

D R A F T

MEETING MINUTES

NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: November 1, 2017, 9:00 a.m.
Williamson County Inner Loop Annex
Human Resources Training Room
301 SE Inner Loop, Suite 108
Georgetown, Texas 78626**

NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: John Sneed, Committee Chair
Dan A. Gattis, Committee Member
Jay Schade, Committee Member
Terron Evertson, Committee Member

John Teel, Committee Member
Absent: James Carmona, Committee Member
Cynthia Long, Committee Member
Others Present: Tara Raymore, Human Resources Director
Shelley Loughrey, Director of Benefits Administration
Julie Kiley, First Assistant County Auditor
Shannon Francis, Legal Counsel County Attorney
Laurie Macina, United Healthcare
David Gibson, Holmes and Murphy
Gary Brown, Commissioner 1 office
Matt Nolte, United Healthcare

2. Review and approval of minutes from the September 20, 2017 9:00 a.m. Benefits Committee Meeting.

Minutes recorded by Suzanne Diaz, Benefits Team

Motion by: Committee Chair John Sneed
Second: Committee Member Jay Schade Approval of September 20, 2017 minutes

Aye: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel

Other: Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

3. Discuss, consider and take appropriate action regarding an employee request to consider adding an additional dependent eligibility classification of "Sponsored Dependent" to the Williamson County Benefit Plan.

Nay: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel

Other: Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

4. Discuss, consider and take appropriate action regarding Benefit Committee By Laws

Nay: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel

Other: Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

5. Discuss, consider and take appropriate action regarding Benefit Committee Terms.

Nay: Committee Chair John Sneed
Committee Member Dan A. Gattis
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel

Other: Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

6. Discuss, consider and take appropriate action regarding Holmes Murphy Strategy:
a. Review RFP #1709-191, Specific & Aggregate Stop Loss Insurance Policy Bid recommendation
b. High Claims Review and Holmes Murphy Financial Report

7. Discuss, consider and take appropriate action regarding the selection of the RFP#1709-191, Specific & Aggregate Stop Loss Insurance and make a recommendation for approval by Commissioners Court to award contract.

Motion by: Committee Member Jay Schade

Second: Committee Member Dan A. Gattis Motion to accept stop loss insurance

Other: Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

8. Discuss, consider and take appropriate action regarding Subrogation Claim Settlement offer received from claimant's attorney.

Nay: Committee Chair John Sneed
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel

Other: Committee Member Dan A. Gattis (Abstain)
Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

9. Review the Human Resources Department Reports.
a. Financial Reports
b. 2018 Quarterly Benefit Committee Meeting Schedule

Next Meeting: TBD

EXECUTIVE SESSION "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of

information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."

Nay: Committee Chair John Sneed
Committee Member Jay Schade
Committee Member Terron Evertson
Committee Member John Teel
Other: Committee Member Dan A. Gattis (Abstain)
Committee Member James Carmona (Absent)
Committee Member Cynthia Long (Absent)

Adjourn.

Minutes recorded by:

Sally Goetz

Date

Minutes reviewed by:

Shelley Loughrey

Date