

# Vehicle Status Change

Comments	Trade in for new assets of same general type for the county. These boxes are affixed to the ambulances that are being traded in.
Department	540 - EMS
County VIN/Serial Number	321015
Equipment/Door Number	8236WC
License Plate	NA
Year	2012
Make	Wheeled Coach
Model	Ambulance Box
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Mike Knipstein 5/22/2017 4:00 PM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Trade-in for new assets of same general type for the county
Fleet Comments	This is the box attached to ET1232. To be traded in with truck
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 5/23/2017 7:41 AM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 6/2/2017 9:12 AM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 6/12/2017 1:44 PM
<b>To be completed by Purchasing Department</b>	
Fleet Comments	This is the box attached to ET1232. To be traded in with truck
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 6/12/2017 3:39 PM

Human Resources

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