

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments  
☐ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county  
☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

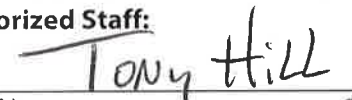

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Conference Table			Working <input type="checkbox"/>
1	Round Table			Working <input type="checkbox"/>
7	Statioany Office Chairs			Working <input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

### Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/  
Authorized Staff:

  
 Print Name  
  
 Signature

11/9/2017

Date

Contact Person:

Tony Hill

Print Name

943-3314

Phone Number

RECEIVED

NOV 15 2017

TO (Transferee Department/Auction/Trade-in/Donee): Constable 1

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

CHIEF DEPUTY MIKE PENDLEY

  
 Print Name  
 Signature

Date

Contact Person:

Mike Pendley

Print Name

(512) 244-8650

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_