

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity  
☐ SALE at the earliest auction \*
 ☐ DESTRUCTION due to Public Health / Safety  
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude D630	H1Q P5H1		working

### Parties involved:

FROM (Transferor Department): ITS

Transferor - Elected Official/Department Head/  
Authorized Staff:

Contact Person:

Tammy McCulley

Tammy McCulley

Print Name

Print Name

Tammy McCulley 3/7/17

512-943-1455

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): URS-Fleet

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Rex Schneider

Rex Schneider

Print Name

Print Name

Ry Schneider 3/7/17

512-943-3350

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

RECEIVED

Forward to County Auditor's Office

MAR - 9 2017

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_