

Williamson County Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 SALE at the earliest auction *
 TRADE-IN for new assets of similar type for the county

DONATION to a non-county entity
 DESTRUCTION due to Public Health / Safety
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Blk desk chair			Non-Working
7	Blk (faux leather pealing) misc. desk/conf. room chairs			Working
1	faux wood podium			Non-Working
1	desk lamp			Working
1	floor lamp			Working

Parties involved:

FROM (Transferor Department): URS

Transferor - Elected Official/Department Head/ Authorized Staff:

Terron Evertson
 Print Name
[Signature]
 Signature

Contact Person:
Lydia Linden
 Print Name
512-943-3330
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

[Signature]
 Print Name
[Signature]
 Signature

Contact Person:
RECEIVED
OCT 24 2017
 Print Name
AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS
 Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate thls (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commisloner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Misc. chair orange & chrome			Working
1	Misc hair chrome and brown cloth			Working

Parties involved:

FROM (Transferor Department): URS

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Terron Evertson
 Print Name
Terron Evertson
 Signature

Lydia Linden
 Print Name
512-943-3330
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person RECEIVED

Print Name
 Signature

Print Name OCT 24 2017
 Date Phone Number AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____
 If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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Asset List:


Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	office desk with attached right return, credenza and hutch	unknown	NA	Non-Working

Parties involved:

FROM (Transferor Department): 425th District Court office

Transferor - Elected Official/Department Head/ Authorized Staff:

Judge Betsy Lambeth

 Print Name


 Signature

Contact Person:

Marlys Tidrick

 Print Name
 512-943-33

 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

 Print Name

 Signature

Contact Person:

Tony Hill

 Print Name
 +1 (512) 943-3314

 Date Phone Number

RECEIVED

OCT 24 2017

AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

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