

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
☒ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	SEE ATTACHED LIST			
			MAR - 10 2017	

Parties involved:**FROM** (Transferor Department): TECHNOLOGY SERVICES**Transferor - Elected Official/Department Head/Authorized Staff:**

TAMMY MCCULLEY

Print Name



Signature

March 9, 2017

Date

Contact Person:

HOLLY SHELL

Print Name

+1 (512) 943-1450

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

TONY HILL

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

DELL OPTIPLEX 780 ST#HQ8K4M1 (CO2859)

DELL OPTIPLEX 780 ST#5P3TBM1 (CO2775)

DELL OPTIPLEX 780 ST#74BXP1 (CO2933)

DELL OPTIPLEX 780 ST#74BWP1 (CO2935)

DELL OPTIPLEX 780 ST#6GSZMN1 (CO2909)

4-MONITORS

2-KEYBOARDS

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1	Dell Latitude d830	8WWD5F1	C01808	Non-Working

Parties involved:

FROM (Transferor Department): Fleet

Transferor - Elected Official/Department Head/
Authorized Staff:

Rex Schneider

Print Name

Ry Schneider

Signature

3/7/17

Date

Contact Person:

Rex Schneider

Print Name

512/943/3350

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Tammy McCulley

Print Name

Signature

Contact Person:

Tammy McCulley

Print Name

Date Phone Number

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1	DELL LATITUDE ATG D630	H06CZD1		Non-Working
			MAR -10 2017	

Parties involved:
FROM (Transferor Department): FLEET

Transferor - Elected Official/Department Head/
Authorized Staff:

Rex Schneider

Print Name

Rex Schneider

Signature

March 9, 2017

Date

Contact Person:

Rex Schneider

Print Name

512/943/3350

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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