

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Hon Co. Maroon Chair	2402MHH		Working <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:**FROM** (Transferor Department): Williamson County Veteran Services**Transferor - Elected Official/Department Head/Authorized Staff:****Contact Person:**

Donna Harrell

Geoffrey Freeman

Print Name

Print Name

Signature

5129431900

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

RECEIVED

Print Name

Print Name

OCT 20 2017

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Memorex Television Model No. MVDT2002A (DVD and VHS)	S/N: 067460306922	N/A	Working
1	Memorex Television Model No. MVDT2002A (DVD and VHS)	S/N: 067160218019B	N/A	Working
10	Task chairs: blue fabric, maroon fabric, black mesh, black leather	N/A	N/A	Working
1	5 ft. credenza	N/A	N/A	Working
2	5 ft. desks	N/A	N/A	Working

Parties involved:
FROM (Transferor Department): Tax Assessor/Collector

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Larry Gaddes

Print Name



Signature

October 17, 2017

Date

Contact Person:

Judy Kocian

Print Name

+1 (512) 943-1954

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Signature

Date

Tony Hill

Print Name

Phone Number

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**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Small white work table	N/A	N/A	Working
1	Metal postage table	N/A	N/A	Working

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
8	Beige Metal Filing Shelves			Working
1	Flag Base			Working
1	Emerson TV w/VHS player		A108361	Working
1	HP Laser Jet Printer	CB509A SN CNDY 345804		Working
1	Box of Misc Office Supplies			Working

Parties involved:

FROM (Transferor Department): JP #2

Transferor - Elected Official/Department Head/
Authorized Staff:

Judge Edna Staudt

Print Name

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
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4	Filing Cabinets			Working
				Working
				Working
				Working
				Working

Parties involved:

FROM (Transferor Department): JP #2

Transferor - Elected Official/Department Head/
Authorized Staff:

Judge Edna Staudt

Print Name

Signature

Contact Person:

Sheri Friedman

Print Name

+1 (512) 260-4253

Date Phone Number

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Transferee - Elected Official/Department Head/
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1	Optiplex 7010	DY318Y1		Working
1	Opti 790	BRRWKS1		Working
1	Vostro 1510	5X5RGJ1		Working
1	Opti 780 - missing RAM	GMZCDP1		Non-Working
2	Opti 780	GN0CDP1, GMZBDP1		Working

Parties involved:

FROM (Transferor Department): ELECTIONS

Transferor - Elected Official/Department Head/

Authorized Staff:

Print Name

Signature

Contact Person:

Print Name

Date

Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): Auction

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