

# Vehicle Status Change

|  |   |
|--|---|
| Reason for Status Change   | HIGH MILEAGE: List actual mileage in comments below |
| Comments   | 111088  |
| Department   | 509 - Building Maintenance                          |
| County VIN/Serial Number   | 1FTRX12W65KD56488                                   |
| Equipment/Door Number  | BB0583  |
| License Plate  | 1137002   |
| Year   | 2005  |
| Make   | FORD  |
| Model  | F150  |
| Elected Official/Department Head/Authorized Staff Digital Signature  | ✓ Todd Imboden 8/1/2017 9:21 AM                     |
| Department Transfer  |   |
| Receiving Department Signature   | ✗   |
| Budget Office Signature Acknowledgement  | ✗   |
| To be completed by Fleet Services Manager  |   |
| Method of Status change: This vehicle is to be considered for: (select one)  | Sale at the earliest auction                        |
| Authorized Fleet Staff Digital Signature   | ✓ Kevin Teller 8/1/2017 4:49 PM                     |
| To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations |   |
| Authorizing HR Employee Digital Signature  | ✓ Heather Kirkwood 8/4/2017 5:00 PM                 |
| To be completed by Auditor's Office  |   |
| Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.                                       |   |
| Title Approved for (Audit)   | No change needed; current title is still valid      |
| Auditor's Authorized Employee Digital Signature  | ✓ Angela Schmidt 8/7/2017 2:01 PM                   |
| To be completed by Purchasing Department   |   |
| Purchasing Department Signature Acknowledgement  | ✓ Jayme Jasso 8/8/2017 11:49 AM                     |

Human Resources

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