FrmAudASCF01 revision 07/2014

## **Williamson County**

Print Form

## Asset Status Change Form

The foll	owing asset(s) is(are) considered for: (select one					
C TRANSFER bet ween county departments		C DONATION to a non-county e	C DONATION to a non-county entity			
SALE at the earliest auction *		ODESTRUCTION due to Public F	lealth / Safety			
C TRADE-IN for new assets of similar type for the county		C SALE to a government entity the county at fair market valu	SALE to a government entity / civil or charitable organization in the county at fair market value			
Asset	List:			w		
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)		
1	Filing cabinet, two drawer, rolling, wood grain			Working		
1	Filing cabinet, four drawer, black, letter size			Working		
1	Desk chair, blue, mid-back			Working		
1	Desk chair, gray, high-back			Working		
1	Calculator, Victor, model 1240-2			Working		
	May 31, 20 Da sferee Department/Auction/Trade-in/Donee): Auction ree - Elected Official/Department Head/	17 +1 (512) 943-1623 te Phone Number				
	zed Staff OR Donee - Representative: (If being					
	for Sale or Trade-in, no signature is necessary.)	Contact Person:  RECEIVED				
Print Nar	ne	Print Name	2017			
Signature Date		AUDITOR'S OFFICE				
* If the aba	ove asset(s) is (are) listed for sale at auction and no bids a list of the (these) asset(s) to be donated or disposed of v	re made, the Purchasing Director ma vill be sent to the Auditor's Office wit	ay dispose of o	or donate this (these) nation or disposal.		
	Forward to Cour	nty Auditor's Off	fice			
This Chan	ge Status was approved as agenda item # in Co	mmissioner's Court on	100			
If for Sale,	the asset(s) was(were) delivered to warehouse on	by				

FrmAudASCF01 revision 07/2014

## **Williamson County**

**Print Form** 

### **Asset Status Change Form**

The following	asset(s)	is(are)	considered	for: (	select o	ne)

TRANSFER bet ween county departments

C DONATION to a non-county entity

SALE at the earliest auction \*

C DESTRUCTION due to Public Health / Safety

 $\mbox{\sc C}$  SALE to a government entity / civil or charitable organization in the county at fair market value

#### **Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Black 4 drawer filing cabinet			
1	Tan 4 drawer Fire King filing cabinet			
1	Tan 4 drawer Fire King filing cabinet			
2	Office partitions			
1	Reception area desk			

2 Office partitions							
1 Reception area desk							
Parties involved: FROM (Transferor Department): Sheriff's Office-Taylor	×						
Transferor - Elected Official/Department Head/							
Authorized Staff:	Contact Person:						
Chief Deputy Tim Ryle	James Carmona						
Print Name	Print Name						
Signature D	+1 (512) 943-1168 ate Phone Number						
TO (Transferee Department/Auction/Trade-in/Donee):  Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)  Contact Person:							
Print Name	Print Name RECEIVED						
Signature Da	te Phone Number MAY 3 1 2017						
* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Dieseror may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.							
Forward to County Auditor's Office							

This Change Status was approved as agenda item #	in Commissioner's Court on	<del></del>
f for Sale, the asset(s) was (were) delivered to warehouse on	by _	

FrmAudASCF01 revision 07/2014

# Williamson County

**Print Form** 

#### **Asset Status Change Form**

The follo	owing asset(s) is(are) considered for: (select o		Changeron			
	And the state of t	one,	O DOMATION :			
1	SFER bet ween county departments		C DONATION to a non-	•	•	
	at the earliest auction *		C DESTRUCTION due to		•	blo organization in
TRADE-IN for new assets of similar type for the county			C SALE to a government the county at fair ma	nt entity / civ irket value	/II or charita	able organization in
Asset	List:					
Quantity	Description (year, make, model, etc.)		Manufacturer ID# (serial, service tag, or		County Tag#	Condition of Asset (Working, Non- Working)
1	Microwave					Non-Working
1	Paper shredder					Non-Working
1	Gray chair					Non-Working
FROM (Transferor Department): Sheriff's Office-Taylor  Transferor - Elected Official/Department Head/ Authorized Staff:  Chief Deputy Tim Ryle Print Name		Contact Person:  James Carmona  Print Name				
	1 - 19		+1 (512) 943-1168			
Signatur	e	Date	Phone Number			
TO (Trans	sferee Department/Auction/Trade-in/Donee):	cno	)			
Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)  Print Name		Contact Person: Print Name	RECI	EIVEC	)	
Signature	e	Date	Phone Number	MAY 3	1 2017	
	ove asset(s) is (are) listed for sale at auction and no bi list of the (these) asset(s) to be donated or disposed			Leters and d		Tdomate this (these)
	Forward to Cou	unt	n compa	1-1		

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_\_ by \_\_\_\_\_