

Process for Citizen Appointments made by the Williamson County Commissioners Court

When an appointment to any board* must be made by the Williamson County Commissioners Court:

1. An open call for resumes with letters of interest (and an application if there is one) from interested persons will be announced officially by the Commissioners Court, along with a deadline of not less than one week from the initial open call for resumes to reach members of the Commissioners Court. The Williamson County Public Information Office will send out this notice to all media outlets covering the County.
2. When the initial Open Call is announced, a screening committee of no less than 3 people will also be announced.
3. The screening committee will consist of:
 - The Public Affairs Manager
 - one person from the county department with a knowledge base of said board
 - At least one other Williamson County employee, who is not an elected official.
4. The screening committee will recommend at least 2 and no more than 5 candidates to the Commissioners Court for interviews.
5. An open call must be made after a person has served for 2 consecutive terms, although that same person may reapply.

*Appointments to CAPCOG and ESD boards are exempt from this policy, except for #5.

Qualifications – and Disqualifications – of a Board Member

A member of the Board must be a resident of Williamson County, unless that board's bylaws state otherwise.

A member of the Board may **not** be:

1. An elected official, unless that board's bylaws state otherwise; or
2. An employee of a city or county located wholly or partly within the boundaries of a transportation-related board.

Moreover, a person is **not** eligible to serve on transportation-related board if the person or the person's spouse or (step-) child:

1. Is employed by or participates in the management of a business entity or other organization, other than a political subdivision, that is regulated by or receives money from TxDOT or a toll authority;
2. Owns or controls, directly or indirectly, more than a 10 percent interest in a business entity or other organization that is regulated by or receives money from TxDOT or a toll authority, other than compensation for acquisition of turnpike right-of-way;

3. Uses or receives a substantial amount of tangible goods, services, or money from TxDOT or a toll authority, other than compensation or reimbursement authorized by law for Board membership, attendance, or expenses, or for compensation for acquisition of turnpike right-of-way;
4. Is an officer, employee, or paid consultant of a Texas trade association in the field of road construction, maintenance, or operation; or
5. Is required to register as a lobbyist under Chapter 305, Government Code, because of the person's activities for compensation on behalf of a profession related to the operation of TxDOT or a toll authority.