

Vehicle Status Change

Reason for Status Change	TRANSFER (complete Receiving Department section)
Comments	We upgraded trailers and County Facilities needed a trailer so we are donating to them.
Department	542 - Hazmat
County VIN/Serial Number	1WC200J28W2035484
Equipment/Door Number	ZF9834
License Plate	9065129
Year	1998
Make	Wells Cargo
Model	1998 WELLS CARGO CW202-102
Elected Official/Department Head/Authorized Staff Digital Signature	✔ Marty Herrin 6/7/2017 5:01 PM
Department Transfer	
Receiving Department Signature	✔ Gary Wilson 6/8/2017 9:33 AM
Budget Office Signature Acknowledgement	✔ Ashlie Koenig 6/8/2017 2:50 PM
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Transfer
Fleet Comments	Transfer from 542 to 509
Authorized Fleet Staff Digital Signature	✔ Kevin Teller 6/9/2017 10:45 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✔ Heather Kirkwood 6/26/2017 1:26 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✔ Angela Schmidt 6/26/2017 4:18 PM
To be completed by Purchasing Department	
Fleet Comments	Transfer from 542 to 509
Purchasing Department Signature Acknowledgement	✔ Jayme Jasso 7/3/2017 10:01 AM

Human Resources

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