

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☐ SALE at the earliest auction * ☐ DONATION to a non-county entity ☒ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
100	Inmate Mattresses			Non-Working
61	Pieces of Inmate Shirts and Pants			Non-Working
100	Inmate Shoes			Non-Working
81	Pieces of Inmates Blankest and Mattress Covers			Non-Working
29	Pieces of Inmate Towels			Non-Working

Parties involved:**FROM** (Transferor Department): 570 Corrections
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Chief Doyer

Lieutenant Chris Watts

Print Name

Print Name



9431689

Signature

Date Phone Number


TO (Transferee Department/Auction/Trade-in/Donee): DESTRUCTION
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

RECEIVED

MAR 30 2017

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____