

Evaluation Criteria for Williamson County Jail Kitchen & Plumbing Remodel

A. In order to qualify for this project the respondent must fully satisfy the following criteria:

1. Respondent shall have a physical office located within a reasonable proximity of the project location. Respondent must provide physical business address and how long at that location, as well as the extent of the business completed from this location;
2. Respondent shall provide a list of the proposed management team for the project, to include at least the Company owner, Project Manager, Superintendent, and other support team members. Please provide the resume of each team member;
3. Respondent shall provide documentation verifying, they have been conducting business as a General Contractor in Texas for a minimum of 5 (five) years.
4. Respondent shall supply a list of 3 (three) verifiable references from projects completed of similar or larger size, scope and dollar amount performed in Texas, within the last 5 years. The list must include at a minimum the project name, contact information (name, telephone and email), brief project description, size /square footage, project location, and project dollar amount. Respondent to provide the timeframe for completion, and if project was completed ahead of or on schedule, and if not explain why.
5. Respondent shall submit a Proposed Project Schedule to include the 120 Day period for the Kitchen portion of the remodel. All other scopes of the project can be performed during or outside of the 120 Day Kitchen Remodel time period.
6. Respondent shall submit with its proposal a letter from Respondent's bond company, registered to issue bonds in the state of Texas, stating the ability of the respondent to obtain a Performance and Payment Bond for the project.
7. Respondent shall submit the name and required qualifications for the Proposed Subcontractor that will be performing the NuFlow Barrier Coating portion of the project.

B. Respondents that fully comply with all the above requirements will then be considered and evaluated as follow:

1. An evaluation committee of at least three County representatives will evaluate the qualified respondents and make the determination regarding the successful company to proceed with negotiations and award.

2. The evaluation committee will review the following:

- **Qualifications (40 Points)**

- *Respondents will be scored on their qualifications in relation to this project. The following factors will be considered to determine respondents qualifications and appropriate score:*
 - *Proposed management team's experience with similar projects.*
 - *Respondents years of experience conducting business in the State of Texas as a general contractor.*
 - *Proposed project schedule.*

- **Pricing (25 Points)**

- *Points for pricing shall be determined by the following formula. 25 maximum points for pricing x (lowest respondents price proposal amount/respondents price proposal amount). Lowest respondent will receive the maximum 25 points.*

- **Location of office (10 Points)**

- *10 maximum points for location of office. Points will be awarded in the following manner. 10 points for respondents with office location in Williamson County or an adjacent county. 5 points for respondents with an office in the State of Texas but outside of Williamson County or an adjacent county. 0 points for respondents with no office location in the State of Texas.*

- **Reputation (25 Points)**

- *Respondents will be scored a maximum of 25 points on their reputation. Reputation of the respondents will be determined by the following factors:*
 - *References*
 - *Respondents safety record*
 - *Prior experience with Williamson County*

3. Contract negotiations, interviews and reference verification may also be a part of the selection process. Additional criteria if necessary for interviews will be provided to those selected respondents.

NOTE: The successful respondent will be required to execute a formal contract at Williamson County's offices in Georgetown, Texas within ten (10) days after the award. Said contract shall be in the same form as the Agreement Between Owner and Contractor that has been made a part of this RFP package. The only anticipated changes in the contract will be to include additional exhibits, to fill in blanks to identify the contractor, and terms relating to the contract price, or to revise the contract to accommodate corrections, changes in the scope of services, or changes pursuant to addenda issued. **Respondents should raise any questions regarding the terms of the contract, or submit requested changes in said terms, in the form of written questions or submittals.** Because the signed contract will be substantively and substantially derived from the Agreement Between Owner and Contractor that has been made a part of this RFP package, each respondent is urged to seek independent legal counsel as to any questions about the terms, conditions or provisions contained in the Agreement Between Owner and Contractor **before** submitting a proposal.

Again, the Agreement Between Owner and Contractor that has been made a part of this RFP package contains important legal provisions and is considered part and parcel of this Request for Proposals. Failure or refusal to sign aforesaid contract shall be grounds for Williamson County to revoke any award which has been issued, forfeit bid security, if applicable, and select another respondent.