

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 DONATION to a non-county entity
 SALE at the earliest auction *
 DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL CPU Optiplex 7010	SN 00186-214-658-311	4101	Working
1				Working
1				Working
				Working
1				Working

Parties involved:

FROM (Transferor Department): Purchasing Department

Transferor - Elected Official/Department Head/ Authorized Staff: _____ **Contact Person:** _____

Print Name _____ Print Name _____

Signature _____ Date _____ Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): _____

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.) _____ **Contact Person:** _____

RANDY BARKER _____ Print Name _____

[Signature] _____ Date 5/17/18 Phone Number _____

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- | | |
|--|---|
| <input type="radio"/> TRANSFER bet ween county departments | <input type="radio"/> DONATION to a non-county entity |
| <input checked="" type="radio"/> SALE at the earliest auction * | <input type="radio"/> DESTRUCTION due to Public Health / Safety |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

Asset List:

Quantity	Description (year, make, model, etc.)	A#	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	17" Dell monitor	---			Working
1	Dell docking station	---			Non-Working
1	Dell Latitude E5400	53156	7LJC5L1	C02592	Working
1	keyboard tray	---			Working
1	Acer DVD burner	---	s/n: 00372-004138		Non-Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/Authorized Staff:

Stephanie Lloyd

Print Name

Stephanie Lloyd

Signature

May 15, 2018

Date

Contact Person:

Stephanie Lloyd

Print Name

943-1116

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

RECEIVED

MAY 21 2018

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Asset List

Quantity	Description	Manufacturer ID#	County Tag	Condition
1	Vehicle Computer Tray & Mount			Working
1	Panasonic CF19 Laptop	4GKYA86841	1760	Working
2	Computer Vehicle Docking station			Working
2	Computer Desktop Docking station			Working
1	Laptop with carrying case			Working
1	Desktop Computer	21HQBZ1		Working
5	Computer monitors			Working
11	Computer keyboards			Working
6	Computer mouse			Working
1	Computer battery			Non-Working
1	Vehicle Computer Charger			Non-Working
2	Vehicle power computer adaptors			Non-Working

A +

94199

77249

RECEIVED

MAY 21 2018

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Title:	5/22/2018 1:02 PM
The following asset(s) is (are) considered for: (select one)	SALE at the earliest auction*
Item(s) Category:	IT Asset
1. Quantity:	1
1. Description:	Dell Optiplex 7010
1. Oracle Asset #:	77325
1. Condition of Assets:	Working
2. Quantity:	3
2. Description:	Dell Latitude E6530
2. Manufacturer ID #:	481BFZ1, CZR1KX1, 4829FZ1
2. Oracle Asset #:	77313, 65868, 77312
2. Condition of Assets:	Working
3. Quantity:	5
3. Description:	Dell Monitors
3. Manufacturer ID #:	N/A
3. Oracle Asset #:	
3. Condition of Assets:	Working
4. Quantity:	1
4. Description:	Monitor Stand with no Monitor
4. Manufacturer ID #:	N/A
4. Oracle Asset #:	
4. Condition of Assets:	Unknown
Transferor Department:	County Auditor
Transferor Contact Phone Number:	512-943-5298
Transferor - Elected Official/Department Head/Authorized Staff:	Julie Kiley
Transferor - Elected Official/Department Head/Authorized Staff Signature (sp)	
Transferee Department/Auction/Trade- in/Destruction:	
Transferee - Elected Official/Department Head/Authorized Staff:	
Transferee Contact Phone Number:	
Transferor - Elected Official/Department Head/Authorized Staff Signature:	✓ Julie Kiley 5/22/2018 1:09 PM
Transferee - Elected Official/Department Head/Authorized Staff Signature (sp):	
Transferee - Elected Official/Department Head/Authorized Staff Signature:	✗
Transferor Comments:	
Transferee Comments:	
Approved Agenda Item #:	

Commissioner's Court Date:	5/29/2018
Asset(s) delivered to warehouse on:	
Delivered to warehouse by:	
Approval Status	Approved
Workflow Comments	<p>Asset Status Change Review (Non-Transfer) started by Tomika Lynce on 5/22/2018 1:09 PM Comment: Please review the form 57 for approval.</p> <p>Approved by Kelsey Rollins on 5/22/2018 1:53 PM Comment:</p> <p>Approved by Jayme Jasso on 5/23/2018 8:44 AM Comment:</p>
Transferee Contact Person:	
Transferor Contact Person:	Tomika Lynce
Asset Status Change Review	Approved
Purchasing Final Determination	No Change
HideFromDelve	Yes
5. Description	
5. Manufacturer ID #	
5. Condition of Assets	
5. Quantity	
5. Oracle Asset #	
1. Manufacturer ID #:	6Y5XDZ1
ID	57
Version	5.0
Attachments	False
Created	5/22/2018 1:02 PM
Created By	Tomika Lynce
Modified	5/23/2018 8:44 AM
Modified By	Tomika Lynce

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	061259
Equipment/Door Number	UN7954
License Plate	N/A
Year	1979
Make	DANUSER
Model	F800 POST HOLE DIGGER
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 4/2/2018 5:49 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 4/3/2018 10:15 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 4/4/2018 2:10 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 4:10 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:32 AM

Human Resources

Created by Williamson County Technology Services

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	F051337
Equipment/Door Number	0061
License Plate	N/A
Year	2003
Make	NORTON
Model	C13 WALK BEHIND CONCRETE SAW
Comments	SAW HAS SURPASSED ITS LIFE CYCLE.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 2/27/2018 3:12 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/6/2018 3:23 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/14/2018 9:07 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 4:07 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:29 AM

Human Resources

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	4XARH50A07D046606
Equipment/Door Number	UE0701
License Plate	N/A
Year	2007
Make	POLARIS
Model	RANGER 4X4 UTILITY TERRAIN VEHICLE
Comments	VEHICLE HAS SURPASSED ITS LIFE CYCLE BY TIME
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 2/27/2018 3:16 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/6/2018 3:26 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/14/2018 9:00 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 4:05 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:27 AM

Human Resources

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Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	W0CX15E006264
Equipment/Door Number	2915
License Plate	N/A
Year	2008
Make	JOHN DEERE
Model	CX15 SHREDDER
Comments	10 YEARS OLD
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 3/12/2018 5:36 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/13/2018 9:34 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/13/2018 9:57 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 4:03 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:26 AM

Human Resources

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Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	W0CX15E006268
Equipment/Door Number	2916
License Plate	N/A
Year	2008
Make	JOHN DEERE
Model	CX15 SHREDDER
Comments	10 YEARS OLD
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 3/12/2018 5:37 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/13/2018 9:52 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/13/2018 9:55 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 4:00 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:23 AM

Human Resources

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Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	79A08023
Equipment/Door Number	UG0203
License Plate	N/A
Year	2002
Make	NEW HOLLAND
Model	RG100 Motor Grader
Comments	3018 Hours. Has reached life expectancy. Differential repair parts obsolete.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 2/27/2018 3:20 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/6/2018 1:50 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 2/12/2018 10:33 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 3:56 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:20 AM

Human Resources

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	G05809
Equipment/Door Number	0062
License Plate	N/A
Year	2003
Make	NORTON
Model	C13 WALK BEHIND CONCRETE SAW
Comments	SAW HAS SURPASSED ITS LIFE CYCLE.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 2/27/2018 3:14 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/6/2018 3:25 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/7/2018 10:36 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 3:49 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:16 AM

Human Resources

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Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	210 - Unified Road Systems
County VIN/Serial Number	1FBNE31FX1HA87330
Equipment/Door Number	UC0140
License Plate	1104130
Year	2001
Make	FORD
Model	E350 15 PASSENGER VAN
Comments	Surpassed life cycle by age.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 3/12/2018 1:53 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 3/13/2018 10:02 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 3/14/2018 8:40 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 3:22 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:14 AM

Human Resources

Created by Williamson County Technology Services

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	560 - Sheriffs Office
County VIN/Serial Number	2G1WF52K049311128
Equipment/Door Number	SA0404
License Plate	DR8Y547
Year	2004
Make	CHEVROLET
Model	IMPALA
Comments	77,615 miles, needs paint job
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Tony Carter 5/7/2018 10:37 AM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Fleet Comments	Surpassed lifecycle by age
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 4/10/2018 3:33 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 5/8/2018 1:33 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 2:53 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:13 AM

Human Resources

Created by Williamson County Technology Services

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY: see comments
Department	661 - OSSF
County VIN/Serial Number	1N6BD06T66C408764
Equipment/Door Number	6B0611
License Plate	1342949
Year	2006
Make	NISSAN
Model	FRONTIER PICKUP
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Terron Evertson 4/24/2018 4:16 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 4/26/2018 1:23 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 5/4/2018 2:39 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 5/18/2018 2:41 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 5/21/2018 10:00 AM

Human Resources

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