

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity  
☒ SALE at the earliest auction \*
 ☐ DESTRUCTION due to Public Health / Safety  
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Metal File Cabinet	A102818, A102819		Working <input type="checkbox"/>
2	Wood Book Shelves			Working <input type="checkbox"/>
196	Various Law Library Books			Working <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

**Parties involved:**
**FROM** (Transferor Department): County Court at Law #1

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Suzanne Brooks

Print Name

[Signature]

Signature

**Contact Person:**

Fernanda Munoz

Print Name

512-943-1200

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:** RECEIVED

Print Name

Print Name

SEP 13 2017

Signature

Date Phone Number

 AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	ASSORTED OFFICE CHAIRS			Working

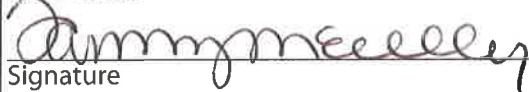
**Parties involved:**

FROM (Transferor Department): TECHNOLOGY SERVICES

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

TAMMY MCCULLEY

Print Name



Signature

9/13/17

Date

**Contact Person:**

HOLLY SHELL

Print Name

+1 (512) 943-1450

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

RECEIVED

TONY HILL

Print Name

Print Name

SEP 15 2017

Signature

Date

Phone Number

**AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS**

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
8	OFFICE CHAIRS			Working

**Parties involved:**
**FROM** (Transferor Department): FACILITIES

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

TODD IMBODEN

Print Name



Signature

September 14, 2017

Date

**Contact Person:**

TODD IMBODEN

Print Name

+1 (512) 943-1610

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

**Contact Person: RECEIVED**

Print Name

Print Name

SEP 15 2017

Signature

Date

Phone Number

**AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS**

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Cambium Radio/Antenna Model #58308HC	224JNL1977	AP01910	Non-Working
1	Cambium Radio/Antenna Model #58308HC	224JNL1975	AP01911	Non-Working
1	Motorola Radio w/Antenna Model #55308HC	224JMC0660	AP01912	Non-Working
1	Motorola Radio w/Antenna Model #55308HC	Unknown - Label Weathered/Unreadable	AP01913	Non-Working

**Parties involved:****FROM** (Transferor Department): CSCD*\*PROCEEDS RETURNED TO CSCD\**
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Steve Morrison

Kathy Blankenship

Print Name

Print Name

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
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**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

**RECEIVED**

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SEP 13 2017

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

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