE SHEET 3 OF 5

CURVE DATA						
NUMBER	DELTA	TANGENT	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	50° 09' 05"	219.92	470.00	411.40	398.39	N56° 45' 36.15"E
C2	54° 58' 54"	244.57	470.00	451.02	433.91	N59° 10' 30.58"E
C3	21° 31' 00"	114.00	600.00	225.32	224.00	S20° 55' 05.62"E
C6	12° 23' 13"	51.00	470.00	101.61	101.41	S87° 08' 25.64"E
C7	16° 51' 34"	69.65	470.00	138.30	137.80	S72° 31' 01.95"E
C8	27° 04' 22"	113.15	470.01	222.08	220.02	S10° 12' 09.24"W
C9	1° 36' 42"	14.07	1000.00	28.13	28.13	S65° 31' 15.38"E
C10	98° 09' 46"	461.47	400.00	685.30	604.51	S25° 24' 29.34"E
C11	29° 01' 15"	77.64	300.00	151.95	150.33	S15° 13' 43.76"E
C29	21° 32' 37"	89.42	470.00	176.72	175.68	S14° 06' 20.84"E

TYPICAL STREET SECTION



LOCAL (RURAL SUBDIVISION)

v:\01\projects\yandolph todd\c4495-00 river oaks\03 CADD\03 LD\00 Preliminary Plan\01 Sheets\C-01\ERL.dwg Layout: PP_1 OF 4 Plotted: 12/7/2016 5:05:21 PM

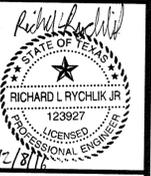
REV	DESCRIPTION	DATE	APR

DESIGNED BY: MKS
REVIEWED BY: RLR
DRAWN BY: EGH



BGE, Inc.
7000 NORTH MOPAC, SUITE 530
TEL: 512-876-4400 • www.bgeinc.com
TBPE Registration No. F-1046

RIVER OAKS RANCH
PRELIMINARY PLAT (1 OF 4)



Commissioners Court - Regular Session

19.

Meeting Date: 02/21/2017

Discuss consider and take appropriate action on approval of the final plat for the Star Ranch Sec 7 Ph 5 subdivision - Pct 4

Submitted For: Terron Evertson

Submitted By: Katheryn Cromwell, Unified Road System

Department: Unified Road System

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approval of the final plat for the Star Ranch Sec 7 Ph 5 subdivision - Pct 4

Background

This is the next section of the Star Ranch development. It consists of 56 single family lots and 2,812 feet of new public roads. Roadway and drainage construction has been completed.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

[Star Ranch Sec 7 Ph 5](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Katheryn Cromwell

Final Approval Date: 02/15/2017

Reviewed By

Wendy Coco

Date

02/15/2017 03:57 PM

Started On: 02/15/2017 12:43 PM

PLAT OF
STAR RANCH SECTION 7 PHASE 5
WILLIAMSON COUNTY, TEXAS

SCALE: 1"=100'



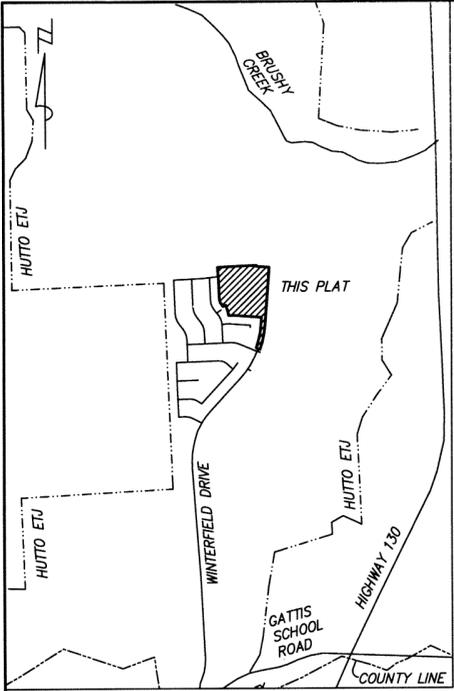
NEW STREETS:

NAME	LENGTH	DESIGN SPEED
ELM GREEN COVE	384	25
KIRKILL COVE	222	25
KIRKILL STREET	605	25
WEST HIGHFIELD STREET	633	25
WINTERFIELD DRIVE	968	25
TOTAL:	2,812	

BUILDING SETBACKS:
25' FRONT
15' STREET SIDE
5' SIDE
10' REAR

TACK DEVELOPMENT, LTD
REMAINDER OF 325.34 ACRES
DOC. No. 2008092900 OPRWC

APPROXIMATELY S73°09'37"W, 943'
TO THE NORTHWEST CORNER OF THE
JAMES H. NEILEY SURVEY,
ABSTRACT 485



LOCATION MAP
SCALE: 1" = 2000'

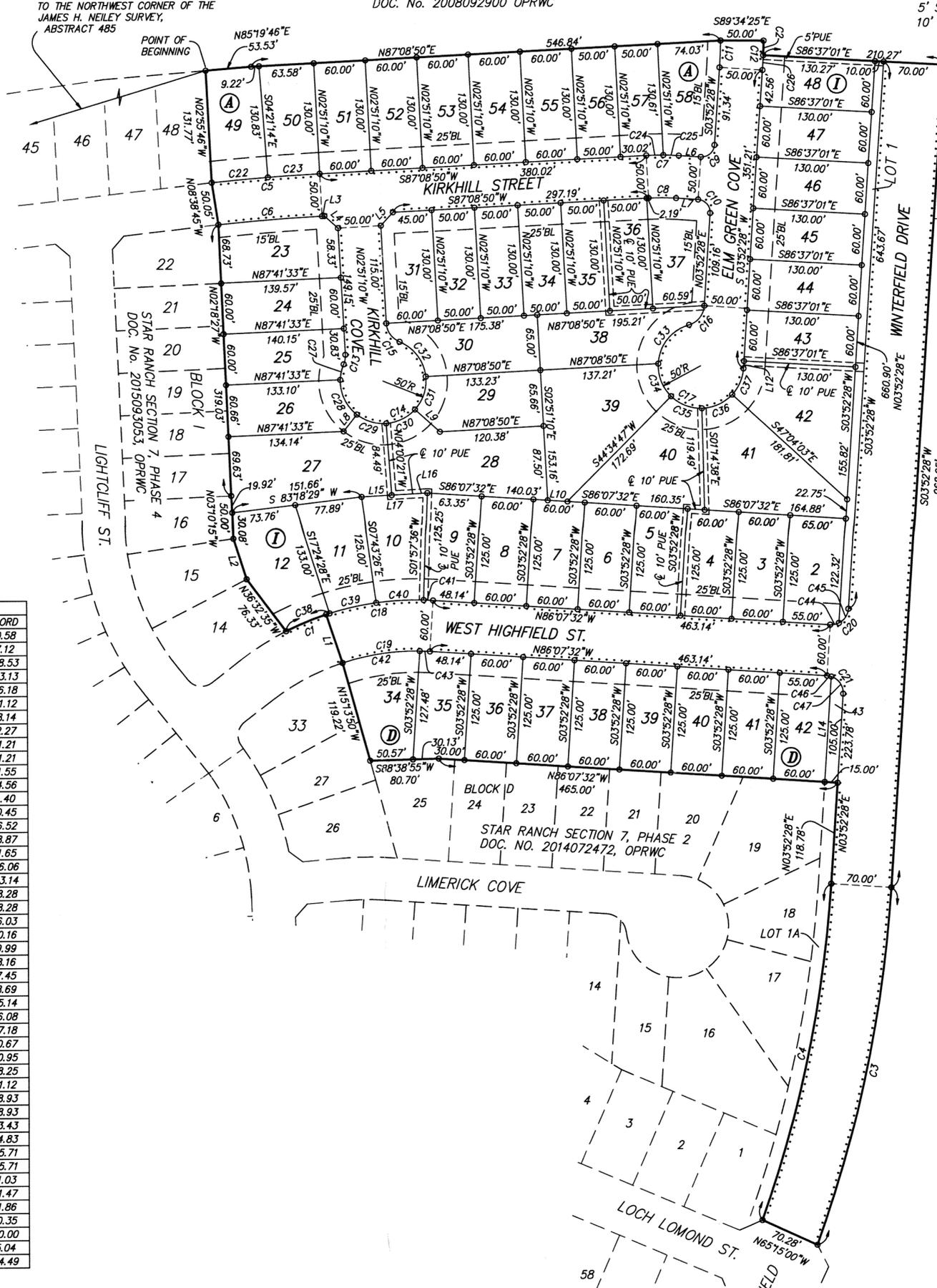
LINE TABLE

LINE	LENGTH	BEARING
L1	60.00'	N18°08'52"W
L2	50.00'	N17°38'47"W
L3	2.84'	N87°08'50"E
L4	21.21'	N47°51'10"W
L5	21.21'	N42°08'50"E
L6	26.02'	N86°07'32"W
L7	26.02'	N86°07'32"W
L8	25.00'	S38°17'37"W
L9	39.09'	N47°39'33"W
L10	23.09'	S86°07'32"E
L12	8.64'	N03°52'28"E
L14	124.36'	N03°52'28"E
L15	35.43'	S86°55'45"W
L16	41.40'	S86°55'45"W
L17	76.83'	S86°55'45"W

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	CHORD BRNG.	CHORD
C1	50.63	330.00	8°47'27"	S67°27'24"W	50.58
C2	17.12	574.45	1°42'27"	S01°16'49"W	17.12
C3	429.90	1555.00	15°50'24"	S11°47'40"W	428.53
C4	404.37	1485.00	15°36'07"	N11°40'31"E	403.13
C5	126.20	2296.32	3°08'55"	N85°34'22"E	126.18
C6	121.14	2246.32	3°05'23"	N85°36'08"E	121.12
C7	38.16	325.00	6°43'38"	N89°29'21"W	38.14
C8	32.29	275.00	6°43'38"	N89°29'21"W	32.27
C9	23.56	15.00	90°00'00"	N48°52'28"E	21.21
C10	23.56	15.00	90°00'00"	N41°07'32"W	21.21
C11	31.56	524.45	3°26'52"	N02°09'02"E	31.55
C12	34.57	574.45	3°26'52"	N02°09'02"E	34.56
C13	11.50	25.00	26°21'21"	N10°19'31"E	11.40
C14	235.99	50.00	27°25'32"	N88°17'26"E	70.45
C15	27.96	25.00	64°04'10"	N34°53'15"W	26.52
C16	30.77	25.00	70°31'44"	N39°08'19"E	28.87
C17	218.63	50.00	25°03'44"	N50°51'41"W	81.65
C18	126.84	330.00	22°01'20"	N82°51'48"E	126.06
C19	103.78	270.00	22°01'20"	N82°51'48"E	103.14
C20	31.42	20.00	90°00'00"	N48°52'28"E	28.28
C21	31.42	20.00	90°00'00"	N41°07'32"W	28.28
C22	66.03	2296.32	1°38'51"	S84°49'20"W	66.03
C23	60.16	2296.32	1°30'04"	S86°23'48"W	60.16
C24	19.99	325.00	3°31'28"	S88°54'34"W	19.99
C25	18.17	325.00	3°12'10"	N87°43'37"W	18.16
C26	17.45	574.45	1°44'25"	N03°00'15"E	17.45
C27	18.80	50.00	21°32'51"	S12°43'46"W	18.69
C28	46.83	50.00	53°39'43"	S24°52'31"E	45.14
C29	36.91	50.00	42°17'58"	S72°51'22"E	36.08
C30	38.09	50.00	43°39'13"	N64°10'03"E	37.18
C31	41.89	50.00	48°00'05"	N18°20'24"E	40.67
C32	53.46	50.00	61°15'42"	N36°17'29"W	50.95
C33	62.19	50.00	71°15'32"	S38°46'25"W	58.25
C34	42.38	50.00	48°33'52"	S21°08'17"E	41.12
C35	39.99	50.00	45°49'25"	S68°19'55"E	38.93
C36	39.99	50.00	45°49'25"	N65°50'40"E	38.93
C37	34.08	50.00	39°03'30"	N23°24'13"E	33.43
C38	54.89	330.00	9°31'52"	S67°49'37"W	54.83
C39	55.77	330.00	9°41'02"	S77°26'03"W	55.71
C40	55.77	330.00	9°41'02"	S87°07'05"W	55.71
C41	11.03	330.00	1°54'52"	N87°04'58"W	11.03
C42	91.91	270.00	19°30'15"	S81°36'15"W	91.47
C43	11.87	270.00	2°31'05"	N87°23'05"W	11.86
C44	10.47	20.00	30°00'00"	N78°52'28"E	10.35
C45	20.94	20.00	60°00'00"	N33°52'28"E	20.00
C46	5.05	20.00	14°28'39"	N78°53'13"W	5.04
C47	26.36	20.00	75°31'21"	N33°53'13"W	24.49

- NOTES:
- ALL PUBLIC ROADWAYS AND EASEMENTS AS SHOWN ON THE PLAT ARE FREE OF LIENS.
 - NO BUILDINGS, FENCING, LANDSCAPING, OR STRUCTURES ARE ALLOWED WITHIN IN ANY DRAINAGE EASEMENT UNLESS EXPRESSLY PERMITTED BY THE CITY OF HUTTO AND WILLIAMSON COUNTY.
 - THE PROPERTY OWNER OR HIS/HER ASSIGNS SHALL PROVIDE FOR ACCESS TO THE DRAINAGE EASEMENT AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY WILLIAMSON COUNTY FOR INSPECTION OR MAINTENANCE OF SAID EASEMENT.
 - ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE OWNER OR HIS/HER ASSIGNS.
 - NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO AN APPROVED PUBLIC SEWER SYSTEM.
 - NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL WATER SATISFACTORY FOR HUMAN CONSUMPTION IS AVAILABLE FROM A SOURCE IN ADEQUATE AND SUFFICIENT SUPPLY.
 - WATER AND WASTEWATER WILL BE PROVIDED BY WILLIAMSON COUNTY MUD 22.
 - THIS SUBDIVISION IS SUBJECT TO THE CONDITIONS, COVENANTS AND RESTRICTIONS AS RECORDED IN DOCUMENT NUMBER 2003012152 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS.
 - SIDEWALKS SHALL BE CONSTRUCTED ON BOTH SIDES OF EACH STREET. SIDEWALKS WILL BE MAINTAINED BY THE HOME OWNERS ASSOCIATION.
 - NO STRUCTURE OR LAND ON THIS PLAT SHALL HEREAFTER BE LOCATED OR ALTERED WITHOUT FIRST OBTAINING A CERTIFICATE OF COMPLIANCE FROM THE WILLIAMSON COUNTY FLOOD PLAIN ADMINISTRATOR.
 - THIS PLAT LIES WITHIN THE BOUNDARIES OF WILLIAMSON COUNTY MUNICIPAL UTILITY DISTRICT No. 22. DEVELOPMENT WITHIN DISTRICT EASEMENTS OR DISTRICT PROPERTY SHALL REQUIRE DISTRICT APPROVAL PRIOR TO CONSTRUCTION.
 - IN ADDITION TO THOSE EASEMENTS SHOWN HEREON, A 10' PUE (PUBLIC UTILITY EASEMENT) ALONG AND ADJACENT TO ALL STREET SIDE PROPERTY LINES IS HEREBY DEDICATED. A 5' PUE (PUBLIC UTILITY EASEMENT) IS HEREBY DEDICATED ON EACH SIDE OF ALL SIDE AND REAR LOT LINES.
 - THE MINIMUM LOWEST FINISHED FLOOR ELEVATION SHALL BE ONE FOOT HIGHER THAN THE HIGHEST SPOT ELEVATION THAT IS LOCATED WITHIN FIVE FEET OUTSIDE THE PERIMETER OF THE BUILDING, OR ONE FOOT ABOVE THE BASE FLOOD ELEVATION (BFE), WHICHEVER IS HIGHER.
 - NO PORTION OF THIS TRACT IS WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON FLOOD INSURANCE RATE COMMUNITY PANEL NUMBER 48491C0515E, EFFECTIVE SEPTEMBER 26, 2008, FOR WILLIAMSON COUNTY, TEXAS.



ROBERT McNUTT SURVEY,
ABSTRACT No. 422
JAMES H. NEILEY SURVEY,
ABSTRACT No. 485

TACK DEVELOPMENT, LTD
REMAINDER OF 325.34 ACRES
DOC. No. 2008092900

LEGEND:

- = 1/2" IRON ROD FOUND
- = 1/2" IRON ROD SET WITH RJ SURVEYING CAP
- PUE = PUBLIC UTILITY EASEMENT
- BL = BUILDING SETBACK LINE
- DE = DRAINAGE EASEMENT
- Ⓟ = BLOCK NAME
- ⋯ = SIDEWALK REQUIRED
- OPRWC = OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY
- ⊕ PUE = CENTERLINE OF PUBLIC UTILITY EASEMENT

SITE DATA:
56 SINGLE FAMILY LOTS
2 LANDSCAPE LOTS
58 TOTAL

LOTS: 11.25 ACRES
RIGHT OF WAY: 4.66 ACRES
TOTAL AREA: 15.91 ACRES

DATE: NOV. 14, 2016

SCALE: 1" = 100'

RANDALL JONES & ASSOCIATES ENGINEERING, INC.
2900 JAZZ STREET, ROUND ROCK, TEXAS 78664
(512) 836-4793 FAX: (512) 836-4817 F-9784

RJ SURVEYING & ASSOCIATES, INC.
2900 JAZZ STREET, ROUND ROCK, TEXAS 78664
(512) 836-4793 FAX: (512) 836-4817

PLAT OF
STAR RANCH SECTION 7 PHASE 5
WILLIAMSON COUNTY, TEXAS

DESCRIPTION

THAT PART OF THE JAMES H. NEILEY SURVEY, ABSTRACT NO. 485 AND THE ROBERT McNITT SURVEY, ABSTRACT No. 422 WILLIAMSON COUNTY, TEXAS, BEING A PART OF THAT 325.34 ACRE TRACT OF LAND CONVEYED TO TACK DEVELOPMENT, LTD., BY DEED RECORDED IN DOCUMENT No. 2008092900 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN at a 1/2" iron rod set at the Northeast Corner of Lot 48, Block A, Star Ranch Section 7 Phase 4, according to the plat thereof recorded in Document No. 2015093053 of the Official Records of Williamson County, Texas, (from which point the Northwest Corner of the James H. Neiley Survey, Abstract No. 485 bears, S.73°09'37"W. 943.22 feet);

THENCE across said 325.34 Acre Tract the following seven courses:

- 1. N.85°19'46"E. 53.53 feet to a 1/2" iron rod set;
2. N.87°08'50"E. 546.84 feet to a 1/2" iron rod set;
3. S.89°34'25"E. 50.00 feet to a 1/2" iron rod set at a point on a non-tangent curve to the right;
4. Southeasterly along the arc of said curve, 17.12 feet, said curve having a radius of 574.45.00 feet, a central angle of 1°42'27" and a chord bearing S.01°16'49"W., 17.12 feet to a 1/2" iron rod set;
5. S.86°37'01"E. 210.27 feet to a 1/2" iron rod set;
6. S.03°52'28"W. 968.05 feet to a 1/2" iron rod set at a point on a tangent curve to the right;
7. Southwesterly along the arc of said curve, 429.90 feet, said curve having a radius of 1555.00 feet, a central angle of 15°50'24" and a chord bearing S.11°47'40"W., 428.53 feet to an 1/2" iron rod set on the Northeast Corner of Winterfield Drive;

THENCE N.65°15'00"W. along the North Line of Winterfield Drive and continuing across said 325.34 Acre Tract, 70.28 feet to a 1/2" iron rod set, at the Southeast Corner Lot 1A, Block D, Star Ranch Section 7, Phcse 2, recorded in Document No. 2014072472 of the Official Public Records of Williamson County, Texas, and to a point on a non-tangent curve to the left;

THENCE along the East Line of said Star Ranch Section 7, Phase 2 and along the East Line of said Lot 1A the following two courses:

- 1. Northeasterly along the arc of said curve, 404.37 feet, said curve having a radius of 1485.00 feet, a central angle of 15°36'07" and a chord bearing N.11°40'31"E., 403.13 feet to a 1/2" iron rod set;
2. N.03°52'28"E. 118.78 feet to a 1/2" iron rod set at the Northeast Corner of said Lot 1A;

THENCE with the North Line of said Star Ranch Section 7, Phase 4 and continuing across said 325.34 Acre Tract following three courses:

- 1. N.86°07'32"W. 465.00 feet to a 1/2" iron rod set;
2. S.88°38'55"W. 80.70 feet to a 1/2" iron rod set;
3. N.15°13'50"W. (at 47.65 feet pass a 1/2" iron rod set at the Northeast Corner of Lot 27 Block D, and the Southeast Corner of Lot 33, Block D, of said Star Ranch Section 7, Phase 4) in all 119.22 feet to a 1/2" iron rod set at the Northeast Corner of said Lot 33);

THENCE along the East Line of said Star Ranch Section 7, Phase 4 the following eight courses:

- 1. N.18°08'52"W. 60.00 feet to a 1/2" iron rod set at a point on a non-tangent curve to the left;
2. Southwesterly along the arc of said curve, 50.63 feet said curve having a radius of 330.00 feet, a central angle of 08°47'27" and a chord bearing S.67°27'24"W., 50.58 feet;
3. N.36°32'35"W. 76.33 feet to a 1/2" iron rod set;
4. N.17°38'47"W. 50.00 feet to a 1/2" iron rod set;
5. N.03°10'15"W. 50.00 feet to a 1/2" iron rod set;
6. N.02°18'27"W. 319.03 feet to a 1/2" iron rod set;
7. N.08°38'45"W. 50.05 feet to a 1/2" iron rod set;
8. N.02°55'46"W. 131.77 feet to the said Point of Beginning.

Containing 15.91 Acres, more or less.

DEDICATION

STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF WILLIAMSON

THAT STAR GOLF DEVELOPMENT, INC., A TEXAS CORPORATION, ACTING BY AND THROUGH TIM TIMMERMAN, PRESIDENT, BEING THE OWNER OF THAT 15.91 TRACT OF LAND CONVEYED TO IT BY DEED RECORDED IN DOCUMENT No. 2016079598 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, DOES HEREBY SUBDIVIDE ACRES AND DOES HEREBY JOIN, APPROVE AND CONSENT TO ALL DEDICATIONS AND PLAT NOTE REQUIREMENTS SHOWN HEREON.

WE DO HEREBY APPROVE THE RECORDATION OF THIS SUBDIVISION PLAT AND DEDICATE TO THE PUBLIC USE FOREVER ANY EASEMENTS AND ROADS THAT ARE SHOWN HEREON. THIS SUBDIVISION IS TO BE KNOWN AS "STAR RANCH SECTION 7 PHASE 5" AND FURTHER ACKNOWLEDGE THAT IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE COUNTY, TO ASSURE COMPLIANCE WITH THE PROVISIONS OF ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS AND REGULATIONS RELATING TO THE ENVIRONMENT, INCLUDING (BUT NOT LIMITED TO) THE ENDANGERED SPECIES ACT, STATE AQUIFER REGULATIONS AND MUNICIPAL WATERSHED ORDINANCES.

STAR GOLF DEVELOPMENT, INC., A TEXAS CORPORATION

BY: [Signature]
TIM TIMMERMAN, PRESIDENT
2490 FM 685
HUTTO, TEXAS 78634

SURVEYOR'S CERTIFICATION

I, J. KENNETH WEIGAND, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ON THE GROUND SURVEY OF THE LAND SHOWN HEREON AND THAT THE CORNER MONUMENTS SHOWN HEREON WERE PROPERLY PLACED UNDER MY SUPERVISION. THIS PLAT COMPLIES WITH THE REQUIREMENTS OF WILLIAMSON COUNTY. ALL EASEMENTS OF RECORD OF WHICH I HAVE KNOWLEDGE ARE SHOWN OR NOTED ON THE PLAT. THE FIELD NOTES HEREON MATHEMATICALLY CLOSE.

[Signature] 1/24/2017
J. KENNETH WEIGAND (DATE)
R.P.L.S. NO. 5741
STATE OF TEXAS



ENGINEER'S CERTIFICATION

NO PORTION OF THIS TRACT IS WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON FLOOD INSURANCE RATE COMMUNITY PANEL NUMBER 48491C0515E, EFFECTIVE SEPTEMBER 26, 2008, FOR WILLIAMSON COUNTY, TEXAS.

I, R. BRENT JONES, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLIES WITH THE SUBDIVISION ORDINANCES AND THE STORMWATER DRAINAGE POLICY ADOPTED BY WILLIAMSON COUNTY, TEXAS.

THIS TRACT IS NOT LOCATED IN THE EDWARDS AQUIFER RECHARGE ZONE

[Signature] 1/24/17
R. BRENT JONES (DATE)
LICENSED PROFESSIONAL ENGINEER NO. 92671
1212 E. BRAKER LANE
AUSTIN, TEXAS 78753



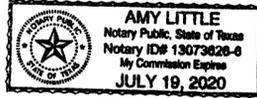
ACKNOWLEDGMENT

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

BEFORE ME, ON THIS DAY PERSONALLY APPEARED TIM TIMMERMAN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 27th DAY OF January, A. D., 2017.

[Signature]
AMY LITTLE
NOTARY PUBLIC SIGNATURE



NOTARY PUBLIC PRINTED OR TYPED NAME SEAL

MY COMMISSION EXPIRES: July 19, 2020

IN APPROVING THIS PLAT BY THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS, IT IS UNDERSTOOD THAT THE BUILDING OF ALL STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IS THE RESPONSIBILITY OF THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS. SAID COMMISSIONERS' COURT ASSUMES NO OBLIGATION TO BUILD ANY OF THE STREETS, ROADS, OR OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OF OF CONSTRUCTING ANY OF THE BRIDGES OR DRAINAGE IMPROVEMENTS IN CONNECTION THEREWITH. THE COUNTY WILL ASSUME NO RESPONSIBILITY FOR DRAINAGE WAYS OR EASEMENTS IN THE SUBDIVISION, OTHER THAN THOSE DRAINING OR PROTECTING THE ROAD SYSTEM AND STREETS.

THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF REPRESENTATIONS BY OTHER PARTIES IN THIS PLAT. FLOOD PLAIN DATA, IN PARTICULAR, MAY CHANGE DEPENDING ON SUBSEQUENT DEVELOPMENT. IT IS FURTHER UNDERSTOOD THAT THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT MUST INSTALL AT THEIR OWN EXPENSE ALL TRAFFIC CONTROL DEVICES AND SIGNAGE THAT MAY BE REQUIRED BEFORE THE STREETS IN THE SUBDIVISION HAVE FINALLY BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY.

STATE OF TEXAS
COUNTY OF WILLIAMSON

KNOW ALL MEN BY THESE PRESENTS, I, DAN A. GATTIS, COUNTY JUDGE OF WILLIAMSON COUNTY, TEXAS, DO HEREBY CERTIFY THAT THIS MAP OR PLAT, WITH FIELD NOTES HEREON, THAT A SUBDIVISION HAVING BEEN FULLY PRESENTED TO THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS, AND BY SAID COURT DULY CONSIDERED, WERE ON THIS DAY APPROVED AND PLAT IS AUTHORIZED TO BE REGISTERED AND RECORDED IN THE PROPER RECORDS OF THE COUNTY CLERK OF WILLIAMSON COUNTY, TEXAS.

DAN A. GATTIS, COUNTY JUDGE (DATE)
WILLIAMSON COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF WILLIAMSON

I, NANCY RISTER, CLERK OF THE COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT IN WRITING, WITH ITS CERTIFICATION OF AUTHENTICATION, WAS FILED FOR RECORD IN MY OFFICE ON THE ___ DAY OF ___ A. D., AT ___ O'CLOCK ___ M. AND DULY RECORDED ON THE ___ DAY OF ___, A. ___ AT ___ O'CLOCK ___ M IN THE OFFICIAL PUBLIC RECORDS OF SAID COUNTY IN DOCUMENT No.

WITNESS MY HAND AND SEAL OF THE COUNTY COURT OF SAID COUNTY, AT OFFICE IN GEORGETOWN, TEXAS, THE DATE LAST WRITTEN ABOVE.

NANCY RISTER, CLERK,
COUNTY COURT WILLIAMSON COUNTY, TEXAS

BY: _____
DEPUTY

APPROVAL
CITY OF HUTTO

THIS PLAT IS HEREBY APPROVED FOR RECORDING BY THE CITY COUNCIL THIS 2nd DAY OF February, 2017.

[Signature] 2-2-17
DOUG GAUL
MAYOR, CITY OF HUTTO DATE

[Signature] 2-2-17
SETH GIPSON
CITY SECRETARY DATE

THIS SUBDIVISION IS LOCATED WITHIN THE EXTRA TERRITORIAL JURISDICTION OF THE CITY OF HUTTO, THIS 31st DAY OF January, 2017.

[Signature]
HELEN RAMIREZ, AICP
CITY OF HUTTO, DEVELOPMENT SERVICES DEPARTMENT

STREET NAMES APPROVED

DATE: 2/10/2017

[Signature]
JERUSA BAK
WILLIAMSON COUNTY ADDRESSING COORDINATOR

DATE: NOV. 14, 2016

RANDALL JONES & ASSOCIATES ENGINEERING, INC.
2900 JAZZ STREET, ROUND ROCK, TEXAS 78664
(512) 836-4793 FAX: (512) 836-4817 F-9784

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Commissioners Court - Regular Session

20.

Meeting Date: 02/21/2017

Court in March

Submitted By: Wendy Coco, County Judge

Department: County Judge

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss and take appropriate action on holding Commissioners Court on March 14th, 2017.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst. (Originator)

Form Started By: Wendy Coco

Final Approval Date: 02/15/2017

Reviewed By

Wendy Coco

Date

02/15/2017 03:57 PM

Started On: 02/15/2017 03:55 PM

Commissioners Court - Regular Session

21.

Meeting Date: 02/21/2017

Road Bond and Pass Through Financing Construction Summary Report

Submitted By: Dawn Haggard, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive and acknowledge the February 2017 Construction Summary Report for the Road Bond and Pass Through Financing Programs.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

February 2017 CSR

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Dawn Haggard

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:17 AM

Started On: 02/15/2017 02:47 PM



ROAD BOND & PASS THROUGH FINANCING

Construction Summary Report

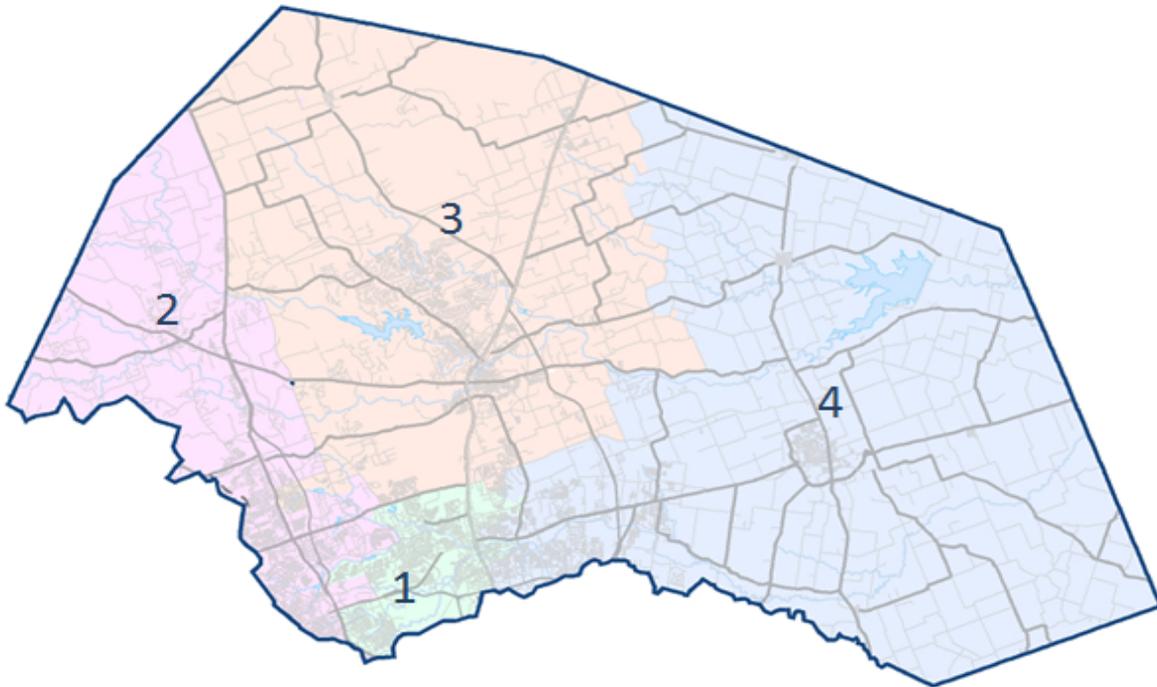
County Judge
Dan Gattis

Commissioners
Terry Cook
Cynthia Long
Valerie Covey
Larry Madsen

February 2017

WWW.ROADBOND.ORG

Volume XVI - Issue No.02



Presented By:



PRIME
STRATEGIES,
INC.

HNTB

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WILLIAMSON COUNTY

ROAD BOND PROGRAM

COMPLETED PROJECTS

CONSTRUCTION SUBSTANTIALLY COMPLETE/OPEN TO TRAFFIC - AS OF JANUARY 2017

Precinct 1

- Pond Springs Road (signal) – Apr 2002
- McNeil Road, Phase 1 – Jan 2005
- McNeil Road, Phase 2 – Feb 2007
- RM 620, Phase 1 – Jan 2009
- Pond Springs Road – Sep 2010
- County Road 174 at Brushy Creek – Jun 2011
- O'Connor Drive Extension – Apr 2012
- King of Kings Crossing – Aug 2012
- RM 620 Safety Improvements – Dec 2014

Precinct 2

- RM 1869 at SH 29 (signal) – Aug 2002
- River Bend Oaks – Feb 2003
- County Road 175 – Jun 2003
- County Road 200 – Sep 2003
- Ronald Reagan Blvd, South Ph. 1 – Dec 2004
- County Road 214 – Feb 2005
- County Road 258 – Sep 2006
- San Gabriel Pkwy, Ph. 1 – Feb 2007
- Ronald Reagan Blvd North Ph. 1 – Mar 2007
- Lakeline Blvd – Jul 2007
- Ronald Reagan Blvd South Ph. 2 – Feb 2008
- US 183 at CR 274 – Feb 2008
- County Road 175 Phase 2A – Jan 2010
- US 183 at FM 3405 Traffic Signal – Mar 2010
- US 183 at FM 3405 Left Turn Lanes – May 2010
- County Road 214 Phase 2A – Jan 2011
- San Gabriel Parkway Ph. 2 – Oct 2011
- US 183 (PTF) – Apr 2012
- SH 29 TWLTL Liberty Hill – Dec 2012
- Hero Way – Feb 2013
- County Roads 260/266 – Apr 2013
- County Road 277 – Jul 2014
- Lakeline Blvd at US 183 – Nov 2014
- Lakeline Blvd Ph. 2 – Apr 2015

WILLIAMSON COUNTY

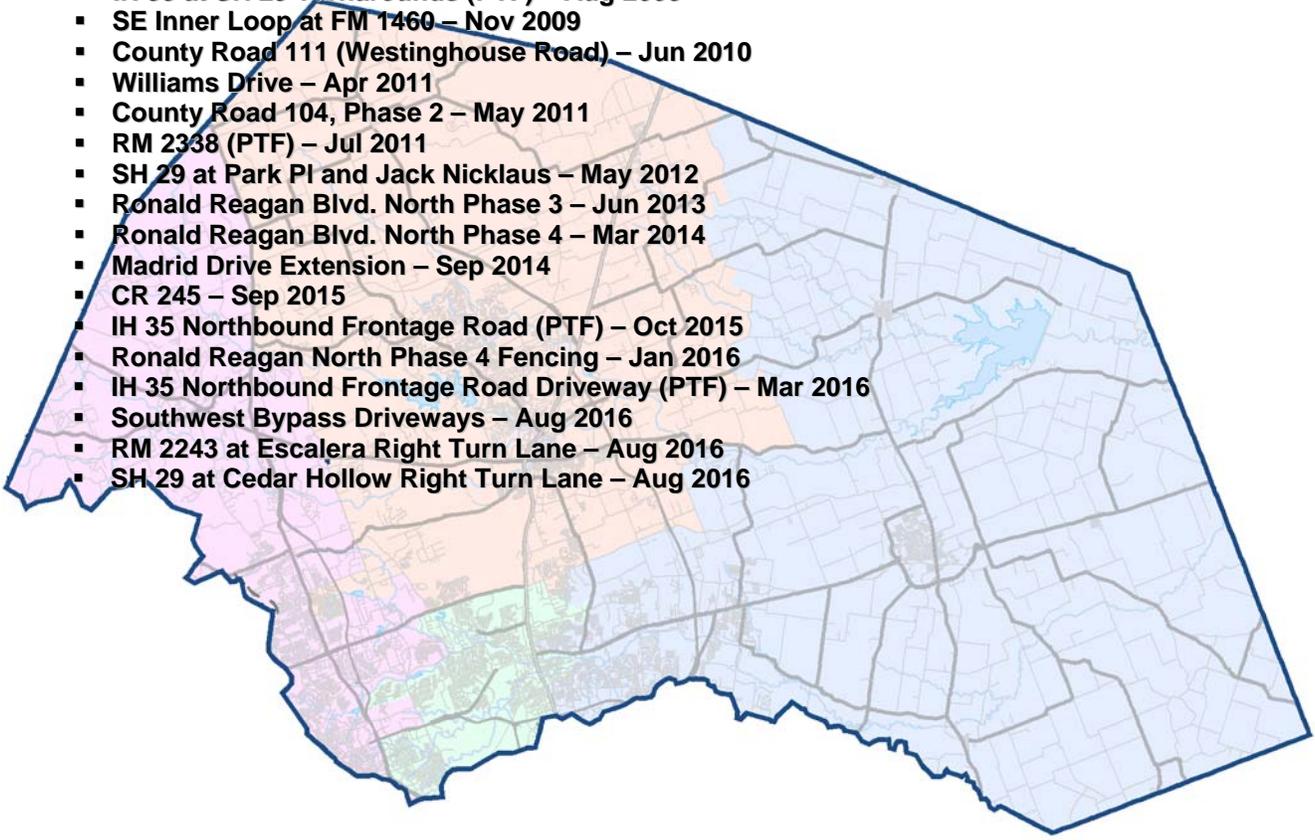
ROAD BOND PROGRAM

COMPLETED PROJECTS

CONSTRUCTION SUBSTANTIALLY COMPLETE/OPEN TO TRAFFIC - AS OF JANUARY 2017

Precinct 3

- Cedar Hollow at SH 29 (signal) – Aug 2002
- Georgetown Inner Loop Project 2 – Aug 2003
- Georgetown Inner Loop Project 1 – Jun 2004
- Georgetown Inner Loop East Extension – Sep 2004
- County Road 152 Bridge Replacement – Sep 2004
- Inner Loop East (CR 151 to Bus 35) – Oct 2005
- Ronald Reagan Blvd North, Ph. 2 – May 2008
- 12" Water Main Relocation for SH 29 Widening – Jun 2008
- SH 29 / CR 104, Ph. 1 – Jul 2008
- IH 35 at SH 29 Turnarounds (PTF) – Aug 2008
- SE Inner Loop at FM 1460 – Nov 2009
- County Road 111 (Westinghouse Road) – Jun 2010
- Williams Drive – Apr 2011
- County Road 104, Phase 2 – May 2011
- RM 2338 (PTF) – Jul 2011
- SH 29 at Park Pl and Jack Nicklaus – May 2012
- Ronald Reagan Blvd. North Phase 3 – Jun 2013
- Ronald Reagan Blvd. North Phase 4 – Mar 2014
- Madrid Drive Extension – Sep 2014
- CR 245 – Sep 2015
- IH 35 Northbound Frontage Road (PTF) – Oct 2015
- Ronald Reagan North Phase 4 Fencing – Jan 2016
- IH 35 Northbound Frontage Road Driveway (PTF) – Mar 2016
- Southwest Bypass Driveways – Aug 2016
- RM 2243 at Escalera Right Turn Lane – Aug 2016
- SH 29 at Cedar Hollow Right Turn Lane – Aug 2016



WILLIAMSON COUNTY

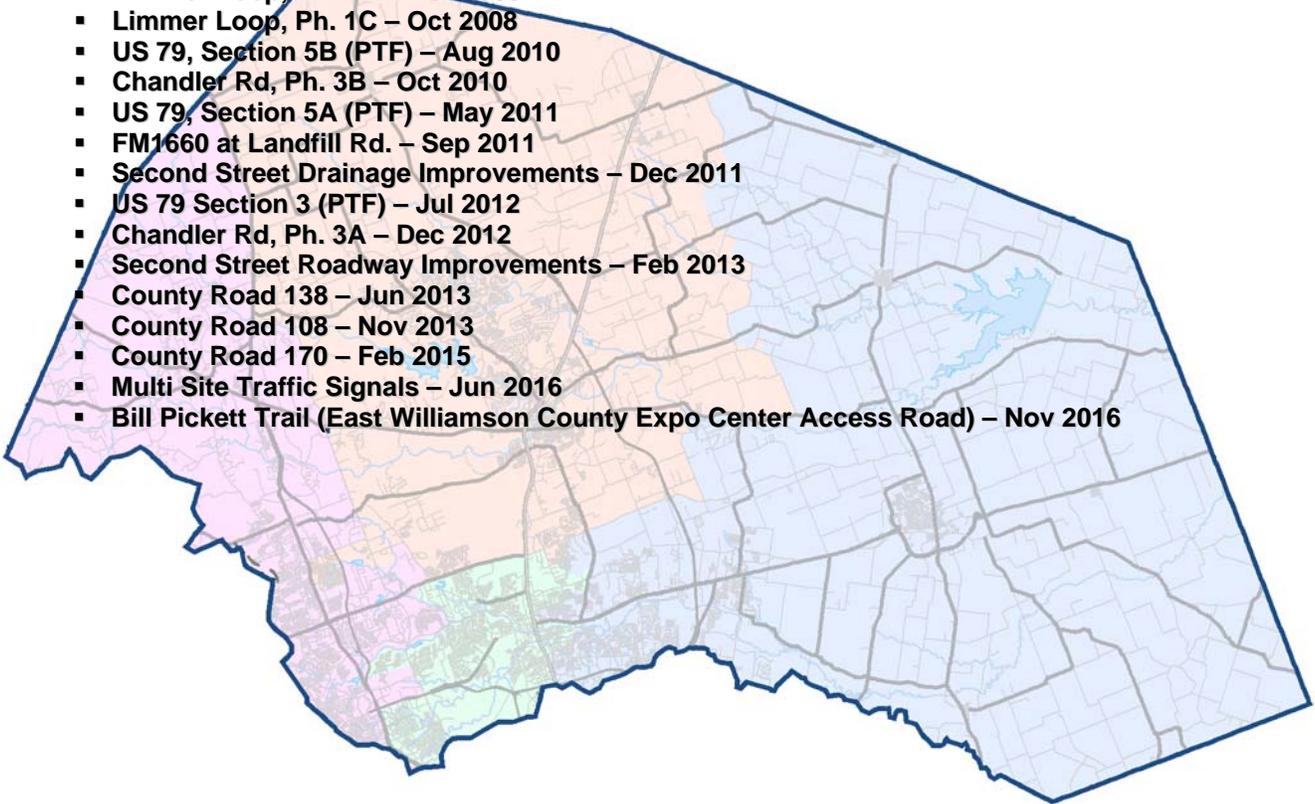
ROAD BOND PROGRAM

COMPLETED PROJECTS

CONSTRUCTION SUBSTANTIALLY COMPLETE/OPEN TO TRAFFIC - AS OF JANUARY 2017

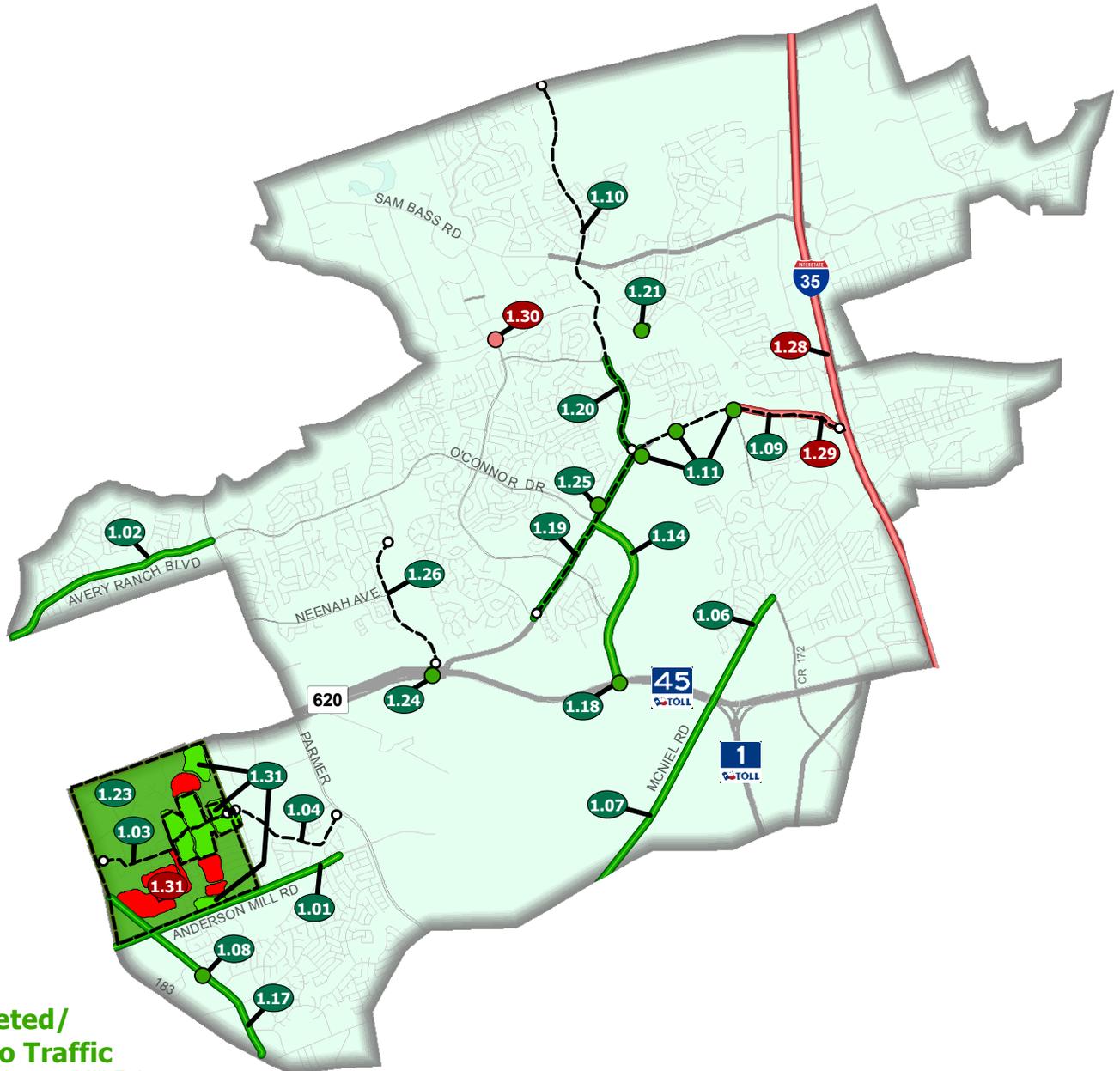
Precinct 4

- Bridge Replacements (CR 390, 406 & 427) – Nov 2002
- County Road 368 and 369 – Nov 2002
- County Road 412 – Aug 2003
- County Road 300 and 301 – Dec 2003
- County Road 424 Bridge Replacement – Jan 2004
- Chandler Rd. Extension, Ph. 1 – Mar 2005
- County Road 112, Ph. 1 – Aug 2005
- County Road 137 – Oct 2005
- Limmer Loop, Ph. 1A – Jul 2006
- Chandler Rd, Ph. 2 – Dec 2007
- Limmer Loop, Ph. 1B – Mar 2008
- Limmer Loop, Ph. 1C – Oct 2008
- US 79, Section 5B (PTF) – Aug 2010
- Chandler Rd, Ph. 3B – Oct 2010
- US 79, Section 5A (PTF) – May 2011
- FM1660 at Landfill Rd. – Sep 2011
- Second Street Drainage Improvements – Dec 2011
- US 79 Section 3 (PTF) – Jul 2012
- Chandler Rd, Ph. 3A – Dec 2012
- Second Street Roadway Improvements – Feb 2013
- County Road 138 – Jun 2013
- County Road 108 – Nov 2013
- County Road 170 – Feb 2015
- Multi Site Traffic Signals – Jun 2016
- Bill Pickett Trail (East Williamson County Expo Center Access Road) – Nov 2016



2006 ROAD BOND PROGRAM PROJECTS

PRECINCT 1 - COMMISSIONER COOK



Completed/ Open to Traffic

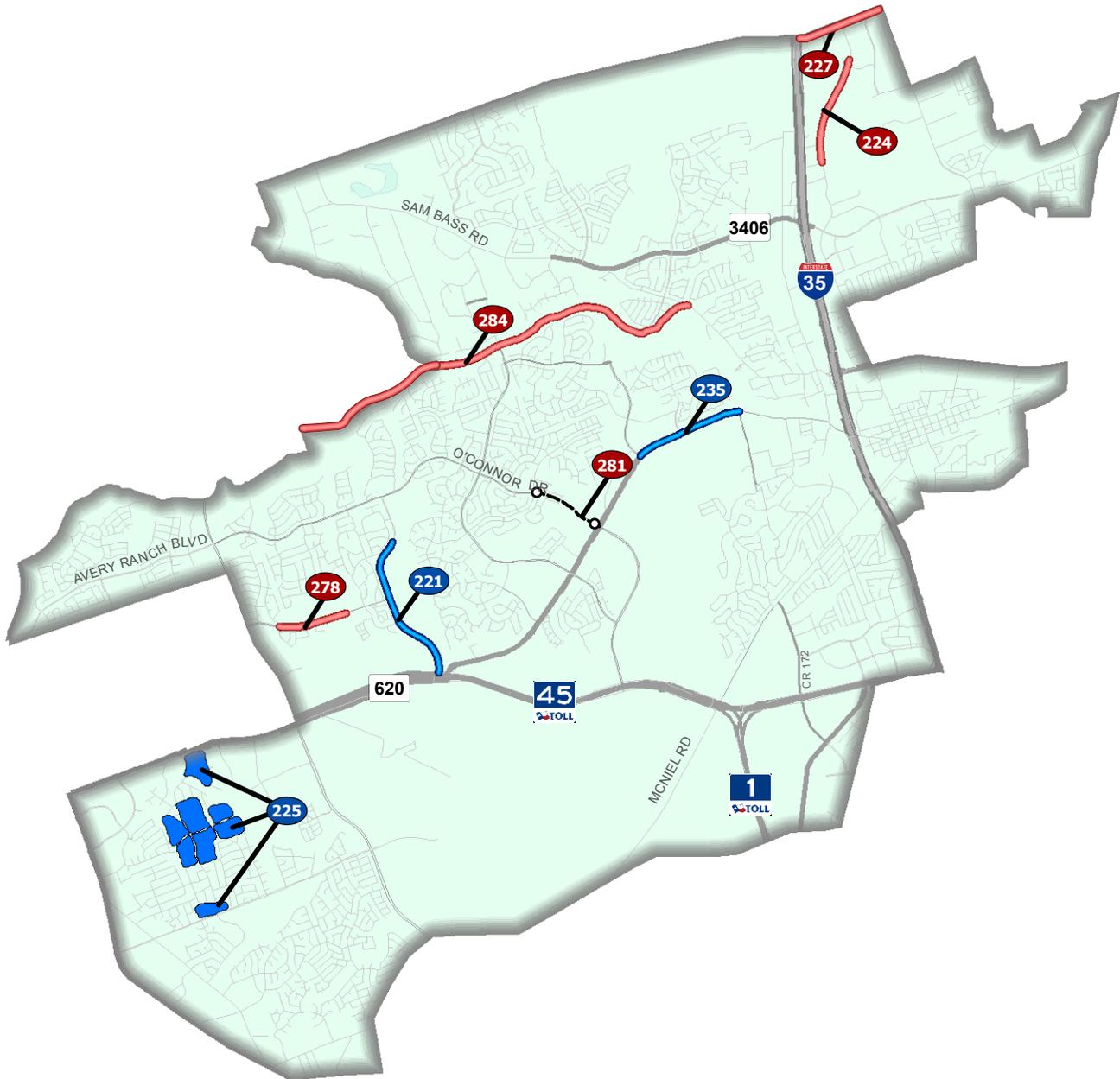
- 1.01 Anderson Mill Rd.
- 1.02 Avery Ranch Blvd. (183 to Parmer Lane)
- 1.03 Lake Creek Drainage – Phase 1 ○—○
- 1.04 Lake Creek Drainage – Phase 2 ○—○
- 1.06 McNeil Road - Phase 1
- 1.07 McNeil Road - Phase 2
- 1.08 Pond Springs at Turtle Rock Signal
- 1.09 RM 620 Feasibility Study ○—○
- 1.10 Wyoming Springs North Study ○—○
- 1.11 RM 620 Interim Improvements – Phase 1
- 1.14 O'Connor Extension
- 1.17 Pond Springs Road
- 1.18 O'Connor Overpass at SH 45
- 1.19 RM 620 (Cornerwood Dr. to Wyoming Springs)
- 1.20 Wyoming Springs (620 to Brightwater Blvd.)
- 1.21 CR 174 (Hairy Man Rd.) Bridge Rail Rehab
- 1.23 Forest North Drainage Study []
- 1.25 King of Kings Crossing
- 1.26 Pearson Ranch Road (Design) ○—○
- 1.24 Pearson Ranch Underpass at SH 45/ RM 620
- 1.31 Forest North Drainage Improvements - Phase 1 (design) []

In Design

- 1.28 IH 35 Operational Analysis
- 1.29 RM 620 (IH 35 to Deep Wood Dr.)
- 1.30 Great Oaks at Brushy Creek
- 1.31 Forest North Drainage Improvements - Phase 2

2013 ROAD BOND PROGRAM PROJECTS

PRECINCT 1 - COMMISSIONER COOK

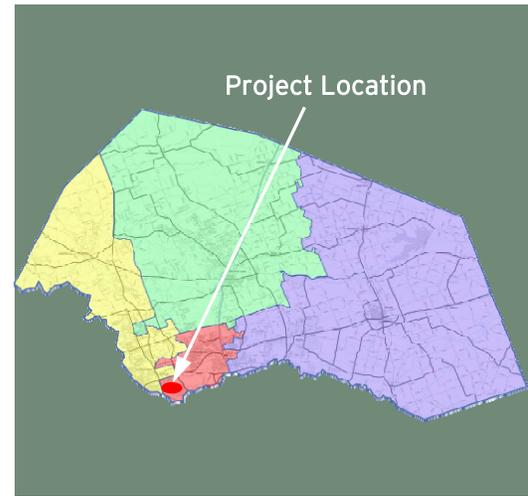


Under Construction/Bidding

- 221 Pearson Ranch Road
- 225 Forest North Drainage Improvements - Phase 1
- 235 RM 620 Phase 2 (Wyoming Springs to Deep Wood Drive)

In Design

- 224 North Mays Street Extension (La Paloma to Oakmont Dr.)
- 227 University Blvd Widening (IH 35 to Sunrise Rd.)
- 278 Neenah Avenue Widening (Olive Hill Drive to end)
- 281 O'Connor Drive North of RM 620 (Traffic Study) ○—○
- 284 Hairy Man Rd/Brushy Creek Rd Safety Improvements (Arrowhead Trail to Sam Bass Road)



Forest North Drainage Ph 1
 (Residential Drainage of the Forest North Subdivision)

Project Length: Residential Neighborhood
 Roadway Classification: Drainage Improvements

Project Schedule: August 2016 - April 2018
 Estimated Construction Cost: \$3.6 Million



JANUARY 2017 IN REVIEW

1/06/2017: DeNucci worked on the storm pipe installation and concrete driveway reconstructions along Broadmeade Street between Meadowheath and Sherbourne and relocated water services.

1/13/2017: The Contractor continued with the storm pipe installation along Broadmeade Street between Sherbrooke St. and Sherbourne St. New Water Lines F on Meadowheath and A on Broadmeade were tied into the main line. Subcontractors Sisk/Robb and Jenkins monitored and removed Asbestos Concrete (AC) pipe from the Meadowheath/Broadmeade intersection.

1/20/2017: DeNucci resumed storm pipe installation at the Broadmeade/Meadowheath intersection. New Water Lines A and B on Sherbourne and C on Broadmeade were tied into the main line. Subcontractors Sisk/Robb and Jenkins monitored and removed AC pipe from the Sherbourne/Broadmeade intersection.

1/27/2017: The storm pipe installation was completed at the Broadmeade/Meadowheath intersection and the storm pipe installation along Sherbourne was resumed.



Design Engineer: K Friese and Cobb Fendley
 Contractor: DeNucci Constructors
 Construction Observation: Ryan Rivera, HNTB

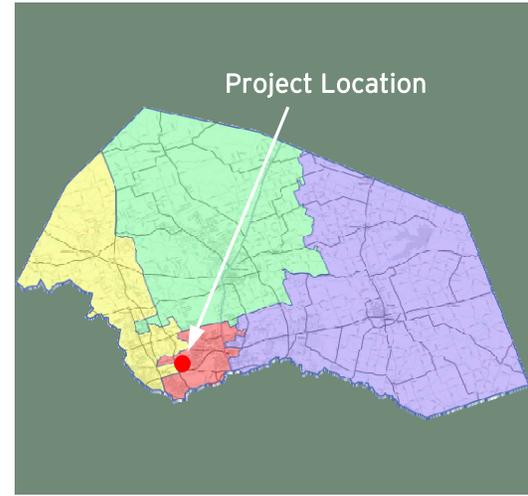
Williamson County
 Road Bond Program



**Forest North Drainage Ph 1
Project No. 1604-068**

Original Contract Price = \$3,556,659.50

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
6/9/2016	7/1/2016	8/1/2016	8/11/2016			600	0	600	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
1	8/11/2016	8/31/2016	21	\$152,734.50	\$152,734.50	\$16,970.50	\$16,970.50	5	4
2	9/1/2016	9/30/2016	30	\$208,685.70	\$361,420.20	\$23,187.30	\$40,157.80	11	9
3	10/1/2016	10/31/2016	31	\$266,921.68	\$628,341.88	\$29,657.96	\$69,815.76	20	14
4	11/1/2016	12/2/2016	32	\$182,471.22	\$810,813.10	\$20,274.58	\$90,090.34	25	19
5	12/3/2016	12/31/2016	29	\$177,314.97	\$988,128.07	\$19,701.67	\$109,792.01	31	24
6	1/1/2017	1/31/2017	31	\$229,242.60	\$1,217,370.67	\$25,471.40	\$135,263.41	38	29
								Adjusted Price =	\$3,556,659.50



Pearson Ranch Road
 (Iveans Way to SH 45 ROW)

Project Length: 1.3 Miles
 Roadway Classification: Minor Arterial
 Roadway Section: 4 Lanes Divided

Project Schedule: November 2016 - October 2017
 Estimated Construction Cost: \$4.5 Million



JANUARY 2017 IN REVIEW

1/06/2017: Jimmy Evans excavated to subgrade and placed embankment for the median between the Round Rock ISD (RRISD) Bus Garage and RM 620. Excavating to subgrade was also ongoing at Iveans Way to the north. Void Mitigation for Void 120 across from ELSA Elementary School began. Eight (8) subgrade samples were obtained for Plasticity Index testing to evaluate if lime treatment is needed.

1/13/2017: The excavation to subgrade continued. Void Mitigation for Void 120 continued. An 18" RCP and curb inlets were installed between the RRISD Bus Garage and Iveans Way. Trenching began at RM 620 for the 36" RCP trunk line.

1/20/2017: Grading and prep work for lime treated subgrade took place between RRISD Bus Garage and Iveans Way.

1/27/2017: Jimmy Evans continued grading and prep work for lime treated subgrade and placed embankment for sidewalk between RRISD Bus Garage and Neenah. Stockpiled material haul off began at Iveans Way. 18" and 24" RCP installation began on the south end of the project. Subcontractor TekRok completed trenching for 36" RCP on the south end of the project.



Design Engineer: Cunningham-Allen
 Contractor: Jimmy Evans
 Construction Observation:
 Seth Turvey, HNTB

Williamson County
 Road Bond Program



**Pearson Ranch Road (Iveans Way to RM 620)
Project No. 1607-102**

Original Contract Price = \$4,516,178.77

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
9/20/2016	10/11/2016	11/18/2016	11/28/2016			330	0	330	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
1	11/28/2016	11/30/2016	3	\$195,710.04	\$195,710.04	\$21,745.56	\$21,745.56	5	1
2	12/1/2016	12/31/2016	31	\$243,555.13	\$439,265.17	\$27,061.68	\$48,807.24	11	10
3	1/1/2017	1/31/2017	31	\$202,139.71	\$641,404.88	\$22,459.97	\$71,267.21	16	20
								Adjusted Price = \$4,516,178.77	



RM 620 Phase 2
 (Wyoming Springs to Deep Wood Drive)

Project Length: .9 Miles
 Roadway Classification: Urban Principal Arterial

Project Schedule: January 2017-March 2018
 Estimated Construction Cost: \$6.1 Million



JANUARY 2017 IN REVIEW

1/06/2017: Notice to Proceed was issued 1/3/17. Subcontractor Flasher placed perimeter barricades and Cox Commercial began clearing the right of way the south of existing roadway. Subcontractor Austin Wood Recycling began removing tree spoils from the project.

1/13/2017: The salvaged existing topsoil was stockpiled for future use on the project. Subcontractor Austin Wood Recycling completed removal of tree spoils from the project. Subcontractor ESSI installed silt fence on the south side of the project.

1/27/2017: Stockpiled topsoil was salvaged from the project.



Design Engineer: Half Associates
 Contractor: Cox Commercial Construction
 Construction Observation: Clayton Weber, HNTB

Williamson County
 Road Bond Program

RM 620 Safety Improvements (Cornerwood to Wyoming Springs)

Project No. 1608-108

Original Contract Price = \$6,082,225.70

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantially Complete</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>
9/28/2016	11/30/2016	1/3/2017	1/13/2017			425	0	425
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>	
1	1/13/2017	1/31/2017	19	\$459,169.50	\$459,169.50	8	4	
						Adjusted Price = \$6,082,225.70		

2006 ROAD BOND PROGRAM PROJECTS

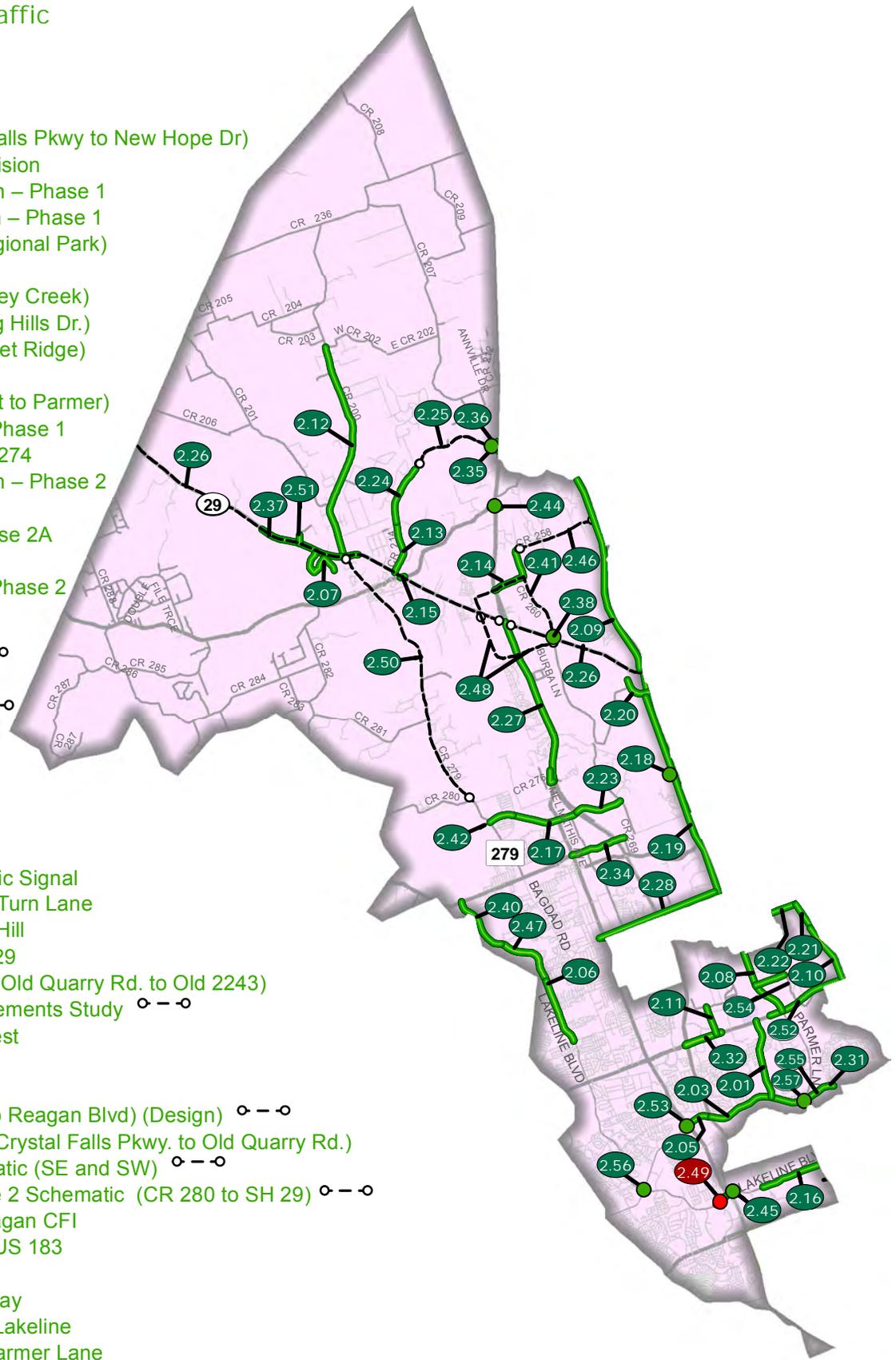
PRECINCT 2 - COMMISSIONER LONG

Completed/Open to Traffic

- 2.01 Vista Ridge Blvd.
- 2.03 Brushy Creek Road
- 2.05 Cypress Creek Road
- 2.06 Lakeline Blvd. (Crystal Falls Pkwy to New Hope Dr)
- 2.07 River Bend Oaks Subdivision
- 2.08 Ronald W. Reagan South – Phase 1
- 2.09 Ronald W. Reagan North – Phase 1
- 2.10 CR 175 (RM 1431 to Regional Park)
- 2.11 CR 185
- 2.12 CR 200 (CR 201 to Lackey Creek)
- 2.13 CR 214 (SH 29 to Rolling Hills Dr.)
- 2.14 CR 258 (US 183 to Sunset Ridge)
- 2.15 RM 1869 at SH 29
- 2.16 Lakeline Blvd. (Lyndhurst to Parmer)
- 2.17 San Gabriel Parkway – Phase 1
- 2.18 US 183 Widening at CR 274
- 2.19 Ronald W. Reagan South – Phase 2
- 2.20 Kauffman Loop
- 2.21 CR 175 Extension – Phase 2A
- 2.22 CR 179
- 2.23 San Gabriel Parkway – Phase 2
- 2.24 CR 214 – Phase 2A
- 2.25 CR 214 – Phase 2B Schematic
- 2.26 SH 29 Improvements Study & Schematic
- 2.27 US 183 (PTF)
- 2.28 CR 272
- 2.31 Brushy Creek Road
- 2.32 RM 1431
- 2.34 Hero Way
- 2.35 US 183 at FM 3405 Traffic Signal
- 2.36 US 183 at FM 3405 Left Turn Lane
- 2.37 SH 29 TWLTL in Liberty Hill
- 2.38 CR 260 / CR 266 at SH 29
- 2.40 Lakeline Blvd. Phase 2 (Old Quarry Rd. to Old 2243)
- 2.41 Seward Junction Improvements Study
- 2.42 San Gabriel Parkway West
- 2.44 US 183 at RM 1869
- 2.45 Lakeline Blvd. at US 183
- 2.46 CR 258 (Sunset Ridge to Reagan Blvd) (Design)
- 2.47 Lakeline Blvd. Phase 3 (Crystal Falls Pkwy. to Old Quarry Rd.)
- 2.48 Seward Junction Schematic (SE and SW)
- 2.50 Bagdad Rd. North Phase 2 Schematic (CR 280 to SH 29)
- 2.52 RM 1431 at Parmer/ Reagan CF1
- 2.53 Cypress Creek Road at US 183
- 2.54 CR 272 Overlay
- 2.55 Brushy Creek East Overlay
- 2.56 Cypress Creek Road at Lakeline
- 2.57 Brushy Creek Road at Parmer Lane

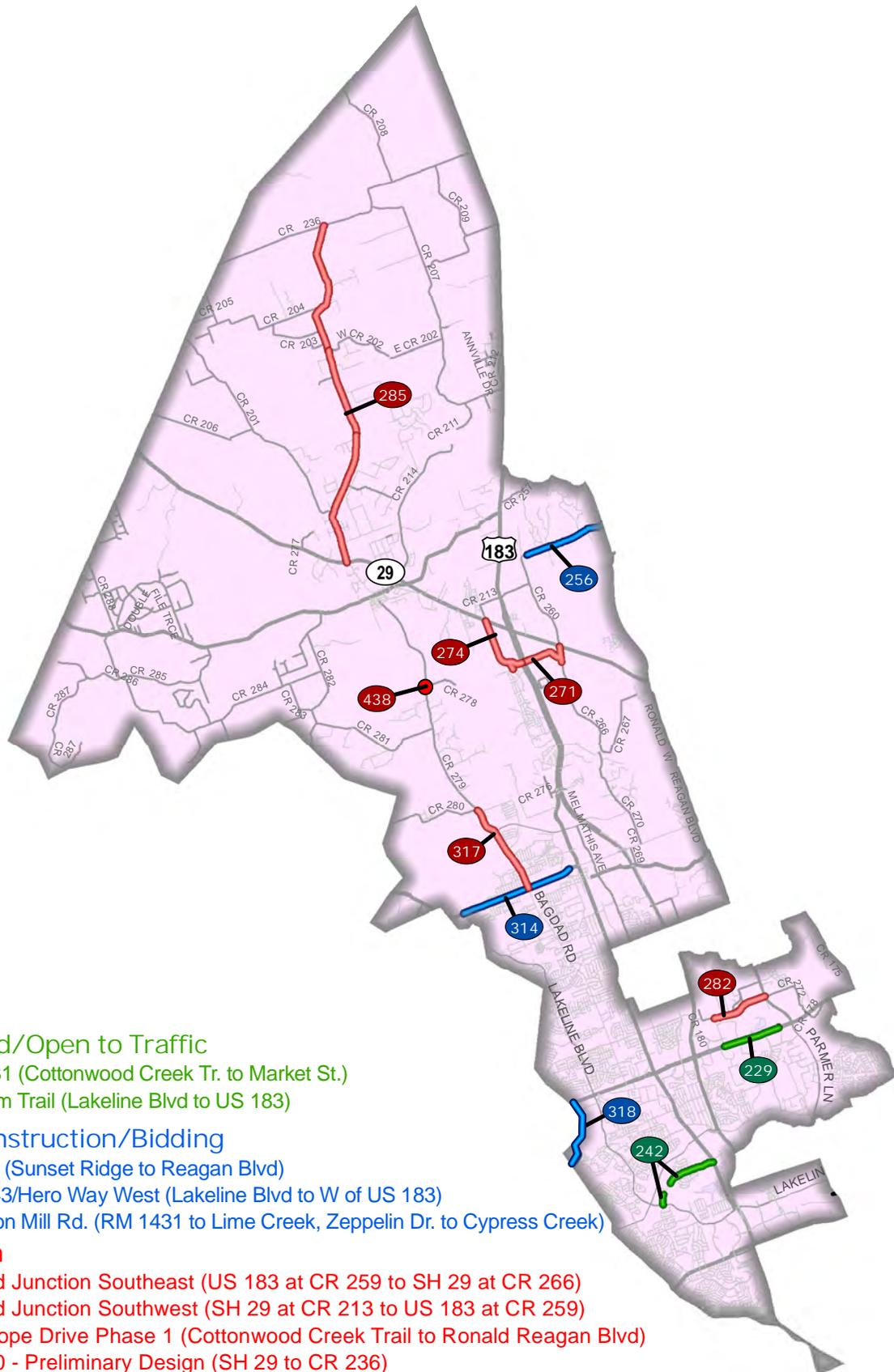
In Design

- 2.49 Lakeline Blvd. Right Turn Lanes



2013 ROAD BOND PROGRAM PROJECTS

PRECINCT 2 - COMMISSIONER LONG



Completed/Open to Traffic

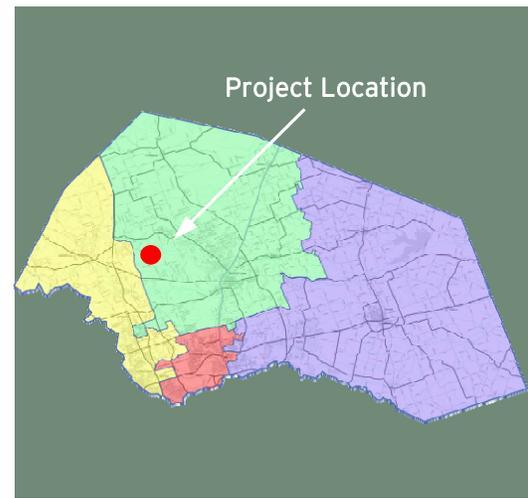
- 229 RM 1431 (Cottonwood Creek Tr. to Market St.)
- 242 Little Elm Trail (Lakeline Blvd to US 183)

Under Construction/Bidding

- 256 CR 258 (Sunset Ridge to Reagan Blvd)
- 314 Old 2243/Hero Way West (Lakeline Blvd to W of US 183)
- 318 Anderson Mill Rd. (RM 1431 to Lime Creek, Zeppelin Dr. to Cypress Creek)

In Design

- 271 Seward Junction Southeast (US 183 at CR 259 to SH 29 at CR 266)
- 274 Seward Junction Southwest (SH 29 at CR 213 to US 183 at CR 259)
- 282 New Hope Drive Phase 1 (Cottonwood Creek Trail to Ronald Reagan Blvd)
- 285 CR 200 - Preliminary Design (SH 29 to CR 236)
- 317 Bagdad Rd. North (CR 280 to RM 2243)
- 438 Bagdad Road at CR 278



CR 258
 (Sunset Ridge to Ronald Reagan Blvd.)

Project Length: 1.75 Miles
 Roadway Classification: Suburban Collector

Project Schedule: July 2016 - July 2017
 Estimated Construction Cost: \$5.8 Million



JANUARY 2017 IN REVIEW

1/06/2017: Chasco formed and placed concrete for the safety end treatments (SETs) between PR 907 and San Gabriel Oaks. Excavation began for the downstream headwall at Culvert 2. PEC has removed 2 of the 3 meter poles. AT&T's subcontractor moved the manhole at Rock House Dr.

1/13/2017: Concrete for the SETs was formed and placed between San Gabriel Oaks and Culvert 2 and at the headwall footing for Culvert 1. Concrete riprap aprons at driveway SETs were placed. Excavation for the westbound side detour began between Culvert 1 and the west end. Water line valves and fire hydrants were adjusted and concrete placed for the valve aprons.

1/20/2017: Concrete was placed for the upstream headwall at Culvert 1. PEC removed all meter poles. AT&T has 4 poles and the bore under Rock House.

1/27/2017: Concrete rip rap was placed at various SETs and the upstream end of Culvert 1. The subgrade between Culvert 1 and PR 907 was graded and 1st course flex base was placed. Subgrade was excavated and prepped for the temporary detour pavement. Subcontractor Wheeler paved 13 of the 15 asphalt driveways. AT&T's 4 poles remain in the ROW. The AT&T subcontractor completed the relocation of the lines under Rock House.



Design Engineer: Civil Engineering Consultants and Cobb Fendley
 Contractor: Chasco Constructors
 Construction Observation: Steven Shull, HNTB

Williamson County
 Road Bond Program



**CR 258 (Sunset Ridge to Ronald Reagan North)
Project No. 1603-062**

Original Contract Price = \$5,808,856.58

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
4/20/2016	5/10/2016	7/29/2016	8/8/2016			360	0	360	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
1	7/1/2016	7/31/2016	0	\$204,692.63	\$204,692.63	\$22,743.63	\$22,743.63	4	0
2	8/8/2016	8/31/2016	24	\$647,625.15	\$852,317.78	\$71,958.35	\$94,701.98	16	7
3	9/1/2016	9/30/2016	30	\$768,046.95	\$1,620,364.73	\$85,338.55	\$180,040.53	31	15
4	10/1/2016	10/31/2016	31	\$523,476.94	\$2,143,841.67	\$58,164.10	\$238,204.63	41	24
5	11/1/2016	11/30/2016	30	\$98,689.54	\$2,242,531.21	\$10,965.50	\$249,170.13	43	32
6	12/1/2016	12/31/2016	31	\$38,127.37	\$2,280,658.58	\$4,236.38	\$253,406.51	43	41
7	1/1/2017	1/31/2017	31	\$636,301.80	\$2,916,960.38	\$70,700.20	\$324,106.71	55	49

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
01	10/4/2016	9,660.00	9,660.00

4B: Third Party Accommodation. Third Party Requested Work. This Change Order adds an encasement pipe crossing for a future waterline under CR 258 at Station 160+50. The installation of the additional encasement pipe was requested by the Property owner for future water service. The additional cost of the encasement pipe will be deducted from the Right of Way acquisition agreement with the property owner.

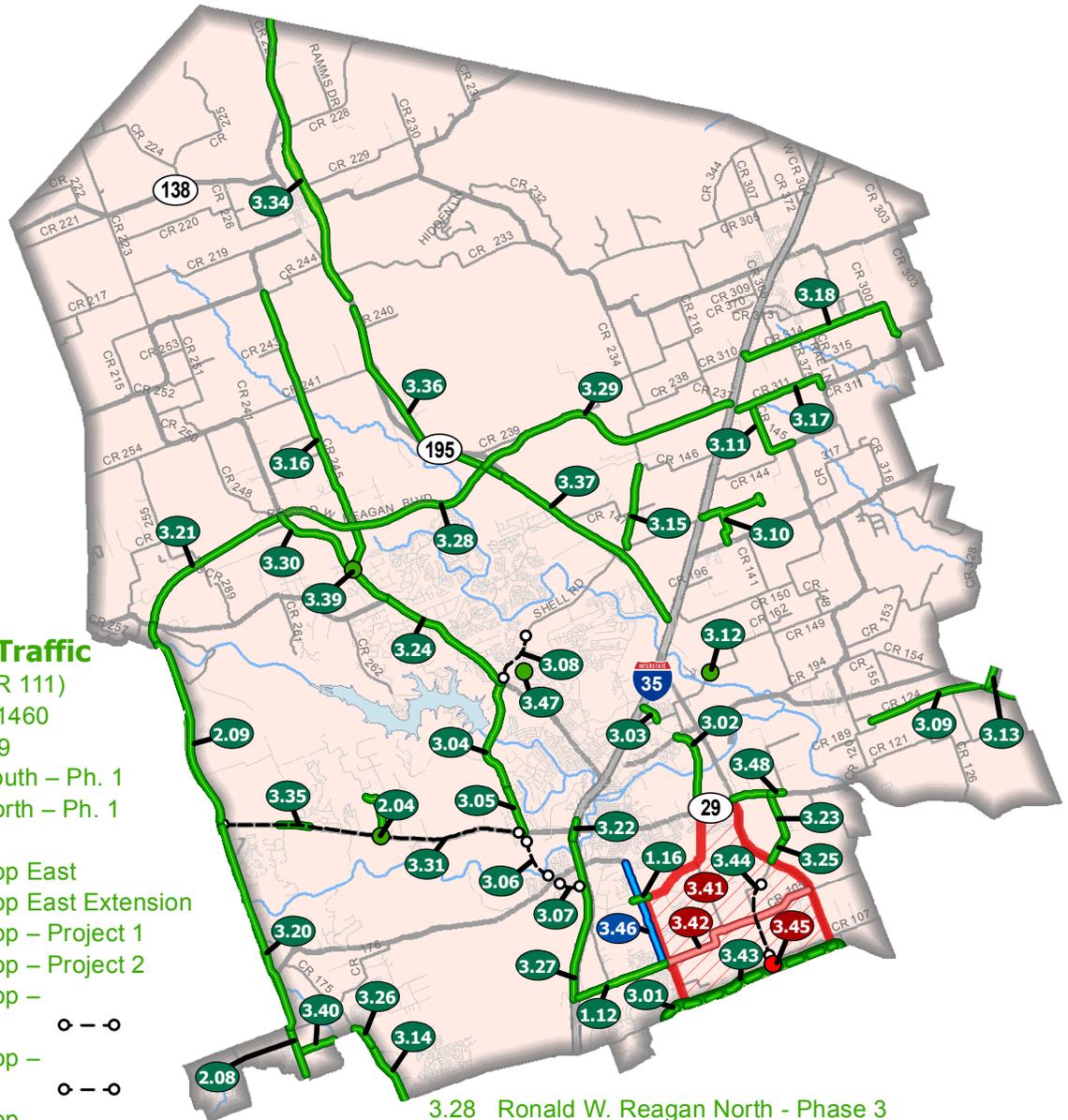
<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
02	1/31/2017	33,848.00	43,508.00

3B: County Convenience. Public relations improvement. 3F: County Convenience. Additional work desired by the County. This Change Order changes the hot mix pavement section on CR 258 from one 3" lift of Type C HMA PG 70-22 to one 2" lift of Type C HMA PG 64-22 and one 1.5" lift of Type D HMA PG 64-22 and deletes the one course surface treatment on Ronald Reagan.

Adjusted Price = \$5,852,364.58

2006 ROAD BOND PROGRAM PROJECTS

PRECINCT 3 - COMMISSIONER COVEY



Completed/Open to Traffic

- 1.12 Westinghouse Rd. (CR 111)
- 1.16 SE Inner Loop at FM 1460
- 2.04 Cedar Hollow at SH 29
- 2.08 Ronald W. Reagan South – Ph. 1
- 2.09 Ronald W. Reagan North – Ph. 1
- 3.01 FM 1460 to CR 110
- 3.02 Georgetown Inner Loop East
- 3.03 Georgetown Inner Loop East Extension
- 3.04 Georgetown Inner Loop – Project 1
- 3.05 Georgetown Inner Loop – Project 2
- 3.06 Georgetown Inner Loop – Project 3 Study ○ – ○
- 3.07 Georgetown Inner Loop – Project 4 Study ○ – ○
- 3.08 Georgetown Inner Loop – Project 5 Study ○ – ○
- 3.09 CR 124
- 3.10 CR 142
- 3.11 CR 145
- 3.12 CR 152 Bridge Replacement
- 3.13 CR 157
- 3.14 CR 175
- 3.15 CR 234
- 3.16 CR 245
- 3.17 CR 311
- 3.18 CR 314
- 3.20 Ronald W. Reagan South - Phase 2
- 3.21 Ronald W. Reagan North - Phase 2
- 3.22 IH-35 at SH 29 Turnarounds (PTF)
- 3.48 SH 29 Widening - 12" Water Main Relocation
- 3.23 SH 29/CR 104 – Phase 1
- 3.24 Williams Drive (RM 2338)
- 3.25 CR 104 – Phase 2
- 3.26 CR 175 Extension - Phase 2A
- 3.27 IH 35 Northbound Frontage Rd. and Ramps

- 3.28 Ronald W. Reagan North - Phase 3
- 3.29 Ronald W. Reagan North - Phase 4
- 3.30 RM 2338 (PTF)
- 3.31 SH 29 Improvements Study & Schematic ○ – ○
- 3.34 SH 195 Project 1
- 3.35 SH 29 at Park Place Dr. & Jack Nicklaus Blvd.
- 3.36 SH 195 Project 2
- 3.37 SH 195 Project 3
- 3.39 CR 245 Realignment
- 3.40 CR 179
- 3.43 University Blvd. (Chandler Rd) Expansion (Design)
- 3.44 CR 110 North ○ – ○
(North of CR 107 to North of Sam Houston) (Design)
- 3.47 Madrid Drive Extension

Under Construction/Bidding

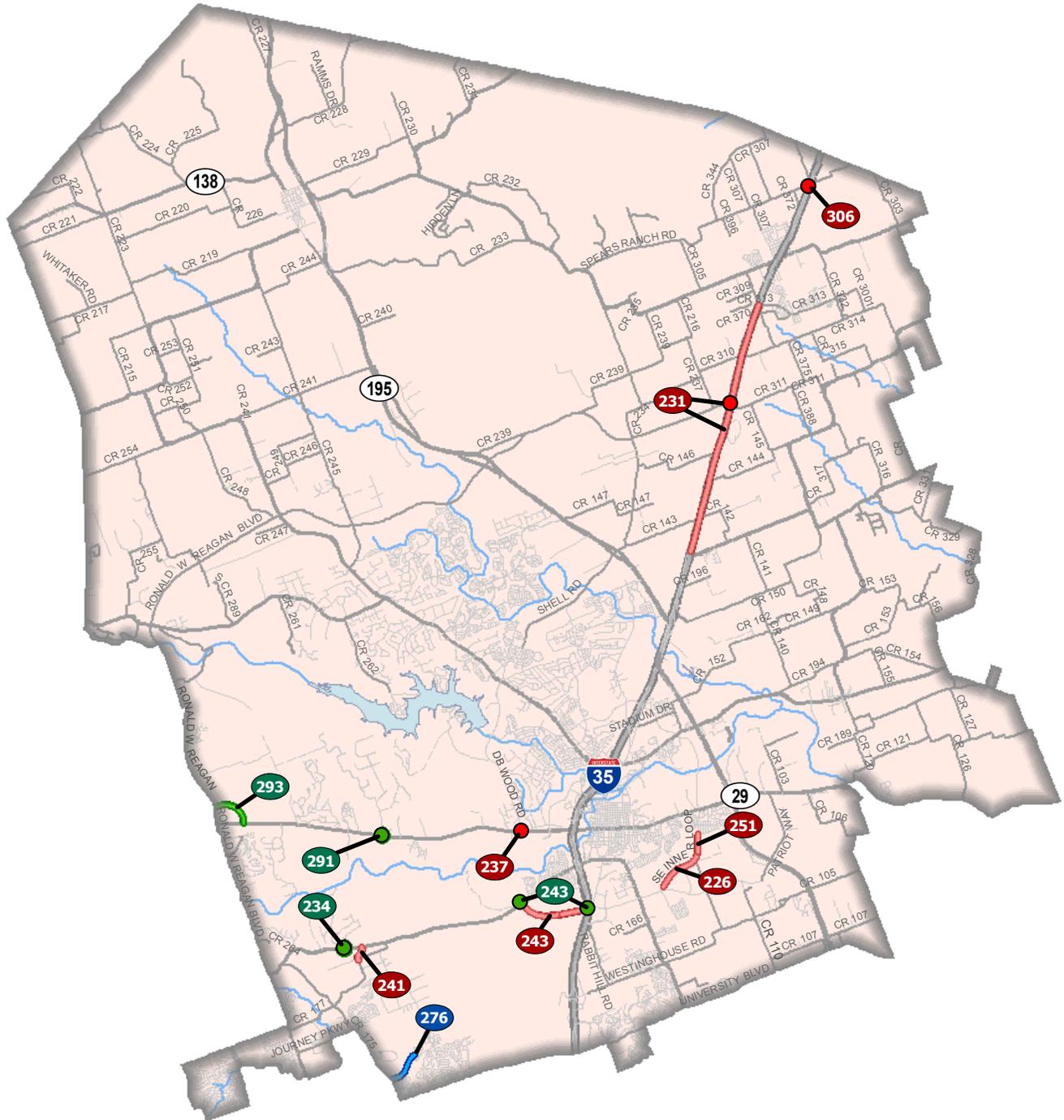
- 3.46 FM 1460 North

In Design

- 3.41 CR 110 / Arterial A Study
- 3.42 CR 111 / CR 105 Westinghouse Rd.
(FM 1460 to SH 130)
- 3.45 CR 110 Middle (North of Limmer Loop to CR 107)

2013 ROAD BOND PROGRAM PROJECTS

PRECINCT 3 - COMMISSIONER COVEY



Completed/ Open to Traffic

- 234 RM 2243 At Escalera Parkway
- 243 Southwest Bypass Driveways
- 291 SH 29 At Cedar Hollow
- 293 Kauffman Loop Phase 1
(NE quadrant of Reagan at SH 29)

Under Construction/Bidding

- 276 Arterial H Extension Phase 1
(CR 175 to Massey Way)

In Design

- 226 Inner Loop Safety Improvements (Rockride Lane to Wilco Way)
- 231 Ronald Reagan at IH 35 (Bridge Replacement)
- 231 IH 35 Ramp Reversal and Frontage Road Conversion (FM 972 to CR 312)
- 237 DB Wood At SH 29
- 241 CR 176 at RM 2243 (Safety Improvements)
- 243 Southwest Bypass (RM 2243 to IH 35)
- 251 Inner Loop Safety Improvements (Belmont Drive to Rockride Lane)
- 306 CR 305 At IH 35 - Design (Bridge Replacement)

**CR 245 Realignment
Project No. 15IFB102**

Original Contract Price = \$589,829.11

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantially Complete</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>
2/18/2015	3/11/2015	4/10/2015	4/22/2015	9/26/2015		150	0	150

<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
1	4/20/2015	5/31/2015	42	\$37,176.75	\$37,176.75	\$4,130.75	\$4,130.75	7	28
2	6/1/2015	10/6/2015	128	\$418,332.94	\$455,509.69	\$46,481.44	\$50,612.19	82	113
3	10/7/2015	6/24/2016	0	\$62,633.56	\$518,143.25	\$6,959.28	\$57,571.47	93	113

2/3/2017 Comments - A letter has been issued to the Contractor notifying them of the items outstanding. The Contractor has responded and is working on the Closeout Documents.

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
01	10/20/2015	29,428.53	29,428.53

4B: Third Party Accommodation. Third party requested work. This Change Order adds a new Contract item to compensate the Contractor for installing a Pressure Reducing Valve (PRV) on the proposed 6 inch waterline, as required by the City of Georgetown. 2E: Differing Site Conditions (unforeseeable). Miscellaneous difference in site conditions (unforeseeable)(Item 9). The existing waterline was in a different location than shown on the plans, which allowed the Contractor to tie into the line at the new location, reducing the contract quantity of new waterline required to be installed.

Adjusted Price = \$619,257.64

**Arterial H Phase 1 (Sam Bass Rd to existing Arterial H)
Project No. 1603-064**

Original Contract Price = \$3,210,934.80

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>
4/20/2016	5/16/2016	6/3/2016 (Limited)				180	0	180

<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$) Used</u>	<u>% Time Used</u>
1	6/1/2016	6/30/2016	0	\$134,198.10	\$134,198.10	\$14,910.90	\$14,910.90	5	0
2	7/1/2016	7/31/2016	0	\$182,746.89	\$316,944.99	\$35,216.11	\$50,127.01	11	0
3	8/1/2016	8/31/2016	0	\$93,893.40	\$410,838.39	\$10,432.60	\$60,559.61	15	0
4	9/1/2016	9/30/2016	0	\$206,817.21	\$617,655.60	\$22,979.69	\$83,539.30	22	0

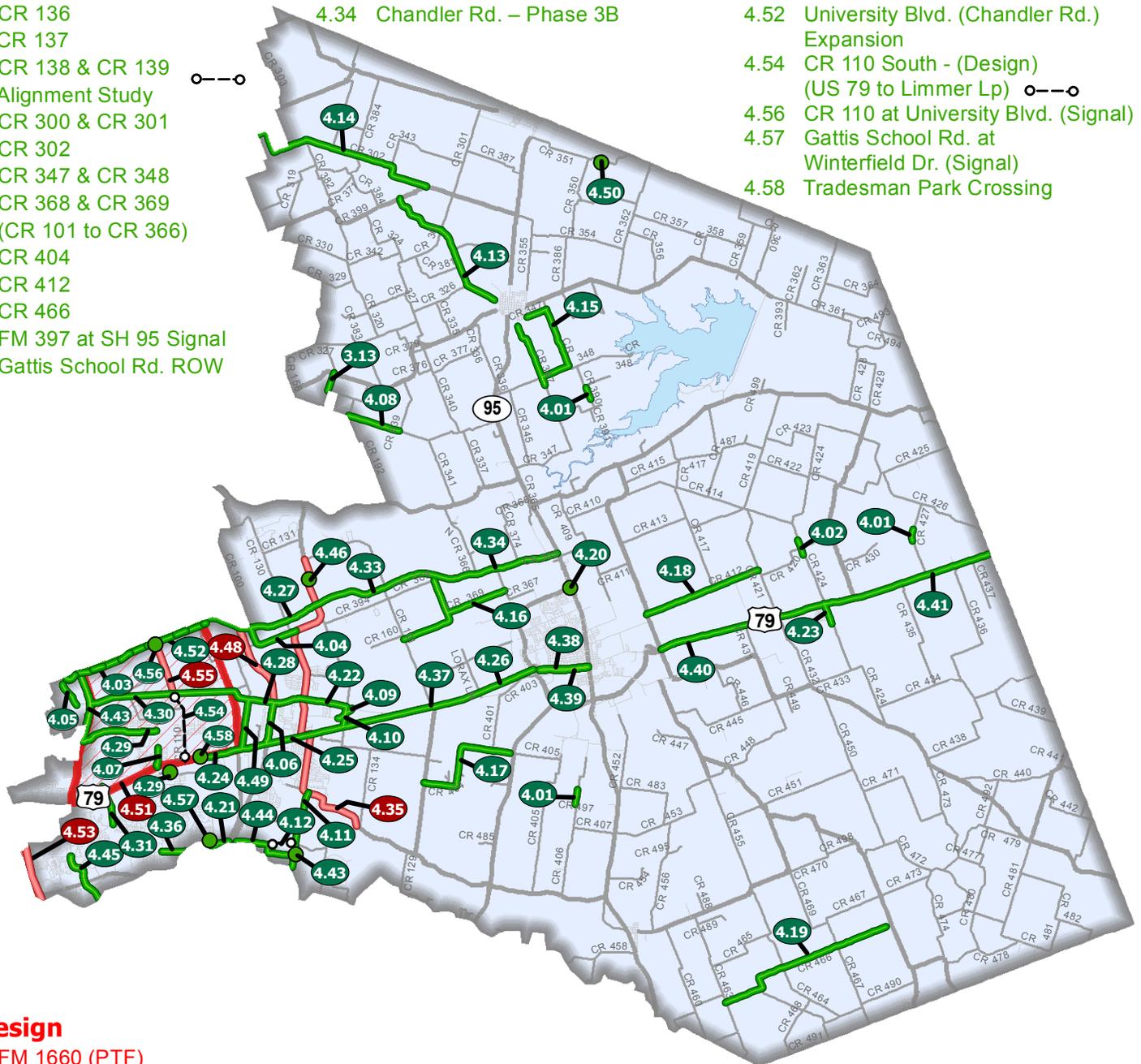
Adjusted Price = \$3,210,934.80

2006 ROAD BOND PROGRAM PROJECTS

PRECINCT 4 - COMMISSIONER MADSEN

Completed/Open to Traffic

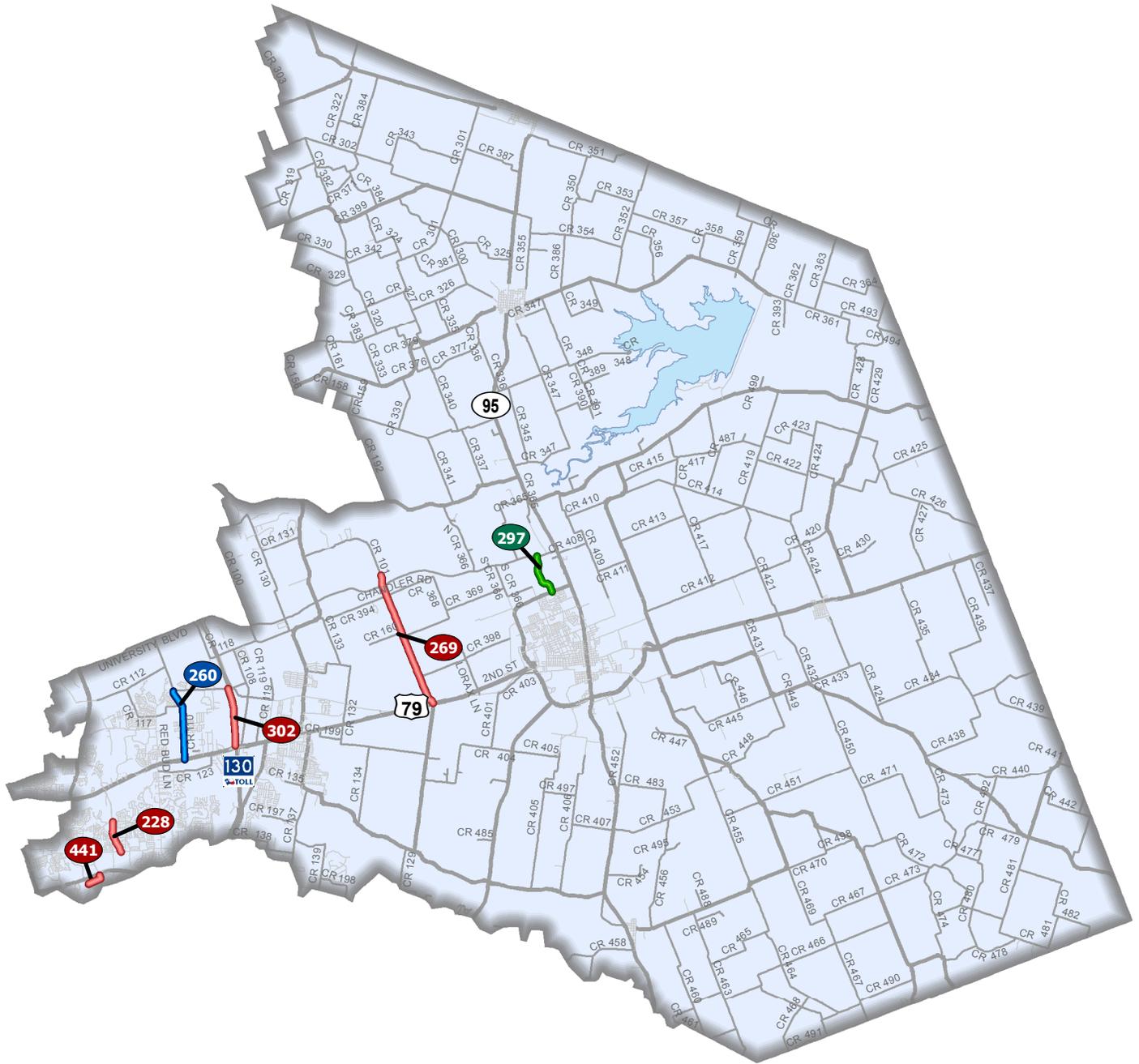
- | | | |
|--|--------------------------------------|---|
| 3.13 CR 157 | 4.22 Limmer Loop – Phase 1A | 4.36 Gattis School Road |
| 4.01 Bridge Replacements Phase 1
(CR 390, 406, 427) | 4.23 Thrall School Zone | 4.37 US 79 - Section 3 (PTF) |
| 4.02 CR 424 Bridge Replacement | 4.24 US 79 – Section 1 | 4.38 2nd Street Improvements |
| 4.03 Chandler Rd. – Phase 1 | 4.25 US 79 – Section 2 | 4.39 2nd Street Drainage Improvements |
| 4.04 CR 100 | 4.26 US 79 – Section 3A | 4.40 US 79 Section 5A (PTF) |
| 4.05 CR 112 – Phase 1 | 4.27 Chandler Rd. – Phase 2 | 4.41 US 79 Section 5B (PTF) |
| 4.06 CR 119 | 4.28 Limmer Loop – Phase 1B | 4.43 FM 1460 Section 2 |
| 4.07 CR 122 at US 79 | 4.29 CR 113 / Old Settlers Blvd. | 4.44 CR 138 |
| 4.08 CR 124 | 4.30 Limmer Loop – Phase 1C | 4.45 CR 170 |
| 4.09 CR 132 | 4.31 Kenney Fort Boulevard – Phase 1 | 4.46 FM 1660 at Landfill Rd. (CR 128) |
| 4.10 CR 136 | 4.33 Chandler Rd. – Phase 3A | 4.49 CR 108 |
| 4.11 CR 137 | 4.34 Chandler Rd. – Phase 3B | 4.50 CR 351 at Donahoe Creek |
| 4.12 CR 138 & CR 139
Alignment Study | | 4.52 University Blvd. (Chandler Rd.)
Expansion |
| 4.13 CR 300 & CR 301 | | 4.54 CR 110 South - (Design)
(US 79 to Limmer Lp) |
| 4.14 CR 302 | | 4.56 CR 110 at University Blvd. (Signal) |
| 4.15 CR 347 & CR 348 | | 4.57 Gattis School Rd. at
Winterfield Dr. (Signal) |
| 4.16 CR 368 & CR 369
(CR 101 to CR 366) | | 4.58 Tradesman Park Crossing |
| 4.17 CR 404 | | |
| 4.18 CR 412 | | |
| 4.19 CR 466 | | |
| 4.20 FM 397 at SH 95 Signal | | |
| 4.21 Gattis School Rd. ROW | | |



In Design

- 4.35 FM 1660 (PTF)
- 4.48 CR 119
- 4.51 CR 110/ Arterial A Study Area
- 4.53 IH 35 Operational Analysis
- 4.55 CR 110 Middle (North of Limmer Loop to CR 107)

2013 ROAD BOND PROGRAM PROJECTS PRECINCT 4 - COMMISSIONER MADSEN



Completed/Open to Traffic

297 Bill Pickett Trail (Carlos Parker Blvd to Chandler Road)

Under Construction/Bidding

260 CR 110 South (US 79 to Limmer Loop)

In Design

228 Kenney Fort Blvd. Ph. 1 (Forest Creek Blvd. to Gattis School Rd.)

269 CR 101 (US 79 to North of Chandler Rd.)

302 SH 130 Frontage Roads Phase 3 (SBFR US 79 to Limmer Loop)

441 Roundville Lane (A.W. Grimes Blvd. to EBFR of SH 45)

**Multi Site Traffic Signals (CR 110 at Univ, Gattis School Rd at Winterfield)
Project No. 1512-036**

Original Contract Price = \$328,802.95

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
2/3/2016	2/17/2016	3/11/2016	3/21/2016	6/24/2016		90	6	96	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$) Used</u>	<u>% Time Used</u>
1	3/21/2016	4/30/2016	41	\$23,553.00	\$23,553.00	\$2,617.00	\$2,617.00	8	43
2	5/1/2016	5/31/2016	31	\$35,329.50	\$58,882.50	\$3,925.50	\$6,542.50	20	75
3	6/1/2016	6/24/2016	24	\$195,889.50	\$254,772.00	\$21,765.50	\$28,308.00	88	100
4	6/25/2016	9/30/2016	0	\$32,280.08	\$287,052.08	\$3,589.68	\$31,897.68	99	100

2/3/2017 Comments - Punchlist has been completed as of 2/7/2017. The Contractor is working on Closeout Documents.

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
01	11/29/2016	-7,856.20	-7,856.20

2E: Differing Site Conditions (unforeseeable). Miscellaneous difference in site conditions (unforeseeable)(Item 9). This Change Order provides the final balancing for the overrun/underrun of Contract quantities on the project as a result of addressing field conditions not accounted for in the original plans. 2J: Differing Site Conditions (unforeseeable). Other. This change order also adds time to the contract to cover the time it took the electrical service application and installation to be completed at the Gattis School site for Williamson County.

Adjusted Price = \$320,946.75

**Bill Pickett Trail (East Williamson County Access Road)
Project No. 1601-045**

Original Contract Price = \$3,806,133.30

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
3/16/2016	4/5/2016	5/2/2016	5/12/2016	11/11/2016		100	30	130	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
1	5/12/2016	5/31/2016	20	\$643,105.80	\$643,105.80	\$71,456.20	\$71,456.20	19	15
2	6/1/2016	6/30/2016	30	\$268,272.41	\$911,378.21	\$29,808.05	\$101,264.25	28	38
3	7/1/2016	7/31/2016	31	\$378,390.33	\$1,289,768.54	\$42,043.37	\$143,307.62	39	62
4	8/1/2016	8/31/2016	31	\$476,356.92	\$1,766,125.46	\$52,928.54	\$196,236.16	53	86
5	9/1/2016	9/30/2016	30	\$463,467.16	\$2,229,592.62	\$51,496.35	\$247,732.51	67	109
6	10/1/2016	10/31/2016	31	\$776,046.85	\$3,005,639.47	\$137,723.78	\$385,456.29	92	133
7	11/1/2016	11/30/2016	30	\$150,073.08	\$3,155,712.55	\$86,227.43	\$471,683.72	99	156

2/3/2017 Comments - The Contractor is working on the punchlist items, including vegetation watering and re-seeding various locations.

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
01	6/7/2016	-85.80	-85.80

3K: This Change Order adds Select Fill material to be used in lieu of Lime Treated Subgrade. This change requires adjustments to the earthwork quantities and deletes the lime related items from the Contract.

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
02	8/9/2016	3,305.00	3,219.20

3H: County Convenience. Cost savings opportunity discovered during construction. This Change Order adds a new contract item to change the Type C SAC A PG 76-22 surface asphalt to Type D SAC B PG 70-22 surface asphalt which provides a cost savings to the County. 1A: Design Error or Omission. Incorrect PS&E. This Change Order adds asphalt quantity for the school driveway to account for a 4" thickness rather than 2" inadvertently included in the plans. 6B: Untimely ROW/Utilities. Right of Way not clear (County responsible for ROW). Thirty days are being added for delays associated in acquiring Right of Way.

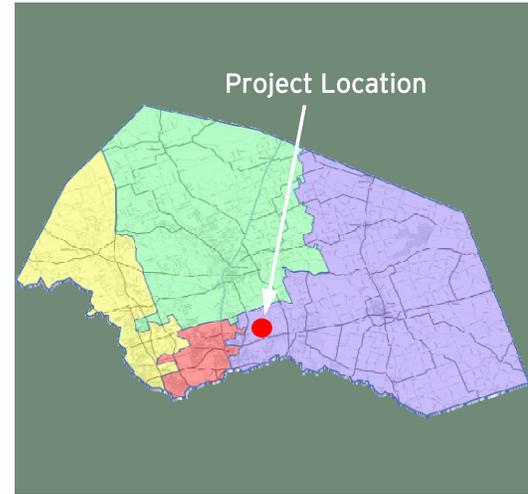
<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
03	9/6/2016	-102,204.38	-98,985.18

3H: County Convenience. Cost savings opportunity discovered during construction. This Change Order removes the Erosion Control Compost (3") called for in the plans and replaces it with new contract items for Fertilizer and Soil Retention Blanket. Vegetation can be established and erosion can be minimized by using fertilizer and soil retention blanket in lieu of the Erosion Control Compost at a substantial cost savings for the County.

<u>Change Order Number</u>	<u>Approved</u>	<u>Cost This CO</u>	<u>Total COs</u>
04	9/20/2016	-24,873.50	-123,858.68

3H: County Convenience. Cost savings opportunity discovered during construction. This Change Order replaces the Tier II Asphalt and Type D Grade 5 Sac B Aggregate in the contract with a Hot-Applied Non-Tracking Underseal (TFT-H). This is a substitution for a traditional underseal and eliminates the need for aggregate in the application process.

Adjusted Price = \$3,682,274.62



County Road 110 South
 (US 79 to Limmer Loop)

Project Length: 2.25 Miles
 Roadway Classification: Minor Urban Arterial

Project Schedule: January 2017-June 2018
 Estimated Construction Cost: \$11.2 Million



JANUARY 2017 IN REVIEW

1/06/2017: Notice to Proceed was issued 1/3/17. Housley (AT&T's subcontractor) bored under driveways and side streets. Enterprise completed the gas line work between Limmer Loop and DeSoto Loop. Atmos' subcontractor H&T began gas line relocations on CR 110 at CR 122. Oncor's subcontractor Willbros installed new poles between CR 122 and US 79.

1/13/2017: Housley continued boring under driveways and side streets. H&T continued gas line relocations on CR 110 at CR 122. Willbros continued installing new poles. Project barricades were set. One storage building and horse shed have been demolished.

1/20/2017: H&T continued gas line relocations on CR 110 at CR 122. Willbros continued installing new poles. Erosion control devices were placed. The Mustang Storage buildings have been removed and the property owner removed the building foundations.

1/27/2017: Housley pulled the wiring in the conduit. H&T completed gas line relocations on CR 110 at CR 122. Willbros received concrete poles and installed the poles from north of McNutt Creek to US 79. Mustang Storage removed the building foundations and hauled off the debris.



Design Engineer: Dannenbaum
 Contractor: Chasco Constructors
 Construction Observation:
 David Boone, HNTB

Williamson County
 Road Bond Program



CR 110 South (US 79 to Limmer Loop)
Project No. 1604-075

Original Contract Price = \$11,224,589.02

<u>Letting</u>	<u>Award</u>	<u>Notice To Proceed</u>	<u>Begin Work</u>	<u>Substantial Completion</u>	<u>Work Accepted</u>	<u>Total Bid Days</u>	<u>Days Added</u>	<u>Total Days</u>	
9/27/2016	10/17/2016	1/3/2017	1/13/2017			510	0	510	
<u>Invoice Number</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Days Charged</u>	<u>Current Invoice</u>	<u>Invoice Total</u>	<u>Current Retainage</u>	<u>Total Retainage</u>	<u>% (\$ Used)</u>	<u>% Time Used</u>
2/3/2017	Comments - Notice to Proceed was issued on 1/3/2017 with time charges beginning 1/13/2017.								
								Adjusted Price = \$11,224,589.02	

Commissioners Court - Regular Session

22.

Meeting Date: 02/21/2017

Discuss consider and take appropriate action on the Department of Infrastructure projects and issues update

Submitted For: Robert Daigh

Submitted By: Lydia Linden, Unified Road System

Department: Unified Road System

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on the Department of Infrastructure projects and issues update.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Lydia Linden

Final Approval Date: 01/23/2017

Reviewed By

Wendy Coco

Date

01/23/2017 09:27 AM

Started On: 01/20/2017 09:24 AM

Commissioners Court - Regular Session

23.

Meeting Date: 02/21/2017

SH 29 @ Cedar Hollow Utility Agreement

Submitted By: Dawn Haggard, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding a Standard Utility Agreement with Pedernales Electric Cooperative (PEC) for utility adjustments on SH 29 at Cedar Hollow, a Road Bond Project in Commissioner Pct 3.

Background

PEC has existing facilities in conflict with the SH 29 at Cedar Hollow right turn lane project. PEC is 100% eligible for reimbursement. The total anticipated reimbursement to PEC by the County is \$4,551.73 for 1 pole relocation and the associated facilities. The total eligible costs do not include betterments.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

SH 29 @ Cedar Hollow Utility Agreement

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Dawn Haggard

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:53 AM

Started On: 02/16/2017 09:45 AM

STANDARD UTILITY AGREEMENT

County: Williamson

Project No.: _____

Highway Project Letting Date: 12/2016

Highway: SH 29 at Cedar Hollow Intersection

From:

To:

This Agreement by and between Williamson, (“**County**”), and Pedemales Electric Cooperative, (“**Utility**”), acting by and through its duly authorized representative, shall be effective on the date of approval and execution by and on behalf of the **County**.

WHEREAS, the **County** has deemed it necessary to make certain highway improvements as designated by the **County** and within the limits of the highway as indicated above;

WHEREAS, the proposed highway improvements will necessitate the adjustment, removal, and/or relocation of certain facilities of **Utility** as indicated in the following statement of work: Relocation of 1 poles along with its apparatus; and more specifically shown in **Utility’s** plans, specifications and estimated costs, which are attached hereto as Attachment “A”.

WHEREAS, the **County** will participate in the costs of the adjustment, removal, and/or relocation of certain facilities to the extent as may be eligible for **County** participation.

WHEREAS, the **County**, upon receipt of evidence it deems sufficient, acknowledges **Utility’s** interest in certain lands and/or facilities that entitle it to reimbursement for the adjustment, removal, and relocation of certain of its facilities located upon the lands as indicated in the statement of work above.

NOW, THEREFORE, BE IT AGREED:

The **County** will pay to **Utility** the costs incurred in adjustment, removal, and/or relocation of **Utility’s** facilities up to the amount said costs may be eligible for **County** participation.

The **County** and **Utility** agree that all conduct under this agreement, including but not limited to the adjustment, removal and relocation of the facility, the development and reimbursement of costs, any environmental requirements, and retention of records will be in accordance with 23 CFR 645, Subparts A & B and all other applicable federal and state laws, rules and regulations. **Utility** agrees to supply, upon request by the **County**, proof of compliance with the aforementioned laws, rules and regulations prior to the commencement of construction.

The **Utility** agrees to develop relocation or adjustment costs by accumulating actual direct and related indirect costs in accordance with a work order accounting procedure prescribed by the **County**, or may, with the **County’s** approval, accumulate actual direct and related indirect costs in accordance with an established accounting procedure developed by **Utility**. Bills for work hereunder will be submitted to the **County** not later than 90 days after completion of the work.

When requested, the **County** will make intermediate payments at not less than monthly intervals to **Utility** when properly billed and such payments will not exceed 80 percent (80%) of the eligible cost as shown in each such billing. In addition, the **County** will make a payment, before audit, which will bring the total percentage paid to the **Utility** up to the 90% eligible cost. Intermediate payments shall not be construed as final payment for any items included in the intermediate payment.

Upon execution of this agreement by both parties hereto, the **County** will, by written notice, authorize the **Utility** to perform such work diligently, and to conclude said adjustment, removal, or relocation by the stated completion date. The completion date shall be extended for delays caused by events outside **Utility’s** control, including an event of Force Majeure, which shall include a strike, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, accident, fire, flood or other act of God, sabotage, or other events, interference by the **County** or any other party with **Utility’s** ability to proceed with the relocation, or any other event in which **Utility** has exercised all due care in the prevention thereof so that the causes or other events are beyond the control and without the fault or negligence of **Utility**.

The **County** will, upon satisfactory completion of the relocation or adjustment and upon receipt of final billing prepared in an approved form and manner, make payment in the amount of 90 percent (90%) of the eligible costs as shown in the final billing prior to audit and after such audit shall make an additional final payment totaling the reimbursement amount found eligible for **County** reimbursement.

Unless an item below is stricken and initialed by the **County and Utility**, this agreement in its entirety consists of the following:

1. Standard Utility Agreement;
2. Plans, Specifications, and Estimated Costs (Attachment "A");
3. Utility's Schedule of Work and Estimated Date of Completion (Attachment "B");
4. Eligibility Ratio (Attachment "C");
5. Betterment Calculation and Estimates (Attachment "D");
6. Proof of Property Interest – ROW-U-1A(Wilco) (Attachment "E");
7. Copy of Approved TxDOT Online Installation Permit (Attachment "F"); and
8. Inclusion in Highway Construction Contract (if applicable) (Attachment "I").

All attachments are included herein as if fully set forth. In the event it is determined that a substantial change from the statement of work contained in this agreement is required, reimbursement therefore shall be limited to costs covered by a modification or amendment of this agreement or a written change or extra work order approved by the **County and Utility**.

This agreement is subject to cancellation by the **County** at any time up to the date that work under this agreement has been authorized and that such cancellation will not create any liability on the part of the **County**.

The State and/or County Auditor may conduct an audit or investigation of any entity receiving funds from the **County** directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the Legislative Audit Committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

The **Utility** by execution of this agreement does not waive any of the rights which **Utility** may have within the limits of the law.

It is expressly understood that the **Utility** conducts the adjustment, removal, or relocation at its own risk, and that the **County** makes no warranties or representations regarding the existence or location of utilities currently within its right of way.

The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the party represented.

UTILITY

WILLIAMSON COUNTY

Utility: Pedernales Electric Cooperative
Name of Utility

By: _____
Authorized Signature

By: 
Authorized Signature

Print or Type Name

Michael W Mays
Print or Type Name

Title: _____

Title: Distribution Designer Planner

Date: _____

Date: 1-6-2017

Attachment A

Plans, Specifications, and Estimated Costs



Pedernales Electric Cooperative

CONSTRUCTION PACKET - MAP SKETCH

Printed: 12/7/2016

X Coordinate: 3104230.78492601	Description:	WO Number: 100825
Y Coordinate: 10203542.8932278	Remove 40-4 pole that is close to road turn lane, install new 45-4 pole down the hill approx 30'. Install new 10KVA XFR for signal light to reduce outage time.	Design Name: MR_SJ20 WILCO RW HWY 29 @ CEDAR HOLLOW
GPS N	Job Site:	Name & Address: Williamson County
GPS W		
County:		
City:		
Substat:		
Feeder:	Date Letter Sent:	USC Location:
Subdivision:	Amount Due:	
Phase:	Date Payment Recd:	Main Phone:
	Amount Recd:	Business Phone:
Sect:	Directions:	Cell Phone:
Lot:		Appl Date: 12/5/2016 6:00
Block:		Released:
One Call:		
One Call:		
1 Tel Co:		Staked By: 0
Communications:		
Communications:		
1 Gas Co:		Drawn By: 0
1 CATV:		
1 Water:		
1 Wastewater:	at pole prikey 344072	Completed By: b_slaton
	Eas Rec:	



Pedernales Electric Cooperative

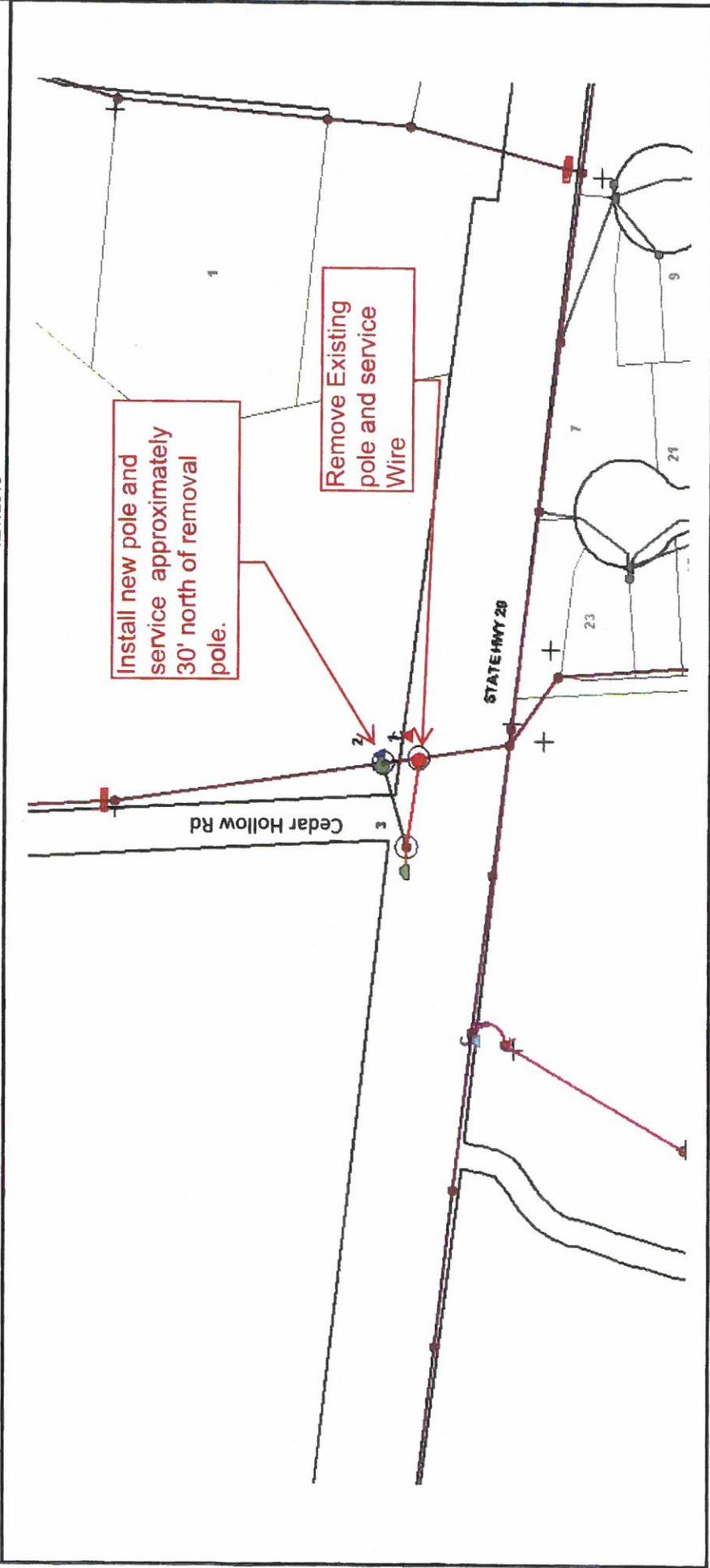
CONSTRUCTION PACKET - MAP SKETCH

12/7/2016

100825

SAP Construction Measure Number.

Printed:



12/07/2016 10:17:04 am

WORK ORDER ESTIMATE SUMMARY

Work Order: 100825
 Revision: 0
 Desc: MR_SJ20 WILCO RW HWY 29 @ CEDAR HOLLOW
 Type: New Construction
 Status: Open

Open Date: 12/05/2016
 Staked By:
 Rel By:
 Rel Date:

Project: 1900 - Liberty Hill District
 Map Location:
 Service Location: 0
 Customer: Williamson County

Tran Type: Construction																	
Assembly Unit Description	Rate Group		Qty/ Labor Hrs	Total Hours	Fixed Amount	Material Cost	Overhead	Labor Cost	Overhead	Total Cost							
CI-1			1.000														
3Ph Tangent Double Support #4 or #1-0 AC	1000 - Distribution Constr		2.9000	2.9000	0.00	302.84	36.33	113.59	200.78	653.54							
G10DV			1.000														
Tran OH DV 120/240 10 1 Bush	1000 - Distribution Constr		5.2000	5.2000	0.00	699.41	83.93	203.68	360.00	1,347.02							
G135			1.000														
1Phase Transformer Pre-mounted arrester	1000 - Distribution Constr		0.5000	0.5000	0.00	76.09	9.13	19.59	34.62	139.43							
K18			1.000														
LO: Service Assembly Eye Bolt	1000 - Distribution Constr		0.5000	0.5000	0.00	0.00	0.00	19.59	34.62	54.21							
M2-2			1.000														
Pole Grnd Butt Plate NESC "Made Ground"	1000 - Distribution Constr		0.7000	0.7000	0.00	79.11	9.49	27.42	48.47	164.49							
M5-23.1.1			1.000														
Stirrup Hot Line #4 or #1/0	1000 - Distribution Constr		0.5000	0.5000	0.00	14.63	1.76	19.59	34.62	70.60							
O1-0 TP			97.000														
OH Service Conductor 1-0 Triplex	1000 - Distribution Constr		0.0220	2.1340	0.00	58.70	7.04	83.59	147.76	297.09							
P45-4			1.000														
Pole Dist 45 Ft Class 4 Wood	1000 - Distribution Constr		4.0000	4.0000	0.00	284.12	34.09	156.68	276.93	751.82							
'1 2000222			0.520														
Cable Triplex 1/0 Al XLP			0.0000														
Design Codes: Pole: Wire: Neutral: Miscellaneous:																	
Total For Construction Assembly Units:											16,4340	0.00	1,515.22	181.81	643.73	1,137.80	3,478.56

*I - Inventory / *E - Exempt Inventory / *N - Noninventory assigned through Work Order > Work Order > Assign Item and/or SAG Factor calculated on Assembly Unit(s). These contain item costs only.
 46076 /pro/rmttemplate/acct/2.36.1/wo/WO ESTIMATE SUMMARY.xml.rpt b slatrom

12/07/2016 10:17:04 am

WORK ORDER ESTIMATE SUMMARY

Page: 3

PARAMETERS ENTERED:

Update Estimate: No
 Work Order: 100825;0
 Transaction Type: Both
 Exclude Salvage: No
 Page Break On Work Order: No

Attachment B

Utility's Schedule of Work and Estimated Date of Completion

Estimated Start Date: 12/20/2016

Estimated Completion Date: 12/20/2016

Attachment C

Eligibility Ratio

See Attachment "E" for proof of property interest, which is established at 100 % eligible.

Attachment D

Betterment Calculation and Estimates

Betterment does not exist in this agreement.

Attachment E
Proof of Property Interest

County requested that this poles be relocated due to complaints.

Attachment F

Copy of Approved TXDOT Online Installation Permit



Installation Application
Online version 4/2006

Notice of Proposed Installation Utility Line On TxDOT Highway Right of Way

To the Texas Transportation Commission
c/o District Engineer
Texas Department of Transportation
Austin District, Texas

Date 12/7/2016
Application No. AUS20161207084151

Formal notice is hereby given that Pedernales Electric Coop
proposes to install a utility facility within the right-of-way of SH0029
in Williamson County, Texas as follows: (details are shown on page 2.)

Project is to relocate a pole at the North East of Intersection Cedar Hollow Rd and Hwy 29. We will remove the existing pole that is in close proximity to the new turn lane for Cedar Hollow and install the new pole approximately 30 feet north of existing pole to be removed. We will not change the alignment of existing crossing or height of conductor over Highway.

The line will be constructed and maintained on the highway right-of-way as shown on the attached drawing and in accordance with the rules, regulations and policies of the Texas Department of Transportation (TxDOT), and all governing laws, including but not limited to the "Federal Clean Water Act," the "National Endangered Species Act," and the "Federal Historic Preservation Act." Upon request by TxDOT, proof of compliance with all governing laws, rules and regulations will be submitted to TxDOT before commencement of construction.

Our firm will use Best Management Practices to minimize erosion and sedimentation resulting from the proposed installation, and we will revegetate the project area as indicated under "Revegetation Special Provisions."

Our firm will ensure that traffic control measures complying with applicable portions of the Texas Manual of Uniform Traffic Control Devices will be installed and maintained for the duration of this installation.

The location and description of the proposed installation and appurtenances is more fully shown by 1 files containing drawings and other pertinent information uploaded to the website.

Construction will begin on or after December 20, 2016 and end on or before December 20, 2016.

I certify that I am authorized to represent the Firm listed below, and that our Firm agrees to the conditions/provisions included in this notice.

Utility Installation Owner Pedernales Electric Coop
By Brian Skilton
Title Utility Designer
Address PO Box 2048
Liberty Hill, TX 78642
Phone No. 512-525-4120
E-mail address brian.skilton@peci.com

Application Details

Application No. AUS20161207084151
Date 12/7/2016
Utility Installation Owner Pedernales Electric Coop
By Brian Slaton
TxDOT District Austin District
County Williamson
Route SH0029
Control Section 033701
Description Project is to relocate a pole at the North East of intersection Cedar Hollow Rd and Hwy 29. We will remove the existing pole that is in close proximity to the new turn lane for Cedar Hollow and install the new pole approximately 30 feet north of existing pole to be removed. We will not change the alignment of existing crossing or height of conductor over Highway.
Attachments PEC pole relocate Hwy 29@Cedar Hollow.pdf

TxDOT - Austin District
CHECKLIST FOR REVIEW OF NOTICES OF PROPOSED INSTALLATION
Online version 03/2016

Yes No N/A

- Is this proposed work required because TxDOT has a Highway Construction Project? If so please identify at the beginning of the Basic Information.
- _____
- _____
- A Traffic Control Plan in accordance with the TMUTCD is required for all Utility installation/work within TxDOT right of way.
The contractor conducting the work will be providing a Traffic Control Plan
- _____
- For lines crossing the highway, crossing intersecting streets/county roads, or passing through the protected root area of desirable trees, is it clearly shown that the line will be installed by boring? In addition, casing should be shown under highways and paved city street/county road intersections.
- _____
- _____
- Is the location and identification (highway number) of the TxDOT highway clearly indicated on the plans?
- _____
- _____
- Are the utility plans legible, drawn to scale, accurately dimensioned and north arrow and vicinity map shown?
- _____
- _____
- Are other existing utility lines in the vicinity shown on the plans?
- _____
- _____
- For lines to be installed parallel to the highway, is the distance from the right of way line and from the edge of highway pavement clearly shown?
- _____
- _____
- For installations parallel to the highway, does the installation alignment change? Alignment changes need to be justified and reasonable.
- _____
- _____
- Are appropriate temporary erosion control devices (e.g., rock berms, silt fences) shown where the line will be across/along a creek, drainage way, steep slope, within the Edwards Aquifer Recharge Zone, or in other critical areas?
- _____
- _____
- For aerial installations, do the plans clearly show and differentiate between existing poles and new poles?
- _____
- _____
- For highway crossings, is the location of the crossing clearly shown on the plans? The crossing should be as close to 90 degrees as practical.
- _____
- _____
- Is the location of the proposed utility line clearly shown on the plans?
- _____
- _____
- Are the right of way line and edge of highway pavement clearly shown on plans?

Attachment I

Inclusion in Highway Construction Contract

"Not Applicable"

LETTER OF TRANSMITTAL

To: HNTB
101 East Old Settlers Blvd. Suite 100
Round Rock, Texas 78664

Date: February 7, 2017
CobbFendley Job: 1403-088-03
Re: SH 29 at Cedar Hollow

PEC's Utility Agreement Package

ATTENTION: Eddie Church 512-744-9082

WE ARE SENDING YOU THE FOLLOWING VIA: courier

Prints Originals Other _____

QUANTITY	DESCRIPTION
5	PEC's - Utility Agreement Package
	Received
	FEB 07 2017
	HNTB Corporation
	Round Rock

PURPOSE OF TRANSMITTAL:

- For Approval For Your Use
 As Requested For Review & Comment

Mr. Church:
Please see the attached PEC's Utility Agreement Package for the above project. We have reviewed and approved it in the amount of \$4,551.73.

If you have any questions, please let me know.

Thank you,

Copy To File

Received By: _____
Date & Time: _____

SIGNED *Melissa Horn*
Melissa Horn, Principal

Commissioners Court - Regular Session

24.

Meeting Date: 02/21/2017

CR 305 @ IH 35 Reimbursement and Utility Joint Use Agreement

Submitted By: Dawn Haggard, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding a Standard Reimbursement and Utility Joint Use Agreement with Jarrell Schwertner Water for utility adjustments on CR 305 at IH 35, a Road Bond Project in Commissioner Pct 3.

Background

Jarrell Schwertner has existing facilities in conflict with the CR 305 at IH 35 Project. Jarrell Schwertner is 100% eligible for reimbursement. The total anticipated reimbursement to Jarrell Schwertner by the County is \$101,210.38 for approximately 825 feet of 6 inch waterline relocation and the associated ancillaries. The total eligible costs do not include betterments, because those costs are paid for by the Utility Owner.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

CR 305 @ IH 35 Utility Joint Use Agreement

Form Review

Inbox

County Judge Exec Asst.
Form Started By: Dawn Haggard
Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:45 AM
Started On: 02/16/2017 10:22 AM

STANDARD UTILITY AGREEMENT

County: Williamson

Project No.: _____

Highway Project Letting Date: November 2016

Highway: IH-35 at CR 305

From: Approx. 0.1 Miles North of Existing CR 305

To: Approx. 0.2 Miles South of Existing CR 305

This Agreement by and between Williamson, ("**County**"), and Jarrell Schwertner Water Supply Corporation, ("**Utility**"), acting by and through its duly authorized representative, shall be effective on the date of approval and execution by and on behalf of the **County**.

WHEREAS, the **County** has deemed it necessary to make certain highway improvements as designated by the **County** and within the limits of the highway as indicated above;

WHEREAS, the proposed highway improvements will necessitate the adjustment, removal, and/or relocation of certain facilities of **Utility** as indicated in the following statement of work: relocation of existing water line; and more specifically shown in **Utility's** plans, specifications and estimated costs, which are attached hereto as Attachment "A".

WHEREAS, the **County** will participate in the costs of the adjustment, removal, and/or relocation of certain facilities to the extent as may be eligible for **County** participation.

WHEREAS, the **County**, upon receipt of evidence it deems sufficient, acknowledges **Utility's** interest in certain lands and/or facilities that entitle it to reimbursement for the adjustment, removal, and relocation of certain of its facilities located upon the lands as indicated in the statement of work above.

NOW, THEREFORE, BE IT AGREED:

The **County** will pay to **Utility** the costs incurred in adjustment, removal, and/or relocation of **Utility's** facilities up to the amount said costs may be eligible for **County** participation.

The **County** and **Utility** agree that all conduct under this agreement, including but not limited to the adjustment, removal and relocation of the facility, the development and reimbursement of costs, any environmental requirements, and retention of records will be in accordance with 23 CFR 645, Subparts A & B and all other applicable federal and state laws, rules and regulations. **Utility** agrees to supply, upon request by the **County**, proof of compliance with the aforementioned laws, rules and regulations prior to the commencement of construction.

The **Utility** agrees to develop relocation or adjustment costs by accumulating actual direct and related indirect costs in accordance with a work order accounting procedure prescribed by the **County**, or may, with the **County's** approval, accumulate actual direct and related indirect costs in accordance with an established accounting procedure developed by **Utility**. Bills for work hereunder will be submitted to the **County** not later than 90 days after completion of the work.

When requested, the **County** will make intermediate payments at not less than monthly intervals to **Utility** when properly billed and such payments will not exceed 80 percent (80%) of the eligible cost as shown in each such billing. In addition, the **County** will make a payment, before audit, which will bring the total percentage paid to the **Utility** up to the 90% eligible cost. Intermediate payments shall not be construed as final payment for any items included in the intermediate payment.

Upon execution of this agreement by both parties hereto, the **County** will, by written notice, authorize the **Utility** to perform such work diligently, and to conclude said adjustment, removal, or relocation by the stated completion date. The completion date shall be extended for delays caused by events outside **Utility's** control, including an event of Force Majeure, which shall include a strike, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, accident, fire, flood or other act of God, sabotage, or other events, interference by the **County** or any other party with **Utility's** ability to proceed with the relocation, or any other event in which **Utility** has exercised all due care in the prevention thereof so that the causes or other events are beyond the control and without the fault or negligence of **Utility**.

The **County** will, upon satisfactory completion of the relocation or adjustment and upon receipt of final billing prepared in an approved form and manner, make payment in the amount of 90 percent (90%) of the eligible costs as shown in the final billing prior to audit and after such audit shall make an additional final payment totaling the reimbursement amount found eligible for **County** reimbursement.

Unless an item below is stricken and initialed by the **County and Utility**, this agreement in its entirety consists of the following:

1. Standard Utility Agreement;
2. Plans, Specifications, and Estimated Costs (Attachment "A");
3. Utility's Schedule of Work and Estimated Date of Completion (Attachment "B");
4. Eligibility Ratio (Attachment "C");
5. Betterment Calculation and Estimates (Attachment "D");
6. Proof of Property Interest – ROW-U-1A(Wilco) (Attachment "E");
7. Copy of Approved TxDOT Online Installation Permit (Attachment "F"); and
8. Inclusion in Highway Construction Contract (if applicable) (Attachment "I").

All attachments are included herein as if fully set forth. In the event it is determined that a substantial change from the statement of work contained in this agreement is required, reimbursement therefore shall be limited to costs covered by a modification or amendment of this agreement or a written change or extra work order approved by the **County and Utility**.

This agreement is subject to cancellation by the **County** at any time up to the date that work under this agreement has been authorized and that such cancellation will not create any liability on the part of the **County**.

The State and/or County Auditor may conduct an audit or investigation of any entity receiving funds from the **County** directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the Legislative Audit Committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

The **Utility** by execution of this agreement does not waive any of the rights which **Utility** may have within the limits of the law.

It is expressly understood that the **Utility** conducts the adjustment, removal, or relocation at its own risk, and that the **County** makes no warranties or representations regarding the existence or location of utilities currently within its right of way.

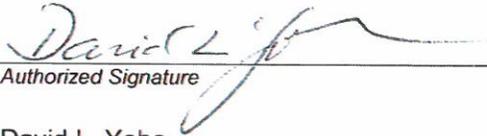
The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the party represented.

UTILITY

WILLIAMSON COUNTY

Utility: Jarrell Schwertner Water
Name of Utility

By: _____
Authorized Signature

By: 
Authorized Signature

Print or Type Name

David L. Yohe
Print or Type Name

Title: _____

Title: General Manager

Date: _____

Date: 10-25-16

Attachment A

Plans, Specifications, and Estimated Costs

CR 305 Water Line Improvement Summary of Estimated Reimbursable Cost

Total Opinion of Probable Construction Cost

Project OPC (Construction) \$ 74,750.00

Professional Basic Service

P1	Engineering Design Services/Plan Preparation	\$	5,620.00
P2	Bidding Services	\$	3,310.00
P3	Project Construction Administrations	\$	<u>3,390.00</u>
Total Basic Services		\$	12,320.00

Professional Special Services

P4	Daily On-Site Representation	\$	<u>14,140.38</u>
Total Special Services		\$	14,140.38

Total Profession Services \$ 26,460.38

Total Project Cost \$ 101,210.38

Total Reimbursable Project Costs (100% of Total Project Cost) \$ 101,210.38

Note:

Professional Basic and Special Services will be invoiced to Jarrell Schwertner Water Supply Corporation and submitted from reimbursement by the Corporation.

Total Reimbursable Project Cost is based off 100% of the project that is considered reimbursable. This calculation is based off the attached AFA Agreement between Williamson County, TxDOT and Jarrell Schwertner Water Supply Corporation.

Kasberg, Patrick & Associates, LP

Jarrell-Schwertner W.S.C

CR 305 Water Line Improvements

PRELIMINARY OPINION OF PROBABLE COST

November 21, 2016

Item No.	Description	Estimated Quantity	Unit Price	Extension Total
1	Mobilization, Bonds and Insurance	100% LS	\$ 3,700.00	\$ 3,700.00
2	Preparation of Right-of-way	100% LS	1,500.00	\$ 1,500.00
3	Implement Barricade, Signing and Traffic Safety Plan	100% LS	1,500.00	\$ 1,500.00
4	Stormwater Pollution Prevention Plan	100% LS	750.00	\$ 750.00
5	Silt Fence	825 LF	2.00	\$ 1,650.00
6	Trench Safety Plan Preparation	100% LS	750.00	\$ 750.00
7	Implement Trench Safety Plan (Pipe)	825 LF	1.00	\$ 825.00
8	6" C900 DR 18 PVC WL	825 LF	45.00	\$ 37,125.00
9	3/4" Diameter PVC SCH 40 Service Line	140 LF	10.00	\$ 1,400.00
10	12" Diameter Steel Encasement by Open Cut	45 LF	75.00	\$ 3,375.00
11	6" Gate Valve	2 EA	1,500.00	\$ 3,000.00
12	6" X 2" Reducer	2 EA	750.00	\$ 1,500.00
13	6" 11-1/4° Pipe Bend	3 EA	375.00	\$ 1,125.00
14	6" 22-1/2° Pipe Bend	2 EA	375.00	\$ 750.00
15	6" 45° Pipe Bend	4 EA	375.00	\$ 1,500.00
16	Cut and Cap 2" Waterline	2 EA	750.00	\$ 1,500.00
17	Connect to Existing Single Service Connections	4 EA	750.00	\$ 3,000.00
18	Tie into Existing 2" Waterline	2 EA	750.00	\$ 1,500.00
19	Pressure Testing Water Pipe	100% LS	1,500.00	\$ 1,500.00
20	Gravel Driveway Repair	25 LF	25.00	\$ 625.00
21	Asphalt Driveway Repair	25 LF	50.00	\$ 1,250.00
22	Concrete Driveway Repair	25 LF	125.00	\$ 3,125.00
23	Hydromulching	1,800 SY	1.00	\$ 1,800.00
Construction Cost				\$ 74,750.00

EXHIBIT B: FEE SCHEDULE

**CR 305 Water Line Improvement
Summary of Professional Basic Services**

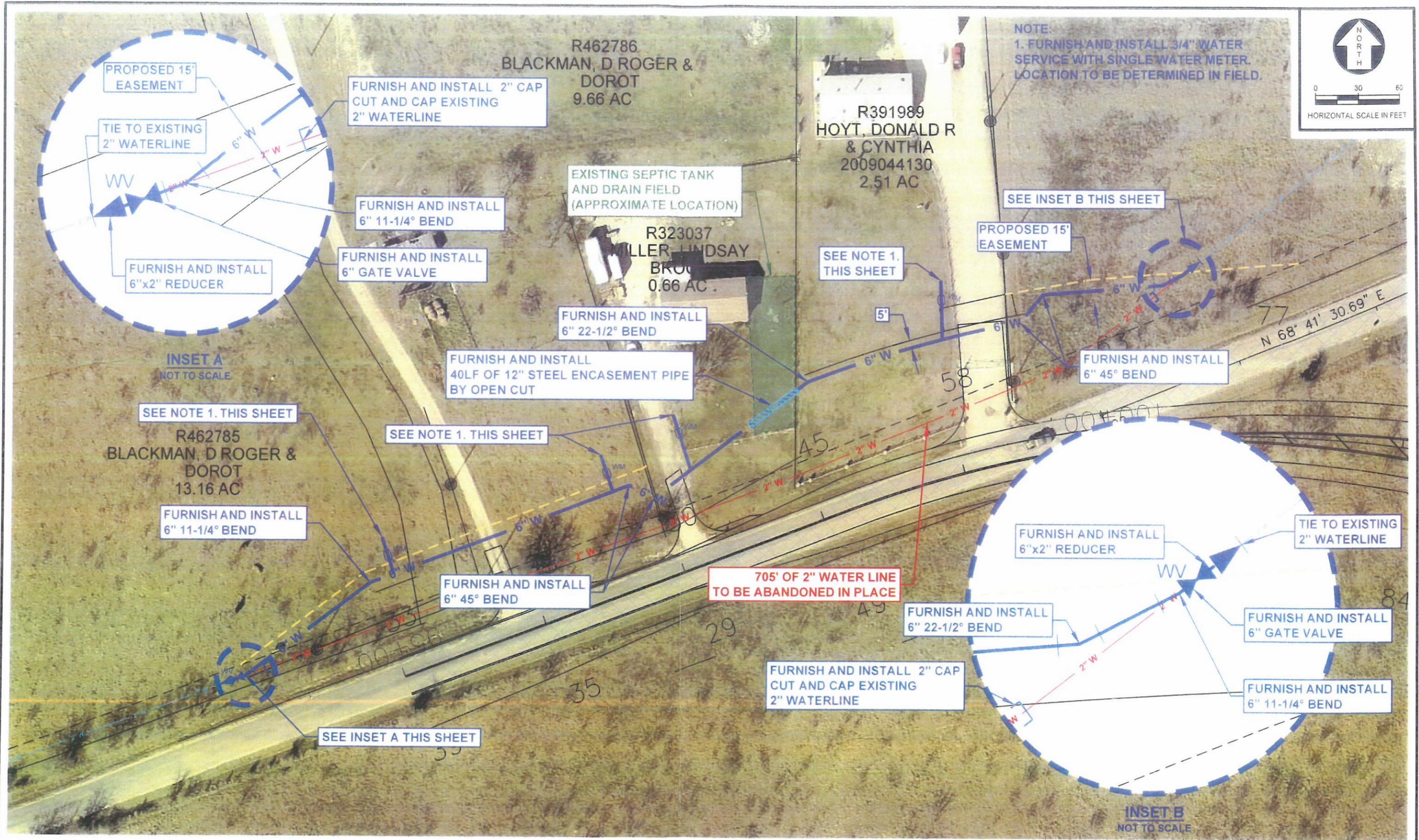
Rice Inpsection, Inc

Scope Items	Onsite Rep.	QTY/HRS	Total
1. DAILY ONSITE REPRESENTATION			
a. Daily Onsite Representation	\$45.00	192	\$8,640.00
Subtotal			\$8,640.00

b. Direct Cost	Expense	Amount	Total
Mileage	1297	\$0.54	\$700.38
Hotel	24	\$125.00	\$3,000.00
Per Diem	24	\$75.00	\$1,800.00
Subtotal			\$5,500.38

Total			\$14,140.38
--------------	--	--	--------------------

FILE: P:\USW\2016\CR 305\CAD\Baseline\working\cr 305 - pbs.dwg LAST SAVED: 11/17/2016 1:58:34 PM LAYOUT: 2" WATERLINE RE-ALIGNMENT



DESIGN SET

NO.	DATE	REVISION	BY

© 2012 Kasberg, Patrick & Associates, LP
KPA Firm Registration Number F-510

Plot Date: 11/17/2016 2:16:23 PM
Plotted By: SILIFF

PROJECT NO. 14-137
DRAWN BY Sean Iliff
DESIGNED BY Alvin R. Sutton III, P.E.
APPROVED BY *[Signature]*
DATE 1-12-16



KPA
KASBERG, PATRICK & ASSOCIATES, LP
CONSULTING ENGINEERS
TEMPLE, TEXAS 76501

JARRELL SCHWERTNER WSC
C.R. 305 WATERLINE IMPROVEMENTS
2" WATERLINE RE-ALIGNMENT

SHEET NO. **W-01** OF **01** SHEETS

Attachment B

Utility's Schedule of Work and Estimated Date of Completion

Estimated Start Date: March 1, 2017

Estimated Completion Date: May 1, 2017

Attachment C

Eligibility Ratio

See Attachment "E" for proof of property interest, which is established at 100 % eligible.

Attachment D

Betterment Calculation and Estimates

Betterment does not exist in this agreement.

Attachment E

Proof of Property Interest

On Interstate highways, Texas Transportation Code section 203.092 provides that utility reimbursement for facility relocation is dependent upon whether the relocation cost are eligible for Federal participation. No proof of property interest is required because pursuant to current state and federal law, federal participation is 100% of all eligible cost.

Right-of-Way Easement

The State of Texas
County of Williamson

Know all men by these present, that D. R. Blackman and Dorothy H. Blackman (hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by JARRELL-SCHWERTNER WATER SUPPLY CORPORATION, a Texas Non-Profit Corporation, (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove water transmission or distribution lines and appurtenances over and across 24.44 acres of land, more particularly described in the instrument recorded in Vol. 1987-3603 Page or as Document , Deed Records, Williamson County, Texas, together with the right of ingress and egress over Grantor's adjacent lands for the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 20' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipeline(s) is installed, the easement herein granted shall be limited to a strip of land 20' in width the center line thereof being the pipeline as installed.

In the event the easement hereby granted abuts on a public road and the county or state hereafter widens or relocates the public road so as to require the relocation of this water line as installed, Grantor further grants to Grantee an additional easement over and across the land described above for the purpose of laterally relocating said water line as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 20' in width the center line thereof being the pipeline as relocated.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantor's premises. This Agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above described lands and that said lands are free and clear of all encumbrances and liens except that following:

At such times as Grantee is engaged in the actual work of relocating, constructing, installing, maintaining, repairing, or removing the lines installed or to be installed in the aforesaid right of way easement, Grantor further grants to Grantee a temporary license to encroach upon his land immediately adjacent to and along the said right of way easement, for a distance of thirty feet, to constitute a temporary work space easement for the duration for the said work only.

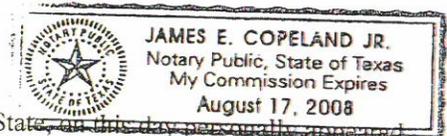
The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which the financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

In WITNESS WHEREOF the said Grantors have executed this instrument this 16th day of February, 2008.

D. R. Blackman
Dorothy H. Blackman
Grantors
200 C.R. 305 JARRELL
Address of Property

ACKNOWLEDGEMENT

STATE OF TEXAS
COUNTY OF Williamson



BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared D. R. Blackman and Dorothy H. Blackman known to me to be the person(s) whose name(s) is (are) subscribed to the foregoing instrument, and acknowledged to me that they executed this instrument for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 16th day of February, 2008.

J. E. Copeland

Attachment F

Utility Joint Use Agreement

Utility Joint Use Agreement 80A

Agreement No. WC-JUA-UTILITY-CR 305 at IH 35- JSW

THE STATE OF TEXAS;
COUNTY OF WILLIAMSON;

County: Williamson
Road Location: CR 305 at IH 35

WHEREAS, Williamson County, hereinafter called the **County**, proposes to make certain roadway improvements on that section of the above indicated roadway; and

WHEREAS, Jarrell Schwertner Water, hereinafter called the **Owner**, proposes to relocate certain of its facilities on, along or across, and within or over such limits of the roadway right of way as indicated on the plans attached, executed by **Owner** on the 17th day of November, 2016, or on location sketches attached hereto except as provided below;

NOW, THEREFORE, it is hereby mutually agreed that joint use for both roadway and utility purposes will be made of the area within the right of way limits as such area is defined and to the extent indicated on the aforementioned plans or sketches. Where **Owner** by reason of ownership within the area described above of an easement or fee title has the right to alter, modify or add to facilities presently located within the area described or construct additional facilities therein, such right is hereby retained, provided, however, if existing facilities are to be altered or modified or new facilities constructed within said area the **Owner** agrees to notify the **County** prior thereto, to furnish necessary sketches showing location, type of construction and methods to be used for protection of traffic, and if, in the sole opinion of the **County**, such alteration, modification or new construction will injure the roadway or endanger the traveling public using said roadway, the **County** shall have the right, after receipt of such notice, to prescribe such regulations and rules for the work proposed by **Owner** as the **County** deems necessary for the protection of the roadway facility and the traveling public using said roadway; provided further, however, that such regulations and rules shall not extend to the requiring of the placement of intended overhead lines underground or the routing of any lines outside of the area of joint usage above described.

In the event of an emergency, it being evident that immediate action is necessary for protection of the public health and safety and to minimize property damage and loss of investment, either party hereto may at their own responsibility and risk make necessary emergency repairs, notifying the other party hereto of this action as soon as is practical.

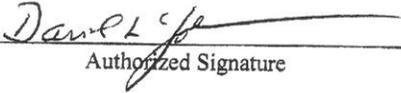
Participation in actual costs incurred by the **Owner** for any future adjustment, removal or relocation of utility facilities required by roadway construction shall be in accordance with this Agreement and the laws of the State of Texas. Except as expressly provided herein, (1) the **Owner's** rights of access to the through-traffic roadways and/or ramps shall be subject to the same rules and regulations as apply to the general public, and (2) the **Owner** and the **County**, by execution of this agreement, do not waive or relinquish any right which they may have under the law or Constitution of this State.

In the event the **Owner** fails to comply with the requirements as set out herein, the **County** may take such action, as it deems appropriate to compel compliance.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures.

Owner Jarrell Schwertner Water Supply Corp.
Utility Name

Williamson County

By 
Authorized Signature

By _____
Authorized Signature

Title: General Manager

Title: Williamson County Judge

Date: November 30, 2016

Date: _____

Attachment I

Inclusion in Highway Construction Contract

“Not Applicable”

Received

FEB 06 2017



HNTB Corporation
Round Rock

LETTER OF TRANSMITTAL

To: HNTB
101 East Old Settlers Blvd. Suite 100
Round Rock, Texas 78664

Date: February 3, 2017
CobbFendley Job: 1403-088-03
Re: CR 305 at IH 35

Jarrell Schwertner Water Utility Agreement Package

ATTENTION: Eddie Church 512-744-9082

WE ARE SENDING YOU THE FOLLOWING VIA: courier

Prints

Originals

Other _____

QUANTITY	DESCRIPTION
5	Jarrell Schwertner Water Supply Corporation- Utility Agreement Package

PURPOSE OF TRANSMITTAL:

For Approval

For Your Use

As Requested

For Review & Comment

Mr. Church:

Please see the attached Jarrell Schwertner Water's Utility Agreement Package for the above project. We have reviewed and approved it in the amount of \$101,210.00.

38

If you have any questions, please let me know.

Thank you,

Copy To File

Received By: _____
Date & Time: _____

SIGNED

Melissa Horn, Principal

Commissioners Court - Regular Session

25.

Meeting Date: 02/21/2017

CR 111 Contract

Submitted For: Charlie Crossfield

Submitted By: Charlie Crossfield, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a Real Estate Contract with Jose Pablo Monroy Nieto and Maria Isabel Martinez Castillo for ROW needed on CR 111 (Parcel 27).

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Nieto Contract

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 09:59 AM

Started On: 02/16/2017 09:53 AM

REAL ESTATE CONTRACT
CR 111 Right of Way—Parcel 27

THIS REAL ESTATE CONTRACT (“Contract”) is made by JOSE PABLO MONROY NIETO and MARIA ISABEL MARTINEZ CASTILLO (referred to in this Contract as “Seller”) and WILLIAMSON COUNTY, TEXAS (referred to in this Contract as “Purchaser”), upon the terms and conditions set forth in this Contract.

ARTICLE I
PURCHASE AND SALE

By this Contract, Seller sells and agrees to convey, and Purchaser purchases and agrees to pay for, the tract(s) of land described as follows:

All of that certain 0.011 acre (496 Sq. Ft.) tract of land in the J. McQueen Survey, Abstract No. 426, Williamson County, Texas; being more fully described by metes and bounds in Exhibit “A”, attached hereto and incorporated herein (**Parcel 27**)

together with all and singular the rights and appurtenances pertaining to the property, including any right, title and interest of Seller in and to adjacent streets, alleys or rights-of-way (all of such real property, rights, and appurtenances being referred to in this Contract as the “Property”), and any improvements situated on and attached to the Property described in Exhibit “A” not otherwise agreed herein to be retained by Seller, for the consideration and upon and subject to the terms, provisions, and conditions set forth below.

ARTICLE II
PURCHASE PRICE

Purchase Price

2.01. The Purchase Price for the Property interests described in Exhibit “A”, any improvements on the Property, and any damage to and/or cost to cure for the remaining property of Seller shall be the sum of SEVEN THOUSAND ONE HUNDRED TWENTY NINE and 00/100 Dollars (\$7,129.00).

Payment of Purchase Price

2.02. The Purchase Price shall be payable in cash at the Closing.

Option to Purchase Waterline Easement

2.03. As an agreement and obligation which shall survive the Closing of this transaction, Purchaser shall have the additional option (the "Option") to purchase a waterline easement interest in and across the following Property of Seller:

All of that certain 0.042 acre (1,851 Sq. Ft.) tract of land in the J. McQueen Survey, Abstract No. 426, Williamson County, Texas; being more fully described by metes and bounds in Exhibit "B", attached hereto and incorporated herein **(Parcel 27-WE)**

for the consideration and terms as set forth in this section, and in the remainder of this Contract.

2.04. The Purchase Price for the Easement described herein shall be SIX HUNDRED FIFTY and no/100 Dollars (\$650.00).

2.05. The Option to purchase this easement shall continue until the expiration of two (2) years after the Effective Date of this Contract (the "Option Period"). Purchaser shall have the right to extend the Option Period for an additional two year period by providing written notice to Seller, and if such extension is exercised the Purchase Price for the easement shall be increased by 10%.

2.06. The parties shall record a Memorandum of Option at the Closing of the fee simple Property transaction contemplated in Article I above. The form of the Memorandum of Option shall be as shown in Exhibit "C" attached hereto and incorporated herein. The Option shall be a covenant running with the land, and shall bind Seller's heirs, agents, successors and assigns.

2.06. The Closing for completion of any Easement purchase transaction under this section shall take place within 30 days after Buyer's notice in writing to Seller of its intent to exercise the Option identified herein.

2.07. The form of the Easement to be granted under this section shall be as shown in Exhibit "D" attached hereto and incorporated herein, or as otherwise agreed to between the parties.

**ARTICLE III
PURCHASER'S OBLIGATIONS**

Conditions to Purchaser's Obligations

3.01. The obligations of Purchaser hereunder to consummate the transactions contemplated hereby are subject to the satisfaction of each of the following conditions (any of which may be waived in whole or in part by Purchaser at or prior to the Closing).

Miscellaneous Conditions

3.02. Seller shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Contract to be performed, observed, and complied with by Seller prior to or as of the Closing.

**ARTICLE IV
REPRESENTATIONS AND WARRANTIES
OF SELLER**

Seller hereby represents and warrants to Purchaser as follows, which representations and warranties shall be deemed made by Seller to Purchaser also as of the Closing Date, to the best of Seller's current actual knowledge:

- (1) There are no parties in possession of any portion of the Property as lessees, tenants at sufferance, or trespassers, other than as previously disclosed to Purchaser;
- (2) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions relating to the Property, or any part thereof;

The Property herein is being conveyed to Purchaser under threat of condemnation.

**ARTICLE V
CLOSING
Closing Date**

5.01. The Closing shall be held at the office of Georgetown Title Company on or before March 31, 2017, or at such time, date, and place as Seller and Purchaser may agree upon, or within 10 days after the completion of any title curative matters if necessary for items as shown on the Title Commitment or in the contract (which date is herein referred to as the "Closing Date").

Seller's Obligations at Closing

5.02. At the Closing Seller shall:

(1) Deliver to Purchaser a duly executed and acknowledged Deed conveying good and indefeasible title to Williamson County, Texas in fee simple to all of the Property described in Exhibit "A", free and clear of any and all liens and restrictions, except for the following:

- (a) General real estate taxes for the year of closing and subsequent years not yet due and payable;
- (b) Any exceptions approved by Purchaser pursuant to Article III hereof; and
- (c) Any exceptions approved by Purchaser in writing.

The Deed shall be in the form as shown in Exhibit "E" attached hereto and incorporated herein.

(2) Deliver to Purchaser a Texas Owner's Title Policy at Purchaser's sole expense, issued by Title Company, in Grantee's favor in the full amount of the Purchase Price, insuring Purchaser's contracted interests in and to the Property subject only to those title exceptions listed herein, such other exceptions as may be approved in writing by Purchaser, and the standard printed exceptions contained in the usual form of Texas Owner's Title Policy, provided, however:

- (a) The boundary and survey exceptions shall be deleted;
- (b) The exception as to restrictive covenants shall be endorsed "None of Record", if applicable; and
- (c) The exception as to the lien for taxes shall be limited to the year of Closing and shall be endorsed "Not Yet Due and Payable".
- (d) Deliver to Purchaser possession of the Property if not previously done.

Purchaser's Obligations at Closing

5.03. At the Closing, Purchaser shall:

- (a) Pay the cash portion of the Purchase Price.

Prorations

5.04. General real estate taxes for the then current year relating to the Property shall be prorated as of the Closing Date and shall be adjusted in cash at the closing. If the Closing shall occur before the tax rate is fixed for the then current year, the apportionment of taxes shall be upon the basis of the tax rate for the next preceding year applied to the latest assessed valuation. Agricultural roll-back taxes, if any, shall be paid by Purchaser.

Closing Costs

5.05. All costs and expenses of closing in consummating the sale and purchase of the Property shall be borne and paid as follows:

- (1) Owner's Title Policy and survey to be paid by Purchaser.
- (2) Deed, tax certificates, and title curative matters, if any, paid by Purchaser.
- (3) All other closing costs shall be paid by Purchaser.
- (4) Attorney's fees paid by each respectively.

ARTICLE VI BREACH BY SELLER

In the event Seller shall fail to fully and timely perform any of its obligations hereunder or shall fail to consummate the sale of the Property for any reason, except Purchaser's default, Purchaser may: (1) enforce specific performance of this Contract; or (2) request that the Escrow Deposit, if any, shall be forthwith returned by the title company to Purchaser.

ARTICLE VII BREACH BY PURCHASER

In the event Purchaser should fail to consummate the purchase of the Property, the conditions to Purchaser's obligations set forth in Article III having been satisfied and Purchaser being in default and Seller not being in default hereunder, Seller shall have the right to receive the Escrow Deposit, if any, from the title company, the sum being agreed on as liquidated damages for the failure of Purchaser to perform the duties, liabilities, and obligations imposed upon it by the terms and provisions of this Contract, and Seller agrees to accept and take this cash payment as its total damages and relief and as Seller's sole remedy hereunder in such event. If no Escrow Deposit has been made then Seller shall receive the amount of \$500 as liquidated damages for any failure by Purchaser.

**ARTICLE VIII
MISCELLANEOUS**

Notice

8.01. Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Seller or Purchaser, as the case may be, at the address set forth opposite the signature of the party.

Texas Law to Apply

8.02. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Williamson County, Texas.

Parties Bound

8.03. This Contract shall be binding upon and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Contract.

Legal Construction

8.04. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, this invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Prior Agreements Superseded

8.05. This Contract constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Time of Essence

8.06. Time is of the essence in this Contract.

Gender

8.07. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

Memorandum of Contract

8.08. Upon request of either party, the parties shall promptly execute a memorandum of this Contract suitable for filing of record.

Compliance

8.09. In accordance with the requirements of Section 20 of the Texas Real Estate License Act, Purchaser is hereby advised that it should be furnished with or obtain a policy of title insurance or Purchaser should have the abstract covering the Property examined by an attorney of Purchaser's own selection.

Effective Date

8.10. This Contract shall be effective as of the date it is approved by Williamson County, Texas which date is indicated beneath the County Judge's signature below.

Counterparts

8.11 This Contract may be executed in any number of counterparts, which may together constitute the Contract. Signatures transmitted by facsimile or electronic mail may be considered effective as originals for purposes of this Contract.

[signature pages follow]

SELLER:



Jose Pablo Monroy Nieto

Address: 204 Troy Ct
Hutto TX 78674

Date: 02-02-17



Maria Isabel Martinez Castillo

Address: 204-Troy Ct
Hutto TX 78674

Date: 02-02-17

PURCHASER:

WILLIAMSON COUNTY, TEXAS

By: _____
Dan A. Gattis
County Judge

Address: 710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____

EXHIBIT A

County: Williamson
Parcel: 27
Highway: County Road 111 (Westinghouse Road)

PROPERTY DESCRIPTION FOR PARCEL 27

BEING 0.011 of an acre (497 Square Feet) of land, situated in the J. McQueen Survey, Abstract No. 426, in Williamson County, Texas, said land being a portion of Lot 2, Block C, of Valley Vista, a subdivision of record in Cabinet P, Slide 18, of the Plat Records of Williamson County, Texas. Surveyed on the ground in the month of June, 2015, under the supervision of Patrick J. Stevens, Registered Professional Land Surveyor, and being more particularly described as follows;

BEGINNING at an iron pin found (Surface Coordinates determined as N=10195806.80, E=3152777.38) on the north line of County Road No. 105 marking the Southeast corner of the above-referenced Lot 2, being the Southwest corner of Lot 3, Block C, of the said Valley Vista, for the Southeast corner hereof, from which a 1/2-inch iron rebar found for the Northeast corner of the above-referenced Lot 2 bears N 39°05'45" W, 296.60 feet;

THENCE, along the said north line of County Road No. 105, being the south line of the said Lot 2, S 68°44'45" W, 102.58 feet to an iron pin set 68.00 feet left of Engineers Centerline Station 166+75.60 for the most westerly corner hereof;

THENCE, along a curve to the left, (Radius = 1,432.00 feet, Delta = 3°59'30", Long Chord bears N 62°31'45" E, 99.69 feet), an arc distance of 99.76 feet to an iron pin set 68.00 feet left of Engineers Centerline Station 167+80.05 on the east line of the said Lot 2, being the west line of the said Lot 3, for the Northeast corner hereof;

THENCE, S 38°52'30" E, 11.34 feet to the Place of **BEGINNING** and containing 0.011 of an acre of land.

Note: Basis of Bearing GPS Observation Texas Central State Plane

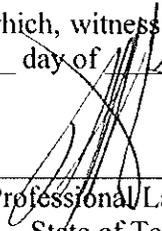
STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF WILLIAMSON

I, Patrick J. Stevens, Registered Professional Land Surveyor, do hereby certify that this survey was made on the ground of the property legally described herein and is correct, to the best of my knowledge and belief.

To certify which, witness my hand and seal at Georgetown, Williamson County, Texas, this the 15 day of December, 2016, A.D.



Patrick J. Stevens
Registered Professional Land Surveyor, No. 5784
State of Texas



Project No. 22009-27

P:\22000-2\999\22009 Wilco CR111 Route Study\Parcel Descriptions\Legal Description for Parcel 27.docx

PLAT TO ACCOMPANY PARCEL DESCRIPTION

VALLEY VISTA
P/18

J. MCQUEEN
ABSTRACT No. 26

BLOCK C

TREY COURT

ALYSON LANE

CR 105 SPUR

CESAR &
BIVIANA BELTRAN
2010007159

JOSE PABLO
MONROY NIETO &
MARIA ISABEL
MARTINEZ CASTILLO
2011028121

LORENA SANDOVAL
2011059654

15' PUBLIC
UTILITY
EASEMENT
P/18

TEXAS UTILITIES
ELECTRIC COMPANY
10' EASEMENT
97417.30

GTE SOUTHWEST
INCORPORATED
10' EASEMENT
9756601

PROPOSED R/W

CR 105

165+00

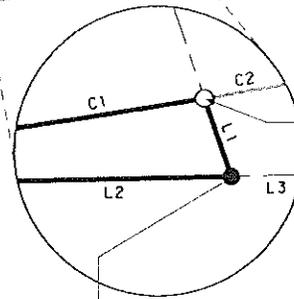
STA. 166+75.60
0+5 88.00' LT

497 SF
0.011 AC

170+00



52.41 AC
TRACT ONE
MARY L. BOST, TRUSTEE
OF THE FAMILY TRUST
ESTABLISHED UNDER
THE WILL OF ROBERT H. BOST
2013006956



STA. 167+80.05
0+5 68.00' LT

POINT OF BEGINNING
STA. 167+82.02
0+5 56.81' LT
SURFACE COORDINATES
N 10195806.80
E 3152777.38

PAGE 1 OF 2

STEGERO BIZZELL

PARCEL PLAT SHOWING PROPERTY OF:
JOSE PABLO MONROY NIETO AND
MARIA ISABEL MARTINEZ CASTILLO



SCALE:
1"=100'

PARCEL:
27

PROJECT:
CR 111

COUNTY:
WILLIAMSON

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LEGEND

- TYPE I CONCRETE MONUMENT FOUND
- ▣ TYPE II MONUMENT FOUND
- ⊙ 1/2" IRON PIPE FOUND UNLESS NOTED
- 1/2" IRON REBAR SET W/ CAP STAMPED "RPLS 5784"
- 1/2" IRON ROD FOUND UNLESS NOTED
- △ CALCULATED POINT
- ⊕ NAIL FOUND
- ℄ CENTER LINE
- () RECORD INFORMATION
- P.O.R. POINT OF REFERENCE
- P.O.B. POINT OF BEGINNING
- LINE BREAK

CODE	BEARING	DISTANCE
L1	S 38°52'30" E	11.34'
L2	S 68°44'45" W	102.58'
L3	N 68°38'15" E	123.38'
L4	N 68°44'45" E	94.89'

CODE	RADIUS	ARC	CHORD BEARING	CHORD	DELTA
C1	1,432.00'	99.76'	N 62°31'45" E	99.69'	3°59'30"
C2	1,432.00'	175.39'	N 57°01'30" E	175.33'	7°01'00"

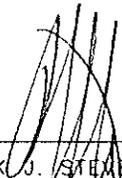
NOTES:

ALL BEARINGS ARE BASED ON GRID BEARINGS. DISTANCES ARE SURFACE DISTANCES. COORDINATES ARE SURFACE VALUES BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD 83, CENTRAL ZONE USING A COMBINED SURFACE ADJUSTMENT FACTOR OF 1.00013.

THIS TRACT SUBJECT TO THE FOLLOWING EASEMENTS THAT CANNOT BE PLOTTED DUE TO A VAGUE DESCRIPTION(S):

1. TEXAS POWER & LIGHT COMPANY, VOL. 299, PG. 515
2. JONAH WATER SUPPLY CORPORATION, VOL. 563, PG. 513

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT THE PROPERTY SHOWN HEREIN WAS DETERMINED BY A SURVEY MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION.



12-15-16

PATRICK J. STEVENS
REGISTERED PROFESSIONAL LAND SURVEYOR, No. 5784
STATE OF TEXAS



PARCEL PLAT SHOWING PROPERTY OF:
JOSE PABLO MONROY NIETO AND
MARIA ISABEL MARTINEZ CASTILLO

SCALE: 1"=200'
PARCEL: 27
PROJECT: CR 111
COUNTY: WILLIAMSON



EXHIBIT B

County: Williamson
Parcel: 27E
Highway: County Road 111 (Westinghouse Road)

PROPERTY DESCRIPTION FOR PARCEL 27E

BEING a 0.042 of one acre parcel (1,851 Square Feet) of land, situated in the J. McQueen Survey, Abstract No. 426, in Williamson County, Texas, being a portion of Lot 2, Block C, VALLEY VISTA, a subdivision recorded in Cabinet P, Slide 18-20 of the Plat Records of Williamson County, Texas, said Lot 2 being described in a Special Warranty Deed to Jose Pablo Monroy Nieto, et al, recorded in Document No. 2011028121 of the Official Public Records of Williamson County, Texas. Said 0.042 of one acre parcel (1,851 Square Feet) being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2-inch iron rebar found (Surface Coordinates = N: 10196037.00, E: 3152590.34) for the Northeast corner of said Lot 2 and the Northwest corner of Lot 3, of said Block C, also being in the curving Southerly right-of-way line of Trey Court, said 1/2-inch iron rebar found being 348.25 feet left of and at a right angle to proposed Engineers Centerline Station 167+17.89;

THENCE departing said curving Southerly right-of-way of Trey Court, along the East line of said Lot 2 and the West line of said Lot 3, the following two (2) courses and distances:

1. South 39°05'40" East a distance of 270.04 feet to the Northeast corner and **POINT OF BEGINNING** (Surface Coordinates = N: 10195827.42, E: 3152760.63) of the herein described tract, said corner being 83.00 feet left of and at a right angle to proposed Engineers Centerline Station 167+77.35; and
2. **South 39°05'40" East** a distance of 15.22 feet to a 1/2-inch iron rebar with cap stamped "RPLS 5784" set, from which a 1/2-inch iron rebar found for the Southeast corner of said Lot 2 and the Southwest corner of said Lot 3, also being in the existing Northwesterly right-of-way line of County Road No. 105 (a variable width right-of-way), bears South 39°05'40" East a distance of 11.34 feet;

THENCE over and across said Lot 2 and Southwesterly along the arc of a curve to the right having a radius of 1432.00 feet, an arc length of 99.71 feet, a delta angle of 03°59'23", and a chord which bears **South 62°31'44" West** a distance of 99.69 feet to a 1/2-inch iron rebar with cap stamped "RPLS 5784" set in the South line of said Lot 2 and said existing Northwesterly right-of-way line of County Road No. 105;

THENCE South $68^{\circ}44'49''$ West along said South line of Lot 2 and said existing Northwesterly right-of-way line of County Road No. 105, a distance of **26.04** feet to the Southwest corner of the herein described tract, from which a 1/2-inch iron rebar found for the Southwest corner of said Lot 2 and the Southeast corner of Lot 1, of said Block C, also being in said existing Northwesterly right-of-way line of County Road No. 105, bears South $73^{\circ}49'25''$ West a distance of 153.12 feet;

THENCE departing said existing Northwesterly right-of-way line of County Road No. 105, over and across said Lot 2, the following three (3) courses and distances:

1. North $21^{\circ}15'11''$ West a distance of **15.00** feet;
2. North $68^{\circ}44'49''$ East a distance of **25.48** feet to a Point of Curvature of a curve to the left and the Northwest corner of the herein described tract; and
3. Northeasterly along the arc of said curve to the left having a radius of **1417.00** feet, an arc length of **95.57** feet, a delta angle of $03^{\circ}51'52''$, and a chord which bears North $62^{\circ}34'09''$ East a distance of **95.56** feet to the **POINT OF BEGINNING** and containing 0.042 of one acre (1,851 Square Feet) of land more or less.

All bearings and coordinates shown hereon are based on the Texas State Plane Coordinate System, Central Zone, NAD83 (2011 Adjustment), referenced to the Leica Smartnet Network. Coordinates and distances shown hereon are surface values represented in U.S. Survey Feet. The project grid-to-surface combined adjustment factor is 1.00013.

This property description is accompanied by a separate plat of even date.

Surveyed on the ground this _____ day of _____, 2016.

PRELIMINARY – FOR REVIEW, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

Travis S. Tabor, RPLS No. 6428
Steger & Bizzell Engineering, Inc.
1978 South Austin Avenue
Georgetown, Texas 78626
(512) 930-9412
TBPLS Firm No. 10003700

PLAT TO ACCOMPANY PARCEL DESCRIPTION

J. MCQUEEN
ABSTRACT No. 426

VALLEY VISTA
P/18

BLOCK C

TREY COURT

ALYSON LANE

CESAR &
BIVIANA BELTRAN
201007159

JOSE PABLO MONROY
NIETO & MARIA ISABEL
MARTINEZ CASTILLO
2011028121

LORENA SANDOVAL
2011059654

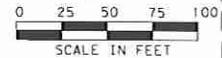
CHARLES R. &
LINDA J. CERNY
2004039849

26

CR 105

CR 105 SPUR

P.O.C.
STA. 167+17.89
O/S 348.25 LT
N 10196037.00
E 3152590.34



P.O.B.
STA. 167+77.35
O/S 83.00 LT
N 10195827.42
E 3152760.63

1
STA. 166+76.18
O/S 83.00 LT
STA. 166+49.25
O/S 84.66 LT

2
STA. 166+48.37
O/S 69.68 LT

3
STA. 167+80.05
O/S 68.00 LT

EXISTING ROW

EXISTING ROW

165+00
STA. 166+75.60
O/S 68.00 LT

52.41 AC
TRACT ONE
MARY L. BOST, TRUSTEE
OF THE FAMILY TRUST
ESTABLISHED UNDER
THE WILL OF ROBERT H. BOST
2013006956

PROPOSED
UTILITY
EASEMENT
0.042 AC
(1,851 SF)



1278 S. AUSTIN AVENUE GEORGETOWN, TX 78626
512.932.3414 STEGERBIZZELL.COM
ENGINEERS PLANNERS SURVEYORS

PARCEL PLAT SHOWING PROPERTY OF:
JOSE PABLO MONROY NIETO AND
MARIA ISABEL MARTINEZ CASTILLO

SCALE:
1"=100'

PARCEL:
27E

PROJECT:
CR 111

COUNTY:
WILLIAMSON



LEGEND

- TYPE I CONCRETE MONUMENT FOUND
- ▣ TYPE II MONUMENT FOUND
- ⊙ 1/2" IRON PIPE FOUND UNLESS NOTED
- 1/2" IRON REBAR SET W/ CAP STAMPED "RPLS 5784"
- 1/2" IRON ROD FOUND UNLESS NOTED
- △ CALCULATED POINT
- ⊕ NAIL FOUND
- ⊕ CENTER LINE
- () RECORD INFORMATION
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- LINE BREAK

CODE	BEARING	DISTANCE
L1	N 21°15'11" W	15.00'
L2	S 39°05'40" E	15.22'
L3	S 68°44'49" W	26.04'
L4	S 39°05'40" E	11.34'
L5	S 68°44'49" W	68.85'
L6	N 68°44'49" E	25.48'

CODE	RADIUS	ARC	CHORD BEARING	CHORD	DELTA
C1	1,417.00'	95.57'	N 62°34'09" E	95.56'	03°51'52"
C2	1,432.00'	99.71'	S 62°31'44" W	99.69'	03°59'23"

NOTES:

ALL BEARINGS AND COORDINATES SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD83 (2011 ADJUSTMENT), REFERENCED TO THE LEICA SMARTNET NETWORK. COORDINATES AND DISTANCES SHOWN HEREON ARE SURFACE VALUES REPRESENTED IN U.S. SURVEY FEET. THE PROJECT GRID-TO-SURFACE COMBINED ADJUSTMENT FACTOR IS 1.00013.

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT OR POLICY. THERE MAY BE ADDITIONAL EASEMENTS OR RESTRICTIONS, NOT SHOWN HEREON, WHICH MAY AFFECT THE PROPERTY.

I HEREBY CERTIFY THAT THIS SURVEY PLAT IS TRUE AND CORRECT TO THE BEST OF MY BELIEF AND THAT THE PROPERTY SHOWN HEREON WAS DETERMINED BY A SURVEY MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION.

PRELIMINARY - FOR REVIEW, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

TRAVIS S. TABOR
REGISTERED PROFESSIONAL LAND SURVEYOR, No. 6428
STATE OF TEXAS



PARCEL PLAT SHOWING PROPERTY OF:
JOSE PABLO MONROY NIETO AND
MARIA ISABEL MARTINEZ CASTILLO

SCALE: 1"=100'	PARCEL: 27E	PROJECT: CR 111	COUNTY: WILLIAMSON
-------------------	----------------	--------------------	-----------------------



EXECUTED by the parties on the date of their respective acknowledgements below to be effective the date of the last of such acknowledgements.

OPTIONORS:



Jose Pablo Monroy Nieto

Date: 02-02-17

ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF Williamson

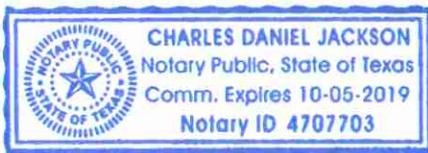
This Instrument was acknowledged before me on 2-12 2017, by Jose Pablo Monroy Nieto, in the capacity and for the purposes and consideration recited herein.



[signature]

[notarial seal]

Notary Public
My Commission Expires
10-5-2019 [date]



OPTIONORS:

Maria Isabel Martinez Castillo
Maria Isabel Martinez Castillo

Date: 02-02-17

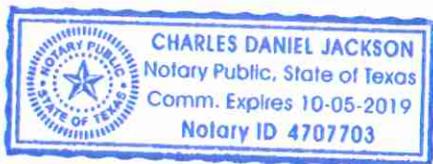
ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF Williamson

This Instrument was acknowledged before me on 2-02 - 2017, by Maria Isabel Martinez Castillo, in the capacity and for the purposes and consideration recited herein.

[Signature] [signature]
Notary Public
My Commission Expires
10-5-2019 [date]

[notarial seal]



COUNTY:

WILLIAMSON COUNTY, TEXAS

By: Dan A. Gattis
Title: County Judge

Date: _____

ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF WILLIAMSON

This Instrument was acknowledged before me on _____ 2017, by Williamson County Judge Dan A. Gattis, in the capacity and for the purposes and consideration recited herein.

[notarial seal] _____ [signature]
Notary Public
My Commission Expires _____ [date]

AFTER RECORDING, PLEASE RETURN TO:

**Sheets & Crossfield, P.C.
309 East Main St.
Round Rock, Texas 78664**

EXHIBIT "D"

WATERLINE EASEMENT

County Road 111—Parcel 27

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

GRANT OF EASEMENT:

JOSE PABLO MONROY NIETO and MARIA ISABEL MARTINEZ CASTILLO (“Grantor”, whether one or more), for the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, does hereby grant, sell and convey unto JONAH WATER SPECIAL UTILITY DISTRICT, whose address is 4050 FM 1660, Hutto, Texas 78634, (“Grantee”), an easement and right-of-way (“Easement”) upon and across approximately 0.061 acre (**Parcel 27—WE**), being the property of Grantor which is more particularly described on the sketch which accompanies the metes and bounds in Exhibit “A” attached hereto, located in Williamson County, Texas; and incorporated herein by reference. (the “Easement Tract”).

TO HAVE AND TO HOLD the same perpetually to Grantee and its successors and assigns, together with the rights and privileges and on the terms and conditions set forth below.

Grantor does hereby covenant and agree to WARRANT AND FOREVER DEFEND title to the Easement herein granted, unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

CHARACTER OF EASEMENT:

The Easement is an easement in gross.

PURPOSE OF EASEMENT:

The Easement shall be used for water line purposes, including placement, construction, installation, replacement, repair, inspection, maintenance, relocation, removal, and operation of water distribution and transmission lines and related facilities and appurtenances, or making connections thereto.

The Easement shall also be used for the purpose of providing access for the operation, repair, maintenance, inspection, replacement and expansion of the water distribution and transmission lines and related facilities and appurtenances.

Additionally, Grantor hereby grants and conveys to Grantee a non-exclusive right of ingress and egress over Grantor’s adjacent lands for the purpose of which this Easement is granted. However, such right shall only be exercised and allowed if access to the Easement Tract is not otherwise available from a public right of way.

DURATION OF EASEMENT:

The Easement shall be perpetual.

EXCLUSIVENESS OF EASEMENT:

The Easement shall be exclusive, and Grantor covenants that Grantor will not convey any other easement or conflicting rights within the Easement Tract. Grantor may alter or otherwise use the surface of the Easement Tract for such purposes that do not interfere with the exercise by Grantee of the rights herein granted provided that the plans for all improvements to be placed in the Easement Tract by Grantor must be approved by Grantee before the improvements are constructed, with such approval not to be unreasonably withheld. Grantee has the right to trim and cut down trees and shrubbery and to remove other improvements and structures to the extent reasonably necessary to prevent interference with the operation or repairs to Grantee's facilities in the Easement Tract, and Grantee will be held harmless by Grantor from any and all claims of Grantor if Grantee exercises such right.

DAMAGES:

The consideration given for this Easement constitutes payment in full for all damage sustained by Grantor by reason of the installation of the improvements referred to herein.

ENCUMBRANCES AND LIENS:

Grantor warrants that no person or business entity owns a present possessory interest in the fee title in the Easement Tract other than Grantor, and that there are no parties in possession of any portion of the Easement Tract as lessees. Furthermore, Grantor warrants that the Easement Tract is free and clear of all encumbrances and liens except the following: _____

WATER SERVICE:

Grantee and Grantor hereby acknowledge and agree that, effective immediately upon execution of this Easement, Grantee will be deemed to be providing and will be obligated to provide Grantor water service to Grantor's property across which the Easement is located. Grantor acknowledges and agrees that Grantor's ability to receive water from Grantee is subject to payment of all fees and charges due to Grantee under its tariff for such service.

ENTIRE AGREEMENT:

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representation or modification concerning this instrument shall be of no force and effect except for any subsequent modification in writing, signed by the party to be charged.

BINDING EFFECT:

This Agreement shall bind and inure to the benefit of the respective parties hereto, their heirs, legal representatives, successors and assigns.

ASSIGNABILITY:

This Easement and the rights of Grantee hereunder may be assigned in whole or in part by Grantee.

In witness whereof, this instrument is executed this 12 day of February, 2017.

GRANTOR:

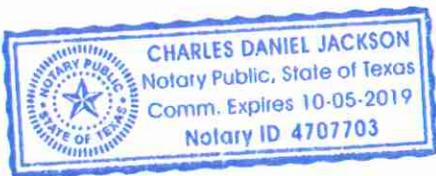


Jose Pablo Monroy Nieto

STATE OF TEXAS

COUNTY OF WILLIAMSON

This instrument is acknowledged before me on the 12 day of February, 2017, by Jose Pablo Monroy Nieto, in the capacity and for the purposes and consideration recited herein.





Notary Public, State of Texas
Printed Name: Charles Daniel Jackson
My Commission Expires: 10-5-2019

GRANTOR:

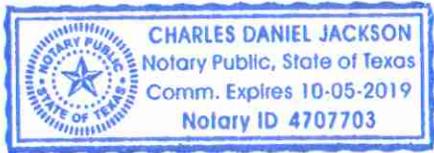
Maria MTC

Maria Isabel Martinez Castillo

STATE OF TEXAS

COUNTY OF WILLIAMSON

This instrument is acknowledged before me on the 02 day of February, 2017,
by Maria Isabel Martinez Castillo, in the capacity and for the purposes and consideration recited
herein.



[Signature]

Notary Public, State of Texas
Printed Name: Charles Daniel Jackson
My Commission Expires: 10-5-2019

EXHIBIT "E"

Parcel 27

DEED

County Road 111/Westinghouse Road Right of Way

THE STATE OF TEXAS

§
§
§

COUNTY OF WILLIAMSON

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That JOSE PABLO MONROY NIETO and MARIA ISABEL MARTINEZ CASTILLO, hereinafter referred to as Grantor, whether one or more, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to Grantor in hand paid by Williamson County, Texas, the receipt and sufficiency of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, have this day Sold and by these presents do Grant, Bargain, Sell and Convey unto WILLIAMSON COUNTY, TEXAS, all that certain tract or parcel of land lying and being situated in the County of Williamson, State of Texas, along with any improvements thereon, being more particularly described as follows:

All of that certain 0.11 acre (496 Sq. Ft.) tract of land in the J. McQueen Survey, Abstract No. 426, Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A", attached hereto and incorporated herein (Parcel 27)

SAVE AND EXCEPT, HOWEVER, it is expressly understood and agreed that Grantor is retaining title to the following improvements located on the property described in said Exhibit "A" to wit: NONE

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Visible and apparent easements not appearing of record;

Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show;

Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and encumbrances for taxes and assessments (other than liens and conveyances) presently of record in the Official Public Records of Williamson County, Texas, that affect the property, but only to the extent that said items are still valid and in force and effect at this time.

Grantor reserves all of the oil, gas and other minerals in and under the land herein conveyed but waives all rights of ingress and egress to the surface thereof for the purpose of exploring, developing, mining or drilling or pumping the same; provided, however, that operations for exploration or recovery of any such minerals shall be permissible so long as all surface operations in connection therewith are located at a point outside the acquired parcel and upon the condition that none of such operations shall be conducted so near the surface of said land as to interfere with the intended use thereof or in any way interfere with, jeopardize, or endanger the facilities of Williamson County, Texas or create a hazard to the public users thereof; it being intended, however, that nothing in this reservation shall affect the title and the rights of Grantee to take and use without additional compensation any, stone, earth, gravel, caliche, iron ore, gravel or any other road building material upon, in and under said land for the construction and maintenance of CR 111/Westinghouse Road, but shall not be used or exported from the Property for any other purpose.

TO HAVE AND TO HOLD the property herein described and herein conveyed together with all and singular the rights and appurtenances thereto in any wise belonging unto Williamson County, Texas and its assigns forever; and Grantor does hereby bind itself, its heirs, executors, administrators, successors and assigns to Warrant and Forever Defend all and singular the said premises herein conveyed unto Williamson County, Texas and its assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof.

This deed is being delivered in lieu of condemnation.

IN WITNESS WHEREOF, this instrument is executed on this the 12 day of February, 2017.

[signature page follows]

GRANTOR:



Jose Pablo Monroy Nieto

ACKNOWLEDGMENT

STATE OF TEXAS

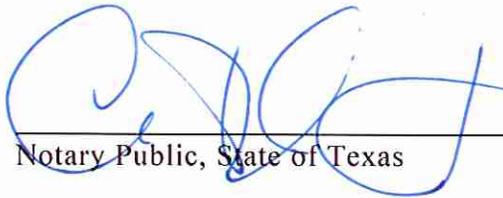
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COUNTY OF Williamson

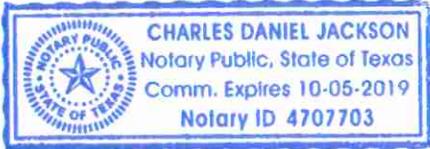
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This instrument was acknowledged before me on this the 12 day of February, 2017 by Jose Pablo Monroy Nieto, in the capacity and for the purposes and consideration recited therein.



Notary Public, State of Texas



Commissioners Court - Regular Session

26.

Meeting Date: 02/21/2017

Eas Term

Submitted For: Dan Gattis

Submitted By: Hal Hawes, County Judge

Department: County Judge

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a Termination and Release of Right of Way Easement relating to ?an easement granted by F. John Olson to Williamson County, Texas, an easement and right of way over a portion of his land for a period of ten (10) years pursuant to that certain Right of Way Easement dated March 15, 1944, and filed for record on March 22, 1944, in Volume 318, Page 571, Williamson County, Texas.

Background

The subject easement and right-of-way was for ten years and it expired in 1954. The owners of the track of land that is affected by the easement are attempting to clear the title and have requested that the county sign a termination and release in order to do so.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Termination of Easement

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Hal Hawes

Final Approval Date: 02/14/2017

Reviewed By

Wendy Coco

Date

02/14/2017 03:15 PM

Started On: 02/14/2017 08:49 AM

NATGF#14665-17-01609

NOTICE OF CONFIDENTIALITY OF RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

TERMINATION AND RELEASE OF RIGHT OF WAY EASEMENT

This Termination and Release of Right of Way Easement (this "Termination") is executed by Williamson County, Texas (referred to herein as "County"), to be effective as of _____, 2017.

RECITALS

A. F. John Olson granted Williamson County, Texas, an easement and right of way over a portion of his land for a period of ten (10) years pursuant to that certain Right of Way Easement dated March 15, 1944, and filed for record on March 22, 1944, in Volume 318, Page 571, Williamson County, Texas (the "Right of Way Easement").

B. The Right of Way Easement granted the County an easement and right of way for a period of ten (10) years over and across a certain tract of land owned by F. John Olson, said land being more particularly described as follows (the "Property"):

All that certain tract or parcel of land lying and being situated in Williamson County, Texas, out of and a part of the W.J. BAKER SURVEY, Abstract 65, in Williamson County, Texas, and being a part of a tract of land described in a deed from F. John Olson and wife, Davida Olson, to Sam Wernli, Jr., dated December 31, 1946, and recorded in Volume 341, Page 407, Deed Records of Williamson County, Texas, the tract of land herein conveyed being described by metes and bounds as follows:

BEGINNING at a point in the South line of the Sam Wernli, Jr. tract, at the Southwest corner of a tract of 2 acres described in a Warranty Deed from Sam Wernli, Jr., et ux, to M. R. Sharp, Jr., dated May 20, 1958, and recorded in Volume 423, Page 251, Deed Records of Williamson County, Texas, which point is 578.9 feet from the Southeast corner of the original Wernli tract, said Southeast corner being on the East line of the W. J. Baker Survey, 2264.4 feet from the recognized Northeast corner of the Baker Survey;

THENCE South 71 deg. West with the South line of the Wernli tract, parallel with and one (1) foot North of the North edge of a line of power poles, 1165.2 feet, more or less, to an iron pipe in the East margin of the old Taylor-Circleville Road, for the Southwest corner hereof;

THENCE North 28 deg. West 2299 feet, more or less, with the East margin of said Road to an iron stake for Northwest corner hereof;

THENCE North 71 deg. East 1663 feet, more or less, to a point in the West margin of State Highway Number 95, for the Northeast corner hereof;

THENCE South 27 deg. 16 min. East 2083.2 feet with the West right-of-way line of State Highway Number 95 to a 4-inch square concrete marker, for the Northeast corner of the M. R. Sharp, Jr. 2-acre tract;

THENCE South 71 deg. West 411.5 feet to a concrete monument;

THENCE South 19 deg. East 205 feet to the PLACE OF BEGINNING and containing approximately 83 acres of land, more or less; and being the same property described in a deed from Sam Wernli, Jr., and wife, Gussie Wernli, to Emmett R. Albrecht and wife, Dorothy S. Albrecht, dated April 16, 1959, of record in Volume 429, Page 614, Deed Records of Williamson County, Texas.

SAVE AND EXCEPT all of TORTUGA VISTA ACRES, a subdivision in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet I, Slide 324, Plat Records, Williamson County, Texas.

C. The Right of Way Easement has expired according to its terms and the County, as owner of the Right of Way Easement, desires to document the termination and release of the Right of Way Easement in its entirety.

AGREEMENT

NOW, THEREFORE, for and in consideration of the foregoing premises and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby certifies that it is the sole and exclusive owner of the Right of Way Easement identified above, and hereby RELEASES, DISCHARGES and TERMINATES all of its rights, title, interest, claims and demands with respect to the Right of Way Easement, and declares that the Right of Way Easement is hereby terminated and of no further force or effect with respect to the Property. This Termination is binding upon County and its respective successors and assigns.

Commissioners Court - Regular Session

27.

Meeting Date: 02/21/2017

Agreement

Submitted By: Wendy Coco, County Judge

Department: Sheriff

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a State Plan of Operations agreement between the State of Texas and Williamson County Sheriff's Office setting forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense personal property transferred pursuant to 10 USC § 2576a.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Agreement

Form Review

Inbox

County Judge Exec Asst. (Originator)
Form Started By: Wendy Coco
Final Approval Date: 02/13/2017

Reviewed By

Wendy Coco

Date

02/13/2017 04:00 PM
Started On: 02/13/2017 03:11 PM

New
 Update

LAW ENFORCEMENT AGENCY (LEA) APPLICATION FOR PARTICIPATION

This application must be updated and resubmitted within 30 days of any changes

Federal State Tribal Federal Agencies only: (Parent Affiliate i.e. DOJ): _____

2YTXXX DODAAC (Update Only): _____

AGENCY: Williamson County Sheriff's Office

PHYSICAL ADDRESS (No P.O. Box): 508 S. Rock St.

CITY: Georgetown

STATE: Texas

ZIP: 78626

AGENCY MUST HAVE AT LEAST 1 FULL-TIME OFFICER TO PARTICIPATE IN THE PROGRAM
INDICATE THE NUMBER OF COMPENSATED OFFICERS WITH ARREST AND APPREHENSION AUTHORITY

FULL-TIME: 227 PART-TIME: _____

SCREENER POC(s): INCLUDE EMAIL ADDRESS AND DIRECT CONTACT PHONE NUMBER IF AVAILABLE

*MAIN POC: Is the Primary POC for requests and property pickup

	NAME: LAST, FIRST	EMAIL	PHONE #
*SCREENER/MAIN POC	Lt. Derrick Dutton	ddutton@wilco.org	512-943-1326
SCREENER/POC #2	Commander Tony Carter	tcarter@wilco.org	512-943-1300
SCREENER/POC #3	Sgt. Gary Haston	Ghaston@wilco.org	512-943-1300
SCREENER/POC #4	Dep. Derek Trabal	Dtrabal@wilco.org	512-943-1300
WEAPON/POC	Lt. Derrick Dutton	ddutton@wilco.org	512-943-1326
AIRCRAFT/POC	Lt. Derrick Dutton	ddutton@wilco.org	512-943-1326
VEHICLE/POC	Lt. Derrick Dutton	ddutton@wilco.org	512-943-1326

NOTICE: LAW ENFORCEMENT ACTIVITIES ARE DEFINED AS: GOVERNMENTAL AGENCIES WHOSE PRIMARY FUNCTION IS THE ENFORCEMENT OF APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND WHOSE OFFICERS HAVE THE POWERS OF ARREST AND APPREHENSION.

Upon acceptance into the Program, I understand that I have 30 days to familiarize myself with the State Plan of Operation and all Program guidance that is provided by the State Coordinator and that by signing, I certify that all information contained above is valid and accurate. (N/A for Federal Agencies)

By signing this I/we certify under penalty of perjury that the foregoing is true and correct. Making a false statement may result in Judicial actions or prosecution under 18USC § 1001.

CHIEF LAW ENFORCEMENT OFFICIAL/
HEAD OF LOCAL AGENCY

Robert Chod

DATE: 1-23-17

PRINTED NAME

[Signature]

SIGNATURE

STATE COORDINATOR/SPOC:
(NOT REQUIRED FOR FEDERAL AGENCIES)

DATE: _____

PRINTED NAME

SIGNATURE

STATE PLAN OF OPERATIONS

BETWEEN THE STATE OF

TEXAS

AND THE

Williamson County Sheriff's Office

I. PURPOSE

This State Plan of Operation (SPO) is entered into between the State of Texas and the (*LEA name*) Williamson County Sheriff's Office, to set forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense (DOD) personal property transferred pursuant to 10 USC § 2576a in order to promote the efficient and expeditious transfer of property and to ensure accountability of the same.

II. AUTHORITY

The Secretary of Defense is authorized by 10 USC § 2576a to transfer to State Law Enforcement Agencies, personal property that is excess to the needs of the DOD and that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug / counter-terrorism or border security activities, under such terms prescribed by the Secretary. The authorities granted to the Secretary of Defense have been delegated to the Defense Logistics Agency (DLA) in determining whether property is suitable for use by agencies in Law Enforcement Activities (LEAs). DLA defines law enforcement activities as activities performed by governmental agencies whose primary function is the enforcement of applicable Federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension. This program is also known as the "1033 Program" or the "LESO Program" and is administered by DLA Disposition Services, Law Enforcement Support Office (LESO).

III. GENERAL TERMS AND CONDITIONS

A. OPERATIONAL AUTHORITY

The Governor of the State of Texas has designated in writing with an effective date of August 26, 2015 to implement this program statewide as well as conduct management and oversight of this program. Funding / Budgeting to administer this program are provided by the Texas Department of Public Safety.

The provided funding is used to support assistance to the LEAs with customer service to include

computer / telephone assistance and physical visits to the LEAs to assist with acquiring access to the LESO Program. The staffing to provide the support to the LEAs within the State of Texas is as follows:

State Coordinator (SC): Skylor Hearn

State Point of Contact (SPOC): Rolando Ayala

State Point of Contact (SPOC): Laurie Patterson

State Point of Contact (SPOC): John Riddick

The following is the facility / physical location and business hours to provide customer service to those LEAs currently enrolled, as well as interested participants of the LESO Program:

Agency Address / Location: 5805 N Lamar Blvd Austin, Texas 78752

EMAIL / Contact Phone Numbers: Texas1033Program@dps.texas.gov 512-424-7590

Fax Number: 512-424-7591

Hours of Operation: 7AM – 5PM

B. The DLA LESO has final authority to determine the type, quantity, and location of excess DOD personal property suitable for law enforcement activities, if any, which will be transferred to the (LEA name) Williamson County Sheriff's Office.

C. This agreement creates no entitlement to the LEA to receive excess DOD personal property.

D. The (LEA name) Williamson County Sheriff's Office understands that property made available under this agreement is for the use of authorized program participants only. Property may not be obtained for any individual, organization, or agency that has not been approved as a participant in the LESO Program. All requests for property must be based on bona fide law enforcement requirements. Property will not be obtained by any authorized participant for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan.

E. Controlled property (equipment) includes any property that has a demilitarization (DEMIL) Code of B, C, D, F, G, and Q; and property, regardless of demilitarization code, that was specifically identified in the Law Enforcement Equipment Working Group Report from May 2015, created pursuant to Executive Order 13688 (EO). The Working Group Report mandates that the following items be treated as controlled property:

- 1) Manned Aircraft, fixed or rotary wing
- 2) Unmanned Aerial Vehicles
- 3) Wheeled Armored Vehicles
- 4) Wheeled Tactical Vehicles
- 5) Command and Control Vehicles
- 6) Specialized Firearms and Ammunition Under .50 Cal (excluded firearms and ammunition for service-issued weapons)
- 7) Explosives and Pyrotechnics
- 8) Breaching apparatus

- 9) Riot Batons
- 10) Riot Helmets
- 11) Riot Shields

F. LEAs that request items in Paragraph E above must provide all required information outlined in the Law Enforcement Equipment Working Group Report and all information on the LESO request form. Among other specific requirements identified in these documents, LEAs will be required to certify and submit:

- 1) A detailed written justification with a clear and persuasive explanation of the need for the property and the law enforcement purposes it will serve;
- 2) Evidence of approval or concurrence by the LEA's civilian governing body (city council, mayor, etc.);
- 3) The LEA's policies and protocols on deployment of this type of property;
- 4) Certifications on required training for use of this type of property; and
- 5) Information on whether the LEA has applied, or has pending an application, for this type of property from another Federal agency.

G. The (*LEA name*) Williamson County Sheriff's Office must maintain and enforce regulations designed to impose adequate security measures for controlled property to mitigate the risk of loss or theft.

H. Under no circumstances will controlled property be sold or otherwise transferred to non-U.S. persons, or exported. All transfers must be approved by the State and DLA Disposition Services LESO.

I. Cannibalization requests for controlled property must be submitted in writing to the State, with final approval by the LESO. The LESO will consider cannibalization requests on a case-by-case basis.

J. The LESO conditionally transfers all excess DOD property to States / LEAs enrolled in the LESO Program. Title or ownership of controlled property will remain with the LESO in perpetuity and will not be relinquished to the LEAs. When the LEA no longer has legitimate law enforcement uses for controlled property, the LEA must notify the State, who will then notify the LESO, and the controlled property must either be transferred to another enrolled LEA (via standard transfer process) or returned to DLA Disposition Services for disposal. The LESO reserves the right to recall controlled and non-controlled property issued through the LESO Program at any time.

K. Property with a DEMIL Code of "A" is also conditionally transferred to the LEA. However, after one year from the Ship Date, the LESO will relinquish ownership and title to the LEA. Prior to this date, the State and LEA remains responsible for the accountability and physical control of the item(s) and the LESO retains the right to recall the property. Title will not be relinquished to any property with DEMIL Code of "A" that is controlled property identified in Paragraph III E.

- 1) Property with DEMIL Code of "A" will automatically be placed in an archived status on the LEAs property book upon meeting the one year mark.
- 2) Once archived, the property is no longer subject to annual inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).
- 3) Ownership and title of DEMIL "A" items that have been archived will pass automatically from the LESO to the LEA when they are archived at the one year mark (from Ship Date) without issuance of any further documentation.
- 4) LEAs receive title and ownership of DEMIL "A" items as governmental entities. Title and ownership of DEMIL "A" property does not pass from DOD to any private individual or LEA official in their private capacity. Accordingly, such property should be maintained and ultimately disposed of in accordance with provisions in State and local law that govern public property. Sales or gifting of DEMIL "A" property after the one year mark in a manner inconsistent with State or local law may constitute grounds to deny future participation in the LESO Program.

L. The LEAs are not authorized to transfer controlled property or DEMIL Code "A" property carried on their inventory without LESO notification and approval. Property will not physically move until the State and LESO approval process is complete.

IV. ENROLLMENT

A. An LEA must have at least one full-time law enforcement officer in order to enroll and/or receive property via the LESO Program. Only full-time and part-time law enforcement officers are authorized to receive property. Reserve officers are not authorized to receive property.

- 1) The LEA shall submit an updated Application Packet to the State Coordinator's office no later than December 1 each year and/or any time there is a change in personnel or LEA contact information. Failure to do so may result in suspension and/or termination from the program.
- 2) Once approved for participation in the program, at least one of the LEA's authorized screeners must attend a mandatory training class prior to any requests for property being approved. The class will be conducted free of charge to the LEA and will be held at location determined by the State Coordinator's office.
- 3) LEA transfer of responsibility – program property assigned to the LEA. A change in the Chief Law Enforcement Official (CLEO), due to any reason, will not relinquish responsibility from the LEA for properly maintaining existing program property in the LEA's possession. If the new CLEO does not wish to be responsible for existing property, they shall notify the State Coordinator's office in writing that they wish to return the equipment to the nearest Disposition Site or transfer it to a qualifying LEA. The new CLEO remains responsible for existing property until the property is officially transferred or returned.

B. The State shall:

- 1) Implement LESO Program eligibility criteria in accordance with 10 USC § 2576a, DLA Instructions and Manuals, and the DLA MOA the State signs.
- 2) Receive and process applications for participation from LEAs currently enrolled and those LEAs that wish to participate in the LESO Program.
- 3) Receive and recommend approval or disapprove LEA applications for participation in the LESO Program. The State Coordinators have sole discretion to disapprove LEA applications on behalf of the Governor of their State. The LESO should be notified of any applications disapproved at the State Coordinator level. The State Coordinator will only forward and recommend certified LEAs to the LESO that are government agencies whose primary function is the enforcement of applicable Federal, State, and local laws and whose compensated officers have the powers of arrest and apprehension. The LESO retains final approval / disapproval authority for all LEA applications forwarded by State Coordinators.
- 4) Ensure LEAs enrolled in the LESO Program update the LEAs account information annually (accomplished during the FY Annual Inventory in the Federal Excess Property Management Information System [FEPMIS]).
- 5) Provide a comprehensive overview of the LESO Program to all LEAs once they are approved for enrollment. This comprehensive overview must be done within thirty (30) days and include, verbatim, the information contained in Paragraph III E of this SPO.
- 6) Ensure that screeners of property are employees of the LEA. Contractors may not conduct screening on behalf of the LEA.
- 7) Ensure that at least one person per LEA maintains access to the FEPMIS. Account holders must be employees of the LEA.

V. ANNUAL INVENTORY REQUIREMENTS

A. Per the DLA Instructions and Manuals and the DLA MOA, each State and participating LEA within is required to conduct an annual inventory certification of controlled property, which includes DEMIL "A" for one (1) year from Ship Date. Annual inventories start on October 1 of each year and end December 1 of each year.

B. The State shall:

- 1) Receive, validate, and reconcile incoming certified inventories from the LEAs.
- 2) Ensure LEAs provide serial numbers and photos identified during the annual inventory process for inclusion in the LESO property accounting system for all controlled property identified in Paragraph III E, small arms and other unique

items as required. For equipment that does not contain a serial number, such as riot control or breaching equipment, a photograph will suffice.

- 3) Suspend the LEA as a result of the LEAs failure to properly conduct and/or certify and submit certified inventories, according to the aforementioned requirements.

C. The LEA shall:

- 1) Complete the annual physical inventory as required.
- 2) Provide serial numbers and photos identified in the annual inventory process for inclusion in the LESO property accounting system for all controlled property identified in Paragraph III E, small arms and other unique items, as required. For equipment that does not contain serial number, such as riot control or breaching equipment, a photograph will suffice.
- 3) Certify the accountability of all controlled property received through the LESO Program annually by conducting and certifying the physical inventory. The LEA must adhere to additional annual certification requirements as identified by the LESO.
 - a. The State requires each LEA to submit certified inventories for their Agency by December 1 of each year. The Fiscal Year (FY) is defined as October 1 through September 30 of each year. This gives the LEA two (2) months to physically inventory LESO Program property in their possession and submit their certified inventories to the State Coordinators.
 - (1) The LESO requires a front or side and data plate photo for Aircraft and Tactical Vehicles that are serial number controlled, received through the LESO Program.
 - (2) The LESO requires serial number photos for each small arm received through the LESO Program.
 - b. The LEAs failure to submit the certified annual inventory by December 1 may result in the agency being suspended from operations within the LESO Program. Further failure to submit the certified annual inventory may result in a LEA termination.
- 4) Be aware that High Profile Commodities (Aircraft, Tactical Vehicles and Small Arms) and High Awareness (controlled) property are subject to additional controls.

VI. PROGRAM COMPLIANCE REVIEWS

A. The LESO conducts a Program Compliance Review (PCR) for each State that is enrolled in the LESO Program every two (2) years. The LESO reserves the right to require an annual PCR, or similar inspection on a more frequent basis for any State. The LESO PCRs are performed in order to ensure that State Coordinators, SPOCs and all LEAs within a State are compliant with the terms and conditions of the LESO Program as required by 10 USC § 2576a, DLA Instructions and

Manuals, and the DLA MOA signed by the State.

- 1) If a State and/or LEA fails a PCR, the LESO will immediately suspend their operations and will subsequently issue corrective actions (with suspense dates) to the State Coordinator, which will identify what is needed to rectify the identified deficiencies within the State and/or LEA.
- 2) If a State and/or LEA fails to correct identified deficiencies by the given suspense dates, the LESO will move to terminate the LESO Program operations within the State and/or LEA.

B. The State shall:

- 1) Support the LESO PCR process by:
 - a. Contacting LEAs selected for the PCR review via phone and/or email to ensure they are aware of the PCR schedule and prepared for review.
 - b. Receiving inventory selection from the LESO. The LEA POCs shall gather the selected items in a centralized location to ensure that the LESO can efficiently inventory the items.
 - c. Providing additional assistance to the LESO as required, prior to and during the course of the PCR.
- 2) Conduct internal Program Compliance Reviews of LEAs participating in the LESO Program in order to ensure accountability, program compliance and validate annual inventory submissions are accurate. The State Coordinator must ensure an internal PCR of at least 5% of LEAs that have a property book from the LESO Program within his / her State is completed annually. This may result in a random review of all or selected property at the LEA.
 - a. The internal PCR will include, at minimum:
 - (1) A review of each selected LEAs LESO Program files.
 - (2) A review of the signed State Plan of Operation (SPO).
 - (3) A review of the LEA application and screener's letter.
 - (4) A physical inventory of the LESO Program property at each selected LEA.
 - (5) A specific review of each selected LEAs files for the following: DD Form 1348-1A for each item currently on inventory, small arms documentation, transfer documents, turn-in documents, inventory adjustment documents, exception to policy letters (if any), approved cannibalization requests (if any), and other pertinent documentation as

required.

- b. The State and/or LEA will bear all expenses related to the repossession and/or turn-in of LESO Program property to the nearest DLA Disposition Services site.

VII. STATE PLAN OF OPERATION (SPO)

A. The State shall:

- 1) Identify, establish, and issue minimum criteria to be included in the SPO for the State and each participating LEA.
- 2) Establish a State Plan of Operation, developed in accordance with Federal and State law, and conforming (at minimum) to the provisions of the DLA Instruction and Manuals and the DLA MOA.
 - a. The SPO will include detailed organizational and operational authority including: staffing, budget, facilities, and equipment that the State believes is sufficient to manage the LESO Program within their State.
 - b. The SPO must address procedures for making determinations of LEA eligibility, allocation, and equitable distribution of material, accountability and responsibility concerning excess DOD personal property, inventory requirements, training and education, State-level internal Program Compliance Reviews (PCR), and procedures for turn-in, transfer, and disposal.
- 2) Enter into written agreement with each LEA, via the LESO approved State Plan of Operation, to ensure the LEA fully acknowledges the terms, conditions, and limitations applicable to property transferred pursuant to this agreement. The State Plan of Operation must be signed by the Chief Law Enforcement Official (CLEO), or assigned designee of the respective LEA, and the current State Coordinator.
- 3) Request that the LESO Suspend or Terminate an LEA(s) from the LESO Program when an LEA fails to comply with any term of DLA MOA, the DLA Instruction and Manuals, any Federal statute or regulation, or the State Plan of Operation.

VIII. REPORTING REQUIREMENTS FOR LOST, MISSING, STOLEN, DAMAGED OR DESTROYED LESO PROGRAM PROPERTY

A. All property Lost, Missing, Stolen, (LMS) damaged, or destroyed carried on a LEA's current inventory must be reported to the LESO.

- 1) Controlled property must be reported to the State and the LESO within twenty-four (24) hours. The aforementioned property may require a police and National Crime Information Center (NCIC) report submitted to the LESO, to include DEMIL "A" items that are considered controlled items in Paragraph III E.

- 2) Property with a DEMIL Code of "A" must be reported to the State and the LESO within seven (7) days.
- 3) All reports are subject to review by the DLA Office of the Inspector General (OIG).

B. LESO may grant extensions to the reporting requirements listed above on a case-by-case basis.

IX. AIRCRAFT AND SMALL ARMS

A. All aircraft are considered controlled property, regardless of DEMIL Code. Aircraft may not be sold and must be returned to the LESO at the end of their useful life. This State Plan of Operation ensures that all LEAs and all subsequent users are aware of and agree to provide all required controls and documentation in accordance with applicable laws and regulations for these items.

B. LEAs no longer requiring small arms issued through the LESO Program must request authorization to transfer or turn-in small arms. Transfers and turn-ins must be forwarded and endorsed by the State Coordinator's office first, and then approved by the LESO. Small Arms will not physically transfer until the approval process is complete.

C. Small Arms that are issued must have a documented chain of custody, with the chain of custody including a signature of the receiving officer indicating that he / she has received the appropriate small arm(s) with the correct, specific serial number(s). Small Arms that are issued to an officer will be issued utilizing an Equipment Custody Receipt (ECR); this Custody Receipt obtains the signature of the officer responsible for the small arm.

X. RECORDS MANAGEMENT

The LESO, State Coordinator, and LEAs enrolled in the LESO Program must maintain all records in accordance with the DLA Records Schedule. Records for property acquired through the LESO Program have retention controls based on the property's DEMIL Code. All documents concerning a property record must be retained.

- 1) Property records for items with DEMIL Code of "A" must be retained for two (2) calendar years from the date the property is removed from the LEA's property book before being destroyed.
- 2) Property records for controlled property must be retained for five (5) calendar years from the date the property is removed from the LEA's property book before being destroyed.
- 3) Environmental Property records must be retained for fifty (50) years, regardless of DEMIL Code (Chemicals, Batteries, Hazardous Material / Hazardous Waste).
- 4) LESO Program files must be segregated from all other records.

- 5) All property records must be filed, retained, and destroyed in accordance with DLA Records Schedule. These records include, but are not limited to, the following: DD Form 1348-1A, requests for transfer, turn-in, or disposal, approved Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 10 and 5, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC 8050-1) and any other pertinent documentation and/or records associated with the LESO Program.

XI. LESO PROGRAM ANNUAL TRAINING

A. 10 USC § 380 provides that the Secretary of Defense, in cooperation with the U.S. Attorney General, shall conduct an annual briefing of law enforcement personnel of each state. The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the Department of Defense.

B. The State shall organize and conduct training pertaining to information, equipment, technical support and training available to LEAs via the LESO Program.

C. The State shall ensure at least one representative (i.e. the State Coordinator or SPOC) attend the annual training that the LESO conducts.

XII. PROPERTY ALLOCATION

A. The State Shall:

- 1) Provide the LEA with a website that will afford timely and accurate guidance, information, and links for all LEAs who work, or have an interest in, the LESO Program.
- 2) Upon receipt of a valid State / LEA request for property through the DLA Disposition Services RTD website, a preference will be given to those applications indicating that the transferred property will be used in the counter-drug, counter-terrorism, or border security activities of the recipient agency. Additionally, to the greatest extent possible, the State will ensure fair and equitable distribution of property based on current LEAs inventory and justification for property.
- 3) The State and the LESO reserve the right to determine and/or adjust allocation limits. Generally, no more than one of any item per officer will be allocated to an LEA. Quantity exceptions may be granted on a case-by-case basis by the LESO. Currently, the following quantity limits apply:
 - a. Small Arms: one (1) type for each qualified officer, full-time / part-time;
 - b. HMMWVs: one (1) vehicle for every three (3) officers;
 - c. MRAPs: one (1) vehicle per LEA.
- 4) The State and the LESO reserve final authority on determining the approval and/or disapproval for requests of specific types and quantities of excess DOD property.

B. The LEA shall:

- 1) Ensure an appropriate justification is submitted when requesting excess DOD property via the LESO Program and will ensure LESO Program property will be used for the law enforcement activity and for law enforcement purposes only within his / her State and agency.
- 2) When requesting property, provide a justification to the State and the LESO on how the requests for property will be used in counter-drug, counter-terrorism, or border security activities of the recipient agency. Additionally, the LEA should be fair and equitable when making requisitions based on current LEA inventory and the justification for property. Generally, no more than one of any item per officer will be allocated.
- 3) Ensure screeners of property are employees of the LEA. Contractors may not conduct screening on behalf of the LEA.
- 4) Obtain access to FEPMIS to ensure the property book is properly maintained, to include but not limited to transfers, turn-ins, and disposal requests and to generate these requests at the LEA level and forward all approvals to the State for action.
- 5) Ensure at least one person per LEA maintains access to FEPMIS. FEPMIS account holders must be employees of the LEA.

XIII. PROGRAM SUSPENSION & TERMINATION

A. The State and LEA are required to abide by the terms and conditions of the DLA MOA in order to maintain active status.

B. The State shall:

- 1) Suspend LEAs for a minimum of sixty (60) days in all situations relating to the suspected or actual abuse of LESO Program property or requirements and/or repeated failure to meet the terms and conditions of the DLA MOA. Suspension may lead to TERMINATION.
- 2) The State and/or the LESO have final discretion on reinstatement requests. Reinstatement to full participation from a suspension and/or termination is not automatic.
- 3) In coordination with the LESO, issue corrective action guidance to the LEA with suspense dates to rectify issues and/or discrepancies that caused suspension and/or termination.
- 4) Require the LEA to submit results regarding all completed police investigations and/or reports regarding lost, missing, stolen and/or damaged LESO Program property, to include the LEAs Corrective Action Plan (CAP).

- 5) Suspend or terminate an LEA from the LESO Program if an LEA fails to comply with any term of the DLA MOA, the DLA Instruction and Manuals, any Federal statute or regulation, or the State Plan of Operation.
 - a. In the event of an LEA termination, the State Coordinator will make every attempt to transfer the LESO Program property of the terminated LEA to an authorized State or LEA, as applicable, prior to requesting a turn-in of the property to the nearest DLA Disposition Services location.
 - b. In cases relating to an LEA termination, the LEA will have ninety (90) days to complete the transfer or turn-in of all LESO Program property in their possession.

C. The LEA shall:

- 1) Notify the State Coordinator's office and initiate an investigation into any questionable activity or actions involving LESO property issued to the LEA that comes to the attention of the CLEO, and is otherwise within the authority of the Governor / State to investigate. LEAs must understand that the State Coordinators, acting on behalf of their Governor, may revoke or terminate their concurrence for LEA participation in the LESO Program at any time, and for any reason.
- 2) Understand that the State may suspend LEA(s) and/or LEA POC(s) from within their State, based upon their findings during internal Program Compliance Reviews and/or spot checks at the State level.
- 3) Initiate corrective action to rectify suspensions and/or terminations placed upon the LEA for failure to meet the terms and conditions of the LESO Program.
- 4) Be required to complete and submit results regarding all completed police investigations and/or reports regarding lost, missing, stolen and/or damaged LESO Program property. The LEA must submit all documentation to the State and the LESO upon receipt.
- 5) Provide documentation to the State and the LESO when actionable items are rectified for the State and/or LEA(s).
- 6) The LEAs Chief Law Enforcement Official must request reinstatement as required, via the State Coordinator or SPOC(s), to full participation status at the conclusion of a suspension period.

XIV. COSTS & FEES

- 1) All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property obtained through the LESO Program is the sole responsibility of the LEA. In the event an agency is dissolved or disbanded and no civilian governing body exists, the costs associated with the transportation and turn-in of all property in the possession of the

dissolved or disbanded LEA then becomes responsibility of the State.

XV. NOTICES

Any notices, communications, or correspondence related to this agreement shall be provided by E-mail, the United States Postal Service, express service, or facsimile to the State Coordinators office or cognizant DLA office. The LESO may, from time to time, make unilateral modifications or amendments to the provisions of this SPO. Notice of these changes will be provided to State Coordinators in writing. Unless State Coordinators take immediate action to terminate this SPO in accordance with Section XVIII, such modifications or amendments will become binding. In such cases, reasonable opportunity will, insofar as practicable, be afforded the State Coordinator to conform changes affecting their operations.

XVI. ANTI-DISCRIMINATION

A. By signing this SPO, or accepting excess DOD personal property under this SPO, the State pledges that it and each LEA agrees to comply with applicable provisions of the following national policies prohibiting discrimination:

- 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) as implemented by DOD regulations 32 CR Part 195.
- 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 CFR Part 90.
- 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 USC 794), as implemented by Department of Justice regulations in 28 CFR Part 41 and DOD regulations at 32 CFR Part 56.

B. These elements are considered the minimum essential ingredients for establishment of a satisfactory business agreement between the State and the DOD.

XVII. INDEMNIFICATION CLAUSE

The LEA is required to maintain adequate insurance to cover damages or injuries to persons or property relating to the use of property issued under the LESO program. Self-insurance by the LEA is considered acceptable. The U.S. Government and the Texas Department of Public Safety assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the LESO program. It is recognized that State and local law generally limit or preclude State Coordinators / LEAs from agreeing to open-ended indemnity provisions. However, to the extent permitted by State and local laws, the LEA shall indemnify and hold the U.S. Government and the Texas Department of Public Safety harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including states, local and interstate

bodies, in any manner caused by or contributed to by the LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the LEA, its agents, servants, or employees after the property has been removed from U.S. Government control.

XVIII. TERMINATION

A. This SPO may be terminated by either party, provided the other party receives thirty (30) days' notice, in writing, or as otherwise stipulated by Public Law.

B. The undersigned State Coordinator and CLEO hereby agree to comply with all provisions set forth herein and acknowledge that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

XIX. IN WITNESS THEREOF, the parties hereto have executed this agreement as of the last date written below.

Sheriff Robert Chody
Type / Print Chief Law Enforcement Official Name


Chief Law Enforcement Official Signature

1-23-17
Date (MM/DD/YYYY)

Judge Dan Gattis
Type/Print Civilian Governing Body Authorized Official

CGB Authorized Official Signature

Date (MM/DD/YYYY)

Type / Print State Coordinator Name

State Coordinator Signature

Date (MM/DD/YYYY)

Commissioners Court - Regular Session

28.

Meeting Date: 02/21/2017

Employee Policy Manual

Submitted By: Tara Raymore, Human Resources

Department: Human Resources

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on approving updates and clarifications to the Employee Policy Manual.

Background

We are continually reviewing the policy manual to ensure that policies are consistent with processes and best practices. We are recommending the updates highlighted in the attached document.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

[Employee Policy Manual](#)

[Revision](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Tara Raymore

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

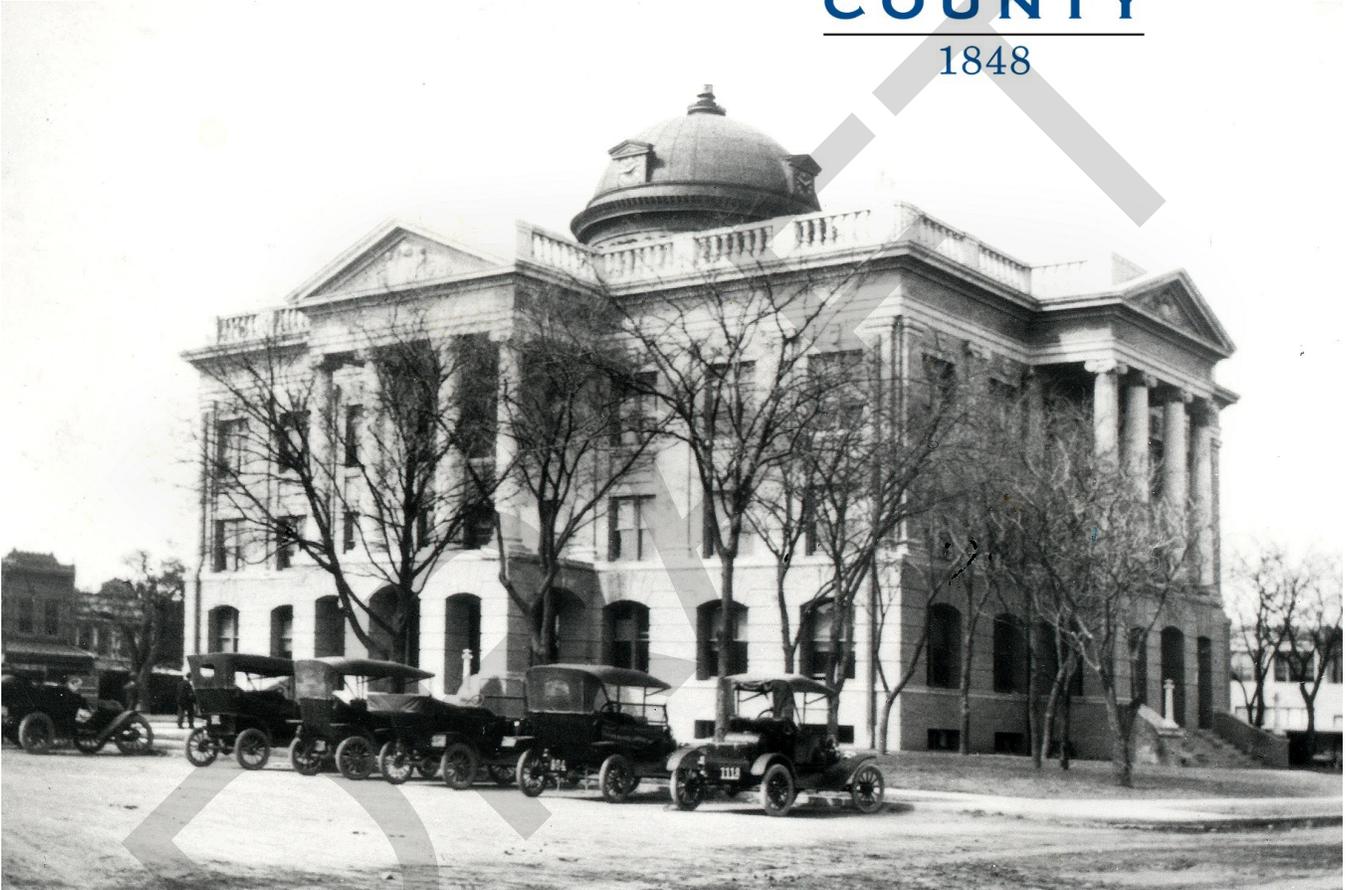
02/16/2017 12:09 PM

Started On: 02/16/2017 11:21 AM



**WILLIAMSON
COUNTY**

1848



Employee

Policy Manual

Effective February 21, 2017



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Policy Manual Disclaimer

This employee policy manual constitutes the general personnel policies for all Williamson County employees. It does not constitute a contract or provide a guarantee of employment. Policies may be altered, deleted, or amended at any time by action of the Commissioners Court. If any provision or part of a provision of these policies is held invalid, unlawful, or unenforceable, it will not affect the validity of the remaining provisions or parts of provisions, which will remain in effect. In cases where federal or state laws or regulations supersede local guidelines, such laws or regulations will substitute for these personnel guidelines only insofar as necessary for compliance. Specific departments may have additional policies unique to their operations.

Elected official's rights and responsibilities as defined by Texas law supersede these policies where conflicts may occur. Elected officials are encouraged to follow all policies contained herein in order to provide uniform application across the County and to protect the County against potential employment related issues.

About Williamson County Government

Williamson County's government organization is established by the Constitution of the State of Texas and by state statutes. Its operations are governed by state and federal law and by actions of the Commissioners Court.

Commissioners Court

The Commissioners Court consists of four County Commissioners; each elected by the voters of a Commissioners precinct, and a County Judge, elected by all of the voters of the County. Officials are elected for a four-year term. The Commissioners Court is the chief policy, administrative, and executive branch of County government.

County Operations

County operations are conducted through departments and offices; each administered by an elected public official or an appointed department head.



Employment

At Will Employment

Employment with Williamson County is on an at-will basis:

- An employee may resign at any time with or without notice
- Williamson County may terminate the employment relationship at any time with or without cause or notice
- Williamson County may change the terms and conditions of employment at any time, with or without notice

Equal Employment Opportunity & ADA Compliance;

Williamson County is committed to providing a workplace free of discrimination. All employment decisions (hiring, promotions, terminations, compensation, etc.) are made without regard to any covered or protected class as defined by law and applicable statements of the law by the Equal Employment Opportunity Commission (EEOC) or disability as defined by the Americans with Disabilities Act and applicable state laws, including those enforced by the Texas Workforce Commission. If an employee requires an accommodation due to a disability, contact the Human Resources Department.

Employment Status

- **Full-time:** Full time positions are scheduled to work consistently 30 or more hours in a pay week
- **Part-time:** Part time positions are scheduled to work no more than 29 hours in a pay week and are not eligible for benefits or longevity pay
- **Temporary:** Temporary employees are limited to working 130 days in a calendar year. They are not eligible for TCDRS retirement, holidays, benefits or leave time including longevity pay

Position Classification

Positions are classified as exempt or non-exempt based on the definitions and requirements of the Federal Labor Standards Act. (FLSA)

- **Exempt:** Exempt positions are salaried positions which are not eligible for overtime or compensatory time
- **Non-Exempt:** Non-exempt positions are hourly positions which are eligible for overtime pay or compensatory time as determined by County policy



Employment

Overtime

Classification	Eligibility	Accrual
Exempt	NO	Exempt employees are not eligible for overtime compensation
Non-Exempt	YES	<ul style="list-style-type: none">• Time and a half pay or compensatory time after 40 hours actually worked in a work week• Determination of pay vs comp time is based on departmental budget
Non-Exempt: Department of Infrastructure	YES	<ul style="list-style-type: none">• Time and a half compensatory time after 40 hours actually worked• In the event of a public safety emergency, the Senior Director has the discretion to grant overtime pay at time and a half to those employees performing emergency response duties at the request of their supervisor
Non-Exempt: Public Safety Positions*	YES	Time and a half overtime pay or compensatory time after 40 hours worked
Non-Exempt: Law Enforcement and Corrections Officers	YES	Time and a half overtime pay or compensatory time after 86 hours worked in a 14 day pay period

This list may not be all inclusive

*Juvenile Detention, 911 Emergency Communications, Emergency Medical Services (EMS), MOT and RCS

All overtime must be preapproved by the Elected Official or Department Head. Only hours actually worked are included in the determination of overtime as it is based on hours actually worked. Sick leave, vacation, holidays, and other absences from the work place do not count toward the accrual of overtime. Time sheets must be balanced to the number of hours scheduled per pay period. As used above, time and one half pay may refer to accruals of compensatory time or overtime payments. Compensatory time is limited to 240 hours, all hours above this limit will be paid overtime pay.



Employment

Recruitment

When a position becomes vacant, the position may be posted externally through Human Resources, internally (within the department) by the Elected Official or Department Head or the position may be filled by an applicant that has previously applied for a similar position within the past 180 days. The Elected Official, Department Head or their designee will make the final selection in the recruitment process. The chart below generally defines the processes:

Job Posting Options

Type	Description	Documentation	Process
External Job Posting	Vacant position is posted online through Human Resources	A request to post must be sent to Human Resources	Position will be posted through online hiring system for a minimum of 5 calendar days
Internal Job Posting	Vacant position is posted internally through email or other written communication method within the hiring department only	An email or manual written posting may be used to notify employees of the vacancy	Notify internal employees of the opportunity and provide instructions on how they must apply (i.e. via resume, email response, etc.)
Applicant Pool	Applications are reviewed from a previous posting for the same or similar position	Contact Human Resources to request applications from the previous posting	Applications will be provided through the online hiring system for the hiring manager to review

Candidate Selection Process

All candidates being considered should meet the minimum requirements for the position and should go through a consistent screening and interviewing process. Once a candidate is selected, the hiring manager must notify Human Resources to complete the final steps in the hiring process.

Nepotism

Nepotism is the hiring or influencing others to hire relatives without regard to merit. The County and the [Texas Government Code Chapter 573](#) outline specific rules prohibiting the appointment, confirmation of appointment, or voting for the appointment (or confirmation of appointment) of a relative. Refer to the Texas Government Code Chapter 573 (Relationships by Consanguinity or by Affinity) for additional clarification. In compliance with its own policies, the Commissioners Court will not affirm any Officer who is related to another employee within the same department.

Changes in relationships which may violate this policy, must be reported to Human Resources immediately

Employment

Hiring Post TCDRS Retirement

Williamson County elected officials, department heads, or other agents of the County may not make any prior commitments, agreements, or arrangements to rehire a Williamson County TCDRS retiree. Any retiree selected for a position with Williamson County will require pre-approval from the Human Resources Department due to TCDRS rules.

Pre-Employment Screening

Potential employees of Williamson County may be required to submit to a criminal history check, physical exam, drug screening or other job specific screening, prior to employment. Any job offer is contingent upon successfully completing and meeting the requirements of these screenings. If additional information is received after employment begins which fails to meet the screening requirements, the employment relationship may be terminated. False information provided by an applicant will disqualify the applicant from consideration, or if discovered after employment begins may result in termination.

Post Hire



New Employee Orientation

All new employees must attend new employee orientation before the end of the pay period in which they are hired.

Direct Deposit

Direct Deposit is mandatory. The first and final pay check will be mailed to the address of record. Pay remittance slips can be viewed and printed online.

Texas County and District Retirement System Contributions (TCDRS)

All officials, part-time and full-time employees are required to participate in the Texas County and District Retirement System ([TCDRS](#)) as a condition of employment. Temporary employees are exempt from participation as provided by Retirement System regulations. The required contribution is deducted from an employees pay each pay period.



Employment

Transfers

Employees transferring from one County office or department to another should give at least a two week written notice to their current official/department head. The current official/department head may waive the two week period. If an employee status changes from a non-exempt to an exempt position, the employee's current compensatory time balance will be paid out as of the last day in the non-exempt position and at the hourly rate for the non-exempt position. Compensatory time will also be paid out when a non-exempt employee transfers from one County department to another. If an employee transfers from a position that allows for a higher vacation or sick leave balance, the amount that is in excess of the limit for the new position will be forfeited. Transfers to and from WCCHD, Museum or CSCD are considered employment separations.

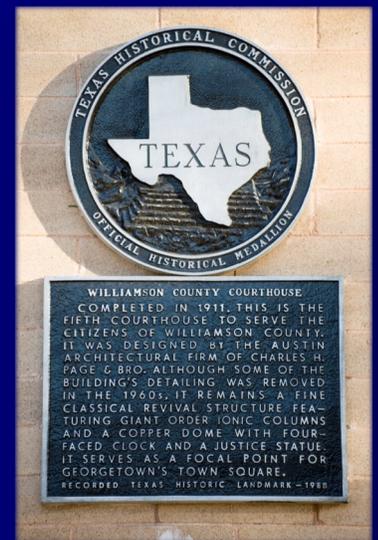
Separation of Employment

Employees are required to provide at least a two week written notice in order to resign in good standing. The last day of employment is the last day the employee is present at work. Leave time cannot be used on the last day of employment, with the exception of administrative leave or medical leave covered under or at the conclusion of FMLA. In some cases, the last day of employment may be adjusted after a review and approval process involving the department, Human Resources, and the County Auditor's Office. At the discretion of the Elected Official or Department Head, the resignation may be accepted immediately or at any time within the resignation notice period. In the event that an employee passes away, the last date of employment will be the last date worked or the last day on approved leave with the exception of vacation leave. Any accrued vacation time, comp time or unused holiday time banked prior to October 1, 2014, will be paid in a lump sum on the final paycheck. Employees must return all Williamson County property immediately upon request or upon termination of employment. Any items not returned may be deducted from the final paycheck from certain eligible employees. Qualifying leave balances will be paid when an employee terminates or in the pay period in which all County assets have been disabled/returned to the County.

Adjusted Service Dates for Rehired Employees

Employees rehired within 90 days from his/her last employment termination date, will be reinstated with service time based on a calculated adjusted service date. The adjusted service date is the original date of employment minus the number of break in service days. The adjusted service date will also be used for determining vacation and longevity accrual rates. Employees rehired 91 or more days after separation of employment will not receive service credit for previous employment, unless a one-time exception, that cannot exceed a one year break in service, is awarded based on review and approval by Human Resources (factors considered include high turnover positions, KSA's of former employee or other special circumstances)

Refer to the [Uniformed Services Employment and Re-employment Rights Act \(USERRA\)](#) for reemployment rights if the break in service is related to active military leave. Contact the Human Resource Department for assistance.



Work Environment

Communications to Employees

All employees are assigned a County email address. County email is the official communication tool for employee communications. All employees are responsible for accessing and reviewing their County email on a regular basis.

Breaks

Supervisors may schedule breaks to accommodate operating requirements. County offices are encouraged to stay open during the noon hour to better serve the public. Supervisors will inform employees of breaks, if any, and the break schedule. The Fair Labor Standards Act (FLSA) does not require employers to provide breaks or meal periods to employees.

- Breaks of less than 20 minutes will not require the employee to clock out and will be considered compensable time
- Breaks of more than 20 minutes (i.e. errands) will require non-exempt employees to clock out and not to perform any work during that time
- Lunch breaks will be for a period of not less than 30 minutes, during which the employee may not perform any work

Lactation breaks

For up to one year after a child's birth, any employee who is breastfeeding her child will be provided reasonable break times as needed with the same rules for breaks as listed above. Williamson County has designated certain rooms for this purpose. Employees who work off-site or in other locations will be accommodated with a private area as necessary.

Reporting Time Worked and Leave Time

Timesheets must be approved and signed off on the day indicated on the payroll calendar by the time indicated by the Payroll Department. Employee timesheets must be balanced to their regularly scheduled hours for the work week.

- **Nonexempt:** Employees must report all hours worked and leave time taken in the timekeeping system
- **Exempt:** Employees do not enter the hours worked, must record leave time such as sick, holiday, vacation, and FMLA in the timekeeping system

Time records are a governmental record and according to Texas Penal Code Section 37.10 you are tampering with a government record if you knowingly submit your time record inaccurately

Employee Leave Policies

Employees accrue vacation and sick leave for each pay period. The leave hours may be adjusted when employees are not in paid status. The leave chart on the next page provides the policies related to the various leave types authorized by the County.

Don't forget to check
County email daily!



Leave Chart

Use of accrued leave must be approved by the Elected Official or Department Head

Type	Rate of Accrual	Max Accrual	Policy
VACATION	< 5 years= 3 Hours 5 minutes per pay period	80 hours	<ul style="list-style-type: none"> • May not use leave that has not been accrued • Changes in work schedules, may result in adjustments to leave balances & accruals • Part-time employees earn 1.5 hours per pay period with the same max accrual as Full-time employees (Effective 10/1/16) • Proration may occur for full-time employees that work less than 30 hours per week • Contact Human Resources for more information
	5 to < 10 Years= 4 hours 37 minutes per pay period	120 hours	
	10 + years= 6 Hours 10 minutes per pay period	160 hours	
VACATION (EMS Paramedics on 24 hour Shifts)	< 10 years= 5 Hours 32 minutes per pay period	144 hours (6 shifts)	
	10+ years = 6 Hours 27 minutes per pay period	168 hours (7 shifts)	
SICK LEAVE	4 hours per pay period	480 hours	
SICK LEAVE (EMS Paramedics on 24 hour Shifts)	6 hours per pay period	672 hours	<ul style="list-style-type: none"> • Not a substitute for vacation • Part-time employees earn 1.5 hours per pay period with the same max accrual as full-time employee (Effective 10/1/16)
FLOATING HOLIDAY	2 days (up to a max of 12 hours based on normal shift assignment) per fiscal year (Effective October 1, 2016)	N/A	<ul style="list-style-type: none"> • Only available to full time employees • Must be used by the end of the fiscal year • Excludes 24 Hour EMS Paramedics
BEREAVEMENT LEAVE	2 days (up to a max of 12 hours based on normal shift assignment) per fiscal year (Effective October 1, 2016)	N/A	<ul style="list-style-type: none"> • May be granted following the death of one of the following relatives: spouse, mother, father, child, sister, brother, grandparents, aunt, uncle, mother-in-law, father-in-law, sister-in-law, brother-in-law • Documentation may be required • EMS 24 hour paramedics will receive 2 days= 48 hours

Wilco PTO leave time is applied in the following order:

1. Compensatory Time
2. Vacation Leave

Note: All leave accruals are based on time actually worked by the employee, leave accrues on the first day of the pay period and will be adjusted if the employee terminates employment or has leave without pay for any days in the pay period.

Leave Chart

Use of accrued leave must be approved by the Elected Official or Department Head

Type	Rate of Accrual	Max Accrual	Policy
CIVIL LEAVE	Includes jury duty, voting, work related court summons, USERRA (Uniformed Services Employment & Re-employment Rights Act)	N/A	<ul style="list-style-type: none"> Employee must show jury duty summons to their supervisor and must return to work if time permits. County employees will be paid if they are required to miss their regularly scheduled work shift, in addition to the jury pay from the court Time off to vote may be approved due to unusual circumstances, please see Texas State Regulations Leave may be approved when an employee is summoned to testify for a case that is work related only The first 15 days (per fiscal year) of Military Leave (USERRA) will be paid without the requirement of leave usage by the employee. Beyond the first 15 days the employee may choose to use vacation leave or be placed on leave without pay Contact HR for further information related to USERRA leave and benefit continuation
BAD WEATHER	As determined by order of the County Judge	N/A	<ul style="list-style-type: none"> Employee must be at work or scheduled and ready for work on the day of office closure Employees on approved leave of any type are not eligible If office closure continues beyond 5 consecutive days, employees must use vacation pay, compensatory time, personal holiday or unpaid leave unless otherwise determined by Commissioners Court
ESSENTIAL PERSONNEL LEAVE	As determined by order of the County Judge	N/A	<ul style="list-style-type: none"> Leave is granted when exempt employees must work during office closure that has been declared by the County Judge EP leave must be used before the end of the current fiscal year



Leave Chart

Use of accrued leave must be approved by the Elected Official or Department Head

Type	Rate of Accrual	Max Accrual	Policy
HOLIDAY	<ul style="list-style-type: none"> Part time employees receive 4 hours Full-time employees (up to a max of 12 hours based on normal shift assignment) 	N/A	<ul style="list-style-type: none"> Dates are established by Commissioners Court annually, subject to change Employee must work or be on approved paid leave the day before and after the holiday
BANKED HOLIDAY LEAVE	Determined by number of hours worked on the holiday	200 hours	<ul style="list-style-type: none"> Will not be paid upon termination if earned after 10/1/14
COMPENSATORY LEAVE	Refer to Overtime Policies for accrual	240 hours	<ul style="list-style-type: none"> Must be used before vacation time
WORKERS COMPENSATION LEAVE	Used by employees that must miss work due to an on the job injury	N/A	<ul style="list-style-type: none"> Any on the job injury must be reported immediately HR will coordinate leave and medical care with the Worker's Compensation carrier Contact HR for more information

A list of County Holidays can be found on wilco.org



For more information on FMLA visit:
<http://www.dol.gov/whd/fmla>

Family Medical Leave Chart

As required by law, Williamson County will permit eligible employees to take family or medical leave ("FMLA leave"), in accordance with the terms of this policy

Use of accrued leave must be approved by the Elected Official or Department Head

<p>Eligibility</p>	<ul style="list-style-type: none"> • Worked for the County for at least 12 months • Worked a minimum of 1250 hours in the last 12 months
<p>Entitlement</p>	<p>Qualifying Reasons/Policy</p>
<p>Basic FMLA</p>	
<ul style="list-style-type: none"> • 12 weeks, unpaid leave, per rolling year; if criteria is met including relationship rules 	<ul style="list-style-type: none"> • To care for a newborn child or the placement of a child with the employee for adoption or foster care • To care for spouse, child, or parent of the employee who has a serious health condition • Employee's own serious health condition • Employees requesting leave to care for an immediate family member with a serious health condition, may be required to submit proof of the familial relationship, such as a birth certificate or marriage license. • During FMLA, leave is utilized in the following order: sick, PTO, essential pay, banked holiday, floating holiday • Holiday leave will not bank, it will be utilized in the week earned
<p>Military Family Leave– Qualifying Exigency Leave</p>	
<ul style="list-style-type: none"> • Any period of absence due to or necessitated by USERRA-covered military service must be counted in determining an employee's eligibility for FMLA leave. • Employees may be entitled to take their Basic FMLA Leave for a "Qualifying Exigency" if the employee's spouse, son, or daughter, or parent is a member of the National Guard, Reserves, or a regular component of the Armed forces, and on covered active duty or called to covered active duty. 	<p>Qualifying exigencies may include:</p> <ul style="list-style-type: none"> • Short-notice deployment when the military member is notified seven or less calendar days prior to deployment. This is limited to 7 days of leave • Attending certain military events related to the call to duty • To attend to childcare and school activities necessary to arrange for alternative childcare necessitated by the call to duty • To attend to certain financial and legal arrangements as a result of the military member's absence while on duty; • In some instances, to attend counseling arising from the covered active duty or call to covered active duty status of a military member; • To spend up to 15 days of leave with a military member on a short leave for rest and recuperation • To attend post-deployment activities during the 90 days after the termination of the military member's covered active duty status or to address issues related to the death of a military member while on covered active duty • To care for a military member's parent who is incapable of self-care when the care is necessitated by the military member's covered active duty, such as to arrange for alternative care for a military member's parent, to provide care on an immediate need basis or to attend meetings with staff at a military member's parent's care facility • Other activities arising out of the military member's covered active duty or call to covered active duty as agreed upon by the Company and the employee.

Family Medical Leave Chart

As required by law, Williamson County will permit eligible employees to take family or medical leave ("FMLA leave"), in accordance with the terms of this policy

Use of accrued leave must be approved by the Elected Official or Department Head

Entitlement	Policy
Military Family Leave– Service Member Caregiver Leave	

- Under certain circumstances, employees who meet the eligibility requirements for FMLA leave to take up to 26 weeks of leave in a single 12-month period to care for their ill or injured spouse, child, parent or next of kin (closest blood relative), who is a covered service member.
- If a husband and wife both work for the Company and each wishes to take leave to care for a covered injured or ill service member, the husband and wife may only take a combined total of 26 weeks of leave.
- The 26 weeks of leave includes any Basic FMLA leave taken. However, if the leave qualifies both for Basic FMLA leave and for Service member Caregiver Leave, then the leave will first be designated as Service member Caregiver leave.
- The single 12-month period begins on the first day the eligible team member takes FMLA leave to care for a covered service member and ends 12 months after that date. If an eligible team member does not take all of his or her 26 weeks of leave entitlement to care for a covered service member during this "single 12-month period," the remaining part of his or her 26 work-weeks of leave entitlement to care for the covered service member is forfeited. The 26 week leave entitlement is to be applied on a per-covered-service member, per-injury basis.

The term "covered service member" for purposes of Service member Caregiver Leave means:

- A member of the Armed Forces (including a member of the National Guard or Reserves) who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness
- A veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the period of 5 years preceding the first date on which the veteran takes FMLA leave to care for the covered veteran.

The term "serious injury or illness":

- In the case of a member of the Armed Forces (including a member of the National Guard or Reserves), means an injury or illness that was incurred by the member in line of duty on covered active duty in the Armed Forces (or existed before the beginning of the member's covered active duty and was aggravated by service in line of duty on covered active duty in the Armed Forces) and that may render the member medically unfit to perform the duties of the member's office, grade, rank, or rating
- In the case of a veteran who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during a period when the person was a covered service member, means a qualifying (as defined by the Secretary of Labor) injury or illness that was incurred by the member in line of duty on a covered active duty in the Armed Forces (or existed before the beginning of the member's covered active duty and was aggravated by service in line of duty on covered active duty in the Armed Forces) and that manifested itself before or after the member became a veteran.
- Certification for the serious injury or illness of the covered service member may be required, the employee must respond to such request within 15 days or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation of leave.

Please contact Human Resources for additional information below:

• *Since the laws and regulations governing military leave and military family leave are frequently being changed, if you have any military related leave request, please check with Human Resources to determine eligibility under the then current applicable rules*

- | | | |
|-----------------------------|---------------------------|-------------------------------------|
| • Restoration of Employment | • Relationship to PTO | • Status Reports |
| • Employee Benefits | • Notification | • Intermittent Leave |
| • Group Health Benefits | • Certification of Health | • Failure to Return from FMLA Leave |

Administrative Leave

Type	Department	Policy
Administrative Leave (with pay)	Non-Elected & Elected Offices	<ul style="list-style-type: none"> • May not be used during or to extend FMLA • Paid Admin Leave lasting more than ten days will require approval of the County Judge for <u>non-elected</u> offices only • If the County Judge denies a request to grant admin leave with pay in excess of ten days, the <u>non-elected</u> office may appeal such denial to Commissioners Court • The employee will be paid base wages, this will not count as hours worked for overtime purposes • Medical benefits will continue at active employee rates • The employee must contact his/her supervisor weekly, and remain available to return to duty with 12 hours' notice • If the employee returns to work, he/she shall receive full credit for any suspended accruals/longevity/supplemental pay, unless determined otherwise • Any paid leave time other than sick leave, that has been accumulated will be applied retroactively to the time spent on paid admin leave, upon returning to duty • Leave will be applied as follows: compensatory time, vacation, banked holiday
Administrative Leave (without pay)	Non-Elected & Elected Offices	<ul style="list-style-type: none"> • Temporarily suspends employees job duties • Exempt employees may only be placed on admin leave without pay for serious infractions of workplace conduct policies • Full days/full week periods are administered for Exempt employees on admin leave with out pay (partial days will not be granted) • Employees may not substitute accrued paid leave during unpaid admin leave • Employee must coordinate payment of medical and dental benefits with the HR Department • Employees may be required to periodically contact their supervisor
Administrative Leave (with or with out pay)	Elected Offices	<ul style="list-style-type: none"> • Must provide the Senior Director of HR with a written notice that sets forth: the name of the employee being placed on admin leave, whether admin leave is with pay or without pay, and the estimated duration of the leave • If the employee is reinstated or terminated the Elected Official must provide the Sr. Director of HR with the time and date of the employee's reinstatement/termination
Administrative Leave (with or with out pay)	Non-Elected Offices	<ul style="list-style-type: none"> • Department heads who are direct reports to Commissioners Court may place an employee on Admin Leave with pay with HR consultation • Subject to the oversight of Commissioners Court • HR will provide proper notices/estimated time duration to the employee that is placed on paid admin leave
Reinstatement	Non-Elected & Elected Offices	<ul style="list-style-type: none"> • The County does not guarantee the reinstatement of an employee on admin leave, unless reinstatement is required by some other protected leave
Other Information	Non-Elected & Elected Offices	<ul style="list-style-type: none"> • Paid leave will not be accrued while employee is on any admin leave for one or more full pay periods • Longevity or supplemental pay shall not be paid while employee is on any admin leave for one or more pay periods • Supplemental pay is defined in the budget order

Elected Officials are strongly encouraged to comply with all administrative leave policies that are applicable to employees in non-elected offices. As a part of the Commissioners Court budgetary responsibilities and fiduciary oversight of public funds, the Commissioners Court will consider the amount of time that an Elected Official has granted in administrative leave during the prior fiscal year. Elected Officials will continue to maintain the right to terminate employees under their sphere of authority or provide harsher penalties, within applicable legal rules, than those that are set out and encouraged herein. Elected Officials are strongly encouraged to consult with the Sr. Director of the Williamson County Human Resources Department prior to placing employees on administrative leave and prior to making reinstatement and termination of employment decisions.

To view the full policy visit: [policy center](#)

Sick Leave Pool

Membership	Policy
ENROLLMENT	<ul style="list-style-type: none"> • One year of full-time employment must be completed as of first day of open enrollment • A minimum of 8 Hours and no more than 40 hours must be contributed • Must enroll each year during benefits open enrollment
BENEFIT SUMMARY	<ul style="list-style-type: none"> • Provides sick leave to an eligible employee once the employee has exhausted all accrued/ banked paid leave • The maximum amount of Sick Leave Pool (SLP) time that may be granted per benefit year will not exceed 1/3 of the total amount in the SLP, or 240 hours, whichever is less, at the time of the request for SLP
QUALIFICATION	<ul style="list-style-type: none"> • An employee with an illness or injury that makes them unable to perform their job while on approved FMLA for a serious medical condition, to care for an immediate family member or him/her self • SLP time will not be granted to an employee when they are receiving workers' compensation income benefits under the Texas Workers Compensation Act • SLP time will not be granted beyond the end date of approved FMLA leave (12 week max) • There is no guarantee that an employee will receive or be eligible to be reimbursed for any time that they contribute • Employees cannot receive time from the SLP if they are placed on temporary suspension, administrative leave, authorized non-medical leave without pay or are otherwise terminated
PROCEDURE	<ul style="list-style-type: none"> • Employees must apply for permission to receive SLP benefits (Contact the Human Resources Department for more information) • Upon receipt of the completed SLP benefit request, Human Resources will review the request, along with the FMLA documentation
UTILIZATION	<ul style="list-style-type: none"> • The number of hours granted through the SLP will be based on the FMLA documentation • SLP time may only be used for approved workdays and for holidays • SLP benefit end when the employee returns to work, exhausts the SLP benefit, upon separation, suspension or administrative leave
CONTRIBUTIONS	<ul style="list-style-type: none"> • Employee contributions of sick leave hours are irrevocable • Sick leave hours that are contributed become the property of the SLP and cannot be returned • Time contributed to the SLP cannot be designated to a particular employee • If, at any time, the SLP balance falls below two times the number of members, each member will be required to contribute eight additional hours to maintain membership • An employee separating from employment may contribute up to 80 hours of sick leave to the SLP • All unused time that was granted to an employee from the SLP shall be returned to the pool
DISCLAIMER	<ul style="list-style-type: none"> • The County may discontinue and/or terminate the SLP program without cause, legal repercussions, or ramifications with 120 day written notice to all participating employees • If any provision of this SLP is determined to be invalid or unenforceable, it is the intention of the County that the provision will be reformed to the best extent possible in its sole discretion • The guidelines, terms, and conditions of this SLP program may be amended at any time. The Commissioners Court must approve any recommended amendment

Work Environment

Benefits

Williamson County offers an excellent comprehensive benefits package to all full time employees. Benefits are administered by the Benefits Administration team which is a division of the Human Resources Department. Benefit plans are reviewed annually by the Benefits Committee which has the responsibility to make final recommendations to the Commissioners Court for approval. Additional benefit information is provided in the chart below:

Benefits		
Type	Policy	Additional Information
Medical Vision, Dental	<ul style="list-style-type: none"> • Full time employees are eligible for medical/vision/dental coverage on the first of the month, following the completion of 60 days of employment. • Current employees can make changes only during open enrollment or due to a qualified life event. • Employees are responsible for the employee portion of all benefit premiums. If an employee is on leave without pay, for any reason, premiums must be paid prior to the month of coverage. Failure to pay premiums will result in termination of benefits. • Upon retirement, the retiree benefit premiums must be paid prior to the month of coverage. 	Contact the HR Benefits Team for additional Information or visit: Benefits For more information visit: https://www.tcdrs.org Retiree Medical
Life	<ul style="list-style-type: none"> • Full time employees receive group life insurance for themselves and covered spouse/children at no cost 	
Voluntary Life	<ul style="list-style-type: none"> • Full time employees may purchase additional voluntary life insurance for themselves and their dependents during initial enrollment or during open enrollment 	
EAP	<ul style="list-style-type: none"> • EAP services are provided at no cost to all full time employees 	
Retirement	<ul style="list-style-type: none"> • Williamson County has a very generous retirement plan which all full-time and part-time employees are required to contribute to every pay period 	



Expense Reimbursement

Type	Policy
Continuing Education & Training	<ul style="list-style-type: none"> • If the County requires an employee to attend a training/certification program directly related to their job description, the County may pay for the full or partial cost of the program including any training materials, exam or licensing fees • If the County pays for any portion of the class/training program and other fees, the employee must complete the requirements of the program including passing any exams required or the employee may be required to reimburse the County • Recertification of any required job related certifications may be paid for by the County and are limited to two times for each renewal period • The employee will be responsible for paying any further recertification costs if unsuccessful on the first two attempts and the employee will not be reimbursed • Employees must have written approval from the Department Head/Elected Official for all second attempts for recertification • The funds for these items must be available in the departments training budget
Tuition Reimbursement	<ul style="list-style-type: none"> • The County may pay for tuition, related to obtaining a degree directly relevant to County business, as defined by the office or department involved, and pre-approved by the County Auditor for full time employees • The training class/work must provide the skills and/or knowledge that is directly related to the job description • A copy of the job description and the course/certification description must be submitted with the approval request • The funds for these items must be available in the appropriate department's training budget • If approved, the County will reimburse only the actual number of credits per each course up to a total of 6 credit hours per fiscal year • After completing the course(s)/testing and achieving a passing grade, employees may apply for reimbursement of 100% tuition or testing fees not to exceed that which would be payable at a state supported college or university located
Off-Site Staff Development	<ul style="list-style-type: none"> • Off-site staff development is a period away from normal activities for study and instruction under a professional trainer or a subject matter expert • Off-site staff development is limited to once per fiscal year, per department/division • The total cost for off-site staff development should not exceed (per employee) the normal and/or customary cost for individual employee training expenses and daily meal reimbursement • A list of attendees must be submitted for documentation as required by IRS Publication #463
Seminars & Conferences	<ul style="list-style-type: none"> • All training should be obtained at the closest possible location • If an employee is registered to attend a training opportunity and are subsequently not able to attend, a County substitute should attend in their place or request a refund • Only job related training will be processed for payment • An employee can request payment directly to the seminar/conference by submitting a check requisition form to the Accounts payable department with proper backup documentation, may take up to 20 days for processing • Employees will not be reimbursed for registration fees until after the conference/training has taken place • A receipt is required for all fees related to the conference/training

Expense Reimbursement

Type	Policy
Airfare	<ul style="list-style-type: none"> • Employees are responsible for all excess costs and additional travel expenses resulting from taking an indirect route for personal preference or convenience • Airfare will be paid directly to the travel agency, airlines or with a procurement card • Airfare purchased on a personal credit card will be reimbursed after the trip has been completed • Air travel delays which require an overnight stay may be reimbursed with documentation supporting the delay if the airline has refused to provide complimentary lodging • The County will not issue reimbursements for tickets purchased with frequent flyer miles • A maximum of 2 bags will be reimbursed, excessive bag fee charges are not refundable • An advance will not be issued for travel expenditures
Car Rental	<ul style="list-style-type: none"> • Travelers may rent a car at their destination when it is less expensive than other transportation modes such as taxis, airport shuttles or public transportation • Cars rented should be economy or mid-sized, luxury vehicle rentals will not be reimbursed • Renting cars for travel within the County is prohibited unless otherwise approved by the Auditors Office • An employee may rent a car to travel to the business destination outside the County, only if the total cost of the rental is less than the mileage reimbursement cost, documentation showing the cost comparison between the rental cost and mileage may be required • Many car rental companies charge extra if the car is returned with out a full tank, these charges must be avoided • The rental agreement and the charge card receipt (if applicable) must be turned in with the expense request • Insurance purchased when renting a vehicle may also be reimbursed • Additional modes of ground travel will not be reimbursed
Personal Car Usage	<ul style="list-style-type: none"> • Any county official or employee who is authorized to use their personal vehicle to travel on official County business may be entitled to receive a reimbursement equal to the standard mileage rate allowed by the IRS • Mileage will be reimbursed based on the most common route, including toll roads • Reimbursement for mileage will not exceed the cost of round trip coach airfare, a cost comparison between mileage and airfare may be required • Reimbursement for mileage is prohibited between place of residence and usual place of work • Mileage should be calculated from an employees regular place of work or residence, whichever is the shorter distance when traveling to a meeting, conference, or seminar • When more than one employee travels in the same vehicle, only the driver may claim mileage reimbursement • To be reimbursed for the use of a personal vehicle, travelers must provide the following information on their expense report, per IRS guidelines: The purpose of the trip, date, location traveled to and from, and the number of miles traveled • Tolls and parking fees, if reasonable are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of the expense must be submitted for reimbursement • It is the responsibility of the employee to keep track of mileage • Employees assigned to a County vehicle are not eligible for mileage reimbursement • Operating and maintenance expenses, as well as other personal expenses (such as parking tickets, traffic violations, car repairs and collision damage) are not reimbursable
Lodging	<ul style="list-style-type: none"> • Lodging expenses are reimbursed only if travel is beyond a 50 mile radius of Williamson County • Government rates should be requested at all times • Hotel accommodations require an original itemized hotel folio as a receipt • When lodging is shared by two or more employees, the names of the authorized travelers should be noted on the receipt • Personal telephone charges, whether local or long distance, are not reimbursed with the exception of business related calls which requires a receipt

Expense Reimbursement

Type	Policy
Meals	<ul style="list-style-type: none"> • Reimbursement for meal costs in travel of less than one day is provided solely to offset actual expenses where restaurant meal costs are incurred • Each employee is on their honor to request reimbursement for actual expenses incurred • The reimbursement for meal costs in travel of less than one day will be reimbursed on the employee's paycheck and will be processed as taxable income • Meals are reimbursable only for County business trips that are outside the County with the exception of; Commissioners Court meetings that extend beyond 1:00 p.m. and off-site staff development opportunities that are held within the County • Meal reimbursements are limited to a maximum of \$50.00 per day <ul style="list-style-type: none"> • \$20.00 for meals when traveling outside the County for day trips • \$50.00 for meals when traveling outside the County and an overnight stay is necessary, or when the work hours extend beyond 8:00pm (documentation may be required) • Meals during day trips cannot be charged to the PCard • All meals not associated with an overnight stay are taxable • If an overnight stay is required, but the stay does not exceed a 50-mile radius outside the County, an employee may claim an amount up to the \$50.00 overnight allowance for meals, lodging will not be reimbursed • Meal receipts are not required unless requested by the employees supervisor or department head, or the meal is charged on a County credit card, when meal receipts are turned in to Accounts Payable the actual cost will be reimbursed • Alcoholic beverages are not reimbursed • Tips should be reasonable and should be included in the \$20.00 or \$50.00 meal allowance • If employment duties require traveling to alternate work locations within the County, meals are not reimbursable • Meals purchased for entertainment/business purposes are not allowed • Meal reimbursements are paid for County employees only
General Travel Information	<ul style="list-style-type: none"> • An advance will not be issued for travel expenditures • All travel expenses must be supported with an itemized receipt • Purchases for airfare, hotels, car rentals, and meal reimbursements, all require back-up documentation indicating the business purpose of the expense. Acceptable documentation includes a training/meeting agenda, certificate of completion, conference registration, etc • Reimbursement for transportation costs will be at the most reasonable means of transport. The County will not reimburse airfare prices if they are higher than the cost of mileage reimbursement, or parking exceeding the most reasonable rate • Additional expenses associated with the extended travel (such as a Saturday night stay) may be reimbursed when the cost of airfare would be less than the cost of additional expenses (lodging, meals). Documentation is required to justify the expense • Sales tax on parking (including hotel parking) is not reimbursable • The use of travel websites such as Expedia, Priceline, Travelocity, etc., are prohibited as these expenses and taxes are not itemized, and generally do not have cancellation policies. Accent Travel is available for booking airfare, and there is an account setup for the County • Cancellation fees or unused travel expenses, are not reimbursable unless due to a business related expense, or personal emergencies as approved by the County Auditor. Documentation for the change must be submitted for consideration. These include fees related to changing or canceling a flight, cancelation fees related to lodging, or unused travel arranges

Expense Reimbursement

Type	Policy
Uniforms	<ul style="list-style-type: none"> • The relevant elected official will issue uniforms for law enforcement and corrections personnel, subject to policies. Uniforms for all other County personnel are subject to the following County– wide policy: <ol style="list-style-type: none"> 1. Employees will not be issued a uniform, unless the department head has determined that the wearing of a uniform is a reasonable job requirement 2. All uniforms will be distinctive and not adaptable for personal use 3. The uniform must be worn at all times while on duty, required by management as a condition of employment. The uniform may also be worn while traveling directly to or from a location where the uniform is required or while on an authorized meal or other break. The uniform may not be worn at any other time 4. All uniforms and other County property must be promptly returned if County employment ends 5. Employees will not be issued a uniform without written acknowledgment of this policy 6. Current budgeted funds cannot be expended for uniforms except in compliance with this policy • The Commissioners Court must approve the funds for any official, employee, or reserve deputy
Expense Reimbursement	<ul style="list-style-type: none"> • All expense reimbursement requests must include the following: Date, destination, purpose, name of traveler(s) and conference/seminar agenda or correspondence that verifies the business purpose of the expense • Each expense reimbursement must have the employee signature and department head approval. The person approving an expense reimbursement should verify the correct budget line item is being charged • All expense reimbursements must be received in the Auditor's office no more than 60 days after the incurrence of the expense. Any items over the 60 days will be denied reimbursement; however, the County Judge has the authority to approve requests over 60 days old • Traveling expenses incurred while away from home which are deductible under Section 162(a)(2) of the Internal Revenue Code include the cost of meals only if the trip requires sleep or rest. Sales tax on goods purchased will not be reimbursed. Tax for meals, airline tickets, and hotel stays are the only taxes that will be reimbursed for purchases. Out of state sales tax for travel may be reimbursable if the vendor refuses to accept the exemption. The sales tax exemption form is available on the auditors portal. The County will not pay for any late charges incurred on County credit cards. It is the card holder's obligation to make sure the bill is submitted in a timely manner, the Card holder is responsible for finance charges and/or late payments due on invoices or credit card payments that are turned into Accounts Payable late or because the Department budget did not have enough funds to process the payment in a timely manner • Employees are responsible for repayment of inappropriately reimbursed expenses whenever an audit or subsequent review of the travel expense reimbursement documentation finds an employee was reimbursed contrary to these guidelines. • Personal purchases are not allowed and must be reimbursed immediately if they occur. Attach a check, made payable to Williamson County, for these charges with expense reimbursement • Expenses incurred due to an employee or an elected official serving on a board or committee of an association related to County employment will only be reimbursed to the extent that the association does not reimburse. Documentation of the request for reimbursement, will need to be provided from the association along with the association's denial of the request • The Auditors office may request additional documentation for any or all reimbursements

Expense Reimbursement

Type	Policy
Other Expenses	<ul style="list-style-type: none">• Taxi fare, bus tickets, conference registrations, parking, etc. require an original receipt• If a receipt is unobtainable or is lost, a written statement must be submitted for the expense• A department may purchase small appliances (i.e.; microwaves, refrigerators) for the convenience of their employees, must be reviewed by the Auditor's Office prior to purchase• Only paid receipts will be reimbursed• For additional details on ineligible expense items visit: auditors portal
Employee Recognition expenses	<ul style="list-style-type: none">• Employee recognition expenses should be nominal in nature and will only be reimbursed up to the amount designated in the budget order• Employees can be taxed for these items.• In order to avoid an item being taxable, the following purchases will be allowable for Employee Recognition:<ul style="list-style-type: none">• Plaques, Awards or Certificates of recognition for service• Plaques, Awards or Certificates of recognition for retirement• Plaques, Awards or Certificates of recognition for exemplary job performance• All purchases must be easily identifiable for the purpose that the employee is being recognized• Refer any questions to the Auditor's Office for clarification of purchases in this area prior to incurring expenses• The purchase of gift cards or meals is not allowable as they are taxable items



Compensation

Pay Frequency and Work Week

- Payday is every other Friday
- A pay period consists of two weeks' pay ending on the Thursday of the previous week before pay day
- The official work week for County departments is 12:00 a.m. Friday to 11:59 p.m. Thursday unless otherwise notified
- Payday is the last working day prior to any holiday that falls on a Friday
- The payroll calendar is located on the auditors portal

Payroll Corrections

Underpayment: Any underpayment in compensation for 16 hours or less will be processed on the following pay cycle.

Overpayment: No employee is entitled to retain any pay in excess of the amount he or she has earned according to the agreed-upon rate of pay. If an employee has been paid in excess of what he or she has earned, the employee will need to return the overpayment to the County as soon as possible. Any overpayment will be regarded as an advance of future wages and absent repayment, will be offset in whole or in part from the next available paycheck(s) until the overpaid amount has been fully repaid. Each employee will be expected to sign a wage authorization agreement to acknowledge the amount and provide for the offset.

Deductions: Every effort is made to apply deductions accurately. If you have questions about deductions from your pay, please contact the Payroll Department immediately.

Discrepancies: If your pay does not accurately reflect all hours worked, you should report your concerns to Human Resources. Every report will be fully investigated and corrective action will be taken. In addition, the County will not allow any form of retaliation against individuals who report alleged violations of this policy.

Pay Schedules (pay charts)

Williamson County has multiple pay schedules that cover all classified positions. These pay schedules are approved by the Commissioners Court. For more information on current pay schedules refer to the internal Human Resources website.

Job Specific Policies

Court Administrator (District and CCL Courts)

When a Court Administrator vacancy occurs in the District or County Court at Law Courts, the position can only be filled as a Court Administrator I (one) unless the selected applicant is a current Court Administrator/Coordinator for Williamson County. Below are the Court Administrator titles with corresponding required years of experience:

Title	Required District Court/CCL Experience	Pay Grade
Court Admin I CCL/District	1 year or no Expr Wilco	B.22
Court Admin II CCL/District	3 years Court Admin Expr Wilco	B.24
Court Admin III CCL/District	5 years Court Admin Expr Wilco	B.26
Court Admin IV CCL/District	7 Years Court Admin Expr Wilco	B.28

Don't forget to check pay slip online at any County Computer!



Compensation



Court Reporters

Employment Status

Court Reporters are non-exempt employees of the County that perform primary duties for the Court and also may have secondary independent contractor jobs preparing transcripts. In this second statutory role, who ordered the transcript and when the transcript is prepared dictates whether the Court Reporter is paid wages for time worked, or paid by the page for producing the transcripts.

Work Hours

When Court Reporters are working for the Court, recording and reading back court proceedings, attending court hearings, or preparing transcripts for the Court at work or on special assignment by the Court, these are hours worked that must be recorded. An example of "on assignment by the Court" includes instances where the Court Reporter is required to perform duties at the direction of the Court in another location, or when the Court instructs the Court Reporter to work away from the Court House to complete a transcript for the Court.

Court Reporters are required to accurately record actual time worked for the Court, including time when they are required to be at the Court or at any other designated place to perform work. Any hours worked beyond forty hours in the work week shall be compensated with compensatory leave, pursuant to the County's policy. Vacation leave, sick leave, compensatory leave or holiday leave must be used for any scheduled work time missed during the pay period.

Transcripts Prepared For or Paid By the Court/State/or Local Government

Transcripts (1) prepared for the Court, any judge, another court, County Attorney, District Attorney, Attorney General, State, State Agency, Public Defender, or any other public entity or person, or (2) paid for by the County for a public entity or private attorney, are subject to the following rules:

- **Transcripts Prepared During Working Hours**

Transcripts prepared for the public entities and persons listed above as a part of the Court Reporter's daily or assigned duties during work hours shall be paid their salary wages for all hours worked, but no additional pay per page of transcripts prepared at work.

- **Transcripts Prepared Outside of Hours Worked**

Transcripts prepared for the public entities and persons listed above, by the Court Reporter on his or her own time and outside of any other work for the Court (i.e. attending, recording and reading back court proceedings), shall be paid the maximum established per page rate for transcripts established by the Court, or State, as may be applicable, for such transcripts prepared by the Court Reporter. Time spent preparing transcripts for these parties outside of work, on the Court Reporter's own time, is not considered time worked and no salary wages or overtime will be paid in relation to this time.

- **Private Paid Transcripts**

Private paid transcripts are ordered by third parties such as attorneys, media, etc. Preparation of transcripts, including any portion thereof, for private paid clients cannot be conducted during the normal work hours or utilizing County equipment, office space or supplies. This is an independent contractor relationship between the Court Reporter and the third party client, and the production of the transcript must be performed outside of hours the Court Reporter performs work for the Court. The fees and collection of payment for these transcripts shall be freely negotiated between the Court Reporter and the third party client, and are not set by the judge who presided over the proceedings.

Compensation

Salary and Position Changes

The chart below indicates the policies related to pay increases and decreases due to position changes, vacancies and/or merit. All changes are contingent on budgeted fund availability. Any funds remaining in a departments unallocated or salary line items will roll over each budget year unless otherwise determined by the Court. Any request outside of these policies will require the approval of Commissioners Court.

Salary/Position Changes

Type	Description/Policy	Pay +	Pay -	Approval Process	Additional Information
Merit	<ul style="list-style-type: none"> • Merit is awarded based on job performance which is evaluated by the applicable department head or elected official. Therefore, an employee must receive a performance evaluation in order to be eligible for a merit increase • An employee is eligible for merit after 90 days in their current position 	Max of 5% per employee, per budget year*	N/A	<ul style="list-style-type: none"> • Oracle workflow required • Each processing period will have a cut off date. Employee must have completed 90 days of employment by that date 	<ul style="list-style-type: none"> • Positions participating in a tenure based pay scale are not eligible for merit increases • If a merit eligible employee has reached the maximum of their pay grade, a lump sum merit payment may be awarded and cannot exceed 5% of their current base salary • Merit for small departments with 4 or less merit eligible employees that do not roll up to a department with an 8000 account, will be granted merit at 1% higher than the amount approved by the Commissioners Court not to exceed 5% (i.e. if the Court approves merit at 3%, the small departments will receive 4%) • Verification of evaluation required
Retention	<ul style="list-style-type: none"> • An increase in pay that is awarded to an employee as an incentive to retain them in their current position when the employee has received a bona-fide job offer from another department or employer or there is a high risk that the employee will be recruited or seek employment for a similar position with another employer/department with a higher salary 	Maximum of 10% above the current salary per employee, per budget year*	N/A	<ul style="list-style-type: none"> • Approval by Commissioners Court, public hearing is required • Change will be effective on the first pay period after Commissioners Court approval • Oracle workflow required • Verification required 	<ul style="list-style-type: none"> • Contact HR for additional requirements

*15% maximum annual (budget year) increase per employee (includes retention, merit, re-organization and reclassification)

Multiple pay changes cannot be processed during the same pay period

Compensation

Salary/Position Changes

Type	Description/Policy	Pay +	Pay -	Approval Process	Additional Information
Promotion	<ul style="list-style-type: none"> When a current employee is hired into a different position with a higher pay grade No additional pay increases in the first 12 months with the exception of merit 	Max 25% above minimum of the pay grade or 10% above current salary whichever is greater. [Cannot exceed maximum of pay grade or budgeted amount for position]	N/A	Oracle workflow required	N/A
Demotion	When a current employee is hired into a position with a lower pay grade or is demoted to a lower pay grade	N/A	Maximum decrease to the minimum of the new pay grade	Oracle workflow required	<ul style="list-style-type: none"> Written justification required Salary may remain the same if within the new pay grade
Reclassification	<p>A change in one or more positions which impacts the organization chart of the department or elected office as a result of one of the following:</p> <ol style="list-style-type: none"> Significant change in the job description that includes the addition or deletion of significant duties and responsibilities A position that is determined to be misclassified by comparison to like positions either internally or externally <p>A position can only be reviewed for reclassification during the annual budget process or with Commissioners Court approval. May require a public hearing</p>	Minimum of the pay grade or up to 10% above current salary as determined appropriate during the approval process	Maximum decrease to the minimum of the new pay grade	Submission of reclassification request through the budget software or HR sharepoint, as determined by the type of request with back up documentation	<p>Support documentation required:</p> <ul style="list-style-type: none"> Current job description(s), current ORG chart, proposed job description, proposed ORG chart and justification for review (i.e. turnover, added duties, etc.) Reclassification of 5 or more positions or all positions in a department/office with less than 5 positions, can only be reviewed during the annual budget process
Career Ladder Advancement	A department with an approved career ladder may advance employees according to the parameters established in the career ladder documentation. Must be approved during the annual budget process or following a public hearing and Commissioners Court approval	Based on the steps in the chart	Based on the steps (when appropriate)	Submission of request through budget software with back up documentation including whether additional budget is required	Documentation of each position that will advance during the next budget year along with the approved career ladder plan
Filling a Vacancy	When an current employee separates from employment	A vacant position may be filled with a salary up to 25% above the minimum of the pay grade. See promotion above for current employees (no additional pay increases in the first 12 months with the exception of merit)	N/A	Oracle workflow required	<p>The maximum salary for a position cannot exceed the budgeted annual salary even if the full amount may not be used during the budget year due to the position being vacant for part of the year. (i.e. budgeted salary = \$30,000, position vacant 6 months = \$15,000 not used, when filled the maximum salary cannot exceed \$30,000 even though \$15,000 is unused).</p>

Compensation

Longevity Pay (excludes Commissioned Officers)

Longevity pay is based on an individual employee's length of service with Williamson County. Service time with other entities is not recognized.

- Full-time employees will accrue the following per pay period:

- \$24.00 per pay period after five years of employment
- \$48.00 per pay period after ten years of employment
- \$72.00 per pay period after fifteen years of employment
- \$96.00 per pay period after twenty years of employment
- \$120.00 per pay period after twenty-five years of employment

- Longevity pay begins with the pay period following the completion of five years of employment and increases each five years to a maximum of 25 years (Subject to proration)
- Longevity is paid as a lump sum each December for the previous year, calculated starting from the first pay period in December, with the exception of employees previously authorized to receive payments bi-weekly

Part-time employees will no longer be eligible for longevity effective November 18, 2016.

Statutory Longevity Pay – Commissioned Officers

Commissioned officers in the Sheriff's Office are eligible to accrue statutory longevity pay (Texas Code - 152.074), at the rate of \$5 per month for each year of service (up to a maximum of 25 years) after the first year anniversary of their certification as a peace officer.

Longevity for Commissioned Officers is paid bi-weekly.

Tenure Pay Scale Compensation Policies

Positions will be included on the Tenure Pay Scale as determined appropriate by the Human Resources Department and the Elected/Appointed Official. Approval by Commissioners Court is required. All policies below are contingent on available budget. Years of service are based on continuous service (with no break of more than 90 days as a regular employee in an approved tenure pay scale position in the Sheriff's office, the offices of the County Attorney or District Attorney, or in any Constable's office. Employees transferring between these departments may receive credit for their current step based on available budget and the approval of the hiring department and/or Commissioners.



Compensation

Tenure Salary/Position Changes

Type	Policy	Pay + Pay -	Approval Process	Additional Documentation
<p>Annual Step/Tenure Progression</p>	<p>Employees in tenure positions move from one step to the next on the first day of the first full pay period in October of each year, subject to funding by the Commissioners Court</p> <p>Employees with less than six (6) months of service as of the first full pay period in October, will advance to the next step on the first full pay period following the approval of Commissioners Court</p> <p>Step/tenure progression ends at the top step of each position rank</p>	<p>See Tenured Pay Chart</p>	<p>Oracle workflow required</p>	<p>May be required</p>
<p>Promotion (with exception of Corrections to Law Enforcement)</p>	<p>When an employee is promoted to a higher ranking position, the tenured grade is based on years of service</p>	<p>See Tenured Pay Chart</p>	<p>Oracle workflow required</p>	<p>May be required</p>
<p>Promotion (Corrections to Law Enforcement)</p>	<p>Will begin at the first step of the tenured grade and remain at that step for a period of one calendar year. Will be placed at the pay increment corresponding to their time of continuous service (with no break of more than 90 days) in both corrections and law enforcement as a peace officer</p>	<p>See Tenured Pay Chart</p>	<p>Oracle workflow required</p>	<p>May be required</p>
<p>Demotion</p>	<p>When a current employee demoted to a lower ranking position, the tenured grade is based on years of service</p>	<p>See Tenured Pay Chart</p>	<p>Oracle workflow required</p>	<p>May be required</p>

Tenure Salary/ Position Changes

Type	Policy	Pay+ Pay -	Approval Process	Additional Documents
Certification Pay	<p>Certification pay will be paid to non-elected commissioned peace officers and eligible corrections officer (County Jail) who hold a full-time active duty position in a law enforcement or corrections capacity with the County on June 1st of each year. Payment for an entire fiscal year beginning on October 1st will be based on the level of certification held as of September 15th of the preceding fiscal year. This pay must be added into the regular rate of pay when calculating overtime</p> <p>Certification pay does not transfer with an individual employee who leaves a corrections officer position to accept a law enforcement position nor does it transfer with an individual employee who leaves a law enforcement position to accept a corrections officer position except when the corrections officer position is that of a Bailiff.</p>	<ul style="list-style-type: none"> • Law enforcement officers--\$60 per month for Advanced Certification; \$90 per month for Masters Certification. This pay must be added into the regular rate of pay when calculating overtime • Corrections officers--\$60 per month for Advanced Certification; \$90 per month for Masters Certification. This pay must be added into the regular rate of pay when calculating overtime 	Oracle workflow required	Must submit a TCOLE document to the Human Resources Department. Funding must be available.
Filling a Vacancy	All personnel newly hired from outside Williamson County for positions subject to tenure chart at the first pay increment for the position for which they are hired, unless they qualify for a prior service credit	Credits for Prior Service may apply- See Prior Service Credit	Oracle workflow required	Must submit a TCOLE document to the Human Resources Department. Funding must be available.
Prior Service Credit	Qualified law enforcement applicants and current officers can receive prior service credit	<ul style="list-style-type: none"> • Deputy– Max L 1.4 • Det/Inv– Max L 2.5 • SGT – Max L 3.6 • LT– Max L 4.8 • Captain– Max L5.10 (min L5.6) 	TCOLE service verification must be submitted	TCOLE Service Verification required
Transfer from Law Enforcement To Corrections	Law enforcement officers who transfer from the law enforcement division to the corrections division will be placed at the pay increment corresponding to their time of continuous of tenured service (with no break of more than 90 days in both corrections and law enforcement with Williamson County , if the proper Corrections certification is obtained.)			

Employee Responsibilities

Personal Conduct

Type	Policy	
Tobacco Free Workplace	Williamson County is a tobacco free workplace. The use of tobacco and non-tobacco products such as vapor, e-cigarettes and the use of chewing tobacco or like products is prohibited on all Williamson County premises. Employees who violate this policy are subject to appropriate disciplinary action up to an including termination of employment.	
Drug and Alcohol Testing Policy	Williamson County is committed to a safe workplace. In compliance with Federal and State laws pre-employment, random and post-accident (or near accident) drug and/or alcohol testing may be required for potential or current employees in positions that are mandated by law. Additionally, drug and/or alcohol testing may be required for positions identified as safety sensitive or for reasonable suspicion. Reasonable suspicion includes the report of observation of drug/alcohol use or the suspicion of such, determined by the employee's supervisor. The supervisor must then consult with the Human Resources Department.	
	Refusal	Refusal to submit to a drug test may result in immediate termination of employment
	Positive Results	
	Employees with a positive test result may be subject to immediate termination, if determined appropriate based on factors related to the matter (i.e. safety concerns, job performance, etc.)	
	Pre-Employment	An applicant with a confirmed positive drug/alcohol test will not be hired and cannot be considered for employment for a period of one year after the confirmed positive result.
	Random	<u>First Offense</u> - An employee with a confirmed random positive drug/alcohol test will be required to attend drug/alcohol counseling/treatment at their own expense and provide documentation of completion. Failure to attend and complete counseling/treatment will result in immediate termination of employment. Once documentation in provided a determination of continued employment will be made by the Department and Human Resources. <u>Subsequent Offenses</u> – Any employee with a confirmed random positive drug/alcohol test will be subject to random testing on a frequent basis if re-instated after initial completion of treatment. Further positive test results will result in immediate termination. <u>Post-Accident/Near Accident</u> - Any employee with a confirmed post-accident drug/alcohol test will be terminated immediately.
Reasonable Suspicion	<u>First Offense</u> - An employee with a confirmed reasonable suspicion positive drug/alcohol test will be required to attend drug/alcohol counseling/treatment at their own expense and provide documentation of completion. Failure to attend and complete counseling/treatment will result in immediate termination of employment. Once documentation in provided a determination of continued employment will be made by the Department and Human Resources. <u>Subsequent Offenses</u> – Any employee with a confirmed reasonable suspicion positive drug/alcohol test will be subject to random testing on a frequent basis if re-instated after initial completion of treatment. Further positive test results will result in immediate termination. If an employee feels that they may have a drug or alcohol problem, they may contact Human Resources or the Employee Assistance Program for information on available resources.	

Employee Responsibilities

Personal Conduct

Type	Policy
<p>Sexual Harassment</p>	<p>Sexual harassment is prohibited and is an unlawful employment practice in violation of Title VII of the Civil Rights Act of 1964. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:</p> <ul style="list-style-type: none"> *Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment *Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile, or offensive work environment <p><u>Examples of sexual harassment:</u></p> <ul style="list-style-type: none"> • Unwelcome sexual advances, propositions, sexual comments or suggestive or lewd remarks • Physical assaults or other physical conduct of a sexual nature, including unwanted hugs or touches • Sexual displays or publications anywhere in the workplace, including derogatory or pornographic posters, pictures or drawings <p><u>Other prohibited harassment:</u></p> <ul style="list-style-type: none"> • Any unwelcome verbal or physical conduct that belittles, shows hostility, or ridicules an individual because of race, color, gender, religion, national origin, disability, age or sexual orientation when such conduct is so severe or pervasive that it unreasonably interferes with an individual's work performance and creates an intimidating, hostile or offensive work environment <p><i>Each official, department head, supervisor, and employee has the responsibility to maintain a work environment free of such harassment and to report or file a complaint as soon as possible. Officials and employees involved in a sexual harassment situation are required to cooperate in any investigation that occurs</i></p> <p>Employees who believe they have been sexually harassed should report their complaint immediately. Verbally inform one of these individuals:</p> <ul style="list-style-type: none"> o Their Supervisor o The next level of management above their Supervisor o The Human Resources Department <p><u>Reporting:</u> All complaints received by any elected official, department head, or supervisor must be immediately reported to Human Resources. Violations may result in disciplinary action up to and including termination of employment. All complaints will be investigated.</p> <p><u>Disciplinary Measures</u> Where an investigation reveals that allegations of unwelcome harassment are true, appropriate remedial action, including discipline, will be taken. All disciplinary measures will be implemented promptly and shall be commensurate with the person's conduct. The remedies vary depending on the entire facts and circumstances found by the investigation.</p>
<p>Arrest/Criminal Conviction</p>	<p>Employees are required to report arrests, convictions and changes in the status of any criminal proceedings immediately to their supervisor and department head or elected official. Failure to notify the appropriate authority may result in immediate termination.</p>
<p>Social Media</p>	<p>While Williamson County encourages employees to enjoy and make good use of their off-duty time, certain activities may become a problem if their work is effected. Employees may use social media in any way they choose, as long as it does not produce adverse consequences. For this reason, employees are required to read and understand the social media policy which is accessible by visiting the policy center.</p>

Employee Responsibilities

Personal Conduct

Type	Policy
Political Activity	<p>Employees are encouraged to vote and to exercise other responsibilities of citizenship consistent with state and federal law and these policies. Employees are not required to contribute to any political fund or render any political service to any person or party. Employees will not be dismissed, suspended, demoted, or otherwise prejudiced for refusing to do so. Employees may <u>not</u>:</p> <ul style="list-style-type: none"> • Use official authority or influence to interfere with, or affect the result of an election or nomination for office • Directly or indirectly coerce, attempt to coerce, command, or advise a local or state officer (or employee) to pay, lend, or contribute anything of value to a party, committee, organization, agency, or person for a political purpose <p>County employees, except elected officials, may not participate in political activities while on County duty. Employees are expected to remove County uniforms and identification, including rank and/or title, before participating in a political activity. In addition, no County-owned property, vehicle, building, and/or office may be used for displaying campaign materials or for conducting any partisan political activity. This section does not apply to the use of the Courthouse, Courthouse grounds or County buildings when used for the purpose of political announcements approved by Commissioners Court.</p>
Solicitation	<p>Persons not employed by Williamson County may not solicit or distribute literature in the workplace at any time for any purpose. Williamson County recognizes that employees may have interests in events and organizations outside the workplace; however, may not solicit or distribute literature concerning these activities during working time. (Working time does not include lunch breaks, or any other periods in which employees are not on duty.) In addition, the posting of written solicitations is limited to County bulletin boards. An employee should check with the department head or elected official for approval. Solicitations using electronic systems, including County email, are prohibited and subject to the Electronic Systems Use Policy located in the Policy Center</p>
Retaliation	<p>If an employee reports a violation of the law to an appropriate law enforcement authority, they cannot be suspended, terminated, or otherwise discriminated against by the County or an Elected Official. This policy prohibits retaliation against public employees who report official wrongdoing including sexual harassment.</p>
Attendance	<p>Employees are expected to be at work, on time and to complete their scheduled shifts. Employees that miss three consecutive shifts without notification will be separated from employment and considered to have resigned without notice</p>
Gifts/Gratuities	<p>The Texas Penal Code Section 1.07(a)(41) and Texas Penal Code 36 includes specific definitions, details regarding gifts, gratuities and bribery for public servants. A Public servant means a person elected, selected, appointed, employed, or otherwise designated as one of the following: (even if they have not yet qualified for office or assumed duties)</p> <ul style="list-style-type: none"> • An officer, employee, or agent of government • A juror or grand juror • An arbitrator, referee, or other person who is authorized by law or private written agreement to hear or determine a cause or controversy • An attorney at law or notary public when participating in the performance of a government function • A candidate for nomination or election to public office • A person who is performing a governmental function under a claim of right, although they are not legally qualified to do so <p>It is the responsibility of the employee, officer or agent of the government to read and understand all aspects of the Texas Penal Code Section 1.07 and Texas Penal Code 36 that relate to gifts, bribery and acceptance of honorarium</p>
Outside Employment	<p>Outside employment is acceptable, as long as it is outside the hours they are scheduled to work for the County. Also as long as such employment does not violate state laws concerning abuse of office or employment, interfere with normal duties, and does not constitute a breach of ethics or conflict of interest.</p>

Employee Responsibilities

Discipline

Discipline may include both corrective action and more conclusive measures, including termination. The appropriate level of discipline will be determined based on the facts of the disciplinary violations. Below are some examples of violations of workplace conduct:

- Insubordination
- Violence in the work place
- Harassment
- Conduct unbecoming of a County employee
- Poor attendance
- Discrimination
- Abuse of sick leave
- Theft
- Retaliation
- Conviction of a crime
- Poor job performance

This list is not all inclusive

Grievance Policy and Procedure

Summary

For employees in offices of Elected Officials, the grievance process defined by the Elected Official should be followed. Elected Officials are the final appeal level for their respective departments.

This guidance does not alter the employment-at-will relationship in any way. Final decisions on grievances will not be precedent setting or binding on future grievances, unless they are officially stated as County policy. When appropriate, the decisions will be retroactive to the date of the employee's original grievance.

Procedures for Employees in Non-Elected Office Departments

Employees may file a grievance at any time and cannot be retaliated against for the filing of the grievance. Employees are encouraged to discuss any issues with their supervisors/managers prior to filing a grievance

For procedures to follow in the event of a grievance by an elected official, see:

- Chapter 152, Sec. 152.014 Local Government Code

Informal Grievances

An informal grievance is presented verbally. The first step in the informal grievance procedure:

- Attempt to resolve the grievance by an informal conference with the Supervisor
- However, if the official or department head is the wrongdoer in instances of harassment, retaliation, or potential whistleblower activity the employee should immediately contact the Human Resource department
- If the informal conference does not result in a satisfactory resolution of the problem, the formal grievance steps should be followed



Employee Responsibilities

Grievance Policy and Procedure

Formal Grievances

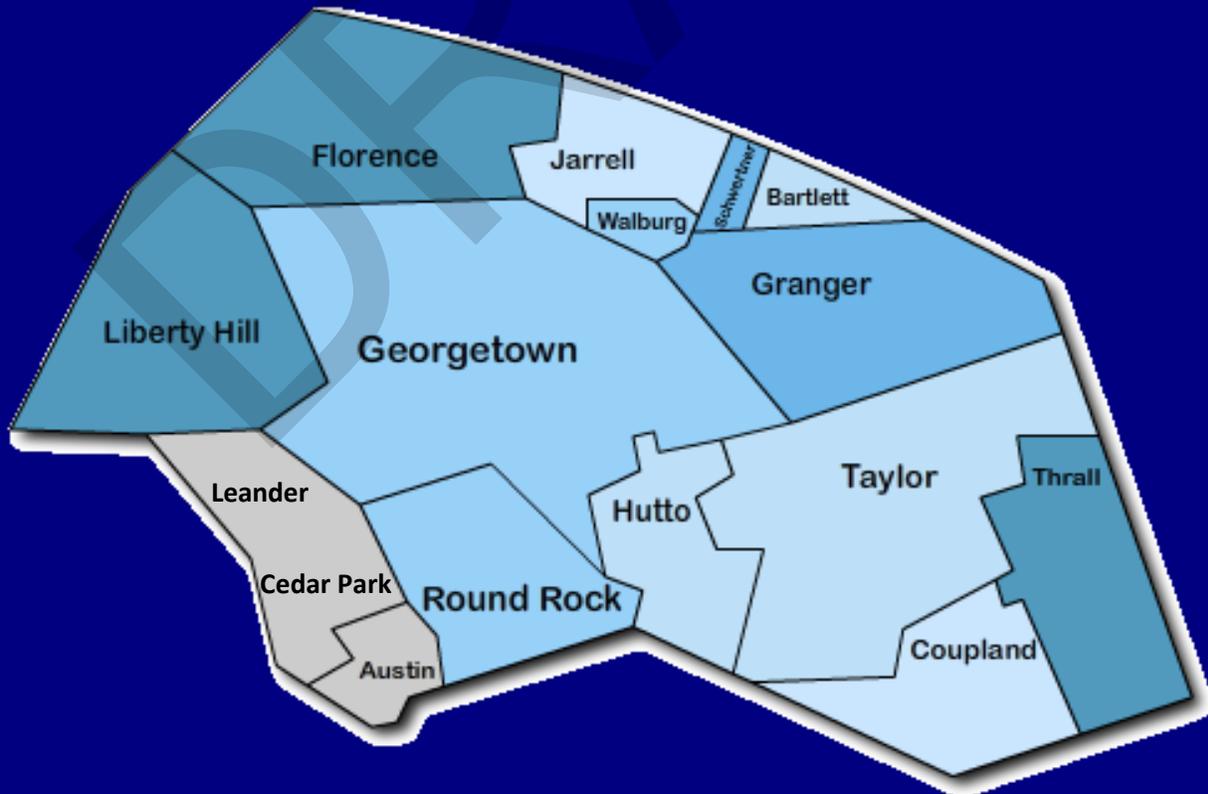
The steps for a formal grievance are as follows:

- 1) Must be in writing, signed and presented to the supervisor of the employee submitting the grievance, within ten business days after the alleged issue occurred. A statement of the specific corrective action that requested must be included in the written grievance.
 - In the event that it would be inappropriate to address the grievance with said supervisor, such as when the supervisor is the wrongdoer, the employee should go to the department head or elected official
 - If the department head or elected official is the wrongdoer in instances of harassment, retaliation, or potential whistle blower activity, the employee should contact Human Resources
- 2) After being presented with a written and signed grievance, the supervisor will:
 - Meet with the employees involved and other people necessary to gather the facts
 - Immediately notify the Department Head and the Human Resource Department
 - Attempt to resolve the grievance with the employee
 - Communicate the decision in writing within ten business days after the receipt of the grievance
 - Send a copy of the proposed resolution to the elected official/department head and the Human Resources Department
- 3) If the employee filing the grievance does not receive a written resolution from the supervisor within ten business days, from the date the grievance was filed or is not satisfied with the proposed resolution, then:
 - They must file a written appeal, within ten business days, with the department head along with a copy to the Human Resource Department.
- 4) The Department Head will review the facts and the file, and may investigate the charges personally or through a designee.
 - The person(s) conducting the investigation may meet with the parties involved.
 - The Department Head/ Elected official will respond in writing to the employee within ten business days of the date the appeal was received.
- 5) If the Department Head is appointed by the Commissioners Court, Juvenile Probation Board, or District Judges, and the employee who submitted the grievance does not receive a written resolution from the Department Head within ten business days of the date the grievance was appealed, (or if unsatisfied with the appointed Department Heads proposed resolution)
 - A written appeal must be filed within ten business days, with the appropriate appointing authority (i.e., Commissioners Court, Juvenile Probation Board, or District Judges) through the Human Resource Department.
- 6) The appropriate appointing authority will then review the facts and the file and conduct an investigation, if deemed appropriate, before deciding. The appropriate appointing authority's decision is final. Longer intervals to facilitate investigation or fact-finding on behalf of the County may be appropriate depending upon the grievance and may increase the 10 day response time, accordingly.

For additional policy information contact the Human Resources Department or visit the [policy center](#)
301 SE Inner Loop Suite 108
Georgetown, TX 78626
512-943-1533



HUMAN RESOURCES



Policy Revision Summary

Effective Date	Previous Section	Previous Policy	New Page	Policy Change
2-21-2017		Merit & Retention	Pg. 23	Added Per employee and year
2/21/2017		Sick Leave Pool– Qualification	Pg. 14	Added wording: Serious medical Condition
2/21/2017		Demotion	Pg. 24	Added: Salary may remain the same if within the new pay grade
2/21/2017		Reclassification	Pg. 24	Revised: During the annual Budget year Added: Reclassification of 5 or more positions or all positions in a department/office can only be reviewed during the annual budget process



Commissioners Court - Regular Session

29.

Meeting Date: 02/21/2017

Approval of Professional Services Agreement with Kleinfelder for Geotechnical Engineering Services

Submitted By: Teri Jeffries, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on awarding the professional services agreement with Kleinfelder for geotechnical engineering and materials testing services under RFQ 1602-057-1. These services will be on an as needed basis, with a maximum amount of \$300,000.00

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Professional Services Agreement with Kleinfelder

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Teri Jeffries

Final Approval Date: 02/13/2017

Reviewed By

Wendy Coco

Date

02/13/2017 04:00 PM

Started On: 02/10/2017 02:28 PM

WILLIAMSON COUNTY
CONTRACT FOR ENGINEERING SERVICES

FIRM: Kleinfelder, Inc. (“Engineer”)
ADDRESS: 826 Kramer Lane, Suite M, Austin, TX 78758
PROJECT: Geotechnical Engineering and Materials Testing RFQ 602-057-1 (“Project”)

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS CONTRACT FOR ENGINEERING SERVICES (“Contract”) is made and entered into, effective as the date of the last party’s execution hereinbelow, by and between Williamson County, Texas, a political subdivision of the State of Texas, whose offices are located at 710 Main Street, Suite 101, Georgetown, Texas, 78626 (hereinafter referred to as “County”), and Engineer, and such Contract is for the purpose of contracting for professional engineering services.

RECITALS:

WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A entitled “Professional Services Procurement Act” provides for the procurement by counties of services of professional engineers; and

WHEREAS, County and Engineer desire to contract for such professional engineering services; and

WHEREAS, County and Engineer wish to document their agreement concerning the requirements and respective obligations of the parties;

NOW, THEREFORE, WITNESSETH:

That for and in consideration of the mutual promises contained herein and other good and valuable considerations, and the covenants and agreements hereinafter contained to be kept and performed by the respective parties hereto, it is agreed as follows:

ARTICLE 1
CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS

A. Contract Documents. The Contract Documents consist of this Contract, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Contract), any fully executed Work Authorizations; any fully executed Supplemental Work Authorizations and all fully executed Contract Amendments (as defined herein in Article 14) which are subsequently issued. These form the entire contract, and all are as fully a part of this Contract as if attached to this Contract or repeated herein.

B. Project Documents. In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

- A. TxDOT 2011 Texas Manual of Uniform Traffic Control Devices for Streets and Highways, including latest revisions
- B. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets, and Bridges, 2014 (English units)
- C. National Environmental Policy Act (NEPA)
- D. Texas Accessibility Standards (TAS) of the Architectural Barriers Act, Article 9102, Texas Civil Statutes, Effective April 4, 1994, including latest revisions
- E. Americans with Disabilities Act (ADA) Regulations
- F. U.S. Army Corps Regulations
- G. International Building Code, current edition as updated
- H. Williamson County Design Criteria & Project Development Manual, latest edition
- I. Williamson County Multi-Corridor Transportation Plan Project Level Environmental Review and Compliance Protocol, latest edition
- J. Williamson County Protocol for Sustainable Roadsides, latest edition
- K. TxDOT Bridge Design Manual - LRFD, latest edition
- L. TxDOT Geotechnical Manual, latest edition

ARTICLE 2
NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST
PROHIBITED

A. Non-collusion. Engineer warrants that he/she/it has not employed or retained any company or persons, other than a bona fide employee working solely for Engineer, to solicit or secure this Contract, and that he/she/it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, County reserves and shall have the right to annul this Contract without liability or, in its discretion and at its sole election, to deduct from the contract price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

B. Debarment Certification. Engineer must sign the Debarment Certification

enclosed herewith as **Exhibit A**.

C. Financial Interest Prohibited. Engineer covenants and represents that Engineer, his/her/its officers, employees, agents, consultants and subcontractors will have no financial interest, direct or indirect, in the purchase or sale of any product, materials or equipment that will be recommended or required for the construction of the Project.

ARTICLE 3 **ENGINEERING SERVICES**

Engineer shall perform Engineering Services as identified in **Exhibit B** entitled "Engineering Services."

County will prepare and issue Work Authorizations, in substantially the same form identified and attached hereto as **Exhibit C** and entitled "Work Authorization No. ____", to authorize the Engineer to perform one or more tasks of the Engineering Services. Each Work Authorization will include a description of the work to be performed, a description of the tasks and milestones, a work schedule for the tasks, definite review times by County and Engineer of all Engineering Services and a fee amount agreed upon by the County and Engineer. The amount payable for a Work Authorization shall be supported by the estimated cost of each work task as described in the Work Authorization. The Work Authorization will not waive the Engineer's responsibilities and obligations established in this Contract. The executed Work Authorizations shall become part of this Contract.

All work must be completed on or before the date specified in the Work Authorization. The Engineer shall promptly notify the County of any event which will affect completion of the Work Authorization, although such notification shall not relieve the Engineer from costs or liabilities resulting from delays in completion of the Work Authorization. Should the review times or Engineering Services take longer than shown on the Work Authorization, through no fault of Engineer, Engineer may submit a timely written request for additional time, which shall be subject to the approval of the County. Any changes in a Work Authorization shall be enacted by a written Supplemental Work Authorization before additional costs may be incurred. Any Supplemental Work Authorization must be executed by both parties within the period specified in the Work Authorization.

ARTICLE 4 **CONTRACT TERM**

A. Term. The Engineer is expected to complete the Engineering Services described herein in accordance with the above described Work Authorizations or any Supplemental Work Authorization related thereto. If Engineer does not perform the Engineering Services in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall have the right to terminate this Contract as set forth below in Article 20. So long as the County elects not to terminate this Contract, it shall continue from day to day until such time as the Engineering Services are completed in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto. Any Engineering Services performed or

costs incurred after the date of termination shall not be eligible for reimbursement. Engineer shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Engineering Services will not be completed in accordance with an applicable Work Authorization or any Supplemental Work Authorization related thereto.

B. Work Authorizations. Engineer acknowledges that each Work Authorization is of critical importance, and agrees to undertake all reasonably necessary efforts to expedite the performance of Engineering Services required herein so that construction of the Project will be commenced and completed as scheduled. In this regard, and subject to adjustments in a particular Work Authorization, as provided in Article 3 herein, Engineer shall proceed with sufficient qualified personnel and consultants necessary to fully and timely accomplish all Engineering Services required under this Contract in a professional manner.

C. Commencement of Engineering Services. After execution of this Contract, Engineer shall not proceed with Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and has been notified in writing by the County to proceed, as provided in Article 8.

ARTICLE 5 **COMPENSATION AND EXPENSES**

County shall pay and Engineer agrees to accept up to the amount shown below as full compensation for the Engineering Services performed and to be performed under this Contract. The basis of compensation for the services of principals and employees engaged in the performance of the Engineering Services shall be based on the Rate Schedule set forth in the attached **Exhibit D**.

The maximum amount payable under this Contract, without modification, is **Three Hundred Thousand Dollars (\$300,000)** (the "Compensation Cap"), provided that any amounts paid or payable shall be solely pursuant to a validly issued Work Authorization or any Supplemental Work Authorization related thereto. In no event may the aggregate amount of compensation authorized under Work Authorizations and Supplemental Work Authorizations exceed the Compensation Cap. The Compensation Cap shall be revised equitably only by written Contract Amendments executed by both parties in the event of a change the overall scope of the Engineering Services set forth in **Exhibit B**, as authorized by County.

The Compensation Cap is based upon all labor and non-labor costs estimated to be required in the performance of the Engineering Services provided for under this Contract. Should the actual costs of all labor and non-labor costs rendered under this Contract be less than the above stated Compensation Cap, then Engineer shall receive compensation for only actual fees and costs of the Engineering Services actually rendered and incurred, which may be less than the above stated Compensation Cap.

The Compensation Cap herein referenced may be adjusted for Additional Engineering Services requested and performed only if approved by a written Contract Amendment signed by both parties.

Engineer shall prepare and submit to County monthly progress reports in sufficient detail to support the progress of the Engineering Services and to support invoices requesting monthly payment. The format for such monthly progress reports and invoices must be in a format acceptable to County. Satisfactory progress of Engineering Services shall be an absolute condition of payment.

Engineer shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Contract in accordance with the Williamson County Vendor Reimbursement Policy set forth under **Exhibit E**. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice and comply with the Williamson County Vendor Reimbursement Policy. The copies of the provider's invoice must evidence the actual costs billed to Engineer without mark-up.

ARTICLE 6

METHOD OF PAYMENT

Payments to Engineer shall be made while Engineering Services are in progress. A monthly progress report, as referenced in Article 5 above (in a form acceptable to the County), shall be submitted to Williamson County Department of Infrastructure, to the attention of the Sr. Director of Infrastructure. Such progress report shall provide a summary of the work accomplished during the billing period for each Work Authorization task with an estimated percentage of completion for the task.

Simultaneous with submission of such progress report, Engineer shall prepare and submit one (1) original of a certified invoice to the Director of Road & Bridge in a form acceptable to the County Auditor. All invoices submitted to County must, at a minimum, be accompanied by an original complete packet of supporting documentation and time sheets detailing hours worked by staff persons with a description of the work performed by such persons. For Additional Engineering Services performed pursuant to this Contract, a separate invoice or itemization of the Additional Engineering Services must be presented with the same aforementioned requirements.

Payments shall be made by County based upon Engineering Services actually provided and performed.^a Upon timely receipt and approval of each statement, County shall make a good faith effort to pay the amount which is due and payable within thirty (30) days of the County Auditor's receipt. County reserves the right to reasonably withhold payment pending verification of satisfactory Engineering Services performed. Engineer has the responsibility to submit proof to County, adequate and sufficient in its determination, that tasks of an applicable Work Authorization or any Supplemental Work Authorization related thereto were completed.

The certified statements shall show the total amount earned to the date of submission and shall show the amount due and payable as of the date of the current statement. Final payment does not relieve Engineer of the responsibility of correcting any errors and/or omissions resulting from his/her/its negligence.

^a See also, Art. 32(P) "Termination of Work Authorization".

Upon submittal of the initial invoice, Engineer shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

ARTICLE 7

PROMPT PAYMENT POLICY

In accordance with Chapter 2251, V.T.C.A., Texas Government Code, payment to Engineer will be made within thirty (30) days of the day on which the performance of services was complete, or within thirty (30) days of the day on which the County Auditor receives a correct invoice for services, whichever is later.

Engineer may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply in the event:

- A. There is a bona fide dispute between County and Engineer concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or
- B. The terms of a federal contract, grant, regulation, or statute prevent County from making a timely payment with federal funds; or
- C. There is a bona fide dispute between Engineer and a subcontractor/subconsultant or between a subcontractor/subconsultant and its supplier concerning supplies, materials, or equipment delivered or the Engineering Services performed which causes the payment to be late; or
- D. The invoice is not submitted to Williamson County^b in strict accordance with instructions, if any, on the purchase order, or this Contract or other such contractual agreement.

The County Auditor shall document to Engineer the issues related to disputed invoices within ten (10) calendar days of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of Chapter 2251, V.T.C.A., Texas Government Code.

ARTICLE 8

COMMENCEMENT OF ENGINEERING SERVICES

The Engineer shall not proceed with any task of the Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and instructed, in writing by the County, to proceed with the applicable Engineering Services. The County shall not be responsible for work performed or costs incurred by Engineer related to any task for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties. Engineer shall not be required to perform any work for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties.

ARTICLE 9

^b See Art. 6, *supra*.

PROJECT TEAM

County's Designated Representative for purposes of this Contract is as follows:

Williamson County Dept. of Infrastructure
Attn: Director of Road & Bridge
3151 SE Inner Loop, Suite B
Georgetown, Texas 78626

County shall have the right, from time to time, to change the County's Designated Representative by giving Engineer written notice thereof. With respect to any action, decision or determination which is to be taken or made by County under this Contract, the County's Designated Representative may take such action or make such decision or determination or shall notify Engineer in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the County's Designated Representative shall be binding on County; *provided, however*, the County's Designated Representative shall not have any right to modify, amend or terminate this Contract, an Executed Work Authorization, an executed Supplemental Work Authorization or executed Contract Amendment. County's Designated Representative shall not have any authority to execute a Contract Amendment, Work Authorization or any Supplemental Work Authorization unless otherwise granted such authority by the Williamson County Commissioners Court.

Engineer's Designated Representative for purposes of this Contract is as follows:

David Boes, PG
Kleinfelder, Inc.
1826 Kramer Lane, Suite M
Austin, TX 78758

Engineer shall have the right, from time to time, to change the Engineer's Designated Representative by giving County written notice thereof. With respect to any action, decision or determination which is to be taken or made by Engineer under this Contract, the Engineer's Designated Representative may take such action or make such decision or determination or shall notify County in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the Engineer's Designated Representative on behalf of Engineer shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the Engineer's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the Engineer's Designated Representative shall be binding on Engineer. Engineer's Designated

Representative shall have the right to modify, amend and execute Work Authorizations, Supplemental Work Authorizations and Contract Amendments on behalf of Engineer.

ARTICLE 10
PROGRESS EVALUATION

Engineer shall, from time to time during the progress of the Engineering Services, confer with County at County's election. Engineer shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Engineering Services. At the request of County or Engineer, conferences shall be provided at Engineer's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Engineering Services. County may, from time to time, require Engineer to appear and provide information to the Williamson County Commissioners Court.

Should County determine that the progress in Engineering Services does not satisfy an applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall review same with Engineer to determine corrective action required.

Engineer shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Engineering Services, including but not limited to the following:

- A. Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of an applicable Work Authorization or any Supplemental Work Authorization related thereto, or preclude the attainment of Project Engineering Services units by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and
- B. Favorable developments or events which enable meeting goals sooner than anticipated in relation to an applicable Work Authorization's or any Supplemental Work Authorization related thereto.

ARTICLE 11
SUSPENSION

Should County desire to suspend the Engineering Services, but not to terminate this Contract, then such suspension may be effected by County giving Engineer thirty (30) calendar days' verbal notification followed by written confirmation to that effect. Such thirty-day notice may be waived in writing by agreement and signature of both parties. The Engineering Services may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from County to resume the Engineering Services. Such sixty-day (60) notice may be waived in writing by agreement and signature of both parties. If this Contract is suspended for more than thirty (30) days, Engineer shall have the option of terminating this Contract and, in the event, Engineer shall be compensated for all Engineering Services performed and reimbursable expenses incurred, provided such Engineering Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

If County suspends the Engineering Services, the contract period as determined in Article 4, and the Work Authorization or any Supplemental Work Authorization related thereto, shall be extended for a time period equal to the suspension period.

County assumes no liability for Engineering Services performed or costs incurred prior to the date authorized by County for Engineer to begin Engineering Services, and/or during periods when Engineering Services is suspended, and/or subsequent to the completion date.

ARTICLE 12

ADDITIONAL ENGINEERING SERVICES

If Engineer forms a reasonable opinion that any work he/she/it has been directed to perform is beyond the overall scope of this Contract, as set forth in **Exhibit B**, and as such constitutes extra work ("Additional Engineering Services"), he/she/it shall promptly notify County in writing. In the event County finds that such work does constitute Additional Engineering Services, County shall so advise Engineer and a written Contract Amendment will be executed between the parties as provided in Article 14. Any increase to the Compensation Cap due to Additional Engineering Services must be set forth in such Contract Amendment. Engineer shall not perform any proposed Additional Engineering Services nor incur any additional costs prior to the execution, by both parties, of a written Contract Amendment. Following the execution of a Contract Amendment that provides for Additional Engineering Services, a written Work Authorization, which sets forth the Additional Engineering Services to be performed, must be executed by the parties. County shall not be responsible for actions by Engineer nor for any costs incurred by Engineer relating to Additional Engineering Services not directly associated with the performance of the Engineering Services authorized in this Contract, by a fully executed Work Authorization or a fully executed Contract Amendment thereto.

ARTICLE 13

CHANGES IN COMPLETED ENGINEERING SERVICES

If County deems it necessary to request changes to previously satisfactorily completed Engineering Services or parts thereof which involve changes to the original Engineering Services or character of Engineering Services under this Contract, then Engineer shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Engineering Services and paid for as specified under Article 12.

Engineer shall make revisions to Engineering Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional compensation shall be due for such Engineering Services.

ARTICLE 14

CONTRACT AMENDMENTS

The terms set out in this Contract may be modified by a written fully executed Contract Amendment. Changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization. To the extent that such changes or

modifications to a Work Authorization do not also require modifications to the terms of this Contract (i.e. changes to the overall scope of Engineering Services set forth in **Exhibit B**, modification of the Compensation Cap, etc.) a Contract Amendment will not be required.

ARTICLE 15

USE OF DOCUMENTS

All documents, including but not limited to drawings, specifications and data or programs stored electronically, (hereinafter referred to as "Engineering Work Products") prepared by Engineer and its subcontractors/subconsultants are related exclusively to the services described in this Contract and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of Engineer's designs under this Contract (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of documents by County shall be at County's sole risk and without liability to Engineer.

By execution of this Contract and in confirmation of the fee for services to be paid under this Contract, Engineer hereby conveys, transfers and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and work product developed under this Contract. Copies may be retained by Engineer. Engineer shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by Engineer or anyone connected with Engineer, including agents, employees, Engineers or subcontractors/subconsultants. All documents so lost or damaged shall be replaced or restored by Engineer without cost to County.

Upon execution of this Contract, Engineer grants to County permission to reproduce Engineer's work and documents for purposes of constructing, using and maintaining the Project, provided that County shall comply with its obligations, including prompt payment of all sums when due, under this Contract. Engineer shall obtain similar permission from Engineer's subcontractors/subconsultants consistent with this Contract. If and upon the date Engineer is adjudged in default of this Contract, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the work and documents for the purposes of completing, using and maintaining the Project.

County shall not assign, delegate, sublicense, pledge or otherwise transfer any permission granted herein to another party without the prior written consent of Engineer. However, County shall be permitted to authorize the contractor, subcontractors and material or equipment suppliers to reproduce applicable portions of the Engineering Work Products appropriate to and for use in the execution of the Work. Submission or distribution of Engineering Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of the Engineering Work Products shall be at County's sole risk and without liability to Engineer and its Engineers.

Prior to Engineer providing to County any Engineering Work Products in electronic form or County providing to Engineer any electronic data for incorporation into the Engineering Work Products, County and Engineer shall by separate written contract set forth the specific conditions governing the format of such Engineering Work Products or electronic data, including any special limitations not otherwise provided in this Contract. Any electronic files are provided by Engineer for the convenience of County, and use of them is at County's sole risk. In the case of any defects in electronic files or any discrepancies between them and any hardcopy of the same documents prepared by Engineer, the hardcopy shall prevail. Only printed copies of documents conveyed by Engineer shall be relied upon.

Engineer shall have no liability for changes made to the drawings by other engineers subsequent to the completion of the Project. Any such change shall be sealed by the engineer making that change and shall be appropriately marked to reflect what was changed or modified.

ARTICLE 16
PERSONNEL, EQUIPMENT AND MATERIAL

Engineer shall furnish and maintain, at its own expense, quarters for the performance of all Engineering Services, and adequate and sufficient personnel and equipment to perform the Engineering Services as required. All employees of Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Engineer who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Engineering Services shall immediately be removed from association with the Project when so instructed by County. Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the Engineering Services required under this Contract, or will obtain such personnel from sources other than County. Engineer may not change the Project Manager without prior written consent of County.

ARTICLE 17
SUBCONTRACTING

Engineer shall not assign, subcontract or transfer any portion of the Engineering Services under this Contract without prior written approval from County. All subcontracts shall include the provisions required in this Contract. No subcontract shall relieve Engineer of any responsibilities under this Contract.

ARTICLE 18
REVIEW OF ENGINEERING SERVICES

Engineer's Engineering Services will be reviewed by County under its applicable technical requirements and procedures.

A. Completion. Reports, plans, specifications, and supporting documents shall be submitted by Engineer on or before the dates specified in the applicable Work Authorization or Supplemental Work Authorization related thereto. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in the applicable Work Authorization, have been included in compliance with the requirements of this Contract. The completeness of any Engineering Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify Engineer in writing within such thirty (30) day period if such Engineering Services have been found to be incomplete. If the submission is Complete, County shall notify Engineer and County's technical review process will begin.

If the submission is not Complete, County shall notify Engineer, who shall perform such professional services as are required to complete the Engineering Services and resubmit it to County. This process shall be repeated until a submission is Complete.

B. Acceptance. County shall review the completed Engineering Services for compliance with this Contract. If necessary, the completed Engineering Services shall be returned to Engineer, who shall perform any required Engineering Services and resubmit it to County. This process shall be repeated until the Engineering Services are Accepted. "Acceptance" or "Accepted" shall mean that in the County's reasonable opinion, substantial compliance with the requirements of this Contract has been achieved.

C. Final Approval. After Acceptance, Engineer shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by the County. "Final Approval" in this sense shall mean formal recognition that the Engineering Services have been fully carried out.

D. Errors and Omissions. After Final Approval, Engineer shall, without additional compensation, perform any work required as a result of Engineer's development of the work which is found to be in error or omission due to Engineer's negligence. However, any work required or occasioned for the convenience of County after Final Approval shall be paid for as Additional Engineering Services.

E. Disputes Over Classifications. In the event of any dispute over the classification of Engineer's Engineering Services as Complete, Accepted, or having attained Final Approved under this Contract, the decision of the County shall be final and binding on Engineer, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

F. County's Reliance on Engineer. ENGINEER'S DUTIES AS SET FORTH HEREIN SHALL AT NO TIME BE IN ANY WAY DIMINISHED BY REASON OF ANY REVIEW, EVALUATION OR APPROVAL BY THE COUNTY NOR SHALL THE ENGINEER BE RELEASED FROM ANY LIABILITY BY REASON OF SUCH REVIEW, EVALUATION OR APPROVAL BY THE COUNTY, IT BEING UNDERSTOOD THAT THE COUNTY AT ALL TIMES IS ULTIMATELY RELYING UPON THE ENGINEER'S SKILL, ABILITY AND KNOWLEDGE IN PERFORMING THE ENGINEERING SERVICES REQUIRED HEREUNDER.

ARTICLE 19
VIOLATION OF CONTRACT TERMS/BREACH OF CONTRACT

Violation of contract terms or breach of contract by Engineer shall be grounds for termination of this Contract, and any increased costs arising from Engineer's default, breach of contract, or violation of contract terms shall be paid by Engineer.

ARTICLE 20
TERMINATION

This Contract may be terminated as set forth below.

- A. By mutual agreement and consent, in writing, of both parties.
- B. By County, by notice in writing to Engineer, as a consequence of failure by Engineer to perform the Engineering Services set forth herein in a satisfactory manner.
- C. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.
- D. By County, for reasons of its own and not subject to the mutual consent of Engineer, upon not less than thirty (30) days' written notice to Engineer.
- E. By satisfactory completion of all Engineering Services and obligations described herein.

Should County terminate this Contract as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to Engineer. In determining the value of the Engineering Services performed by Engineer prior to termination, County shall be the sole judge. Compensation for Engineering Services at termination will be based on a percentage of the Engineering Services completed at that time. Should County terminate this Contract under Subsection (D) immediately above, then the amount charged during the thirty-day notice period shall not exceed the amount charged during the preceding thirty (30) days.

If Engineer defaults in the performance of this Contract or if County terminates this Contract for fault on the part of Engineer, then County shall give consideration to the actual costs incurred by Engineer in performing the Engineering Services to the date of default, the amount of Engineering Services required which was satisfactorily completed to date of default, the value of the Engineering Services which are usable to County, the cost to County of employing another firm to complete the Engineering Services required and the time required to do so, and other factors which affect the value to County of the Engineering Services performed at the time of default.

The termination of this Contract and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Contract. If the termination of this Contract is due to the failure of Engineer to fulfill his/her/its contractual obligations, then County may take over the Project and prosecute the Engineering Services to

completion. In such case, Engineer shall be liable to County for any additional and reasonable costs incurred by County.

Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by Engineer in support of the Engineering Services under this Contract.

ARTICLE 21 **COMPLIANCE WITH LAWS**

A. Compliance. Engineer shall comply with all applicable federal, state and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Contract, including without limitation, minimum/maximum salary and wage statutes and regulations, and licensing laws and regulations. Engineer shall furnish County with satisfactory proof of his/her/its compliance.

Engineer shall further obtain all permits and licenses required in the performance of the Engineering Services contracted for herein.

B. Taxes. Engineer will pay all taxes, if any, required by law arising by virtue of the Engineering Services performed hereunder. County is qualified for exemption pursuant to the provisions of Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act.

ARTICLE 22 **INDEMNIFICATION**

ENGINEER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM AN NEGLIGENT ACT OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY ENGINEER, ENGINEER'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH ENGINEER INCLUDING, WITHOUT LIMITATION, ENGINEER'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH ENGINEER EXERCISES CONTROL.

ENGINEER FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM ENGINEER'S FAILURE TO PAY ENGINEER'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS CONTRACT BY ENGINEER.

ENGINEER FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES,

INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY ENGINEER IN THE PERFORMANCE OF THIS CONTRACT.

THE LIMITS OF INSURANCE REQUIRED IN THIS CONTRACT AND/OR THE CONTRACT DOCUMENTS SHALL NOT LIMIT ENGINEER'S OBLIGATIONS UNDER THIS SECTION. THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE CONTRACT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM ENGINEER IS NOT LEGALLY LIABLE, ENGINEER'S OBLIGATIONS SHALL BE IN PROPORTION TO ENGINEER'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN ENGINEER IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. ENGINEER SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT ENGINEER, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

ARTICLE 23

ENGINEER'S RESPONSIBILITIES

Engineer shall be responsible for the accuracy of his/her/its Engineering Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Engineer's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of Article 33. Engineer shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

ARTICLE 24

ENGINEER'S SEAL

The responsible engineer shall sign, seal and date all appropriate engineering submissions to County in accordance with the Texas Engineering Practice Act and the rules of the State Board of Registration for Professional Engineers.

ARTICLE 25 INSURANCE

Engineer must comply with the following insurance requirements at all times during this Contract:

A. Coverage Limits. Engineer, at Engineer's sole cost, shall purchase and maintain during the entire term while this Contract is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate.
3. Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage limits of \$500,000.00 per occurrence and \$1,000,000.00 in the aggregate.
4. Professional Liability Errors and Omissions Insurance in the amount of \$2,000,000.00 per claim.

B. Additional Insureds; Waiver of Subrogation. County, its directors, officers and employees shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where County, its directors, officers and employees are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

C. Premiums and Deductible. Engineer shall be responsible for payment of premiums for all of the insurance coverages required under this section. Engineer further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Engineer is responsible hereunder, Engineer shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over \$50,000 in the Engineer's insurance must be declared and approved in writing by County in advance.

D. Commencement of Work. Engineer shall not commence any field work under this Contract until he/she/it has obtained all required insurance and such insurance has been approved by County. As further set out below, Engineer shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Contract until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Engineer hereunder.

E. Insurance Company Rating. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A-rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

F. Certification of Coverage. Engineer shall furnish County with a certification of coverage issued by the insurer. Engineer shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requires set forth hereunder, Engineer shall also notify County, within twenty-four (24) hours of receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

G. No Arbitration. It is the intention of the County and agreed to and hereby acknowledged by the Engineer, that no provision of this Contract shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Contract.

H. Subcontractor/Subconsultant's Insurance. Without limiting any of the other obligations or liabilities of Engineer, Engineer shall require each subcontractor/subconsultant performing work under this Contract (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Contract, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article above, including the required provisions and additional policy conditions as shown below in this Article.

Engineer shall obtain and monitor the certificates of insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Engineer must retain the certificates of insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these certificates of insurance.

I. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified thirty (30) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail to:

Williamson County Auditor
c/o: Pam Navarrette
710 Main Street, Suite 301
Georgetown, Texas 78626

With copy to: Williamson County Dept. of Infrastructure

Attn: Director of Road & Bridge
3151 SE Inner Loop, Suite B
Georgetown, Texas 78626

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

J. Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Engineer shall be borne solely by Engineer, with certificates of insurance evidencing such minimum coverage in force to be filed with County. Such Certificates of Insurance are evidenced as **Exhibit F** herein entitled "Certificates of Insurance."

ARTICLE 26 **COPYRIGHTS**

County shall have the royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use, and to authorize others to use, any reports developed by Engineer for governmental purposes.

ARTICLE 27 **SUCCESSORS AND ASSIGNS**

This Contract shall be binding upon and inure to the benefit of the parties hereto, their successors, lawful assigns, and legal representatives. Engineer may not assign, sublet or transfer any interest in this Contract, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

ARTICLE 28 **SEVERABILITY**

In the event any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 29 **PRIOR AGREEMENTS SUPERSEDED**

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

ARTICLE 30 **ENGINEER'S ACCOUNTING RECORDS**

Engineer agrees to maintain, for a period of three (3) years after final payment under this Contract, detailed records identifying each individual performing the Engineering Services, the date or dates the services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for verification purposes. Engineer agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Engineer which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Engineer further agrees that County shall have access during normal working hours to all necessary Engineer facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. County shall give Engineer reasonable advance notice of intended audits.

ARTICLE 31 **NOTICES**

All notices to either party by the other required under this Contract shall be personally delivered or mailed to such party at the following respective addresses:

County: Williamson County Judge
710 Main Street, Suite 101
Georgetown, Texas 78626

With copy to: Williamson County Dept. of Infrastructure
Attn: Director of Road & Bridge
3151 SE Inner Loop, Suite B
Georgetown, Texas 78626

and to: Office of General Counsel
Williamson County
710 Main Street, Suite 102
Georgetown, Texas 78626

Engineer: Anthony Sorace, PE
Kleinfelder, Inc.
1826 Kramer Lane, Suite M
Austin, TX 78758

ARTICLE 32
GENERAL PROVISIONS

A. Time is of the Essence. Subject to Article 3 hereof, Engineer understands and agrees that time is of the essence and that any failure of Engineer to complete the Engineering Services for each phase of this Contract within the agreed work schedule set out in the applicable Work Authorization may constitute a material breach of this Contract. Engineer shall be fully responsible for his/her/its delays or for failures to use his/her/its reasonable efforts in accordance with the terms of this Contract and the Engineer's standard of performance as defined herein. Where damage is caused to County due to Engineer's negligent failure to perform County may accordingly withhold, to the extent of such damage, Engineer's payments hereunder without waiver of any of County's additional legal rights or remedies.

B. Force Majeure. Neither County nor Engineer shall be deemed in violation of this Contract if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

C. Enforcement and Venue. This Contract shall be enforceable in Georgetown, Williamson County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in Williamson County, Texas. This Contract shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

D. Standard of Performance. The standard of care for all professional engineering, consulting and related services performed or furnished by Engineer and its employees under this Contract will be the care and skill ordinarily used by members of Engineer's profession practicing under the same or similar circumstances at the same time and in the same locality.

E. Opinion of Probable Cost. Any opinions of probable Project cost or probable construction cost provided by Engineer are made on the basis of information available to Engineer and on the basis of Engineer's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, Engineer does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost Engineer prepares.

F. Opinions and Determinations. Where the terms of this Contract provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

G. Reports of Accidents. Within 24 hours after Engineer becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person

or property of any third person (other than an employee of the Engineer), whether or not it results from or involves any action or failure to act by the Engineer or any employee or agent of the Engineer and which arises in any manner from the performance of this Contract, the Engineer shall send a written report of such accident or other event to the County, setting forth a full and concise statement of the facts pertaining thereto. The Engineer shall also immediately send the County a copy of any summons, subpoena, notice, or other documents served upon the Engineer, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from the Engineer's performance of work under this Contract.

H. Gender, Number and Headings. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Contract.

I. Construction. Each party hereto acknowledges that it and its counsel have reviewed this Contract and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Contract.

J. Independent Contractor Relationship. Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

K. No Waiver of Immunities. Nothing in this Contract shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

L. Texas Public Information Act. To the extent, if any, that any provision in this Contract is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

M. Governing Terms and Conditions. If there is an irreconcilable conflict between the terms and conditions set forth in this Contract or any Contract Amendment and the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work

Authorization to this Contract, the terms and conditions set forth in this Contract or any Contract Amendment shall control over the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract.

N. Meaning of Day. For purposes of this Contract, all references to a "day" or "days" shall mean a calendar day or calendar days.

O. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Contract. Engineer understands and agrees that County's payment of amounts under this Contract is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

P. Termination of Work Authorization. Should it be determined that the progress in the production of Engineer's services and work does not satisfy the requirements of the approved Work Authorization as provided by Exhibit "C", attached hereto, the County shall review the approved Work Authorization with the Engineer to determine the corrective action needed, including potential termination of such Work Authorization by Williamson County. Additionally, if an approved Work Authorization has not been completed by the end of the applicable County fiscal year under this contract and the Williamson County Commissioners Court does not provide for funding through its budgetary oversight for the subsequent County fiscal year, Williamson County reserves the right to terminate such Work Authorization at its discretion.

ARTICLE 33 **DISPUTE RESOLUTION**

Except as otherwise specifically set forth herein, County and Engineer shall work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Contract, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Contract, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Contract shall be conducted in Williamson County, Texas. The mediator's fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of the Contract.

ARTICLE 34
EQUAL OPPORTUNITY IN EMPLOYMENT

During the performance of this Contract and to the extent the Project is a federally funded project, Engineer, for itself, its assignees and successors in interest agrees as follows:

A. Compliance with Regulations. The Engineer shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.

B. Nondiscrimination. The Engineer, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors/subconsultants, including procurements of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor/subconsultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports. The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County (referred to in this Article as the "Recipient") or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to the Recipient, or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Engineer under the contract until the Engineer complies, and/or;
2. cancellation, termination or suspension of the Contract, in whole or in part.

F. Incorporation of Provisions. The Engineer shall include the provisions of Subsections (A) through (F) above in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Recipient or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor/subconsultant or supplier as a result of such direction, the Engineer may request the Recipient to enter into such litigation to protect the interests of the Recipient, and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATORY WARRANTY

The undersigned signatory for Engineer hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Contract and that he/she has full and complete authority to enter into this Contract on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Contract.

IN WITNESS WHEREOF, County has caused this Contract to be signed in its name by its duly authorized County Judge, as has Engineer, signing by and through its duly authorized representative(s), thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof, to be effective as of the date of the last party's execution below. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

COUNTY

WILLIAMSON COUNTY, TEXAS

By: _____
Dan A. Gattis, County Judge

Date: _____, 20____

ENGINEER

Kleinfelder, Inc. _____

By _____



[Handwritten signature in blue ink]

Printed Name: David Boes, PG

Title: Vice President

Date: February 8th, 2017

SUBSCRIBED and sworn to before me the undersigned authority by David Boes
the Vice President of **ENGINEER**, on behalf of said firm.



Elizabeth Ann Mang
Notary Public in and for the
State of Texas

My commission expires: 7/30/2017

LIST OF EXHIBITS ATTACHED

- (1) **Exhibit A** Debarment Certification
- (2) **Exhibit B** Engineering Services
- (3) **Exhibit C** Work Authorization
- (4) **Exhibit D** Rate Schedule
- (5) **Exhibit E** Williamson County Vendor Reimbursement Policy
- (6) **Exhibit F** Certificates of Insurance

**EXHIBIT A
DEBARMENT CERTIFICATION**

STATE OF TEXAS

§

COUNTY OF WILLIAMSON

§

§

I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Texas, certifies that Engineer and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default; and

(e) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

Kleinfelder, Inc.

Name of Firm


Signature of Certifying Official

David Boes, PG

Printed Name of Certifying Official

Vice President

Title of Certifying Official

February 8th, 2017
Date

(2) Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

* federal, state, or local

SUBSCRIBED and sworn to before me the undersigned authority by David Boes
the Vice President of Kleinfelder, on behalf of
said firm.



Elizabeth Ann Mang

Notary Public in and for the
State of Texas

My commission expires: 7/30/17

EXHIBIT B

ENGINEERING SERVICES

The Scope of Services to be provided under the terms of this contract include:

- Geotechnical Engineering Studies and Consultation
- Construction Materials Engineering and Testing
- Environmental Consulting and Testing

A detailed description of the scope of services should be provided for each specific Project Assignment as listed in each Work Authorization.

It is intended for the scope of services to be consistent with the Williamson County Professional Services Agreement. To the extent the scope is inconsistent with the Professional Services Agreement, the Professional Services Agreement will superseded the scope and will be controlling.

The Engineer shall provide expert testimony in any administrative or court proceedings through an appropriate engineering professional to be determined by County as additional services at the rate of compensation set forth in Exhibit D.

EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. _____

PROJECT: _____

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated _____, 20____ and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and _____ (the "Engineer").

Part 1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is _____.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____, 20____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this ____ day of _____, 20 ____.

ENGINEER:

[Insert Company Name HERE]

By: _____
Signature

Printed Name

Title

COUNTY:

Williamson County, Texas

By: _____
Signature

Printed Name

Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

EXHIBIT D

RATE SCHEDULE

See attached.

CPI Rate Adjustments: Rates will remain firm for the initial first year of the Contract and such rates shall be deemed the "Initial Base Rates". Engineer must request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract and any rate changes will take effect on the first day following the prior year. If Engineer fails to request a CPI rate adjustment, as set forth herein, the adjustment will be effective thirty (30) days after the County receives Engineer's written request. No retroactive rate adjustments will be allowed.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982-84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index before each annual anniversary date of the Contract and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

Exhibit D

KLEINFELDER 2016 HOURLY SCHEDULE

PROFESSIONAL STAFF RATES

Professional	\$ 85/ hour
Staff Professional/Engineer	\$ 108/ hour
Project Professional/Engineer	\$ 137/ hour
Principal Professional.....	\$ 158/ hour
Senior Principal Professional.....	\$ 197/ hour
Expert Witness Testimony.....	\$ 210/ hour
Project Manager.....	\$ 137/ hour
Senior Project Manager/Engineer.....	\$ 197/ hour
Designer/Drafter.....	\$ 78/ hour
Senior Designer/Drafter.....	\$ 103/ hour
Project Controls Professional.....	\$ 95/ hour
Senior Project Controls Professional.....	\$ 147/ hour

TECHNICAL STAFF RATES

Technician.....	\$ 56/ hour
Senior Technician.....	\$ 66/ hour
Inspector	\$ 78/ hour

ADMINISTRATIVE STAFF RATES

Administrator	\$ 63/ hour
Project Administrator	\$ 78/ hour

**KLEINFELDER FEE SCHEDULE FOR
GEOTECHNICAL and MATERIALS LABORATORY TESTING SERVICES**

SOIL TESTS

SOIL DENSITY TESTS				
Test	Standard Test Method†	Fee		
Standard Proctor, 4" Mold	D698, T99	\$	235.00	each
Standard Proctor, 6" Mold	D698, T99	\$	235.00	each
Modified Proctor, 4" Mold	D1557, T180	\$	259.00	each
Modified Proctor, 6" Mold	D1557, T180	\$	259.00	each
Proctor Oversize Correction	D4718	\$	50.00	each
Minimum and Maximum Relative Density	D4254, D4253	\$	347.00	each
Moisture/Density, TEX 113-E	TEX113-E	\$	249.00	each
Moisture/Density, TEX 114-E	TEX114-E	\$	249.00	each

SOIL CLASSIFICATION AND INDEX TESTS				
Test	Standard Test Method†	Fee		
Sieve Analysis, % Finer than 200 Sieve	D1140	\$	78.00	each
Sieve Analysis, Fine	D422, D6913, T88	\$	78.00	each
Sieve Analysis, Coarse	D422, D6913, T88	\$	78.00	each
Hydrometer Analysis (<i>Requires a Sieve Analysis, not included</i>)	D422, D7928	\$	175.00	each
Water Content	D2216, D4363, T265	\$	25.00	each
Water Content and Dry Unit Weight	D2216, D2937, D7263	\$	45.00	each
Atterberg Limits, Single Point	D4318-B, T89, T90	\$	80.00	each
Soil Specific Gravity	D854, T100	\$	71.00	each
Soil Organic Content	D2974-C	\$	75.00	each
Soil pH	D4972, G51	\$	46.00	each
Soil Resistivity	G187	\$	215.00	each
Chloride Content		\$	60.00	each
Sulfate Content		\$	60.00	each

SOIL BEARING PRESSURE TESTS				
Test	Standard Test Method†	Fee		
California Bearing Ratio, Single Point (<i>proctor not included</i>)	D1883, T193	\$	350.00	each
California Bearing Ratio, 3 Points (<i>proctor not included</i>)	D1883, T193	\$	650.00	each

SOIL BEARING PRESSURE TESTS (continued)				
Test	Standard Test Method†	Fee		
Stabilized Soil UC Strength, 1 Point (<i>proctor not included</i>)	D1633, D5102	\$	175.00	each
Stabilized Soil UC Strength, Set of 3	D1633, D5102	\$	950.00	each
Eades and Grim Test (Opt. Lime Content)	C977	\$	175.00	each

†Common ASTM, AASHTO and DOT test methods.

- Those beginning with A, B, C, D, E, F, or G are ASTM methods.
- Those beginning with T are AASHTO methods.

**KLEINFELDER FEE SCHEDULE FOR
GEOTECHNICAL and MATERIALS LABORATORY TESTING SERVICES**

SOIL TESTS (continued)

SOIL STRENGTH AND PERMEABILITY TESTS				
Test	Standard Test Method[†]	Fee		
Pocket Penetration Value		\$	15.00	each
Unconfined Compressive Strength	D2166, T208	\$	50.00	each
Direct Shear, 1 Point	D3080, T236	\$	300.00	each
Direct Shear, 3 Points	D3080, T236	\$	400.00	each
Direct Shear, Residual Strength, Each Pt	D3080-Modified	\$	210.00	each
Consolidation without Time Rate Plots	D2435-Modified	\$	345.00	each
Consolidation with 2 Time Rate Plots	D2435-A, T216-A	\$	450.00	each
Consolidation, All Loads with Time Rates	D2435-B, T216-B	\$	630.00	each
One Dimensional Free Swell	D4546	\$	155.00	each
One Dimensional Swell, Percent Heave	D4546	\$	250.00	each
One Dimensional Swell with Consolidation	D4546	\$	465.00	each
Expansion Index	D4829	\$	185.00	each
Denver Swell Test		\$	95.00	each
Permeability, Rigid Wall	D2434	\$	420.00	each
Permeability, Flexible Wall	D5084-C	\$	380.00	each
Triaxial Compression, CU, 1 Point	D4767, T297	\$	475.00	each
Triaxial Compression, CU, 3 Points	D4767, T297	\$	1,250.00	each
Triaxial Compression, UU, 1 Point	D2850, T296	\$	210.00	each
Triaxial Compression, UU, 3 Points	D2850, T296	\$	575.00	each
Triaxial Compression, UU Saturated, 1 Point	D2850-Modified	\$	285.00	each
Triaxial Compression, UU Saturated, 3 Points	D2850-Modified	\$	790.00	each
Triaxial Test, TEX117E, Part I	TEX117E	\$	2,250.00	each
Triaxial Test, TEX117E, Part II	TEX117E	\$	2,250.00	each

AGGREGATE TESTS

Test	Standard Test Method[†]	Fee		
Acid Solubility	AWWA B100	\$	115.00	each
Clay Lumps and Friable Particles, per size <i>*(see note below)</i>	C142, T112	\$	75.00	each
Coarse Specific Gravity & Absorption	C127, T85	\$	80.00	each
Fine Specific Gravity & Absorption	C128, T84	\$	105.00	each
Coarse Durability	D3744, T210	\$	140.00	each
Fine Durability	D3744, T210	\$	140.00	each
Flat and Elongated Particles, per size <i>*(see note below)</i>	D4791	\$	110.00	each
Fractured Faces, per size <i>*(see note below)</i>	D5821, T335	\$	105.00	each
Los Angeles Abrasion, Large Aggregate	C535	\$	350.00	each
Los Angeles Abrasion, Small Aggregate	C131, T96	\$	275.00	each
Mortar Sand Strength	C87, CTM515	\$	580.00	each
Organic Impurities	C40, T21	\$	65.00	each
Sand Equivalent, 3 points	D2419, T176	\$	115.00	each
Sieve Analysis, % Finer than 200 Sieve	C117, T11	\$	78.00	each

[†]Common ASTM, AASHTO and DOT test methods.

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- Those beginning with T are AASHTO methods.

**KLEINFELDER FEE SCHEDULE FOR
GEOTECHNICAL and MATERIALS LABORATORY TESTING SERVICES**

AGGREGATE TESTS (continued)

Sieve Analysis, Fine	C136, T27	\$	78.00	each
Sieve Analysis, Coarse	C136, T27	\$	78.00	each
Soundness of Aggregate* <i>(see note below)</i>	C88, T104	\$	300.00	each
Unit Weight	C29, T19	\$	40.00	each
Water Content	D2216, C566, T255	\$	25.00	each
Texas Wet Ball Mill	TEX116E	\$	250.00	each
Decantation Wash	TEX406A	\$	40.00	each
<i>*Tests are billed by each size fraction tested. The quantity of fractions tested is dependent on the sample gradation and test method.</i>				

CONCRETE TESTS

Test	Standard Test Method[†]	Fee		
Concrete Compression	C39	\$	22.00	each
Concrete Core Compression	C42	\$	40.00	each
Concrete Creep	C512	\$	2,000.00	each
Concrete Cylinder Unit Weight	C567	\$	50.00	each
Concrete Drying Shrinkage, set of 3	C157	\$	500.00	each
Concrete Flexural Strength	C78	\$	50.00	each
Concrete Modulus of Elasticity	C469	\$	300.00	each
Concrete Splitting Tensile Strength	C496	\$	90.00	each
Concrete Core Thickness	C174	\$	20.00	each
Concrete Laboratory Trial Batch	C192	\$	1,250.00	each
RCC Compression	C39	\$	65.00	each
Shotcrete Compression	C1140	\$	80.00	each
Concrete Absorption after 3-Hour Boil	C497	\$	160.00	each
Concrete Absorption after 5-Hour Boil	C497, C642	\$	160.00	each
Concrete Absorption after 10-Minute Soak	C497	\$	105.00	each
CLSM Compression	D4832	\$	22.00	each
Concrete Permeability	COE CRD C 48	\$	2,800.00	each
Concrete Chloride Ion Penetration	C1202	\$	750.00	each

[†]Common ASTM, AASHTO and DOT test methods.

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**KLEINFELDER FEE SCHEDULE FOR
GEOTECHNICAL and MATERIALS LABORATORY TESTING SERVICES**

ASPHALT TESTS

MIX PROPERTY TESTS				
Test	Standard Test Method†	Fee		
Air Voids Determination (<i>calculation only</i>)	D3203	\$	50.00	each
VMA Determination (<i>calculation only</i>)		\$	55.00	each
VFA Determination (<i>calculation only</i>)		\$	55.00	each
Volumetric Properties (<i>calculation only</i>)		\$	55.00	each
Gradation of Extracted Aggregate	D5444	\$	120.00	each
AC Core Thickness	D3549	\$	15.00	each
AC Content by Extraction	D2172	\$	210.00	each
Hveem Stability	D1560	\$	340.00	each
Hveem Stability without Compaction	D1560	\$	175.00	each
AC Content by Ignition Oven	D6307, T308	\$	150.00	each
AC Ignition Oven Calibration (<i>determination of mix correction</i>)	D6307	\$	315.00	each
AC Moisture Content	T329	\$	55.00	each
AC Content by Nuclear Gauge	D4125	\$	220.00	each
Marshall Stability and Flow (<i>does not include compaction</i>)	D6927	\$	160.00	each
AC Swell	CTM305	\$	110.00	each
AC Core Unit Weight & Thickness	D1188, D2726, D3549	\$	55.00	each

DESIGN AND DENSITY TESTS				
Test	Standard Test Method†	Fee		
Centrifuge Kerosene Equivalent	CTM303	\$	250.00	each
Film Stripping	CTM302	\$	130.00	each
Index of Retained Strength	D1075	\$	1,050.00	each
Unit Weight, Gyrotory Method	T312	\$	370.00	each
Unit Weight, Hveem Method	D1561	\$	300.00	each
Unit Weight, Marshall Method	D6926	\$	220.00	each
Maximum Theoretical Specific Gravity	D2041	\$	85.00	each
Mix Design, Hveem Method W/RAP		\$	7,600.00	each
Mix Design, Hveem Method		\$	5,400.00	each
Mix Design, Marshall Method		\$	3,000.00	each
Mix Design, Superpave Method		\$	6,000.00	each
Caltrans Opt Bitumen Content OGFC	CTM368	\$	1,575.00	each
Hamburg Wheel Track, Set of 2		\$	1,100.00	each

†Common ASTM, AASHTO and DOT test methods.

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- Those beginning with T are AASHTO methods.

**KLEINFELDER FEE SCHEDULE FOR
GEOTECHNICAL and MATERIALS LABORATORY TESTING SERVICES**

METAL TESTS

METAL TESTS				
Test	Standard Test Method†	Fee		
Bend	A370, E290	\$	40.00	each

DIMENSION STONE TESTS

DIMENSION STONE				
Test	Standard Test Method†	Fee		
Dimension Stone, Absorption/Spec. Grav.	C97	\$	220.00	set/5
Dimension Stone, Compressive Strength	C170	\$	220.00	set/5
Dimension Stone, Flexural Strength	C880	\$	220.00	set/5
Dimension Stone, Modulus Of Rupture	C99	\$	220.00	set/5

SAMPLE PREPARATION

SAMPLE PREPARATION				
Test	Standard Test Method†	Fee		
Rock Sample Preparation	D4543	\$	160.00	each
Sample Crushing		\$	125.00	each
Sample Cutting and Trimming		\$	31.00	each
Sample Mixing and Processing		\$	45.00	each
Sample Preparation		\$	45.00	each
Sample Preparation, per hour		\$	56.00	each
Sample Remolding		\$	80.00	each
Contamination Fee		\$	250.00	each
Sample Disposal Fee		\$	10.00	each

EQUIPMENT CHARGE

EQUIPMENT CHARGE				
Equipment / Test	Fee			
Nuclear Density Gauge	\$	160.00		Day
Nuclear Density Gauge	\$	26.00		Test
Lime Depth Check	\$	30.00		each
Vehicle Charge	\$	50.00		each
Vehicle Mileage	\$	Current IRS Rate		Mile

†Common ASTM, AASHTO and DOT test methods.

- Those beginning with A, B, C, D, E, F, or G are ASTM methods.
- Those beginning with T are AASHTO methods.

EXHIBIT E

Williamson County Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

- 1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e. reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.
- 1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.
- 1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

- 2.1 The County will only cover costs associated with travel on vendors outside a 50 mile radius from Williamson County, Texas.
- 2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for County and the other client. The only allowable travel expense will be for the specific days worked for Williamson County.
- 2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.
- 2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e. vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.
- 2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).
- 2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.
- 2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.
- 2.8 Additional expenses associated with travel that is extended to save costs (i.e. Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.
- 2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e. no spouse, friends or family members).
- 2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.
- 2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.
- 2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

- 3.1 Meal reimbursements are limited to a maximum of \$50.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of \$20.00 per day. The travel must be outside the Williamson County, Texas line by a 50 mile radius.
- 3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.
- 3.3 Meals are reimbursable only for vendors who do not have the necessary personnel located within a 50 mile radius of Williamson County, Texas that are capable of carrying the vendor's obligations to County. Meals will not be reimbursed to vendors who are located within a 50 mile radius of Williamson County, Texas.
- 3.4 County will not reimburse for alcoholic beverages.
- 3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance
- 3.6 No meals purchased for entertainment purposes will be allowed.
- 3.7 Meal reimbursement must be substantiated with a hotel receipt.

4. Lodging

- 4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.
- 4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.
- 4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. Airfare

- 5.1 The County will only reimburse up to a coach price fare for air travel.
- 5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e. early bird check in, seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)
- 5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.

- 5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.
- 5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. Car Rental

- 6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.
- 6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.
- 6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.
- 6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.
- 6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.
- 6.6 Insurance purchased when renting vehicle may also be reimbursed.
- 6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. Personal Car Usage

- 7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.
- 7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part IX, Section 274(d), all expense reimbursement requests must include the following:
 - 7.2.1.1 Date
 - 7.2.1.2 Destination
 - 7.2.1.3 Purpose
 - 7.2.1.4 Name of traveler(s)
 - 7.2.1.5 Correspondence that verifies business purpose of the expense
- 7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.
- 7.4 Mileage will be reimbursed on the basis of the most commonly used route.
- 7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.
- 7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.
- 7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of Williamson County, Texas by at least a 50 mile radius.

- 7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.
- 7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).
- 7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.
- 7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

- 8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Nonreimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

- 10.1 Alcoholic beverages/tobacco products
- 10.2 Personal phone calls
- 10.3 Laundry service
- 10.4 Valet service (excludes hotel valet)
- 10.5 Movie rentals
- 10.6 Damage to personal items
- 10.7 Flowers/plants
- 10.8 Greeting cards
- 10.9 Fines and/or penalties
- 10.10 Entertainment, personal clothing, personal sundries and services
- 10.11 Transportation/mileage to places of entertainment or similar personal activities
- 10.12 Upgrades to airfare, hotel and/or car rental

- 10.13 Airport parking above the most affordable rate available
- 10.14 Excessive weight baggage fees or cost associated with more than two airline bags
- 10.15 Auto repairs
- 10.16 Babysitter fees, kennel costs, pet or house-sitting fees
- 10.17 Saunas, massages or exercise facilities
- 10.18 Credit card delinquency fees or service fees
- 10.19 Doctor bills, prescription and other medical services
- 10.20 Hand tools
- 10.21 Safety Equipment (hard hats, safety vests, etc.)
- 10.22 Office Supplies
- 10.23 Lifetime memberships to any association
- 10.24 Donations to other entities
- 10.25 Any items that could be construed as campaigning
- 10.26 Community outreach items exceeding \$2 per item
- 10.27 Sales tax on goods purchased
- 10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

EXHIBIT F

CERTIFICATES OF INSURANCE

ATTACHED BEHIND THIS PAGE

Commissioners Court - Regular Session

30.

Meeting Date: 02/21/2017

Authorize horse stall rentals for Expo Center event

Submitted For: Randy Barker

Submitted By: Teri Jeffries, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action to authorize the rental of additional horse stalls needed for a 5 day event at the Expo Center, not to exceed \$25,000.00.

Background

The Department diligently sought three quotes; however, there is only one company in the State of Texas that provides these services that include delivery, set-up and take down services. The service agreement and quote are attached for your review.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Agreement and Quote

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Teri Jeffries

Final Approval Date: 02/14/2017

Reviewed By

Wendy Coco

Date

02/14/2017 03:15 PM

Started On: 02/13/2017 12:59 PM

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

**SERVICES CONTRACT
FOR HORSE STALL RENTAL(S)
& RELATED SERVICES
(EXPO CENTER)**

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to Tex. Const. art. XI, § 7, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS CONTRACT is made and entered into by and between **Williamson County, Texas** (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Kenny and Lori Allen d/b/a Southwest Stall Service** (hereinafter "Service Provider"). The County agrees to engage Service Provider as an independent contractor, to assist in providing certain operational services pursuant to the following terms, conditions, and restrictions:

I.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided. Service Provider agrees to indemnify, hold harmless, and defend The County against any claim,

demand, loss, injury, damages, act on, or liability of any kind against The County resulting from any services Service Provider perform on behalf of The County.

II.

No Waiver of Sovereign Immunity or Powers: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

III.

No Assignment: Service Provider may not assign this contract.

IV.

Compliance with All Laws: Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

V.

Consideration and Compensation: Service Provider will be compensated based on the attached Fee Proposal/Scope of Work, dated February 6, 2017, which is marked as Exhibit "A" and incorporated herein as if copied in full. **The not-to-exceed amount under this agreement is \$25,000.00 (for numerous events in FY17), unless amended by a change order and approved by the Williamson County Commissioners Court.** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VI.

Insurance: Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in

the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	\$500,000 Ea. Accident
Bodily Injury by Disease	\$500,000 Ea. Employee
Bodily Injury by Disease	\$500,000 Policy Limit
c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:	

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability <i>(including premises, completed operations and contractual)</i>	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):		
COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury <i>(including death)</i>	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits		No aggregate limit

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by The County.

Upon execution of this Contract, Service Provider shall provide The County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

VII.

INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

VIII.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he or she is not an employee of The County. The

services include, but are not limited to the following items in order to complete the project:

As described in the Fee Proposal with Scope of Work, dated February 6, 2017, which is incorporated herein as if copied in full.

IX.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this agreement.

X.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

XI.

Termination: This agreement may be terminated at any time at the option of either party, without *future or prospective* liability for performance upon giving thirty (30) days written notice thereof.

XII.

Venue and Applicable Law: Venue of this contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIII.

Effective Date and Term: This contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time period for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph XI above.

XIV.

Severability: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision

in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XV.

Right to Audit: Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XVI.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this contract on behalf of The County.

WITNESS the signatures of all parties in duplicate originals this the _____ day of _____, 2017.

WILLIAMSON COUNTY:

SERVICE PROVIDER:

Authorized Signature



Authorized Signature



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hill County Insurance Agency, Inc. P.O. Drawer 406 Hillsboro TX 76645 INSURED Kenny & Lori Allen, DBA: Southwest Stall Service 5978 SH 22 Hillsboro TX 76645	CONTACT NAME: Beverly Pustejovsky PHONE (A/C, No. Ex): (254) 582-2421 E-MAIL ADDRESS: beverly@hillcountyins.com FAX (A/C, No): (254) 582-3133 <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Essex Insurance Co.</td> <td></td> </tr> <tr> <td>INSURER B: Progressive County Mutual</td> <td>29203</td> </tr> <tr> <td>INSURER C: Texas Mutual Insurance Company</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Essex Insurance Co.		INSURER B: Progressive County Mutual	29203	INSURER C: Texas Mutual Insurance Company		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Essex Insurance Co.															
INSURER B: Progressive County Mutual	29203														
INSURER C: Texas Mutual Insurance Company															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** Blank **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSA LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			3888090	5/25/2016	5/25/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$								
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			03637302-1	4/10/2016	4/10/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 15,000								
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$								
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	0001140782	1/22/2017	1/22/2018	<table style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">PER STATUTE</td> <td style="width: 50%; text-align: center;">OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 500,000</td> </tr> </table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$ 500,000	E.L. DISEASE - EA EMPLOYEE	\$ 500,000	E.L. DISEASE - POLICY LIMIT	\$ 500,000
PER STATUTE	OTH-ER														
E.L. EACH ACCIDENT	\$ 500,000														
E.L. DISEASE - EA EMPLOYEE	\$ 500,000														
E.L. DISEASE - POLICY LIMIT	\$ 500,000														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The General Liability policy includes a blanket automatic additional insured and waiver of subrogation endorsement in favor of certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The Workers Compensation policy includes a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER Blank	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Bill Siddons, III/BE <i>William Siddons III</i>
--	---

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2017-166381

Date Filed:
02/14/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Southwest Stall Service
Hillsboro, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

williamson county

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

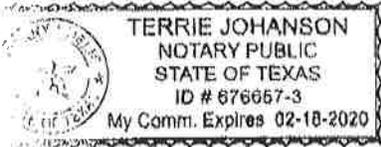
service agreement
portable horse stalls

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary
	Allen, Lori and Kenny	Hillsboro, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Lori Allen

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Lori Allen, this the 14 day of February, 2017, to certify which, witness my hand and seal of office.

Terrie Johanson Terrie Johanson _____
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

Commissioners Court - Regular Session

31.

Meeting Date: 02/21/2017

Service Agreement Texas Patcher

Submitted For: Randy Barker

Submitted By: Teri Jeffries, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action to authorize and approve the contract for tank repairs and services on asphalt storage tanks, per quote from Duraco, Texas Patcher in the amount of \$7,251.30 for Road and Bridge Department.

Background

Road and Bridge diligently sought three quotes for these services; however, they were only able to obtain one. Quote and service agreement are attached.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Texas Patcher Quote

Service Agreement

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Teri Jeffries

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 08:20 AM

Started On: 02/15/2017 03:41 PM

Estimate Response Form Report



12/22/2016 2:11:56 PM
 DURACO INC
 PO BOX 6127
 2000 OLD WHITEFIELD ROAD
 PEARL, MS 39288

601-932-2100

Customer: C352052

Prospect:

TOM GARRETT
 WILLIAMSON COUNTY TX
 3151 SE INNER LOOP
 GEORGETOWN TX 78626
 UNITED STATES

Phone: 210-860-2100

Fax:

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
E000000261	NET 30 DAYS	12/22/2016	1/21/2017	PGM	USD
	Quantity	Item		Unit Price	Extended Price
	6.000			299.00000	
	EA	130701 240V STORAGE TANK HEATER BLANKET			1,794.00
	2.000			29.40000	
	EA	155573 HI-TEMP SILICONE			58.80
	1.000			394.80000	
	EA	130739 TANK TIMER - MANUAL 240V			394.80
	1.000			624.00000	
	EA	130728 FUJI CONTROLLER PXR4			624.00
	1.000			549.00000	
	EA	111758 AGITATOR GEAR ASSEMBLY			549.00
	15.000			7.35000	
	LB	500757 ALUMINUM TANK WRAP			110.25
	1.000			215.25000	
	EA	130583			215.25

PIMS
 ASPRUETT

DURACO INC

Page 1 of 3

Estimate Response Form Report



12/22/2016 2:11:56 PM
 DURACO INC
 PO BOX 6127
 2000 OLD WHITEHILL ROAD
 PEARL MS 39288

601-932-2100

Customer: C352032

Prospect:

TOM GARRETT
 WILLIAMSON COUNTY TX
 3151 SF INNER LOOP
 GEORGETOWN TX 78626
 UNITED STATES

Phone: 210-860-2100

Fax:

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
E000000261	NET 30 DAYS	12/22/2016	1/21/2017	PGM	USD
		THERMOCOUPLE WITH SCREW COVER			
	2.000			12.60000	
	EA	192893			25.20
		GEOCEL 2300 CONSTRUCTION SEALANT			
	2.000			150.00000	
	EA	SERVICE - TRAVEL MISC			300.00
		SERVICE - PERDIEUM - DAILY			
	18.000			50.00000	
	HR	SERVICE - TRAVEL LABOR			900.00
		SERVICE - TRAVEL LABOR			
	1,040.000			1.50000	
	EA	SERVICE - MILEAGE			1,560.00
		SERVICE - MILEAGE ROUNDTRIP			
	8.000			90.00000	
	RA	SERVICE - LABOR			720.00
		SERVICE - LABOR			

LABOR AND MATERIAL FOR DURACO INC SERVICE REP TO REPLACE BUSHINGS AND CHECK OPERATION OF SERIAL NUMBER _____ ON LOCATION.

Sale Amount: 7,251.30
 Order Disc(0.00%): 0.00
 Sales Tax: 0.00

Estimate Response Form Report



12/22/2016 2:11:56 PM
 DURACO INC
 PO BOX 6127
 2000 OLD WHITFIELD ROAD
 PEARL MS 39288

601-932-2100

Customer: C352052

Prospect:

TOM GARRETT
 WILLIAMSON COUNTY TX
 3151 SE INNER LOOP
 GEORGETOWN TX 78626
 UNITED STATES

Phone: 210-860-2100

Fax:

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
E000000261	NET 30 DAYS	12/22/2016	1/21/2017	PGM	USD
Misc Charges:					0.00
Total Amount:					7,251.30

PIMS
 ASPRUILL

DURACO INC

Page 3 of 3

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

**SERVICES CONTRACT
(Maintenance on Dura Storage Tank
for Williamson County Road & Bridge)**

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to Tex. Const. art. XI, § 7, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS CONTRACT is made and entered into by and between **Williamson County, Texas** (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Plymouth Industries, Inc. d/b/a "Texas Patcher"** (hereinafter "Service Provider"). The County agrees to engage Service Provider as an independent contractor, to assist in providing certain operational services pursuant to the following terms, conditions, and restrictions:

I.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided. Service Provider agrees to indemnify, hold harmless, and defend The County against any claim, demand, loss, injury, damages, action, or liability of any kind against The County resulting from any services Service Provider perform on behalf of The County.

II.

No Waiver of Sovereign Immunity or Powers: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

III.

No Assignment: Service Provider may not assign this contract.

IV.

Compliance with All Laws: Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

V.

Consideration and Compensation: Service Provider will be compensated based on the attached Fee Proposal, dated December 22, 2016, which is marked as Exhibit "A" and incorporated herein as if copied in full. **The not-to-exceed amount under this agreement is \$7,251.30, unless amended by a change order and approved by the Williamson County Commissioners Court.** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VI.

Insurance: Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

Type of Coverage

Limits of Liability

- a. Worker's Compensation Statutory
- b. Employer's Liability
 - Bodily Injury by Accident \$500,000 Ea. Accident
 - Bodily Injury by Disease \$500,000 Ea. Employee
 - Bodily Injury by Disease \$500,000 Policy Limit
- c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability <i>(including premises, completed operations and contractual)</i>	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

- d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury <i>(including death)</i>	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits		No aggregate limit

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by The County.

Upon execution of this Contract, Service Provider shall provide The County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

VII.

INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

VIII.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he or she is not an employee of The County. The services include, but are not limited to the following items in order to complete the project:

As described in the Fee Proposal with Scope of Work for Installation, dated December 22, 2016, which is incorporated herein as if copied in full.

IX.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this agreement.

X.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

XI.

Termination: This agreement may be terminated at any time at the option of either party, without *future or prospective* liability for performance upon giving thirty (30) days written notice thereof.

XII.

Venue and Applicable Law: Venue of this contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIII.

Effective Date and Term: This contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time period for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph XI above.

XIV.

Severability: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XV.

Right to Audit: Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XVI.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this contract on behalf of The County.

WITNESS the signatures of all parties in duplicate originals this the ____ day of _____, 2017.

WILLIAMSON COUNTY:

Authorized Signature

SERVICE PROVIDER:

TexasPatcher.com

Authorized Signature

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

TexasPatcher
Garden Ridge, TX United States

Certificate Number:
2017-165556

Date Filed:
02/13/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

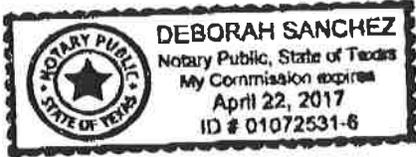
111265
Storage tank repair work

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Garrett, John	Garden Ridge, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



John T. Howell
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said John T. Garrett, this the 13th day of February, 2017, to certify which, witness my hand and seal of office.

[Signature] Deborah Sanchez Sr PB
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

Commissioners Court - Regular Session

32.

Meeting Date: 02/21/2017

Review and Approval of Postage Machine Leases

Submitted For: Randy Barker

Submitted By: Sydney Richardson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take any necessary action regarding approval of postage meter leases from Pitney Bowes to support operations of the District Clerk and County Clerk’s Offices. Action may include consideration of either 36 or 60-month term(s) and any related incentive pricing.

Background

This lease is with Pitney Bowes for a SendPro P Series Postage Machine for the Williamson District Clerk’s and County Clerk’s Office. These new machines will replace old Pitney Bowes machines currently located in their offices that Pitney Bowes no longer will service. The current machines are on the BuyBoard COOP 496-15. Originally, the 36 month Agreements were approved in Court on January 10, 2017. When the order for the equipment was processed, it was discovered Pitney Bowes provided the County with incorrect pricing. Originally, they had quoted us \$478.95/month, the correct price is \$475.47 – lowering the monthly costs by \$3.48. The correction was placed on the February 7, 2017 Agenda, but removed by Commissioner Court requesting to review a 60-month lease option with a potential lower cost. The 36-month quote is \$475.47/month, with a full-term total \$17,116.92. The 60-month quote is \$358.80/month, with a full term total \$21,528.00.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

- [1 - CC 36 Month Lease](#)
- [1 - CC 60 Month Lease](#)
- [2 - DC 36 Month Lease](#)
- [2 - DC 60 Month Lease](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Sydney Richardson

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 08:20 AM

Started On: 02/16/2017 07:19 AM

Your Payment Plan

Initial Term: 36 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
36	\$ 478.95 <i>475.47</i>	\$ 1,436.85 <i>1426.41</i>

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at www.pb.com/states and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Not Applicable
 State/Entity's Contract #
 Lessee Signature *[Signature]*
 Print Name *DAN R GATTIS*
 Title *County Judge*
 Date *01-10-2017*
 Email Address

[Signature]
 Pitney Bowes Signature
 Print Name *Michael Dickson*
 Title *Credit Manager*
 Date *12/14/16*

Sales Information

Account Rep Name 1	Split	Sales Rep ID	District Office
Account Rep Name 2	Split	Sales Rep ID	District Office

1	PTJ1	Postal Shipping
1	PTJN	SINGLE USER ACCESS
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	WEB BROWSER INTEGRATION
1	PTK3	Connect+ Meter Integration
1	PTKA	US MARKET
1	SJM5	SoftGuard for SendPro P1500
1	STDSL	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard
1	T6WE	Tethered Wedge Scanner for SSTO

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 358.80	\$ 1,076.40

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power[®] transaction fees included
- Purchase Power[®] transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at www.pb.com/states/buyboard and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX[®] equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

496-15
State/Entity's Contract # _____

Lessee Signature

Print Name

Title

Date

Email Address

Roger C. Donadio
Pitney Bowes Signature _____

Roger C. Donadio
Print Name _____

02/13/17
Title _____

02/13/17
Date _____

Sales Information

Deborah Ogrodowicz

deborah.ogrodowicz@pb.com

Account Rep Name

Email Address

Your Payment Plan

Initial Term: 36 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
36	\$ 478.95 475.47	\$ 1,436.85 1426.41

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

*Does not include any applicable sales, use, or property taxes which will be billed separately.

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at www.pb.com/states and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Not Applicable
 State/Entity's Contract # _____
 Lessee Signature *[Signature]*
 Print Name DAN R. CANTO
 Title County Judge
 Date 01-16-2017
 Email Address _____

[Signature]
 Pitney Bowes Signature
 Print Name Michael Dichiano
 Title Credit Manager
 Date 12/14/16

Sales Information

Account Rep Name 1	Split	Sales Rep ID	District Office
Account Rep Name 2	Split	Sales Rep ID	District Office

1	PTJ1	Postal Shipping
1	PTJN	SINGLE USER ACCESS
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	WEB BROWSER INTEGRATION
1	PTK3	Connect+ Meter Integration
1	PTKA	US MARKET
1	SJM5	SoftGuard for SendPro P1500
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard
1	T6WE	Tethered Wedge Scanner for SSTO

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 358.80	\$ 1,076.40

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power[®] transaction fees included
- Purchase Power[®] transaction fees extra

*Does not include any applicable sales, use, or property taxes which will be billed separately.

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at www.pb.com/states/buyboard and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX[®] equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

496-15 _____
 State/Entity's Contract #

 Lessee Signature

 Print Name

 Title

 Date

 Email Address

Roger C. Dencher
 Pitney Bowes Signature

Roger C. Dencher
 Print Name

Operations Manager
 Title

02/13/17
 Date

Sales Information

Stanford Todd

stanford.todd@pb.com

Account Rep Name

Email Address

Commissioners Court - Regular Session

33.

Meeting Date: 02/21/2017

Approving Electronic Docket System Agreement

Submitted For: Randy Barker

Submitted By: Sydney Richardson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on authorizing the new Agreement for system and maintenance support of the Electronic Docket System for the term of 01/01/2017 – 09/30/2017, with Infax, Inc., for \$6,225.00.

Background

Requested by Lisa Maraden, Analyst I in the IT Department; this is for system and maintenance support of the Electronic Docket System installed at Williamson County's court locations. IT requested the Vendor to provide a pro-rated quote to cover the rest of the fiscal year.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

1 - Agreement

2 - Form 1295

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Sydney Richardson

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 08:20 AM

Started On: 02/16/2017 08:14 AM



4250 River Green Parkway · Suite D
Duluth, Georgia 30096

SYSTEM SUPPORT AGREEMENT-PREMIUM Terms and Conditions

WHEREAS, Williamson County, TX (hereinafter, "CUSTOMER" and detailed in Exhibit 1) has purchased an **INFAX SYSTEM**, consisting of hardware and software; and WHEREAS, CUSTOMER desires INFAX INCORPORATED (hereinafter, "INFAX"), to provide system support (hereinafter, "SSA"); NOW, THEREFORE, in consideration of the following mutual promises, covenants, and conditions, the parties do hereby agree as follows:

1. SCOPE: INFAX will provide telephone and electronic assistance to help diagnose software and hardware problems with the system components covered by this SSA. Covered equipment includes INFAX provided equipment in service as of the date of this agreement. CUSTOMER will provide technical description of problem by telephone or electronic mail. CUSTOMER will designate two (2) authorized contact persons whose names are listed in Exhibit 1. CUSTOMER shall have the right to change the authorized customer spokespersons upon written notice to INFAX. If INFAX is unable to resolve problem within a reasonable time period, a site visit by INFAX representatives will be arranged.

2. HARDWARE REPAIRS, REPLACEMENT AND SHIPPING: INFAX is not responsible for the cost of repairs, replacement or shipping of equipment. If required, INFAX will provide a cost estimate for each repair or replacement.

3. CUSTOMER RESPONSIBILITIES: To receive support, CUSTOMER is responsible for complying with the following:

- a. Confirm that the matter is not the result of damage caused by third parties. CUSTOMER understands that we are not responsible for damage caused by power failures, cut network or power cables and other such third party influence.
- b. Data is backed up before beginning repairs. CUSTOMER understands that we are not responsible for any loss of software or data.
- c. Maintaining updated virus definitions and operating system security patches. CUSTOMER understands that we are not responsible for damage caused by viruses, hacking and other such third party influence. If required, INFAX will provide a cost estimate to repair damage caused by such events.
- d. System must be accessible to our technician. CUSTOMER is responsible for maintaining internet or dial-up access to system.

4. FEE: The pro-rated annual fee for this SSA Agreement is \$6,225. Additional system components purchased by the CUSTOMER following the effective date of this agreement may be added to this agreement by written amendment. The fee will be adjusted to include the additional system components based on the suggested list price of the system components in effect at the time the system components are added to this agreement. At each annual renewal, the fee is subject to change by INFAX upon written notice to the CUSTOMER. Such fees shall be paid annually in advance. All current fees must be paid in order for services to be rendered under this agreement.



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Duluth, Georgia 30096

5. LENGTH OF AGREEMENT: This agreement is for one year from the date of acceptance by INFAX; upon expiration of its initial term, INFAX at its option, may renew this agreement on a ninety day to ninety day basis at the prices, terms, and conditions then in effect.

6. CANCELLATION AND/OR DEFAULT UNDER THIS AGREEMENT:

Should any invoice under this agreement be unpaid for more than 15 days from due date, CUSTOMER's coverage under this agreement may be cancelled upon written notice from INFAX. INFAX may cancel this agreement upon 30 days written notice to the CUSTOMER prior to the end of any quarterly period. Customer may cancel this agreement with written notice to INFAX 30 days prior to any annual invoice date. A CUSTOMER who cancels their agreement or who has their agreement cancelled as a result of a breach of this agreement may at a later time renew the agreement and receive benefits of the agreement upon acceptance by INFAX of the payment of the quarterly fee for the agreement in effect at the time of renewal plus a reinstatement fee equal to the difference between the price of the hardware at the time of the CUSTOMER's original agreement and that prevailing at the time of renewal. If CUSTOMER does not pay the amounts due hereunder, breaches any other terms of this agreement, ceases doing business as a going concern, has a petition filed by or against it under any of the provisions of the Bankruptcy Code, makes an assignment for the benefit of creditors, or attempts an informal arrangement or composition with creditors, or if a receiver or any officer of the court is appointed to have control of any property, INFAX, in addition to any other legal remedies it may have, may terminate this agreement effective upon written notice. Further, INFAX may terminate this agreement effective upon written notice if the hardware is modified, damaged, or altered or serviced by other than employees or authorized agents of INFAX. FURTHERMORE IT IS EXPRESSLY UNDERSTOOD BY THE PARTIES SUBJECT TO THIS AGREEMENT THAT AFTER CANCELLATION, DEFAULT, OR BREACH OF ANY OF THE CONDITIONS UNDER ANY OF THE TERMS OF THIS AGREEMENT, REINSTATEMENT OF THIS AGREEMENT MUST BE APPROVED BY INFAX.

7. INVOICING: The annual fee due hereunder shall be invoiced in advance with the payment due under this agreement prior to the rendering of any services hereunder.

8. CONTINGENCIES: INFAX shall not be responsible for failure to render service due to causes beyond its control, including but not limited to, work stoppages, fires, civil disorders, riots, rebellions, acts of God, and similar occurrences.

9. NO WAIVER OF SOVEREIGN IMMUNITY OR POWERS: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of licensee, the Williamson County Commissioners Court, or the Williamson County Judge.

10. TERMINATION FOR CONVENIENCE: This agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving ninety (90) days written notice thereof. In the event of termination, The County will only be liable for its pro rata share of services rendered and goods actually received.



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Duluth, Georgia 30096

11. TEXAS PROMPT PAYMENT ACT COMPLIANCE: Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date licensee receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by licensee in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of licensee's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

12. MEDIATION: The parties agree to use mediation for dispute resolution prior to and formal legal action being taken on this Contract.

13. RIGHT TO AUDIT: INFAX agrees that licensee or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of INFAX which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. INFAX agrees that licensee shall have access during normal working hours to all necessary INFAX facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. licensee shall give INFAX reasonable advance notice of intended audits.

14. GENERAL:

A. **TAXES:** CUSTOMER agrees to pay all taxes, including state and local sales or excise taxes, however designated, levied or based on the service charges pursuant to this agreement.

B. **EQUIPMENT OPERATORS:** CUSTOMER shall provide trained equipment operators.

C. **AVAILABILITY OF SERVICE:** The services covered by this agreement are available only at locations within the United States and its possessions.

D. **NOTICES:** All notices provided for under this agreement shall be as follows: to CUSTOMER, at the billing address as shown in Exhibit 1; to INFAX at Corporate Office.

E. **ASSIGNMENT:** Customer cannot assign this agreement without the express written consent of INFAX.

F. **HEADINGS:** The headings and titles of this agreement are inserted only for convenience and shall not affect the interpretation or construction of any of the provisions of this agreement.

G. **GOVERNING LAW:** Venue of this contract shall be Williamson County, Texas, and the law of the State of Texas shall govern.

H. **EFFECTIVE DATE:** This agreement shall be effective upon written acceptance by INFAX at its corporate headquarters.

15. DISCLAIMER: Other than the obligations of INFAX expressly set forth herein, INFAX DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR



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Duluth, Georgia 30096

FITNESS FOR A PARTICULAR PURPOSE. INFAX SHALL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, DAMAGES ARISING FROM THE USE OR PERFORMANCE OF THE SYSTEM OR THE LOSS OR USE OF THE SYSTEM OR ACCESSORIES ATTACHED THERETO.

16. CHANGE OF LOCATION: In the event that CUSTOMER shall move the SYSTEM, CUSTOMER must notify INFAX and INFAX must approve the new installation site in order for this agreement to remain in full force and effect.

17. ENTIRE AGREEMENT: This agreement shall become effective only after execution by CUSTOMER and INFAX as indicated below and delivery of a fully executed copy to CUSTOMER. This agreement is for INFAX supplied software only. Hardware is not included in this agreement. It is expressly understood that no other form of acceptance, verbal or written, will be valid or binding and that this agreement shall constitute the entire agreement between the parties with respect to its subject matter, irrespective of inconsistent or additional terms or conditions in CUSTOMER'S purchase orders, or in any other documents submitted to INFAX by CUSTOMER, or in any representations made by INFAX personnel.

INFAX, INCORPORATED

CUSTOMER

Signature: 

Signature: _____

Name: Daniel L. McWilliams

Name: _____

Title: CFO

Title: _____

Date: 2/8/17

Date: _____



4250 River Green Parkway · Suite D
Duluth, Georgia 30096

SYSTEM SUPPORT AGREEMENT Exhibit 1, Customer Information

Customer Name Williamson County, TX

Service Address Williamson County Courtsight locations

City Georgetown State TX Zip 78626

Billing Address 710 Main Street, Suite 101

City Georgetown State TX Zip 78626

Customer Contact Person Otis Coufal Phone 512-943-1464

Customer Contact Person _____ Phone _____

Period Covered by this Agreement: 1-1-17 - 9-30-17



4250 River Green Parkway · Suite D
Duluth, Georgia 30096

SYSTEM SUPPORT AGREEMENT

Exhibit 2, Additional services

Additional services to be provided under this agreement are as follows:

- 1. Page Layout Updates/Customization:** INFAX will provide revisions as needed.
- 2. Server Maintenance:** INFAX will remotely access the Infax System server periodically to check for errors or required updates and fix or apply as required. Quarterly report will be prepared and sent to Customer designated representative.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2017-164168

Date Filed:
02/08/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Infax, Inc
Duluth, GA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County, TX

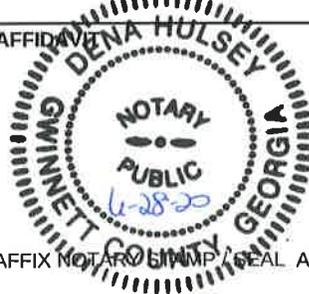
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

N/A
System Support Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	none			

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Signature]
Signature of authorized agent of contracting business entity

AFFIX NOTARY SEAL ABOVE

Sworn to and subscribed before me, by the said Daniel L. McWilliams, this the 8th day of February, 2017, to certify which, witness my hand and seal of office.

[Signature] Signature of officer administering oath
Dena Hulsey Printed name of officer administering oath
Notary Public Title of officer administering oath

Commissioners Court - Regular Session

34.

Meeting Date: 02/21/2017

Authorize agreement with Labor Finders for Day Laborers for Parks Dept at the Expo Center

Submitted For: Randy Barker

Submitted By: Teri Jeffries, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action to grant an exemption for the expenditures for work performed by day laborers, pursuant to Local Government Code Section 262.024(a)(5), which provides that a contract for work performed and paid for by the day, is exempt from the solicitation requirement under 262.023, at the discretion of the Commissioners Court. Day Laborers will be used for events at the Expo Center, through the Parks Department.

Background

The following companies were contacted to obtain a quote for Day Laborers, Stage Alliance, Centex Personnel Service, and Labor Finders, and Labor Finders was the only company that responded with a quote. The Laborers are needed for several upcoming events that include the Saturday Night Horse Series, West Texas Cattle Raisers, Special Olympics, H.O.T. Trinity Farms, Rodeo events, and Summer Circuit. Quote and Service Agreement attached.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

[Labor Finders Quote](#)

[Labor Finders Contract](#)

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Teri Jeffries

Final Approval Date: 02/15/2017

Reviewed By

Wendy Coco

Date

02/15/2017 03:57 PM

Started On: 02/15/2017 09:21 AM



Quotation

Quotation No: 21-4-1142 **Date:**01/26/2017
Valid Until: 02/26/2017

Prepared For: Williams County Expo Center
Customer No: 21-4-2441
Attention: Clint Chitsey
Title:
Address: 210 Carlos G. Parker Blvd.
Taylor, TX 76574
Phone/Fax: (512) 352-4117 / () -

Prepared By: L.C. Personnel, Inc.
Office: Georgetown
Quoted By: Jeff Walker
Title: Branch Manager
Address: P.O. Box 736
Georgetown, TX 78627-0736
Phone/Fax: (512) 930-4820 / (512) 930-4821
Email: georgetown@laborfinders.com

Position	Job Description	Bill Rate
Event Preparation	Preparing Horse Stalls	\$16.19

Labor Finders provides employee recruitment and covers workers compensation insurance, general liability insurance, employment taxes and withholding, administration of all payroll and related functions. Labor Finders proactive risk management program makes safety of our assigned employees priority one.

This quote does not include other expenses such as drug testing, employment physicals, etc. Should any of these items be required these expenses will be added to your invoice. Higher rates may apply by reason of any Government contract, any such prevailing or living wage law, contract specifications or Customer's request (including any overtime work).

Thank you for the opportunity to provide this quotation. Labor Finders goal is to provide your company with the best possible service and to help improve your productivity through the use of our staffing services. We welcome the opportunity to work with your company and look forward to earning the privilege to be your business partner.

If you accept this quotation, please sign and return to our office. Please contact us at (512) 930-4820 if you have any questions.

Authorized Customer Signature

Date

THANK YOU FOR CONSIDERING OUR SERVICES !
For more information about our company and services please visit us at
www.laborfinders.com

CONTRACT TERMS**Labor Finders International Inc. d/b/a 'Labor Finders'**

Customer hereby requests that *LABOR FINDERS* ("LF") extend credit to Customer for contract labor and services as may be approved by LF, and in consideration of LF furnishing any such labor. Customer agrees to the following terms and conditions.

1. LF will invoice Customer for all fees and expenses due to LF for the services provided under this Account Agreement. Customer's signature on work orders certifies that the hours shown are correct and the work was performed to Customer's satisfaction, and authorizes LF to bill Customer for the hours worked.

2. LF reserves the sole right to establish the wages and fringe benefits, if any, of its employee and assumes responsibility for the payment of such compensation, the withholding and payment of all required payroll taxes, and the maintenance of Worker's Compensation Insurance as required by state law.

3. Customer agrees to notify LF immediately whenever any LF employee performs any work under a Government Contract, and agrees to pay any such employee by reason of any Government contract or the contract specifications.

4. Customer agrees that it will not, without the prior written consent of LF, utilize LF employees to operate machinery, equipment, or vehicles not covered by the Customer's liability and property damage insurance; to operate dangerous or unprotected machinery; for excavation where proper shoring and protection are not provided; for any work on ladders or scaffolds; or as a member of the crew of any vessel, or in maritime work upon the navigable waters of the United States that might be subject to the United States Longshoreman's and Harbor Worker's Compensation Act or the Jones Act.

5. Customer agrees to comply with all applicable laws and ordinances relating to health and safety, and in particular agrees and undertakes to provide any safety equipment, clothing, or devices necessary or required by law for any work to be performed or used by Customer's employees in the performance of similar work. Customer agrees to indemnify and hold harmless LF for claims, damages, or penalties arising out of the violations of the Occupational Safety and Health Act of 1970, or any similar state law with respect to work, places, or equipment owned, leased, or supervised by Customer and to which employees are assigned.

6. Customer acknowledges that LF insurance does not cover claims of LF employees under the Jones Act, damage to, loss of, or loss of use of Customer's owned, non-owned, or leased vehicles (including contents and cargo), machinery, equipment, or material while being used by, or in the care, custody, or control of LF employees, and that LF does not assume liability for claims of LF employees under the Jones Act for damage to, loss of, or loss of use of Customer's owned, non-owned, or leased vehicles (including contents and cargo), machinery, equipment, or material while being used by, or in the care, custody, or control of LF employees.

7. To the extent authorized under Texas law, Customer assumes and agrees to indemnify and hold harmless LF from any claims for bodily injury (including death), or loss of, or loss of use of, or damage to property arising out of the use or operation of Customer's owned, non-owned, or leased vehicles, machinery, or equipment by LF employees, and from any claims of or on behalf of employees brought under, or by virtue of their employment as a seaman, or as a member of the crew of any vessel.

8. Customer agrees that it will not entrust LF employees with unattended premises, cash, and checks, negotiable or other valuables without the prior written permission from LF. LF will not be responsible for claims made under its Fidelity Bond unless such claims are reported in writing to LF and to the local police by the Customer within fourteen (14) days after notice of loss.

9. Customer agrees to terms of NET UPON RECEIPT, and understands that unpaid accounts will be considered in default after thirty (30) days, after which a default charge will be imposed at one and one-half percent (1-1/2%) per month on unpaid balances (ANNUAL PERCENTAGE RATE OF 18%) OR THE MAXIMUM LEGAL INTEREST RATE, WHICHEVER IS LOWER. Customer agrees to pay the default charge together with reasonable attorney's fees for cost of collection. (Specifically including but not limited to contingency fees of up to 1/3 of the account balance.) No Waiver of Sovereign Immunity or Powers: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of licensee, the Williamson County Commissioners Court, or the Williamson County Judge.

10. Termination for Convenience: This agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving three (3) days written notice thereof. In the event of termination, The County will only be liable for its pro rata share of services rendered and goods actually received.

11. Texas Prompt Payment Act Compliance: Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date licensee receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by licensee in accordance with Texas Government Code Section 2251.025. More

shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. licensee shall give Labor Finders reasonable advance notice of intended audits.

15. Compliance with All Laws: Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

16. Insurance: Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	\$500,000 Ea. Accident
Bodily Injury by Disease	\$500,000 Ea. Employee
Bodily Injury by Disease	\$500,000 Policy Limit
c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:	

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability <i>(including premises, completed operations and contractual)</i>	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury <i>(including death)</i>	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits		No aggregate limit

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by The County.

Lastly, upon execution of this Contract, please provide The County with insurance certificates evidencing compliance with the insurance requirements of this Contract. You are welcome to provide the certificates now, if available with the minimum coverage amounts as indicated above, to expedite the process with the contract changes.

21. Credit Investigation: Customer authorizes all banks and businesses with whom Customer has done or is doing business to disclose to *LF* to obtain credit reports from credit reporting agencies and to reinvestigate Customer's credit status as *LF* may deem necessary.

OWNER:

WILLIAMSON COUNTY, TEXAS,
a political subdivision of the state of Texas

LABOR FINDERS:

By: _____

Printed Name: _____

Title: _____

By: V. J. Till

Printed Name: VINIE LECHETT

Title: GENERAL MANAGER

Commissioners Court - Regular Session

35.

Meeting Date: 02/21/2017

Line Item Transfer for Parks Department/Expo

Submitted For: Randy Bell

Submitted By: Randy Bell, Parks

Department: Parks

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for Parks Department/Expo.

Background

On the February 21, 2017 agenda, there is an item to discuss, consider and take appropriate action on a service agreement for Labor Finders to provide day workers for the Expo Center. If the Labor Finders service agreement is approved, this line item transfer will fund the service agreement.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-3106-003318	Janitorial Supplies	\$3,000
From	0100-3106-003319	Extermination Serv	\$1,000
From	0100-3106-003554	Chemicals	\$1,000
From	0100-3106-004111	Special Events	\$1,000
From	0100-3106-004210	Internet/ Email	\$7,760
From	0100-3106-004310	Advertising	\$2,000
To	0100-3106-004100	Professional Services	\$15,760

Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Randy Bell

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 08:20 AM

Started On: 02/15/2017 04:50 PM

Commissioners Court - Regular Session

36.

Meeting Date: 02/21/2017

Legislative Update and Discussion

Submitted For: Cynthia Long

Submitted By: Kathy Pierce, Commissioner Pct. #2

Department: Commissioner Pct. #2

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive update regarding bills filed and matters pending before the 85th Texas Legislature that are relevant to counties and local governmental entities.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review

Inbox

Hal Hawes

County Judge Exec Asst.

Form Started By: Kathy Pierce

Final Approval Date: 01/20/2017

Reviewed By

Hal Hawes

Wendy Coco

Date

01/19/2017 02:36 PM

01/20/2017 09:14 AM

Started On: 01/18/2017 05:54 PM

Commissioners Court - Regular Session

37.

Meeting Date: 02/21/2017

Economic Development

Submitted For: Charlie Crossfield

Submitted By: Charlie Crossfield, Road Bond

Department: Road Bond

Agenda Category: Executive Session

Information

Agenda Item

Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:

- a) Business prospect(s) that may locate or expand within Williamson County.
- b) Discuss Pearson Road District.
- c) Discuss North Woods Road District.
- d) Project Columbus Balbo

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:19 AM

Started On: 02/16/2017 10:07 AM

Commissioners Court - Regular Session

38.

Meeting Date: 02/21/2017

Executive Session

Submitted For: Charlie Crossfield

Submitted By: Charlie Crossfield, Road Bond

Department: Road Bond

Agenda Category: Executive Session

Information

Agenda Item

Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)

A. Real Estate Owned by Third Parties

1. Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties

- a) Discuss the acquisition of real property for right-of-way for Mays St. Extension
- b) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
- c) Discuss the acquisition of real property for CR 176 at RM 2243
- d) Discuss the acquisition of real property with endangered species for mitigation purposes.
- e) Discuss the acquisition of real property: CR 101
- f) Discuss the acquisition of real property: CR 111
- g) Discuss the acquisition of real property for CR 278 at Bagdad Rd.
- h) Discuss the acquisition of real property for proposed CR 110 project. (All sections)
- i) Discuss the acquisition of real property for County Facilities.
- j) Discuss the acquisition of real property on CR 305.
- k) Discuss the acquisition of Easement interests for the Brushy Creek Trail Project.
- l) Discuss acquisition of property located at NEC of Toll 130 and Gattis School Rd.
- m) Discuss the acquisition of a drainage easement for CR 108.
- n) Discuss easement acquisitions from San Gabriel River Ranch Subdivision.
- o) Discuss the acquisition of real property for CR 258.
- p) Discuss the acquisition of real property for Lakeline Blvd.
- q) Discuss the acquisition of real property for US 183.

B. Property or Real Estate owned by Williamson County

- 1). Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
- a) Discuss County owned real estate containing underground water rights and interests.
- b) Discuss possible sale of 183 A excess right of way
- c) Discuss proposed sale of real estate of Blue Springs Blvd
- d) Discuss transfer of right of way for Westinghouse Rd. to the City of Georgetown.
- e) Discuss wastewater easements in Berry Springs Park
- f) Discuss Development Agreement with Ashby Capital Investments, LLC
- g) Discuss sale of County property on Ronald Reagan Blvd.
- h) Discuss abandonment of County property on CR 123.

C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/16/2017

Reviewed By

Wendy Coco

Date

02/16/2017 10:19 AM

Started On: 02/16/2017 10:06 AM