

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

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**SERVICES CONTRACT  
FOR BUILDING INSPECTION  
(Williamson County Sheriff's Training Center)**

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**THIS SERVICES CONTRACT** (hereinafter "Contract") is made and entered into by and between **Williamson County, Texas** (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Eileen Merritt, Inc. d/b/a ATS Engineers** with offices at 4910 West Hwy 290, Austin, Texas 78735, (hereinafter "Service Provider"). The County agrees to engage Service Provider as an independent contractor, to assist in providing certain operational services pursuant to the following terms, conditions, and restrictions:

**I.**

**Services:** Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she or it is not an employee of The County. The services include, but are not limited to the following items in order to complete the project:

**A. As described in the attached Proposal/Quotation, dated April 11, 2017 and designated Exhibit "A," which is incorporated herein as if copied in full.**

Should The County choose to add services in addition to those described in Exhibit "A", such additional services shall be described in a separate written amendment to this Contract wherein the additional services shall be described and the parties shall set forth the amount of compensation to be paid by The County for the additional services. Service Provider shall not begin any additional services and The County shall not be obligated to pay for any additional services unless a written amendment to this Contract has been signed by both parties.

## II.

**Effective Date and Term:** This contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph X below.

## III.

**Consideration and Compensation:** Service Provider will be compensated based on a fixed sum for the specific project herein. **The not-to-exceed amount under this agreement is \$5,000.00, unless amended by a change order and approved by the Williamson County Commissioners Court.** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

## IV.

**Insurance:** Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

| Type of Coverage          | Limits of Liability    |
|---------------------------|------------------------|
| a. Worker's Compensation  | Statutory              |
| b. Employer's Liability   |                        |
| Bodily Injury by Accident | \$500,000 Ea. Accident |
| Bodily Injury by Disease  | \$500,000 Ea. Employee |
| Bodily Injury by Disease  | \$500,000 Policy Limit |

- c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

| COVERAGE                                                                                               | PER PERSON | PER OCCURRENCE |
|--------------------------------------------------------------------------------------------------------|------------|----------------|
| Comprehensive<br>General Liability<br>(including premises,<br>completed operations<br>and contractual) | \$ 500,000 | \$ 500,000     |
| Aggregate policy limits:                                                                               |            | \$1,000,000    |

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by The County.

Upon execution of this Contract, Service Provider shall provide The County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

V.

**Entire Contract & Incorporated Documents:** This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Contract include the following:

- A. As described in the attached Statement of Work/Quotation, dated Proposal/Quotation, dated April 11, 2017 and marked Exhibit "A," which is incorporated herein as if copied in full; and**
- B. Any required insurance certificates evidencing required coverages.**

## VI.

**No Agency Relationship & Indemnification:** It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Contract. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

## VII.

**INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

**INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

## VIII.

**No Waiver of Sovereign Immunity or Powers:** Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

## IX.

**Compliance with All Laws:** Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

## X.

**Termination:** This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving seven (7) days written notice thereof.

## XI.

**Venue and Applicable Law:** Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

## XII.

**Severability:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

## XIII.

**Right to Audit:** Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

**XIV.**

**Confidentiality:** Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

**XV.**

**Good Faith Clause:** Service Provider agrees to act in good faith in the performance of this Contract.

**XVI.**

**No Assignment:** Service Provider may not assign this Contract.

**XVII.**

**County Judge or Presiding Officer Authorized to Sign Contract:** The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of The County.

WITNESS that this Contract shall be effective as of the date of the last party's execution below.

**WILLIAMSON COUNTY:**

**SERVICE PROVIDER:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_, 2017

*Julia Molle*  
\_\_\_\_\_  
Authorized Signature

*Julia Molle*  
\_\_\_\_\_  
Printed Name

Date: *May 1<sup>st</sup>*, 2017

**Exhibit "A"**  
**Proposal/Quotation**  
**(dated April 11, 2017 and incorporated herein as if copied in full)**



**Engineers  
Inspectors  
& Surveyors**

FIRM REG. #2487  
TBPLS FIRM REG. #10126000

4910 West Hwy 290  
Austin, Texas 78735  
512.328.6995  
512.328.6996. Fax

Commercial and  
Residential Engineering

Structural  
Civil  
Mechanical  
Electrical  
Plumbing

Rehabilitation Designs

Commissioning Services

Property Condition  
Inspections

Surveying

Texas Accessibility  
Standards (ADA)  
Compliance Reviews  
& Inspections

Certified Code  
Compliance Inspectors  
& Plan Reviewers

Construction Consulting

Proposal 17-0020-I

Date: 04/11/2017

To: Williamson County Facilities

Attn: Bob Lubecker  
Project Manager  
O: 512-943-1625  
C: 815-341-6271

Re: Williamson County Sherriff's Training Center  
Building Inspections

Dear Mr. Lubecker,

Thank you for allowing ATS an opportunity to provide you with a proposal for ICC Code Inspection services. It is our current understanding that you are requesting inspections of the building, plumbing, electrical and mechanical systems at this facility. This schedule outlines the expected services and presents a fee schedule for services. It is our understanding that inspection of the fire-related components and special inspections will be provided by others.

ATS proposes to provide third-party ICC Code inspections for the Williamson County Sherriff's Training Center. The purpose of the inspections are to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

The inspections listed below shall take place prior to cover up.

- Plumbing Rough Inspection (In Slab)
- Water Distribution Piping Inspection (In Slab)
- Sheathing Inspection (Exterior)
- Mechanical Rough Inspection (Walls and ceiling)
- Electrical Rough Inspection (Walls and ceiling)
- Plumbing Top Out Inspection (Walls and ceiling)
- Frame Inspection (Non-load bearing portion, structural by others)
- Insulation Inspection
- Wallboard Inspection (Interior)
- Final Building, Mechanical, Electrical and Plumbing Inspection

**Reporting:**

- ATS provides next-day inspections
- ATS Offers On-line Reports 24/7
- ATS Sends E-mail conformation of all inspections scheduled each day
- ATS sends e-mailed reports of each completed inspection each day
- ATS offers Scheduling App for Android



We appreciate you considering ATS for your inspection needs. If this fee schedule meets with your approval, please complete and return the included authorization form. Again, thank you for the opportunity to partner with Williamson County.

### **ATS Proposal**

#### **Inspection Services**

Inspections are provided on a next day basis by calling 512-328-6995 x158, or emailing requests to [scheduler@ats-engineers.com](mailto:scheduler@ats-engineers.com). A confirmation e-mail is sent each morning describing the inspection requested, assigned Inspector and contact information. A follow-up e-mail can also be provided at the conclusion of each inspection that describes the findings. We can send this directly to the owner if desired. It is understood others will perform all Special Inspections described within Chapter 17 of the adopted code.

ATS Inspections \_\_\_\_\_ \$250.00 per inspection trip\*  
Engineer's Consultation (if required) \_\_\_\_\_ \$85.00/hr.

#### **\*Project Assumptions**

- Combination inspections will be performed where applicable.
- The proposed fee is based upon an assumed inspection of approximately 1-hour in duration, including travel time, on-site project coordination, inspection report documentation, and code research. Additional time is proposed at \$75.00/hour.

*ATS typically provides inspections on a next business day turnaround basis. However, it is understood that additional notice maybe required on this project and next day service may, in some instances, not be available. Special Inspections are the responsibility of the Design Professional in Responsible Charge.*

We appreciate you considering ATS for this project. If this proposal meets with your approval, please sign in the space provided and return a copy to us for our files. ATS will not commission work on a project until we have received the required documentation. If authorization to proceed is given later than four weeks from the date of this proposal, the above fees and timelines will no longer be valid and a new fee and schedule will be required. If you have any question about this proposal, please do not hesitate to contact us.

Sincerely,

Dondi Atwell  
Inspections Department Manager

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**AUTHORIZATION**

|                     |  |               |       |      |
|---------------------|--|---------------|-------|------|
| Name (please print) |  | Signature     |       | Date |
| Street Address      |  | City          | State | Zip  |
| Telephone Number    |  | Email Address |       |      |

By signing above, the signatory agrees to be responsible for the engineering fees outlined in this proposal. The signatory is aware that additional charges may be assessed if significant changes are made to the architecture after project commencement or if payment is not received within 30 days from the invoice date, and that there is a fee for returned checks. ***In order for the signatory to obtain the benefit for a fee which includes a lesser amount for risk funding, the signatory agrees to limit ATS's liability arising from ATS's professional acts, errors or omissions such that the total liability of ATS shall not exceed ATS's total fees for the services rendered on the project.*** Any certificate or design created by ATS Engineers cannot be altered or duplicated in any way or used for anything other than the intended purpose of the original generated document. Any alterations or duplications made to a certified or signed ATS Document could be deemed void or may be subject to an additional fee.



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| Street Address      |  | City          | State | Zip  |
| Telephone Number    |  | Email Address |       |      |

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