

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments  
☐ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
198	folding metal chairs			Working

### Parties involved:

FROM (Transferor Department): Road & Bridge (Large Training Room)

Transferor - Elected Official/Department Head/  
Authorized Staff:

Terron Evertson

Print Name

Signature

Contact Person:

Lydia Linden

Print Name

+1 (512) 943-3330

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Juvenile Justice Center

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-In, no signature is necessary.)

John Pelczar

Print Name

Signature

Contact Person:

John Pelczar

Print Name

+1 (512) 943-3204

Date Phone Number

OCT 10 2017

AUDITOR'S OFFICE

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ In Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments      ☐ DONATION to a non-county entity  
☐ SALE at the earliest auction \*      ☐ DESTRUCTION due to Public Health / Safety  
☐ TRADE-IN for new assets of similar type for the county      ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description	Asset ID	Location	Status
1	Zebra Label Printer	8855942		Working
1	Zebra Label Printer	8858037		Working
12	Rolls Labels for Zebra Printer			
12	Rolls Resin Ink for Zebra Printer			

**Parties Involved:****FROM (Transferor Department)** District Clerks Office
**Transferor - Elected Official/Department Head/**  
**Authorized Staff:**

Lisa David

Print Name

*Lisa David*

Signature

October 4, 2017

Date

**Contact Person:**

Teresa Maskunas

Print Name

+1 (512) 943-1212

Phone Number

**TO (Transferee Department/Auction/Trade-in/Donor)** Justice of the Peace Pct.4
**Transferee - Elected Official/Department Head/**  
**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Judge Judy Hobbs

Print Name

Signature

*Judy Hobbs*

Date

**Contact Person:***Jessica Schmidt*

Print Name

512-352-4159

Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# RECEIVED

OCT 12 2017

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS