

**NOTICE OF MEETING**  
**NOTICE OF POSSIBLE QUORUM / MEETING**  
**OF THE**  
**WILLIAMSON COUNTY COMMISSIONER'S COURT**

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: May 16, 2018 at 9:00 a.m.**  
**Williamson County Inner Loop Annex**  
**Human Resources Training Room**  
**301 SE Inner Loop, Suite 108**  
**Georgetown, Texas 78626**

**NOTICE OF POSSIBLE QUORUM**  
**OF**  
**WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

**The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.**

**Agenda Items:**

1. Roll Call.
2. Review and approval of minutes from the March 21, 2018, 9:00 a.m. Benefits Committee Meeting.

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care:  
United Health Care:
  - a. Network Update/Changes
  - b. Member Service issues (High Level review of operational issues affecting administration)
  - c. Wellness Plan considerations  
Holmes Murphy
  - d. Wellness Plan Strategy
  - e. Budget Workshop (current state, potential changes to plan design and funding)
4. Review the Human Resources Department Reports.
  - a. Financial Reports
  - b. Budget Preparation 2019 - Annual IFEB Conference Attendance
5. Other Business as necessary:
  - a. Voting Member Open Position Application Status

Next Meeting: September 19, 2018, 9:00 a.m.

***EXECUTIVE SESSION "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."***

Adjourn.

This notice of meeting was posted in the locked box located at the main entrance of the Inner Loop Annex, a place readily accessible to the general public at all times, on the 11th day of May, 2018 at 5:00 p.m. and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

**Benefits Committee Meeting**

2.

**Meeting Date:** 05/16/2018

**Submitted By:** Shelley Loughrey, Human  
Resources

**Department:** Human Resources

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**Information**

**Agenda Item**

Review and approval of minutes from the March 21, 2018, 9:00 a.m. Benefits Committee Meeting.

**Background**

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**Attachments**

[March 2018 -Benefit Committee Meeting Minutes](#)

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**Form Review**

Form Started By: Shelley Loughrey  
Final Approval Date: 05/11/2018

Started On: 05/11/2018 02:41 PM

# **DRAFT**

## **MEETING MINUTES**

### **NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT**

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: March 21, 2018, 9:00 a.m.**  
**Williamson County Inner Loop Annex**  
**Human Resources Training Room**  
**301 SE Inner Loop, Suite 108**  
**Georgetown, Texas 78626**

#### **NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

**The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.**

### **Agenda Items:**

#### **1. Roll Call.**

Present: John Sneed, Committee Chair  
Dan A. Gattis, Committee Member  
Jay Schade, Committee Member  
Terron Evertson, Committee Member  
John Teel, Committee Member  
Cynthia Long, Committee Member

Others Present: Hal Hawes, Legal Counsel  
Tara Raymore, Human Resources Director  
Shelley Loughrey, Director of Benefits Administration  
Suzanne Diaz, Benefits Specialist  
David Gibson, Holmes/Murphy

2. Review and approval of minutes from the January 24, 2018 9:00 a.m. Benefits Committee Meeting.

Motion to accept the Minutes from the January 24, 2018 Benefits Committee Meeting

Motion by: Committee Member Jay Schade

Second: Committee Member Cynthia Long

Aye: Committee Chair John Sneed

Committee Member Dan A. Gattis

Committee Member Jay Schade

Committee Member Terron Evertson

Committee Member John Teel

Committee Member Cynthia Long

3. Discuss, consider and take appropriate action regarding Holmes Murphy & UHC Strategy:
  - a. Core Values
  - b. High Claims Review and Financial Report
4. Discuss, consider and take appropriate action regarding the Benefit Committee Bylaws.
  - a. Benefit Committee Member Terms
  - b. Training for Benefit Committee Members

Item 4A:

- motion for Jay Schade to replace John Sneed as Benefit Committee Chairman

Motion by: Committee Member Cynthia Long

Second: Committee Member Terron Evertson

Aye: Committee Chair John Sneed

Committee Member Dan A. Gattis

Committee Member Jay Schade

Committee Member Terron Evertson

Committee Member John Teel

Committee Member Cynthia Long

Next Meeting: May 16, 2018 9:00 a.m. - 1:00 p.m.

**EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."***

Adjourn.

Minutes recorded by:

\_\_\_\_\_   
Suzanne Diaz

\_\_\_\_\_   
Date

Minutes reviewed by:

\_\_\_\_\_  
Shelley Loughrey

\_\_\_\_\_  
Date

**Benefits Committee Meeting**

4.

**Meeting Date:** 05/16/2018

**Submitted By:** Shelley Loughrey, Human Resources

**Department:** Human Resources

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**Information**

**Agenda Item**

Review the Human Resources Department Reports.

a. Financial Reports

b. Budget Preparation 2019 - Annual IFEB Conference Attendance

**Background**

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**Attachments**

[April 2018 Benefit Committee Financials](#)

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**Form Review**

Form Started By: Shelley Loughrey

Started On: 05/11/2018 02:47 PM

Final Approval Date: 05/11/2018

WILLIAMSON COUNTY  
WILLIAMSON COUNTY BALANCE SHEET  
Current Period: APR-18

Currency: USD  
Ledger=WILLIAMSON (WILLIAMSON COUNTY), Entity=01 (Williamson County), Fund=0885 (WSMN CO BENEFITS FUND)

ASSETS	
101000 CASH IN BANK	(510,873.55)
115000 DUE FM OTHERS	61,390.18
134001 PREPAID EXP-UHC	233,706.38
151100 TEXPOOL PRIME	3,257,534.73
TOTAL ASSETS	3,041,757.74

LIABILITIES AND FUND EQUITY	
202001 CLAIMS LIABILITY	(847,803.00)
210206 DUE TO INSURANCE/LIFE PREM.	(299.37)
210207 DUE TO INSURANCE/LTD PREM.	12.05
TOTAL LIABILITIES	(848,090.32)

FUND EQUITY	
244000 RESERVE FOR ENCUMBRANCE	0.00
271000 UNRESERVED FUND BALANCE	(2,193,667.42)
TOTAL FUND EQUITY	(2,193,667.42)

TOTAL LIABILITIES AND FUND EQUITY	(3,041,757.74)
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