

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity  
☐ SALE at the earliest auction \*
 ☐ DESTRUCTION due to Public Health / Safety  
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	CARDBOARD BALER MP60-HD-15	07066663 / VB-174 / F# 6602		Working
1	250 GALLON PROPANE TANK	657963		Working
1	KWIK PALLET TRUCK	EZSC15049		Working

**Parties involved:****FROM** (Transferor Department): RECYCLING CENTER
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Larry Madsen

Larry Madsen

Print Name

Print Name

Larry Madsen

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): FACILITIES

RECEIVED

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

APR 26 2017

GARY WILSON

GARY WILSON

Print Name

Print Name

Gary Wilson

Signature

4-25-17

Date

+1 (512) 943-1636

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_