

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
☒ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL OPTIPLEX 740 A # 53282	GPND5L1		Working
1	DELL OPTIPLEX 780 56380	DP7PDQ1		Working
1	HP LASERJET 4050N 36186	100072 AS 050309361/ETP		Working
1	DELL 17 INCH MONITORS			Non-Working
1	DELL 17 INCH MONITORS			Working

Parties involved:

FROM (Transferor Department): FLEET SERVICES/882

**Transferor - Elected Official/Department Head/
Authorized Staff:**

EDWARD POSPISIL

Print Name

Signature

Contact Person:

SAME

Print Name

+1 (512) 943-3343

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

RECEIVED

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person: JAN - 4 2018

Print Name

Print Name

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL OPTIPLEX 740 A# 53281	JPND5L1		Working
1	DELL OPTIPLEX 790 64047	3ZRTTV1		Working
1	DELL 22 INCH MONITOR			Working

Parties Involved:

FROM (Transferor Department): FLEET SERVICES / 882

Transferor - Elected Official/Department Head/
Authorized Staff:

EDWARD POSPISIL

Print Name

Signature

Contact Person:

SAME

Print Name

+1 (512) 943-3343

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

RECEIVED

JAN - 4 2018

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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