

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
☒ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Computer Monitors			Working

Parties involved:

FROM (Transferor Department): Constable #1

Transferor - Elected Official/Department Head/

Authorized Staff:

Vinnie Cherrone

Print Name



Signature

VINCENT D. CHERRONE, CONSTABLE

Contact Person:

Vinnie Cherrone

Print Name

+1 (512) 244-8650

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Tony Hill

Print Name

+1 (512) 943-3314

Phone Number

Print Name

JUN 15 2017

Signature

Date

**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	Computer Monitors			Working

Parties involved:**FROM** (Transferor Department): Constable #3**Transferor - Elected Official/Department Head/Authorized Staff:**Theresa Lock
Print Name

 Signature
Contact Person:Theresa Lock
Print Name+1 (512) 943-1436
Phone Number**TO** (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:Tony Hill
Print Name+1 (512) 943-3314
Phone Number**RECEIVED****JUN 14 2017****AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

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