

MCCi

Project Change Request – Williamson County, TX - Digital Evidence

Change Request Overview

Williamson County, TX has requested a change to the services described in the second bullet point of the Project Objectives of the Statement of Work. The change requested will now have all uploaded files stored in Laserfiche by the Agency's to be kept in Laserfiche through the whole document life cycle. In exchange, a "Registration Form" will be developed to allow Law Enforcement Agency (LEA) staff to submit a request for access. Once the Form is submitted, an internal Williamson County Staff will take action to either approve or deny access. If the request is approved, the request will be sent to a Williamson County IT departmental staff for account creation. Once the account is created and completed, an automated notification will be sent to the LEA staff indicating their account is ready for use.

*Without any guarantee of success: MCCi will attempt to automate the account creation step.

Change Request Impact

MCCi development and testing time for this request will be at a \$0.00 and will be considered an even trade of service deliverables of the Statement of Work. This request could however have an impact on overall timeline of other deliverables associated with this project.

Change Cost

\$0.00.

Change Approval

The changes, impact, and costs as described above are agreed to by MCCi and Williamson County, TX.

MCCi By: _____ Printed Name: Rigoberto Ruiz Title: Senior Project Manager	Williamson County, TX By: _____ Printed Name: Title:	Williamson County, TX By: _____ Printed Name: Title:
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