



**OFFICE OF WILLIAMSON  
COUNTY JUDGE**

710 MAIN STREET, SUITE 200  
GEORGETOWN, TEXAS 78626  
(512) 943-1550 PHONE ♦ (512) 943-1662 FAX

**May 9, 2017**

**Via electronic mail: [j.cortez1@verizon.net](mailto:j.cortez1@verizon.net)**

ServiceMaster Clean by Eagle Maintenance Co., Inc.

Attn: Mr. Jesus Cortez

1501 Summit Ave., Ste. 1

Plano, Texas 75074

***In re: Notice of Contract Termination (BuyBoard Custodial Services  
#472-14)***

To Whom It May Concern:

As you are aware, Williamson County is currently in a contract with your company for custodial services. The Williamson County Commissioners Court, as the legislative body for the county, has decided to make changes in this category of services, including the present contract. Pursuant to the Master Contract (Williamson County Services Contract) Paragraph X, which allows for termination, the controlling contract states as follows:

**This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving thirty (30) days written notice thereof.**

Therefore, the purpose of this letter is to give you official notice that Williamson County elects to terminate the agreement between the parties, and such termination will be effective in thirty (30) calendar days or Friday, June 9, 2017.

Thank you for your prompt attention and assistance in this regard.

Sincerely,

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**Hon. Dan Gattis**  
**Williamson County Judge**

cc: Williamson County Auditor's Office

DG/sos