

# Vehicle Status Change

Reason for Status Change	NOT MECHANICALLY SOUND: see comments
Comments	TRANSMISSION FAILURE. ESTIMATE TO REPAIR \$3585.17. 89925 MILES
Department	509 - Building Maintenance
County VIN/Serial Number	1FTNE24L95HB12120
Equipment/Door Number	BC0595
License Plate	1137003
Year	2005
Make	FORD
Model	E250
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Todd Imboden 6/16/2017 9:28 AM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 6/15/2017 1:12 PM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 6/19/2017 11:00 AM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 6/21/2017 4:58 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 6/22/2017 8:40 AM

Human Resources

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