

NIKKI BRENNAN

PRESENT ADDRESS

211 East Esparada Drive  
Georgetown, Texas 78628

Cell) 512-843-9821

PERSONAL DATA

Marital Status: Married

ACADEMIC

Southwest Texas State University - Marketing

Relevant Courses: Promotional Strategy, Marketing Research,  
Advertising, Consumer Purchasing and Motivation,  
Strategic Mgmt, & Business Policy, Retailing, Sales  
And Sales Mgmt, Computer Information Systems,  
Business Law I, & Business Law II, Small Business  
Mgmt., Real Estate Law.

SUMMARY

Seasoned Executive Director of Georgetown Housing Authority, offering extensive supervisory and administrative experience. Manage all functions for agency and all internal departments. Staffing, payroll, and all related human resources functions. Accounting, budgeting, banking, and investing of all financial accounts. Procure, contracting, and oversight of contractors, subs and vendors for new construction and modernization. Write policies and procedural manuals, interpret regulations. Report to federal, state and local entities. Develop and maintain partnerships with community organizations, businesses, city, county and state officials. Manage Housing Choice Voucher, Section 8 New Construction, Public Housing, Low Income Housing Tax Credit and Capital Fund programs. Apply for and administer various grants and funds such as Community Development Block Grant to rehabilitate properties. Identify, create and implement new programs. Identify and develop new opportunities to further GHA's mission, vision and goals.

EXPERIENCE

Housing Authority of the City of Georgetown  
Executive Director  
October, 2009 – Present

Housing Authority of the City of Georgetown  
Housing Manager  
October, 2003 – September, 2009

Brennan Property Management

Owner

Managed fourplexes, duplexes and homes for individual owners.

January, 1993 – October, 2003

Georgetown, TX. Cedar Park, TX

Housing Authority of the City of Austin

Housing Manager

August, 1998 – June, 2000

Austin, TX

O'Connor Property Management

May 1989 – January 1993

Spring Hollow Duplexes, Georgetown, TX.

Mallard Run Apts, Taylor, TX.

Briarwood Fourplexes, Georgetown, TX.

## VOLUNTEER EXPERIENCE

Board Member- Boys & Girls Clubs of America

2009 – Present

Board Member- TXNAHRO (Texas Chapter of the National Assn. of Housing and  
Redevelopment)

2014 – Present

Board Member- City of Georgetown Housing Advisory Board

2015 – Present

Board Member- Opportunities for Williamson & Burnet Counties

2016 – Present

Board Member- Texas Homeless Network (TX BoS CoC)

2016 – Present

UTMB Parent's Council

2015 – Present