

THE STATE OF TEXAS §  
COUNTY OF WILLIAMSON §

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**SERVICES CONTRACT  
FOR  
TEXAS VETERANS COMMISSION GRANT SERVICES**

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THIS SERVICES CONTRACT (“Contract”) is made and entered into by and between **Williamson County, Texas** (“County”), a political subdivision of the State of Texas, acting herein by and through its governing body, and **The Center for Well Being of Austin, LLC** (“Service Provider”). The County agrees to engage Service Provider as an independent contractor, to assist in providing certain services pursuant to the following terms, conditions, and restrictions:

**I.**

**No Agency Relationship & Indemnification:** It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider hold himself out as an agent or official representative of the County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Contract. THE COUNTY WILL NOT BE LIABLE FOR ANY LOSS, COST, EXPENSE OR DAMAGE, WHETHER INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY, CONSEQUENTIAL OF ANY KIND WHATSOEVER FOR ANY ACTS BY SERVICE PROVIDER OR FAILURE TO ACT RELATING TO THE SERVICES BEING PROVIDED. SERVICE PROVIDER AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE COUNTY AGAINST ANY CLAIM, DEMAND, LOSS, INJURY, DAMAGES, ACTION, OR LIABILITY OF ANY KIND AGAINST THE COUNTY RESULTING FROM ANY SERVICES SERVICE PROVIDER PERFORM ON BEHALF OF THE COUNTY.

**II.**

**No Waiver of Sovereign Immunity or Powers:** Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

**III.**

**No Assignment:** Service Provider may not assign this Contract.

**IV.**

**Compliance with All Laws:** Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

**V.**

**Consideration and Compensation:** Service Provider will be compensated based on rates set out in the attached **Exhibit “A”**, which is incorporated herein as if copied in full. **The not-to-exceed amount under this Contract shall be \$1,975.00, unless amended by a change order and approved by the Williamson County Commissioners Court.** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County’s fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

**VI.**

**Services:** Service Provider shall provide and perform the services set out in the Scope of Services attached hereto as **Exhibit “A”**. At all times under this Contract, Service Provider shall be *an independent contractor*. Service Provider expressly acknowledges that he or she is not an employee of the County.

**VII.**

**Good Faith Clause:** Service Provider agrees to act in good faith in the performance of this Contract.

**VIII.**

**Confidentiality:** Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

**IX.**

**Termination:** Either party may terminate this Contract for convenience and without cause or further liability upon ten (10) business day’s written notice to the other party. In the event of termination, it is understood and agreed that only the amounts due to Service Provider for services

provided and incurred to and including the date of termination, will be due and payable. No penalty will be assessed for County's termination of this Contract for convenience.

**X.**

**Venue and Applicable Law:** Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

**XI.**

**Effective Date and Term:** This Contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time period for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph X above.

**XII.**

**Severability:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

**XIII.**

**Right to Audit:** Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

**XIV.**

**County Judge or Presiding Officer Authorized to Sign Contract:** The presiding officer of the County's governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of the County.

WITNESS the signatures of all parties in duplicate originals to be effective as of the date of the last party's execution below.

**WILLIAMSON COUNTY:**

\_\_\_\_\_  
Dan A. Gattis , County Judge

Date: \_\_\_\_\_, 20\_\_

**SERVICE PROVIDER:**

**The Center for Well Being of Austin, LLC**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_

## EXHIBIT “A”

### SCOPE OF SERVICES

**A. Scope of Services:** In accordance with the **2017-2018 Veterans Treatment Court Grant and in accordance with the terms of the Contract**, Service Provider will provide and perform the following:

**A LIFE IN BALANCE™ COACHING SERIES** is an 8-session course that offers practical, step-by-step skills for creating healthy balance and wellness in every area of life: Mental, Emotional, Physical, Spiritual, Relational, Environmental, Financial, and Purposeful. The curriculum is designed for groups of 5-10 participants, meeting one hour per week. The areas of focus are:

- **Session 1: The Purpose of Purpose:** Identify true values and purpose, aligning new choices and actions for optimal results.
- **Session 2: Living in Space:** Become aware of physical space and its effect on mental, emotional and physical energy and balance.
- **Session 3: How to Be An Energy Efficient Human:** Learn and practice creative tools for balancing TIME more efficiently, freeing up mental, emotional, and physical energy for priorities.
- **Session 4: Creating a Lack of Lack:** Explore and clear unconscious negative beliefs surrounding money and resources, eliminating the mentality of *lack*.
- **Session 5: Don't Do It if You Don't LOVE It!** Leverage natural gifts and talents to align with work that ignites a sense of purpose *and* financial balance.
- **Session 6: Where There's a Will, There's Wellness:** Explore alternative and creative ways to balance nutrition, exercise and Self-care to increase energy, vitality and joy!
- **Session 7: Creating REAL Relationships:** Learn how to build healthy foundations for REAL relationships, based on Respect, Endurance, Acceptance and Love.
- **Session 8: Manifesting Your Magic!** Create a personalize blue-print for manifesting and maintaining balance in every area of your life.

#### **Participation/Scheduling:**

Weekly group with a minimum of 5 participants. Participants will be required to sign in to each session to document their participation for treatment plan and billing purposes. Completed sign in sheets will be turned in to the Williamson County Veteran’s Court Coordinator on a weekly basis

to ensure compliance with Participants' conditions of probation and to be used for billing purposes/compliance with TVC reporting requirements.

**B. Rate:** \$395 for a 8 week course x 5 veterans served for a total not-to-exceed contract amount of \$1,975.