

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
5	Brolher Printers	Q7-570		Non-Working <input type="checkbox"/>
10	Symbol Scanners	D567085R200ZZR		Non-Working <input type="checkbox"/>
1	Dara Logic Scanner	QD2130-BK		Non-Working <input type="checkbox"/>
2	File Cabinets	A-106100 and A106102		Working <input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:**FROM** (Transferor Department): Elections
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Chris Davis
Print Name

Signature

Contact Person:

Chris Davis

Print Name

Date 512-943-1630
Phone Number**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date
Phone Number**Contact Person:**

Chris Davis

Print Name

RECEIVED

NOV 2 2017

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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1	SC50MN2OU60001	3090219964	N/A	Working
1	ST075NMTB1G1W01	0209016827	N/A	Working

Parties involved:
FROM (Transferor Department): Juvenile Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Print Name

JOHN J. PELCZAR
John Pelczar

Print Name

Signature

[Signature]
+1 (512) 943-3204

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

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Contact Person:
NOV 2 2017

Print Name

Print Name

Signature

**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

Date Phone Number

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1	Dell B1265dnf printer	BCGH7S1		Working

Parties involved:
FROM (Transferor Department): Technology Services
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Tammy McCulley

Print Name



Signature

October 30, 2017

Date

Contact Person:
Tammy McCulley

Print Name

+1 (512) 943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

RECEIVED
OCT 31 2017
**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

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1	Printer, desktop, HP LaserJet P1505n	VND3M05015		Working

Parties involved:**FROM** (Transferor Department): Auditor's Office**Transferor - Elected Official/Department Head/Authorized Staff:**

Julie M. Kiley

Print Name



Signature

October 30, 2017

Date

Contact Person:

Lisa Moore

Print Name

+1 (512) 943-1623

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:**RECEIVED**

Print Name

OCT 30 2017

Phone Number

**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

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