

Vehicle Status Change

Reason for Status Change	HIGH MILEAGE: List actual mileage in comments below
Department	413 - SO-ST/Local
County VIN/Serial Number	3GNEC16T81G167490
Equipment/Door Number	SB0101
License Plate	AL61083
Year	2001
Make	CHEVROLET
Model	SUBURBAN
Comments	184,677 miles
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Hoby Smith 11/27/2017 3:00 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Fleet Comments	This was a seized vehicle
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 12/12/2017 3:15 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 12/13/2017 2:43 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 12/13/2017 4:48 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 12/14/2017 11:15 AM

Human Resources

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