

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☐ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	COMMERCIAL FRYER			Working

Parties involved:**FROM** (Transferor Department): JUVENILE PROBATION**Transferor - Elected Official/Department Head/Authorized Staff:****Contact Person:**

JOHN J. PELCZAR

Print Name

[Signature]

Signature

3/2/17

Date

JOHN J. PELCZAR

Print Name

(512) 943-3204

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): CTTC**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Steve Morrison

Print Name

[Signature]

Signature

3-8-17

Date

Steve Morrison

Print Name

512-943-3506

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____